

Steve Spencer
Superintendent

Rachel Alpert
Assistant Superintendent

2023-2024
Board of Directors

Ed Dressel

Lu Ann Meyer

Rob Ogilvie

Zach Steele

Jon Woods

Board Secretary
Juli Lichtenberger

Please join us at our
school board meetings.
Unless otherwise
scheduled the board
meets the second and
fourth Mondays
of the month.

District Office
Board Room
6:30 p.m.

Mission Statement
Dallas School District
is centered on students,
powered by
collaboration, built on
equity, and driven by
excellence.

Dallas School District
111 SW Ash Street
Dallas OR 97338

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Agenda
Board Meeting
November 13, 2023
6:30 p.m.

<https://dsd2-org.zoom.us/j/84855147461>
District Office Board Room

- 1.0 Welcome/Pledge of Allegiance
- 2.0 Approval of the Agenda
- 3.0 Good News
 - 3.1 Dallas High School Volleyball Team has been selected as the 5A recipient of the Les Schwab Team of the Month award for October 2023.
 - 3.2 Brandi Jackson, Dallas High School Softball Coach, has been selected as the Oregon nominee for the National Federation of High Schools Coach of the Year award for Softball.
 - 3.3 Whitworth recently held STEM Night. There was a great turnout of about 60 students and their families.
 - 3.4 Lyle's first grade partnered with community emergency services and had visits from the fire department, EMS, and Dallas Police.
 - 3.5 Stoller Farms donated a number of pumpkins to the DLC classroom at LaCreole. The students appreciated them.
 - 3.6 LaCreole will be partnering with a professor from WOU for a "Code Can Dance STEM + Arts Workshop" whose fee the Dallas Community Foundation is covering. The performance will be held November 28, 2023.
 - 3.7 LaCreole has over 50 students signed up for the Dental Clinic.
 - 3.8 Congratulations to Jaered Zumwalt being voted Dallas High School October 2023 Student of the Month.
- 4.0 Student Report – Rowan McDowell
- 5.0 Public Comment
- 6.0 Announcements
 - 6.1 November Calendar 327
 - 6.1.1 Next Board Meeting will be on November 27, 2023 at 6:30 p.m.
 - 6.1.2 Citizens Oversight Committee Meeting December 5, 2023 at 5:30 p.m.
 - 6.1.3 Finance Committee Meeting November 30, 2023 at 5:30 p.m.
- 7.0 Consent Agenda
 - 7.1 Approval of the October 23, 2023 Board Minutes 328
 - 7.2 Staffing Report 331
- 8.0 Financial Report – Tami Montague 332

9.0	Teaching and Learning Report – Nick Ingalls	
9.1	Student Investment Account Annual Report	335
9.2	2022-2023 At-A-Glance District Profile	
9.3	English Language Development Request for Adoption Postponement (Board Action)	
10.0	Guaranteed Maximum Price for Bond Project One and Bond Project Two (Board Action) – Bob Archer	
10.1	Facilities Update	342
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12.0	Discussion Items	
12.1	Finance Committee Charge	
13.0	Adjourn	



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item. All public comment during a Board meeting is limited to 3 minutes for each individual. Up to 5 minutes may be granted to one person who represents a group of 3 or more with similar testimony. The Board Chairperson may adjust or extend allowable time limits, if necessary.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

There are three ways to provide public comment at a Board meeting.

- 1) If you wish to address the Board in person during a Board meeting, please fill out the request for public comment form available outside the boardroom. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board executive assistant with your request by simply handing them the public participation form. This will be directed to the board chair.
- 2) If you wish to address the Board remotely (via Zoom) during a Board meeting, please email Juli Lichtenberger, Executive Assistant to the Superintendent and Board, (juli.lichtenberger@dsd2.org) at least two hours prior to the start of the meeting. Clearly label the subject line as “Public Comment”. In the email state that you would like to address the board remotely during the meeting, and include the topic.

Steve Spencer, Superintendent

Rachel Alpert, Assistant Superintendent

Board of Directors: Ed Dressel • Lu Ann Meyer • Rob Ogilvie • Zach Steele • Jonathan Woods

- 3) If you wish to address the Board in hard copy or email please submit to Juli Lichtenberger, Executive Assistant to the Superintendent and Board, at juli.lichtenberger@dsd2.org at least two hours prior to the start of the meeting. Clearly label the subject line or document as "Public Comment"

If you have questions about the district, we encourage you to contact our superintendent.

Thank you for your interest in Dallas School District.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

NOV 2023

SUN	MON	TUE	WED	THU	FRI	SAT
			01	02	03	04
				Finance Committee Meeting 5:30 p.m.		
05	06	07	08	09	10	11
		Citizens Oversight Committee Meeting 5:30 p.m.			No School Holiday	
12	13	14	15	16	17	18
	Board Meeting 6:30 p.m.	Technology Advisory Committee Meeting 3:00 p.m.				
19	20	21	22	23	24	25
	No School K-12 Conferences	No School K-12 Conferences	No School K-12 Conferences	No School Holiday	No School	
26	27	28	29	30		
	Board Meeting 6:30 p.m.			Finance Committee Meeting 5:30 p.m.		

Minutes
Work Session at Lyle Elementary School – 2:30 p.m.
Board Meeting at District Office Board Room – 3:45 p.m.
October 23, 2023
<https://dsd2-org.zoom.us/j/84855147461>

Present: Jon Woods, Lu Ann Meyer, Rob Ogilvie, Zach Steele, Ed Dressel, Steve Spencer, Juli Lichtenberger, Nick Ingalls, Rachel Alpert, Sean Johnson, Autymn Galbraith, Reed Langdon, Todd Baughman, Bob Archer, Tami Montague

Visitors: Lyle Staff, Kyle Diehm

Work Session with Lyle Staff

- **Introductions**
 - Reed Langdon welcomed the Board to Lyle Elementary School.
- **What are your successes, accomplishments or things that you are proud of this year?**
 - Character traits that Reed Langdon has brought into the buildings
 - New literacy program
 - Oakdale and Lyle alignment this year
 - Training for Title Educational Assistants this year
 - Kindergarten class sizes
 - LTRS training and Dyslexia training
- **What are you currently struggling with or directing your resources to address?**
 - Student behaviors and their safety
 - There is a particular group of students who will continue to be a challenge throughout their student career
 - Lack of consequences for behavior
 - State Representative Scharf was in the building observing last week with Steve Spencer
 - Alignment of HMH and Dyslexia
 - Staff mental health and burn out level
 - Student iPad issues
- **What are you focused on improving individually, in department or grade levels, and as a building?**
 - Support for each other
 - Grade levels are working as a team
 - Door security with alarms and the front vestibule

Work session adjourned at 3:23 p.m.

Regular board meeting called to order at 3:46 p.m.

Present: Jon Woods, Lu Ann Meyer, Rob Ogilvie, Ed Dressel, Zach Steele, Steve Spencer, Juli Lichtenberger, Rachel Alpert, Sean Johnson, Nick Ingalls, Todd Baughman,

Bob Archer, Kas Knoll, Ashlie Miller, Tami Montague, Tim Larson, Shannon Ritter, Reed Langdon, Autymn Galbraith

Visitors: Kyle Diehm, Olivia Cole, Stephanie Hofferber, Jennifer Lenoue

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

Zach Steele moved to approve the agenda, seconded by Rob Ogilvie. The motion passed unanimously.

3.0 Good News

3.1 The new sound system purchased for Lyle by their Parent Teacher Committee has been completed.
Good news was shared with the Board.

4.0 Student Report – Rowan McDowell

No student report was given.

5.0 Public Comment

No public comment.

6.0 Announcements

6.1 October & November Calendars

6.1.1 Next Board Meeting November 13, 2023 at 6:30 p.m.

6.1.2 Citizens Oversight Committee Meeting November 7, 2023 at 5:30 p.m.

6.1.3 Finance Committee Meeting, November 2, 2023 at 5:30 p.m.

7.0 Consent Agenda

7.1 Approval of the October 9, 2023 Board Minutes

Zach Steele moved to approve the Consent Agenda as published, seconded by Rob Ogilvie. The motion passed unanimously.

8.0 Technology & Innovation Annual Report – Sean Johnson

Sean Johnson, Director of Technology and Innovation, shared highlights from the annual report. Bond work with security access, cameras, and vestibules has been a main focus this year. Technology Advisory Committee has begun meeting this year.

9.0 Division 22 Standards Assurances – Nick Ingalls

Nick Ingallas, Director of Teaching and Learning, shared an overview of what Division 22 standards are. The district was found to be compliant for all standards except one. Dallas School District is only partially in compliance regarding universal screenings for risk factors of Dyslexia. All students are screened however

the family history questionnaire has not been provided. Corrective action will be implemented beginning after the winter assessment window for students not making progress on universal assessment. Discussion held.

10.0 Strategic Plan Report – Administrators

Tim Larson, Principal, Ashlie Miller, Assistant Principal, and Shannon Ritter, Assistant Principal, shared goals and Key Performance Indicators that have been developed at Dallas High School. Todd Baughman, Morrison Campus Principal, shared goals and metrics. Kas Knoll, Principal at LaCreole Middle School, shared goals, metrics and some baseline data. Reed Langdon, Principal at Lyle, shared goals and metrics for grades K-5. Discussion was held.

11.0 Reports

11.1 Citizen Oversight Committee Draft Minutes

12.0 Discussion Items

The Board briefly discussed a few topics.

13.0 Adjourn at 5:05 p.m.

Board Chair / Jon Woods

Date

Board Secretary / Juli Lichtenberger

Date

www.dallas.k12.or.us

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Staffing Report
November 13, 2023

10/26/2023	Classified	Hannah	Peterson	New Hire	New Hire		OHE	EA Special Needs III SLP	E09I	5.5	0.6875	E1	Replaces Jessica Rummell
10/26/2023	Classified	Jessica	Rummell	CoS	Moving From EA Special Needs III SLP to EA Classroom	11/1/2023	OHE	EA Classroom	E04C	5.5	0.6875	E2	Replaces Sue Stratton
10/26/2023	Classified	Adrienne	Parks	New Hire	New Hire		OHE	EA Special Needs III SLP	E09I	5.5	0.6875	E1	Replaces Becky King
10/27/2023	Classified	Lori	Shea	CoS	Moving from FS Clerical to FS Asst Cook		LMS	Asst Cook	F04A	5.5	0.6875	E3	Replaces Sharmaine Bircher
10/27/2023	Classified	Sue	Stratton	Resignation	Resignation w/o DSD benefits	10/5/2023	OHE	EA Classroom	E04C	5.5	0.6875	E2	Hired 8/11/23
10/27/2023	Licensed	McKenzie	Bookey	CoS	Sped Teacher DLC	9/6/2023	LMS	Sped Teacher DLC		8	1		Replaces Hailee Wright
10/27/2023	Licensed	McKenzie	Bookey	CoS	Sped Teacher DA/MC	10/30/2023	DHS MC	Sped Teacher		8	1		Replaces Hailee Wright - Mutual request to swap positions with HW
10/27/2023	Licensed	Hailee	Wright	CoS	Sped Teacher DLC	10/30/2023	LMS	Sped Teacher		8	1		Replaces McKenzie Bookey - Mutual request to swap positions with MB
10/27/2023	Licensed	Autumn	Greenwood	CoS	Increasing hours from .6 to 1.0	10/25/2023	DO	District Autism Consultant		8	1		Increasing hours to full time

Steve Spencer, Superintendent

Rachel Alpert, Assistant Superintendent

Board of Directors: Ed Dressel • Lu Ann Meyer • Rob Ogilvie • Zach Steele • Jonathan Woods

DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2023-2024

GENERAL FUND									
Revenue & Resources	July	Aug	Sep	Oct	YTD Total	Projected	Total Received & Projected	Budget	Budget Status
Beginning Fund Balance					-	2,358,000	2,358,000	2,620,000	0%
Taxes				9,506	9,506	8,957,494	8,967,000	8,967,000	0%
Interest Income	7,922	13,504	10,004	11,300	42,730	187,270	230,000	230,000	19%
State School Funds	4,904,918	2,450,988	2,450,988	2,450,988	12,257,882	16,010,006	28,267,888	28,255,243	43%
Common School Fund						473,577	473,577	473,577	0%
Other Sources	100	2,392	29,110	90,201	121,803	1,270,018	1,391,931	1,659,421	7%
Total Revenue	4,912,940	2,466,884	2,490,102	2,561,995	12,431,921	29,256,365	41,688,396	42,205,241	29%
FY 2022-2023 YTD	4,362,741	2,184,788	2,218,906	2,259,611					
FUND 100									
Expenditures by Object:	July	Aug	Sep	Oct	YTD Total	Encumbered	Total Expended & Encumbered	Budget	YTD %
100 Salaries	372,713	448,141	1,569,892	1,558,122	3,948,868	14,389,033	18,337,900	18,742,547	21%
200 Associated Payroll	221,301	255,761	811,020	819,180	2,107,262	7,284,195	9,391,457	10,028,537	21%
300 Services	915,449	542,196	689,633	954,542	3,101,819	5,584,742	8,686,561	8,776,921	35%
400 Supplies & Materials	13,100	93,808	49,723	52,441	209,072	184,905	393,977	644,561	32%
500 Equipment	99,382	89,363	39,017	7,930	235,693	107,579	343,272	397,300	59%
600 Dues, Fees & Insurance	307,460	26,862	5,953	1,564	341,839	4,260	346,099	320,475	107%
700 Fund Modifications								128,000	0%
800 Planned Reserve								3,166,900	0%
Not Yet Encumbered/Projected							1,911,612		
Total Expenditures	1,929,406	1,456,131	3,165,239	3,393,777	9,944,553	27,554,714	39,410,879	42,205,241	24%
FY 2022-2023 YTD	622,681	2,412,867	3,017,375	3,133,023	2,487,368	29,486,326			
Expenditures by Function: (Appropriated)	July	Aug	Sep	Oct	YTD Total	Encumbered	Total Expended & Encumbered	Budget	YTD %
1000 Instruction	841,397	555,283	2,044,061	2,240,189	5,680,929	18,578,350	24,259,280	24,951,315	23%
2000 Support	1,088,009	900,849	1,121,178	1,153,588	4,263,624	8,976,363	13,239,987	13,959,026	31%
3000 Community Service									
5000 Transfers								128,000	0%
6000 Contingency/Unappropriated								3,166,900	0%
Not Yet Encumbered/Projected							1,911,612		
Total Expenditures	1,929,406	1,456,131	3,165,239	3,393,777	9,944,553	27,554,714	39,410,879	42,205,241	24%
FY 2022-2023 YTD	622,681	2,412,867	3,017,375	3,133,023	2,487,368				
Current Projection of Ending Fund Balance								2,277,518	5.79%
Target % 2023-24								8.00%	
INVESTMENTS									
	July	Aug	Sep	Oct					
LGIP 5703 - SSF/Taxes									
Beginning Balance	785,501	2,419,409	3,466,631	1,237,591					
Interest	7,790	13,171	9,585	10,949					
Deposits	4,850,995	4,044,089	3,768,199	5,677,246					
Fees	0	0	0	0					
Withdrawals	(3,224,877)	(3,010,037)	(6,006,824)	(3,900,000)					
Month-End Balance	2,419,409	3,466,631	1,237,591	3,025,787					
LGIP 5770 - Debt Service									
Beginning Balance	805,204	832,916	846,094	849,314					
Interest	2,845	3,141	3,220	3,582					
Deposit	24,877	10,037		6,824					
Fees	(10)								
Withdrawals									
Month-End Balance	832,916	846,094	849,314	859,701					
LGIP 5018 - Facilities, Repairs & Maintenance									
Beginning Balance	142,474	142,971	143,507	144,053					
Interest	497	536	546	600					
Deposit									
Fees									
Withdrawals									
Month-End Balance	142,971	143,507	144,053	144,653					
LGIP 3974 - Bond Retainage									
Beginning Balance	5,165	5,183	55,434	89,560					
Interest	18	125	255	373					
Deposit		50,126	33,871						
Fees									
Withdrawals									
Month-End Balance	5,183	55,434	89,560	89,933					
LGIP 6022 - GO Bonds Series 2017&2022									
Beginning Balance	14,548,104	14,598,833	12,845,117	11,375,726					
Interest	50,728	49,727	46,895	44,427					
Deposit			6,824	(6,824)					
Fees									
Withdrawals		(1,803,443)	(1,523,110)	(2,363,982)					
Month-End Balance	14,598,833	12,845,117	11,375,726	9,049,346					
Total Cash Invested in LGIP	17,999,311	17,356,783	13,696,244	13,169,420					
LGIP Interest Rate	4.11%	4.42%	4.63%						
NOTES ON DEBT SERVICE									
Debt Service GO Bonds - Debt Service Fund									
2023.24 Principal Amounts Due	June 2023	4,260,000							
2023.24 Interest Amounts Due	Dec/June 2023.24	1,440,072							
Total Debt Payments Due		5,700,072							
Debt Svc Funds Avail LGIP								1,335,575	
Variance								(4,364,497)	
NOTES TO FINANCIAL STATEMENT:									
All cash, investment and credit card accounts have been balanced, reconciled and reviewed and all cash and investment accounts are reconciled to the general ledger by the business manager as of 10/31/2023. The adopted budget reflects expected expenditures. All payroll reports have been filed and payroll liabilities have been paid timely. All federal and state reimbursement requests as well as required financial reporting forms have been filed timely. All credit card expenditures, travel and other reimbursements have been reviewed and approved at the proper level. There have been no significant changes to the internal control system, to the accounting system or accounting policies that are significant. Currently the business office is adequately staffed to allow for proper segregation of duties and I am not aware of any new pronouncements or other financial changes that may require additional staff time to properly implement. All financial statements that have been provided to the board are accurate and complete to the best of my knowledge and I am aware of no other financial matters that the board should be aware of at this time. I know of no cases of fraud or other misconduct and I have not been asked by the superintendent to do anything that makes me feel uncomfortable or to present any information I feel is inaccurate. Tami Montague 11/9/2023.									
SUMMARY - ALL FUNDS									
	July	Aug	Sep	Oct	YTD	Arid Student Act Funds		Budget	
Total Revenue This Month	5,013,120	2,802,793	2,750,022	3,235,691	13,801,625	1,350,000		82,101,386	17%
Total Expense This Month	2,072,270	3,676,116	5,053,980	5,044,365	15,846,730			82,101,386	19%
Excess / (Deficiency) Variance	2,940,850	(1,073,323)	(2,303,958)	(1,808,674)	(2,245,105)				
ALL FUNDS									

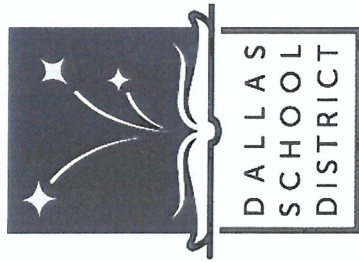
DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2023-2024

FUND 102	FACILITIES, REPAIRS & MAINTENANCE									
	Revenue & Resources									
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Beginning Fund Balance					-	-	-	150,000	0%
	Revenue from Local Sources	497	536	546	600	2,179	-	2,179	18,000	12%
	Transfers/Sale of Property					-	-	-	96,000	0%
	Total Revenue	497	536	546	600	2,179	-	2,179	264,000	1%
	Expenditures by Function:									
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Instruction - 1000	350	12,043	97,281	149	109,823	10,762	120,585	69,710	
Facilities - 2000					-	11,725	11,725	204,030	0%	
Capital Projects - 4000					-	-	-	10,000	0%	
Unap End Fund Balance					-	-	-	49,970	0%	
Total Expenditures	350	12,043	97,281	149	109,823	22,487	132,310	333,710	33%	
FUND 103	ESSER Emergency Relief Funds									
	Revenue & Resources									
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Beginning Fund Balance					-	-	-	-	
	Revenue from Federal Sources				297,311	297,311	-	297,311	2,715,202	
	Transfers/Sale of Property					-	-	-	-	
	Total Revenue	-	-	-	297,311	297,311	-	297,311	2,715,202	11%
	Expenditures by Function:									
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Instruction - 1000		206,066	104,902	19,951	330,920	223,652	554,571	649,563	
Support Services - 2000	28,274	388,880	192,409	104,045	713,607	886,757	1,600,365	2,065,638		
Unap End Fund Balance					-	-	-	-		
Total Expenditures	28,274	594,946	297,311	123,996	1,044,527	1,110,409	2,154,936	2,715,202	38%	
FUND 203	FOOD SERVICE									
	Revenue & Resources									
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Beginning Fund Balance					-	-	-	200,000	0%
	Revenue from Local Sources		2	613	530	1,146	-	1,146	26,000	4%
	Revenue from State Sources					-	-	-	77,000	0%
	Revenue from Federal Sources		25,730	11,224		36,954	-	36,954	1,080,000	3%
	Transfers/Sale of Property					-	-	-	10,000	
	Total Revenue	-	25,732	11,838	530	38,100	-	38,100	1,393,000	3%
	Expenditures by Function:									
	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>	
Food Service - 3100	2,856	35,595	93,246	121,078	252,775	844,437	1,097,211	1,279,140	20%	
Food Service - Unap Ending Fund Bal					-	-	-	113,860	0%	
Total Expenditures	2,856	35,595	93,246	121,078	252,775	844,437	1,097,211	1,393,000	18%	
<i>MTD CashFlow Tracking Includes Receivables</i>					<i>(214,675)</i>					
FUND 201-299	SPECIAL GRANTS & PROJECTS									
	Revenue & Resources									
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>			<u>Budget</u>	<u>YTD %</u>
	Revenue from Local Sources	4,000	6,304	12,669	6,096	29,069			196,000	15%
	Revenue from Intermediate Sources					-			500,000	0%
	Revenue from State Sources					-			4,745,048	0%
	Revenue from Federal Sources				110,656	110,656			1,867,895	6%
	Transfers from General Fund					-			-	
	Total Revenue	4,000	6,304	12,669	116,752	139,725			7,308,943	2%
	Expenditures by Function:									
	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>	
Special Grants & Projects - 1000	31,254	62,173	413,765	408,468	915,660	3,740,793	4,656,453	5,747,540	16%	
Special Grants & Projects - 2000	52,104	54,006	111,550	55,406	273,066	604,179	877,245	1,436,303	19%	
Special Grants & Projects - 3000			845		845		845	29,100	3%	
Transfers to Other Funds - 5000					-		-	96,000	0%	
Total Expenditures	83,357	116,179	526,160	463,875	1,189,571	4,344,971	5,534,542	7,308,943	16%	
FUND 301	DEBT SERVICE - GO BONDS									
	Revenue & Resources									
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Beginning Fund Balance					-	-	-	600,000	0%
	Revenue from CY Property Tax Receipts					-	-	-	3,200,000	0%
	Revenue from PY Property Tax Receipts					-	-	-	50,000	
	Revenue from Interest Income	2,844	3,183	3,238	7,156	16,422	-	16,422	45,000	36%
	Revenue from Federal Sources			119		119	-	119	500	
	Transfers from Other Fund					-	-	-	-	
	Total Revenue	2,844	3,183	3,358	7,156	16,541	-	16,541	3,895,500	0%
Expenditures by Function:										
	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>	
Debt Service - 5110 810 Principal					-	-	-	2,815,000	0%	
Debt Service - 5110 821 Interest					-	-	-	611,150	0%	
Debt Service - 5110 640 Bank Fees	10				10		10	100	10%	
Debt Service - Unap End Fund Bal					-	-	-	469,250	0%	
Total Expenditures	10	-	-	-	10	-	10	3,895,500	0%	
<i>16,531</i>										
FUND 302	DEBT SERVICE - FULL FAITH & CREDIT									
	Revenue & Resources									
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Beginning Fund Balance					-	-	-	-	
	Transfers from Other Fund					-	-	-	118,000	0%
	Total Revenue	-	-	-	-	-	-	-	118,000	0%
	Expenditures by Function:									
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>
	Debt Service - 5110 810 Principal					-	-	-	100,000	0%
	Debt Service - 5110 821 Interest					-	-	-	17,564	0%
Debt Service - 5110 640 Bank Fees					-	-	-	436	0%	
Debt Service - Unap End Fund Bal					-	-	-	-		
Total Expenditures	-	-	-	-	-	-	-	118,000	0%	

DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2023-2024

DEBT SERVICE - PERS PENSION BOND											
Revenue & Resources											
	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>		
FUND 310	Beginning Fund Balance				-			1,000,000			
	Service From Other Funds	42,092	50,301	184,359	199,122	475,874	475,874	2,250,000	21%		
	Total Revenue	42,092	50,301	184,359	199,122	475,874	-	475,874	3,250,000	15%	
	Expenditures by Function:										
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>	
	Debt Service - 5110 610 Principal	-	-	-	-	-	-	-	1,345,000	0%	
	Debt Service - 5110 621 Interest	-	-	-	-	-	-	-	811,358	0%	
	Debt Service - 5110 680 Direct Pmt to PERS	-	-	-	-	-	-	-			
	Debt Service - 5110 Bank Fees & Issuance	-	-	-	-	-	-	-	100		
	Debt Service - Unap End Fund Bal	-	-	-	-	-	-	-	1,093,542		
Total Expenditures	-	-	-	-	-	-	-	3,250,000	0%		
Funds 401	Revenue & Resources										
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>	
	Beginning Fund Balance					-			100,000	0%	
	Revenue from Local Sources	18	125	255	7,799	8,197	-	8,197	1,500		
	Revenue from State Sources	-	-	-	-	-	-	-	2,000,000	0%	
	Revenue from Bond Proceeds	-	-	-	-	-	-	-	-		
	Total Revenue	18	125	255	7,799	8,197	-	8,197	2,101,500	0%	
	Expenditures by Function:										
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>	
	Bond Expenses- 4000	315	820,741	653,648	470,745	1,945,448	59,204	2,004,652	2,101,500	93%	
FUND 403	Capital Construction - Bond 2022										
	Revenue & Resources										
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>	
	Beginning Fund Balance					-			13,300,000		
	Revenue from Local Sources	50,728	49,727	46,895	44,427	191,776	-	191,776	200,000	96%	
	Revenue from State Sources	-	-	-	-	-	-	-	4,000,000		
	Revenue from Bond Proceeds	-	-	-	-	-	-	-	-		
	Total Revenue	50,728	49,727	46,895	44,427	191,776	-	191,776	17,500,000	1%	
	Expenditures by Function:										
		<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Projected</u>	<u>Budget</u>	<u>YTD %</u>	
Capital Expenses- 4000	27,702	640,482	221,095	470,745	1,360,023	302,875	1,662,899	11,140,000	12%		
Capital Projects - Unap End Fund Bal	-	-	-	-	-	-	-	6,360,000			

For questions about this report, please contact Tami Montague
 Dallas School District Business Office
 111 SW Ash St, Dallas, OR 97338
 tami.montague@dsd2.org



22-23 SIA Annual Report Presentation

Dallas School District

SIA Annual Reporting Requirements

- SIA recipients are required by statute to review their own progress on an annual basis through an annual progress report and financial audit.
- ODE’s annual report consists of four narrative questions
- SIA recipients are required to:
 - present their annual report to their governing board at an open meeting with opportunity for public comment,
 - and post the report to the district or charter school website.

Annual Report Narrative #1

What changes in behavior, actions, policies or practices have you observed related to SIA implementation during the 2022-23 school year? How do you see these changes contributing to the goals and outcomes in your SIA plan?

During the 22-23 school year, our focus remained on strengthening instructional practice, increasing teacher resources, and increased mental and behavioral support for students. We entered year two of our language arts curriculum which has been expanded from K - 5 to K - 8. We have continued professional development with the efficacy around the use of these curriculums and how they are supportive of our school and district goals. We continued to fund additional staff in key high need areas which include mental health and behavior. We have also continued increased FTE for licensed behavior support specialists at our elementary and middle schools.

Annual Report Narrative #2

What barriers or challenges to SIA implementation have you experienced that are helpful for your community and/or state leaders to be aware of? What adjustments, if any, did you make to your SIA plan as a result of these challenges?

The main barriers to our implementation and ability to spend our allocation of SIA came from difficult to fill positions. This resulted in proposed allocation of SIA dollars towards FTE not being spent in its entirety in the 2022 - 2023 school year. Similarly, substitute shortages were, and continue to be, an issue with spending all of the SIA funding. This year, we have been able to fill the positions that were allocated.

Annual Report Narrative #3

SIA implementation includes ongoing engagement with all students, focal students, families, staff, and community partners. How have relationships with or between those groups changed and/or been maintained throughout this academic year? Consider the Community Engagement Toolkit and where your efforts might land on the spectrum as you complete your response.

This has continued to be a point of improvement for our district. We are informing and consulting with our community stakeholders but have not had robust ways of engaging with as many community members as we would like. We did provide students, families, and community with relevant information for them to support and understand our district and school goals. With the addition of ParentSquare as our communication medium that has 99% reach to our families, we are excited about the potential and increased ability of our district to reach our families.

Annual Report Narrative #4

As you think about what guided your choices and prioritization efforts in this year of SIA implementation, what stands out? How will what you've learned this year impact future SIA implementation efforts?

Reflecting on what was prioritized with our SIA implementation, what stands out are the high priority on our student mental health and behavior supports that have been implemented using SIA funding. Namely a school psychologist, Polk county Mental Health Contract, and many behavioral specialists. Other priorities have been our K - 12 math curriculum and training that has been implemented and continues to be a place for growth and where growth has already been seen as reflected in our At - A - Glance data. Specifically, we have had an increase in our mathematics state assessment scores. The continued mental health and social emotional learning needs that our students are demonstrating will continue to influence our SIA implementation efforts and spending priorities.

6



OREGON AT-A-GLANCE DISTRICT PROFILE

Dallas SD 2

SUPERINTENDENT: Steve Spencer | 111 SW Ash St, Dallas 97338 | 503-623-5594



Students We Serve

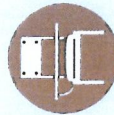


3,046
Student Enrollment

DEMOGRAPHICS

American Indian/Alaska Native	Students	8%
	Teachers	0%
Asian	Students	1%
	Teachers	2%
Black/African American	Students	1%
	Teachers	<1%
Hispanic/Latino	Students	8%
	Teachers	1%
Multiracial	Students	4%
	Teachers	0%
Native Hawaiian/Pacific Islander	Students	<1%
	Teachers	0%
White	Students	78%
	Teachers	96%

<5%
Ever English Learners



12
Languages Spoken

17%
Students with Disabilities

15%
Mobile Students

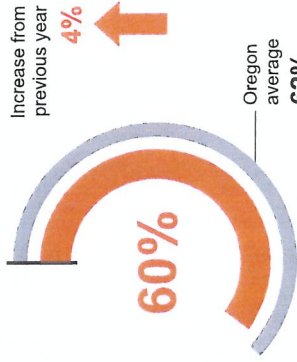
59%
Free/Reduced Price Lunch

* <10 students or data unavailable

District Environment

REGULAR ATTENDERS

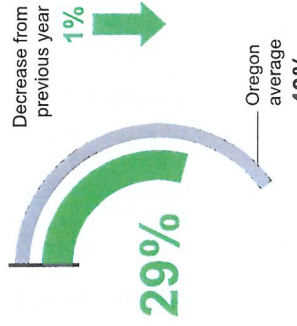
Students who attended more than 90% of their enrolled school days.



Academic Success

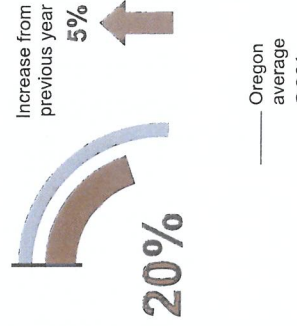
Grade 3 ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations.



Grade 8 MATHEMATICS

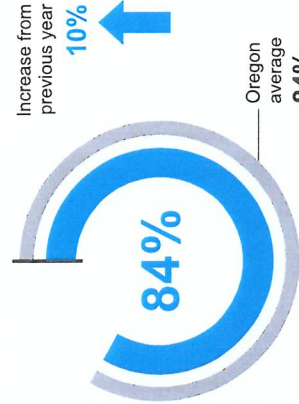
Students meeting state grade-level expectations.



High School Success

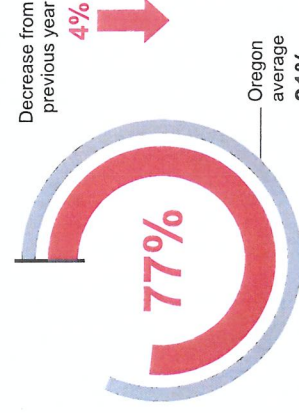
ON-TRACK TO GRADUATE

Students earning one-quarter of graduation credits in their 9th grade year.



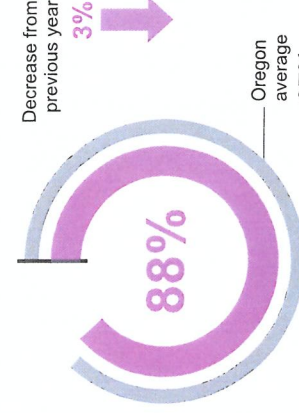
ON-TIME GRADUATION

Students earning a diploma within four years. Cohort includes students who were first-time ninth graders in 2018-19 graduating in 2021-22.



FIVE-YEAR COMPLETION

Students earning a high school diploma or GED within five years. Cohort includes students who were first-time ninth graders in 2017-18 finishing in 2021-22.



District Goals

Goals:

1. Improve early literacy outcomes for students with a focus on reducing academic disparities for student subgroups.
2. Using the criteria established in SB 732, Establish a district Educational Equity Advisory Committee (EEAC) with the charge to develop a comprehensive educational equity plan to ensure equitable opportunities and outcomes for all students within the district.
3. Grow student achievement using high leverage instructional and engagement strategies to raise rigor and generate equitable outcomes for all students while eliminating opportunity and achievement gaps.

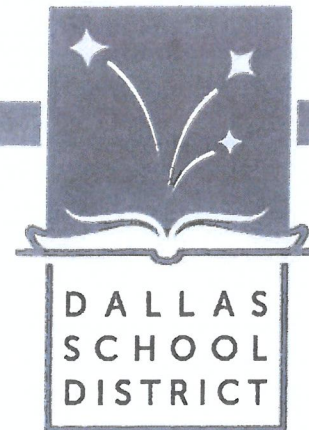
State Goals

The Oregon Department of Education is partnering with school districts and local communities to ensure a 90% on-time, four year graduation rate by 2027. To progress toward this goal, the state will prioritize efforts to improve attendance, provide a well-rounded education, invest in implementing culturally responsive practices, and promote continuous improvement to close opportunity and achievement gaps for historically and currently underserved students.

Dallas School District Facilities

www.dallas.k12.or.us

Phone: 503.623.5594 • Fax: 503.623.5597 • Address: 111 SW Ash Street • Dallas, Oregon 97338



Facilities/Bond Work Update

November 13, 2023

Board Report

Bid package 1 Consists of the new vestibule construction at Dallas High School and a new security vestibule at the Morrison campus. The project scope also includes a restroom remodel at the District Office and Morrison Campus. Both facilities will be getting new video surveillance, access Controls, and intercom systems.

Bid Package 2 consists of the 3 elementary buildings, all of these facilities will be receiving video surveillance, access controls, and Intercom systems. Lyle will also be getting a new security vestibule constructed.

Bond Projects

- LMS Vestibule project is moving along as scheduled. The existing office space is framed, restrooms are framed and plumbing is all roughed in. Emerick subcontractors are currently roughing in the wiring and preparing the walls for sheetrock. The footings and foundation are being prepped for the new vestibule addition.
- We are awaiting the quotes to complete the last 2 roof sections at Dallas High School, I hope to present the quotes to the board in January.
- We will have cost estimates pertaining to the LMS gym in the next month. The COC committee had some good discussion regarding construction type and location. Once we get the estimates and conceptual drawings I will share with the board and community. The COC committee had discussion about engaging the community in a survey once the estimates and conceptual drawings are complete to decide on construction type and location.

Bob Archer, Facilities Director

Natalie Castillo, Office Manager

Dallas School District Bond Package 1 Emerick Bid Package 2 High School Vestibule and District Office			
Run Date: 11/3/2023			
Bid Date 5-31-23			
BASE BID PACKAGE		ECCO TOTALS	
Reference	ESTIMATE DESCRIPTION	Subcontractor Supplier	Draft Review
BP 2-1	Final Cleaning Package	Service Master	\$ 6,694.00
Allowance	Abatement Package	Allowance	\$ 45,000.00
BP 2-4	Demolition Package (Bids 3-30-23)	Emerick	\$ 40,115.00
BP2-4	Metal Fabrications Package	Oregon Steel Fab/Allowance	\$ 31,249.00
BP 2-5	Rough Carpentry Package	WPI/ECCO	\$ 68,745.00
BP 2-6	Door Hardware Supply and Install	Bell	\$ 171,840.00
Allowance	Sheet Metal Allowance	Allowance	\$ 15,000.00
Allowance	Joint Sealants Allowance	Allowance	\$ 4,500.00
BP 2-8	Glazing Package	Southtown	\$ 80,000.00
BP 2-9	Drywall Package	WPI	\$ 79,865.00
Allowance	District Office FRP Allowance	Allowance	\$ 12,000.00
BP 2-10	Tiling Package	Interior Resources	\$ 111,117.00
BP 2-11	Flooring Package	Interior Resources	\$ 11,853.56
BP 2-12	Painting Package	Portland Coatings	\$ 27,567.00
BP 2-13	Specialties Package Bathroom Accessories Supply	WH Cress	\$ 5,243.00
BP 2-13	Specialties Package Bathroom Accessories Install	Emerick	\$ 10,631.00
BP 2-13	Specialties Package (Sign Install)	Sign Wizard	\$ 4,123.00
BP 2-14	Fire Sprinkler Package	Fire Hawk/Swift	\$ 12,865.00
BP-2-15	Plumbing Package	HR Mechanical	\$ 274,999.00
BP 2-16	Mechanical Package	NW Mechanical	\$ 47,168.76
Allowance	Mechanical Permitting Costs	Allowance	\$ 5,500.00
BP 2-17	Electrical Division 26	Steele	\$ 133,800.00
BP 2-17	Electrical Division 27/28	Innova NW	\$ 92,567.00
Allowance	Overtime Allowance/Schedule Maintenance	Allowance	\$ 11,225.00
Allowance	Negotiated Site Services & Non Specified Items	Allowance	\$ 43,655.92
Hard Bid	General Requirements	Hard Bid	\$ 163,529.10
	TOTAL ESTIMATE	ECCO Estimate	\$ 1,510,853.34
Allowance	Material Escalation from Bid Allowance	1.50%	\$ 22,662.80
	Construction Contingency	5.00%	\$ 76,675.81
	Fee	3.90%	\$ 62,797.49
	Liability Insurance	0.65%	\$ 10,874.43
	P&P Bond	0.80%	\$ 13,289.61
	GUARANTEED MAXIMUM PRICE (GMP)		\$ 1,697,153.47

Note 1: Combined TCC As Bid

Dallas School District Bid Package 2, Bond Package 2 Summary: Whitworth/Lyle/Oakdale

Run Date: 11/8/2023

Bid Date 5-31-23

BASE BID PACKAGE		ECCO TOTALS	
Reference	ESTIMATE DESCRIPTION	Subcontractor Supplier	
BP 2-1	Final Cleaning Package	Service Master	\$ 13,989.00
Allowance	Abatement Package	Allowance	\$ 10,500.00
Allowance	Demolition Package	Allowance	\$ 6,680.00
Allowance	Metal Fabrications Package	Oregon Steel Fab/Allowance	\$ 17,250.00
BP 2-5	Rough Carpentry Package	WPI	\$ 3,333.00
BP 2-6	Door Hardware Supply and Install	Bell	\$ 74,255.00
Allowance	Sheet Metal Allowance	Allowance	\$ 2,500.00
Allowance	Cutting Patching/Joint Sealants	Allowance	\$ 4,256.00
BP 2-8	Glazing Package	Southtown	\$ 30,500.00
BP 2-9	Drywall Package	WPI	\$ 11,692.00
BP 2-11	Flooring Package	Interior Resources	\$ 5,926.78
BP 2-12	Painting Package	Portland Coatings	\$ 15,500.00
Allowance	Countertop and Brackets Allowance	Allowance	\$ 9,500.00
BP 2-14	Fire Sprinkler Package	Fire Hawk	\$ 6,000.00
Allowance	Plumbing Package	HR Mechanical	\$ 15,000.00
BP 2-17	Electrical Division 26	Steele	\$ 173,240.00
BP 2-17	Electrical Division 27/28	Innova NW	\$ 188,151.00
Allowance	Overtime Allowance/Schedule Maintenance	Allowance	\$ 6,000.00
Allowance	Negotiated Site Services & Non Specified Items	Allowance	\$ 26,248.05
Hard Bid	General Requirements	Hard Bid	\$ 101,300.00
TOTAL ESTIMATE		ECCO Estimate	\$ 721,820.83
Allowance	Material Escalation from Bid Allowance	1.50%	\$ 10,827.31
	Construction Contingency	5.00%	\$ 36,632.41
	Fee	3.90%	\$ 30,001.94
	Liability Insurance	0.65%	\$ 5,195.34
	P&P Bond	0.80%	\$ 6,349.20
GUARANTEED MAXIMUM PRICE (GMP)			\$ 810,827.03

Note 1: Combined TCC As Bid

Dallas School District Enrollment Report
November 2023

School	Capacity	Kgtn	1	2	3	4	5	Total	Last Month:	Nov 22/23	Nov 21/22	Nov 20/21	Nov 19/20
Lyle	[460]	17	23	23	18								
		16	23	23	18								
		17	22	24	19								
		18	23	24	18								
Total		68	91	94	73			326	325	334	326	325	404
Oakdale	[412]	17	22	23	23								
		18	22	24	22								
		17	22	23	20								
		16	24	21	21								
Total		68	90	91	86			335	333	361	348	344	383
Whitworth	[437]						22	24					
								25	25				
								23	24				
								24	25				
								24	24				
								23	24				
								24	26				
									26				
		Total						165	198	363	362	385	340
Total K-5								1024	1020	1080	1014	1047	1218

Dallas School District Enrollment Report
November 2023

School	Capacity							Last Month						
	[728]	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Post High	Odysseyware	Nov 22/23	Nov 21/22	Nov 20/21	Nov 19/20
LaCreole		184	176	207							577	585	632	704
DHS	[1020]	200	210	222	218	11					860	901	888	880
MCAP	[108]		5	18	42						68	61	57	62
PADTC	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12				16	14	14	18
DVA											0	78	0	0
Grand Total											2541	2653	2638	2882
Including LVCS/DCS														
											2533			
											3020			

LVCS CHARTER	Current	Last Year	Dallas Community School							
In District	132	122	KG	1st	2nd	3rd	4th	5th	6th	7th
Out of Dist	96	106	19	19	23	28	24	24	31	29
Total	228	228	8th	9th	10th	11th				
High school extended	228		Total	259	22	17	12	11		
In 2006 Morrison was a charter school with 80 students.										
Elementary reconfiguration effective 09/10 school year.										
Last Year Extended Campus 2015-16										

LUCKIAMUTE VALLEY CHARTER SCHOOLS

2023-24

November

STUDENT TOTALS

	Current #'s	Last Year
In District	132	122
Out of District	96	106
TOTAL STUDENT #'s	228	228

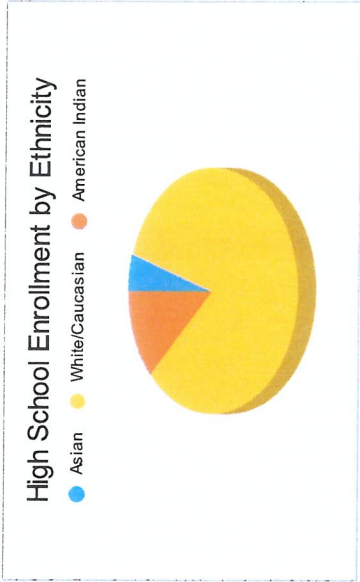
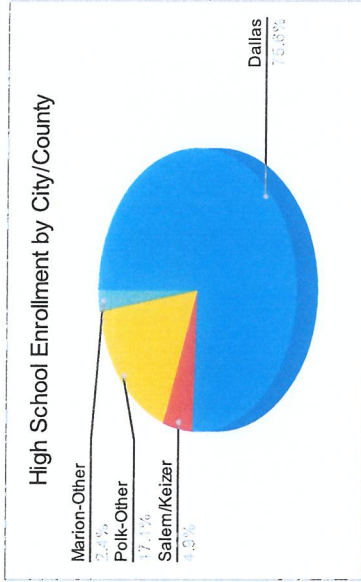
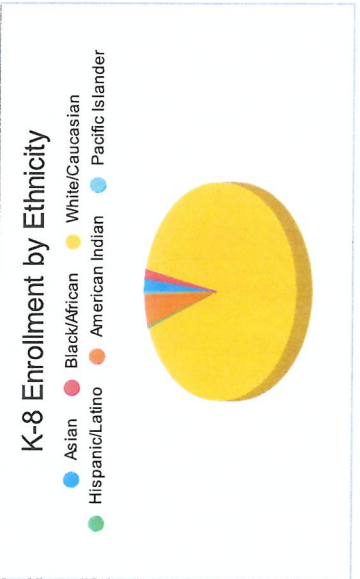
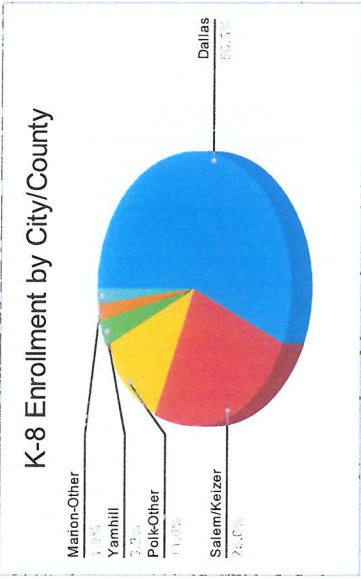
BREAKDOWN BY GRADE LEVELS

	Current #'s	Last yr.
Kindergarten	24	21
1st Grade	23	25
2nd Grade	22	25
3rd Grade	24	25
4th Grade	26	25
5th Grade-Leah	15	22
5th Grade-Bibbs	22	23
6th Grade	25	23
7th Grade	25	21
8th Grade	22	16

NUMBERS CURRENT AS OF 11/01/2023

Dallas Community School Enrollment 2023-24

	Jun 2023	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
K	14	20	19	0	0	0	0	0	0	0	0
1	28	20	19	0	0	0	0	0	0	0	0
2	32	25	23	0	0	0	0	0	0	0	0
3	29	31	29	0	0	0	0	0	0	0	0
4	30	25	24	0	0	0	0	0	0	0	0
5	34	25	23	0	0	0	0	0	0	0	0
6	31	33	31	0	0	0	0	0	0	0	0
7	26	28	27	0	0	0	0	0	0	0	0
8	20	22	21	0	0	0	0	0	0	0	0
K-8 Total:	244	229	216	0	0	0	0	0	0	0	0
9	13	18	17	0	0	0	0	0	0	0	0
10	13	13	13	0	0	0	0	0	0	0	0
11	0	11	11	0	0	0	0	0	0	0	0
DCHS Total:	26	42	41	0	0	0	0	0	0	0	0
Grand Total:	270	271	257	0	0	0	0	0	0	0	0



LUCKIAMUTE VALLEY CHARTER SCHOOL
2023-2024
BOARD REPORT SUMMARY

REVENUE		JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
R1200	District Reimbursement			31,442.76	44,783.68									76,226.44
R1510	Earnings on Investments	1.38	1.38	1.35	1.41									5.52
R1630	Special Functions				624.27									624.27
R1600	Food Service Sales		438.00	1,605.09	1,905.00									3,948.09
R1920	Donations Private Sources	283.00	35.00	5.00	80.00									403.00
R1990	Miscellaneous Income	2,000.00	1,896.00	1,225.00	1,252.00									6,373.00
R3101.	State School Funds	428,890.44	214,445.22	214,445.22	214,445.22									1,072,226.10
R3102	OR Free Expanded Eligible Breakfast													
R3120	Reduced Breakfast/Lunch													
R3299	Restricted State Grants	1,916.65	6,770.48	2,539.66	1,713.42									12,940.21
R4500	Restricted Federal Grants Thru State				9,254.40									9,254.40
r4700	Grants in aid	23,525.72												23,525.72
R5400	Beginning Fund Balance	294,475.45												294,475.45
	TOTAL REVENUE	751,092.64	223,586.08	251,264.08	274,059.40									1,500,002.20

EXPENDITURES BY OBJECT		JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
100	Salaries	14,925.92	42,305.56	145,925.29	200,915.88									404,072.65
200	Benefits	9,036.25	19,521.64	76,624.73	104,939.97									210,122.59
300	Services	10,658.02	15,464.73	8,372.79	19,875.65									54,371.19
400	Supplies	1,849.89	8,172.87	11,231.30	13,964.31									35,218.37
500	Equipment/Improvements	2,540.00	3,986.99	24,543.75	8,903.54									39,974.28
600	Dues & Fees	28,557.09	2,334.06	76.84	393.07									31,361.06
	TOTAL EXPENDITURES	67,567.17	91,785.85	266,774.70	348,992.42									775,120.14

EXPENDITURES BY FUNCTION		JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
1000	Instruction	9,946.31	24,333.16	177,986.15	224,940.05									437,205.67
2000	Support	57,620.86	66,402.89	58,799.68	105,940.61									288,764.04
3000	Food Services		1,049.80	7,045.12	18,111.76									26,206.68
4000	Construction			22,943.75										22,943.75
	TOTAL EXPENDITURES	67,567.17	91,785.85	266,774.70	348,992.42									775,120.14

FUND BALANCE 683,525.47 815,325.70 799,815.08 724,882.06 724,882.06 724,882.06 724,882.06 724,882.06 724,882.06 724,882.06 724,882.06 724,882.06 724,882.06 724,882.06 724,882.06

Luckiamute Valley Charter Schools

Profit & Loss

11/08/23
Accrual Basis

October 2023

	<u>Oct 23</u>
Ordinary Income/Expense	
Income	
R1200 · District Pass-Thru	44,783.68
R1510 · Earnings on Investments	1.41
R1600 · Food Service Sales	
R1630 · Special Functions	624.27
R1600 · Food Service Sales - Other	1,905.00
	<u>2,529.27</u>
Total R1600 · Food Service Sales	2,529.27
R1920 · Donations	80.00
R1990 · Miscellaneous	1,252.00
R3101 · State School Funds	214,445.22
R3299 · Other Restricted State Gr	1,713.42
R4500 · Restricted Rev. from Fed	9,254.40
	<u>274,059.40</u>
Total Income	274,059.40
Gross Profit	274,059.40
Expense	
1000 · 1000-INSTRUCTION	
1100 · Regular Programs	
1111 · Elementary Grades K-5	
111-111 · Licensed Salaries	51,012.36
111-112 · Classified Salaries	24,386.86
111-121 · Substitute Salaries	2,892.75
111-131 · Extra Duty Salaries	708.33
111-211 · PERS-Employer	17,804.21
111-212 · PERS-EPPT	4,136.51
111-220 · Social Security	6,288.83
111-231 · Worker's Comp	1,662.53
111-240 · Health Insurance	9,455.75
111-241 · OR-PFL	335.43
111-355 · Printing	538.54
111-410 · Supplies	132.88
111-420 · Textbooks	948.47
111-470 · Computer Software	450.00
	<u>120,753.45</u>
Total 1111 · Elementary Grades K-5	120,753.45
1121 · Middle Programs 6-8	
121-111 · Licensed Salaries	31,651.41
121-121 · Substitute Salary	4,488.29
121-131 · Extra Duty Salaries	3,000.00
121-211 · PERS-Employer	9,273.93
121-212 · PERS-EPPT	2,178.08
121-220 · Social Security	2,758.01
121-231 · Workers Comp	1,013.57
121-240 · Health Insurance	4,047.42
121-241 · OR-PFL	143.20
121-355 · Printing	765.28
121-410 · Consumables	765.63

Luckiamute Valley Charter Schools

Profit & Loss

October 2023

11/08/23
Accrual Basis

	<u>Oct 23</u>
121-420 · Textbooks	1,029.25
121-460 · Non-consumable	<u>38.38</u>
Total 1121 · Middle Programs 6-8	<u>61,152.45</u>
Total 1100 · Regular Programs	181,905.90
1250 · Special Programs	
125-111 · Certified Salaries	6,344.58
125-112 · Classified Salaries	17,267.91
125-121 · Substitute Salaries	718.31
125-211 · PERS Employer	6,204.75
125-212 · PERS-EPPT	1,487.35
125-220 · Social Security	1,896.38
125-231 · Workers Comp	14.98
125-240 · Health Insurance	550.00
125-241 · OR-PFL	<u>103.17</u>
Total 1250 · Special Programs	34,587.43
1270 · Title I	
127-111 · Licensed Salaries	5,058.92
127-211 · PERS	1,981.26
127-212 · PERS-EPPT	426.54
127-240 · Health Insurance	750.00
127-420 · Textbooks/Curriculum	<u>230.00</u>
Total 1270 · Title I	<u>8,446.72</u>
Total 1000 · 1000-INSTRUCTION	224,940.05
2000 · SUPPORT SERVICES	
2100 · Support Services - Students	
2113 · Social Work Services	
211-111 · Licensed Salaries	6,558.92
211-211 · PERS-Employer	1,641.70
211-212 · PERS-EPPT	393.54
211-220 · Social Security	501.75
211-231 · Workers Comp	2.82
211-240 · Health Insurance	1,033.49
211-241 · OR-PFL	<u>26.24</u>
Total 2113 · Social Work Services	<u>10,158.46</u>
Total 2100 · Support Services - Students	10,158.46
2230 · Assessment and Testing	
223-312 · Testing Services	<u>3,550.00</u>
Total 2230 · Assessment and Testing	3,550.00
2240 · Instructional Staff Development	
224-312 · Instruction Improvement Service	200.00
224-341 · Travel	377.19

Luckiamute Valley Charter Schools

Profit & Loss

October 2023

11/08/23
Accrual Basis

	<u>Oct 23</u>
224-410 · Supplies	177.62
Total 2240 · Instructional Staff Developme...	754.81
2310 · School Board	
231-300 · Purchased Services	934.40
231-640 · Dues and Fees	30.00
Total 2310 · School Board	964.40
2410 · School Administration	
241-112 · Confidential Salaries	9,541.67
241-113 · Administrator salaries	8,000.00
241-211 · PERS-Employer	4,893.21
241-212 · PERS-EPPT	638.50
241-220 · Social Security	1,421.93
241-231 · Workers Comp	1,008.46
241-240 · Health Insurance	1,100.00
241-241 · OR-PFL	74.35
241-340 · Travel	400.00
241-351 · Telephone	404.76
241-410 · Consumables	266.22
241-480 · Computer Hardware	279.64
241-640 · Dues and Fees	161.90
Total 2410 · School Administration	28,190.64
2500 · Support services-business	
2520 · Fiscal services	
252-114 · Managerial Classified	6,493.67
252-130 · Extra Duty Stipend	8,500.00
252-211 · PERS - Company	3,890.58
252-212 · PERS EPPT	932.62
252-220 · Social Securitiy	1,189.09
252-231 · Workers Comp	202.82
252-232 · Unemployment	7,058.46
252-240 · Health-Employer	550.00
252-241 · OR-PFL	62.17
252-410 · Supplies	58.14
252-470 · Software	419.36
252-640 · Dues and Fees	201.17
Total 2520 · Fiscal services	29,558.08
2540 · Plant services	
254-112 · Classified Salaries	6,329.19
254-211 · PERS-Company	944.89
254-212 · PERS-EPPT	226.50
254-220 · Social Securitiy	484.19
254-231 · Worker's Comp	103.27
254-241 · OR-PFL	25.32
254-322 · Repairs and Maintenance	8,675.57
254-324 · Rental	712.00

Luckiamute Valley Charter Schools

Profit & Loss

October 2023

11/08/23
Accrual Basis

	<u>Oct 23</u>
254-325 · Electricity	1,051.19
254-326 · Fuel	150.00
254-327 · Water	155.80
254-328 · Garbage	916.92
254-329 · Other property services	1,044.00
254-410 · Supplies	1,417.00
254-460 · Non-consumables	238.02
254-530 · Improvements Other	945.00
254-541 · Equipment	<u>7,958.54</u>
Total 2540 · Plant services	<u>31,377.40</u>
Total 2500 · Support services-business	60,935.48
2660 · Technology Services	
266-112 · Classified Salaries	1,000.00
266-211 · PERS Employer	250.30
266-212 · PERS-Pick-Up	60.00
266-220 · Social Security	76.50
266-231 · Workers Comp	<u>0.02</u>
Total 2660 · Technology Services	<u>1,386.82</u>
Total 2000 · SUPPORT SERVICES	105,940.61
3000 · ENTERPRISE & COMMUNITY	
3120 · Food Services	
312-112 · Classified Salary	6,962.70
312-211 · PERS-Employer	1,699.59
312-212 · PERS-EPPT	407.41
312-220 · Social Security/Medicare	532.63
312-231 · Workers Comp	104.26
312-240 · Health Insurance	854.85
312-241 · OR-PFL	36.61
312-410 · Supplies	108.89
312-450 · Food	7,314.91
312-460 · Non Consumables	<u>89.91</u>
Total 3120 · Food Services	<u>18,111.76</u>
Total 3000 · ENTERPRISE & COMMUNITY	18,111.76
6560 · Payroll Expenses	
Total Expense	<u>348,992.42</u>
Net Ordinary Income	<u>-74,933.02</u>
Net Income	<u><u>-74,933.02</u></u>

Dallas Community School

Financial Report - Q1, July 2023 to September 2023

Bank Balances as of:	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023
Umpqua Bank Balance	\$1,469,821.20	\$1,453,775.98	\$1,491,449.62			
Live Oak Bank CD	\$195,122.43	\$195,869.15	\$196,594.51			

Revenue/Resources	JUL 2023	AUG 2023	SEP 2023	Actual YTD	Budget YTD	Annual Budget	BVA%
State School Funding	\$402,620.75	\$201,310.38	\$201,310.38	\$805,241.51	\$1,285,375.99	\$2,090,617.50	38.52%
Interest Income	\$743.88	\$746.72	\$725.36	-	-	-	-%
Misc. Income	\$0.00	\$0.00	\$0.00	-	-	-	-%
Total Revenue	\$403,364.63	\$202,057.10	\$202,035.74				

General Fund - Expenditures by Object Code	JUL 2023	AUG 2023	SEP 2023	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	\$51,835.02	\$78,269.39	\$88,346.69	\$218,451.10	\$809,239.64	\$1,027,690.74	21.26%
200 Associated Payroll	\$43,122.83	\$28,821.69	\$50,266.02	\$122,210.54	\$392,282.93	\$514,493.47	23.75%
300 Services	\$27,669.66	\$45,667.35	\$17,655.27	\$89,974.70	\$295,075.30	\$385,050.00	23.37%
400 Supplies and Materials	\$9,858.93	\$7,485.62	\$22,462.84	\$37,657.19	\$103,042.81	\$140,700.00	26.76%
411 K-8 Allotments	\$0.00	\$0.00	\$12,280.41	\$12,280.40	\$187,719.60	\$200,000.00	6.14%
500 Equipment/Facility	\$0.00	\$0.00	\$265.47	\$265.47	\$63,734.53	\$64,000.00	0.41%
600 Dues & Fees	\$7,695.00	\$26,213.32	\$254.47	\$31,282.79	\$15,817.21	\$47,100.00	66.42%
Total Expenditures	\$140,181.44	\$186,457.37	\$191,531.17	\$512,122.19	\$1,866,912.02	\$2,379,034.21	

SIA - Expenditures by Object Code - DO NOT USE UNTIL OCTOBER	JUL 2023	AUG 2023	SEP 2023	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$23,217.40	\$23,217.40	0.00%
200 Associated Payroll	\$0.00	\$0.00	\$0.00	\$0.00	\$33,568.83	\$33,568.83	0.00%
300 Services	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.00%
400 Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
411 K-8 Allotments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Equipment/Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$64,286.23	\$64,286.23	

Notes from the Business Office

Revenue Highlights:

- Nothing new to report for September

Expenditures Highlights:

- 600 Object Code - This area is already over 70% of budget. This reflects our liability insurance that is paid once a year. Also, the owner of 689 Main St. didn't charge us property insurance last year, therefore we didn't budget for it. I confirmed that it is our responsibility and paid it.

Restricted Grant Highlights:

- This area is a work in process. I'm currently working with the accountant to figure out the best way to report grants. I'll have more information in October.

LUCKIAMUTE VALLEY CHARTER SCHOOLS
BOARD MINUTES
OCTOBER 17, 2023
BRIDGEPORT CAMPUS

CALL TO ORDER At 7:20 by Vicki Avery.

BOARD MEMBERS PRESENT: Vicki Avery, Matt Beasley, Kendall Cates, Greg Oldham, Fred Weisensee

STAFF MEMBERS PRESENT: Christy Wilkins, Daniel Shimek

BOARD SECRETARY: Donna Santa Maria

1. APPROVAL OF AGENDA

Matt motioned for approval with the addition of 5.7, Cooking from Scratch. Fred seconded. Motioned carried unanimously.

2. CONSENT AGENDA

2.1 Approval of September board meeting minutes. Fred motioned for approval as presented. Greg seconded. Motioned carried unanimously.

3. ANNOUNCEMENTS

3.1 Next board meeting – November 15, 2023, at 6:30 pm.

3.2 Portland Opera- October 19, held in Pedee gym for grades 3-8.

3.3 EZ Orchard- October 26, field trip for all grades at Bridgeport campus.

3.4 Conferences- November 14-16 all grades.

4. STAFF PRESENTATION

4.1 Korena Lund- Title 1 Teacher/Reading Specialist. Korena shared her background, education, love of teaching and the importance and value of the Title 1 programs in education. She included a handout of the parent /teacher agreement, data charting with explanation and discussion.

5. REPORTS

5.1 Directors Report- Christy Wilkins- Successful Open House at Bridgeport. Many families came and special thanks to Vicky Avery for opening her field once again, this time for parking! Given the large attendance at the Open House, the discussion of parking options for the annual Bridgeport Carnival at the end of the

year have begun and will need to continue soon. The first of two playground equipment structures are at Bridgeport thanks to Josh and Daniel making a trip to Washington. The second playground structure has been shipped. HB 3198 regarding Early Literacy Success is embraced and brings extra funding to go towards extra curriculum, staffing and teacher development.

5.2 Financial Reports- Tammy Pryce- September's balance is looking low but that is due to the first month of payroll and will be set back to normal once funds are received as per usual.

5.3 Student Enrollment- Bridgeport 157 and Pedee is 72. The waiting list is 68.

5.4 Policy Update Summary- general updates.

5.5 ORS- Public funds general overview.

5.6 Certificate of Deposit: Policy, Banks, Rates- Tammy Pryce- There is a policy for the Investment of Funds and LVCS will adhere to that. Tammy researched and made copies available of bank choices and rates. It was agreed to choose a more local bank. The maximum amount to invest as put forth by ORS statute is 300K. It may be wise to split the amount into 2 CD's for emergency availability purposes. It will be decided to invest the monies in a CD(s) that have the most advantageous rate within a time frame that is reasonable. A motion to authorize the investment was made by Fred and seconded by Matt.

5.7 Cooking by Scratch- The board continues to pursue the gardening/food development for LVCS. Involving Lua in discussions as to how to have the students grow, prepare, and eat as a full 'start to finish' project-based learning program is exciting and moving forward. Rick Sherman from the State is and will be a good resource.

6. BOARD POLICIES- First Reading

6.1 DBDB- Fund Balance-overview

6.2 DFA-AR- Investment of funds- discussed.

7. BOARD ACTION ITEMS

7.1 Return Bonus- Fred motioned to release funds and Greg seconded. All in favor.

8. ADJOURN:

8.1 Meeting was adjourned at 8:50 by Vicki Avery

**Mission Statement:**

Dallas Community School is an inclusive public charter school supporting collaborative, standards-based education in a flexible, non-traditional environment.

Vision:

Dallas Community School will empower non-traditional learners with the knowledge, skills, and abilities to succeed in and contribute value to their community.

Community Innovation Partners Dallas Community School Agenda [APPROVED] Thursday, October 19, 2023, 6:30 p.m.

In Person

689 Main St.
Dallas, OR 97338

Join Zoom Meeting

<https://us02web.zoom.us/j/84365738365?pwd=OEInc0lzWWVaVXJGZjdnY2tTSlpVdz09>

1. 6:30 PM: Board Meeting Call to Order
 - a. Jeremy Anderson and Nick Wadge resigned
2. Reaffirm Agreements:
 - a. Board/Executive Director Operating Agreement
 - b. OSBA Board Member Code of Conduct
3. Public Comment:
4. Consent Agenda:
 - a. October 19, 2023 Agenda
 - b. September 21, 2023 Minutes
 - c. September 2023 Financials
5. Treasurer Report - Erin Miller
6. Director Report - Juli Ann Lindemann
 - a. Celebrations
 - b. Enrollment Report
 - c. SB819 Update
 - d. Facility Update
 - e. Upcoming Events
7. Board Discussion and Action
 - a. Proposed Mission/Value Statement Preliminary Work
 - b. Board Member Recruitment
8. Adjourn

Board Meeting Minutes for Thursday, September 21, 2023 @ 6:30 p.m. [APPROVED]

PLEASE NOTE: MEETING TOOK PLACE VIDEOCONFERENCE AND IN PERSON

Date:	September 21, 2023
Location:	689 Main St. Dallas/Zoom
	In Attendance
President:	Wendy Sparks
Vice President:	Erin Miller
Secretary:	Heather Irwin
Treasurer:	Jeremy Anderson
Board Members:	Jessica Mackey, Nick Wadge
Staff:	Juli Ann Lindemann, Dawn Adams, Meredith Rich, Louisa
Visitors:	Christy Perry, Jeff Benson, Scott Burwash

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1. **Call to order:** 6:37PM
2. **Consent Agenda:** With the following changes, Nick motioned to approve; Jeremy seconded; approval of consent agenda passed. Changes: (7d), Jeremy Term Date is tabled until next month; (3c), Facility Meeting Notes will be removed from consent agenda and added to (5), Treasurer report. Jeremy asked to add Director Performance under (7d), Board Discussion and Action.
3. **Public Comment:** No public comment.
4. **Board Expectations and Responsibility - Christy Perry**
 - a. **Governing Board:** - Christy Perry presented a slide show titled Board Governance. She suggested best practices that include updating DCS mission, strategic plan and creating and solidifying an executive director operating agreement. She asked two questions: When were you at your best and when were you not at your best? Board comments included the recent Facility Work Sessions and the director hiring process were highly effective. The board also agreed that when decisions are made as a group, they're at their best. There's continued discussion to align the director goals with the operating agreement. Wendy asked Christy to start a draft operating agreement.

- b. **Communication Expectations:** Christy Perry explained the importance of expectations being made explicit. There's conversation regarding a system where conversations can productively be made in the public space. Juli Ann expressed wanting the board to assist with projects within the community and have annual assignments like Chamber of Commerce events, Rotary, Downtown Association and District Board Meetings.
- c. **Report Clarification:** The board would like to see various reports. Financial reporting should include, budget vs. actual, balance in accounts, threshold of variances and grants. Student enrollment reports should include enrollment, wait list numbers, reason for leaving, where are students coming from. Wendy suggested an exit interview form is created and sent to families who are leaving and submit comments anonymously. On the form there will be a place to receive a call from the Director for additional conversation if the family wants it. Property asset inventory is discussed and will be a goal for this year. Fiscal Policy handbook needs to be updated as well.

5. Treasurer Report - Jeremy

- a. Jeremy reported our numbers are on track for the beginning of the year. We need to schedule a Finance Committee meeting in October to review and revise financial reporting.
- b. Facility Update: Juli Ann reported that our sales agreement is almost completed. We added time to complete our due diligence within the agreement. The lawyers clarified our criteria for the RFP process and if we remain under the \$100,000 threshold we should be able to hire our project manager and proceed with the project. Jeremy explained that a budget was never set up, but it looks like it's time once the architect puts together drawings. The architect has agreed to do initial drawings pro bono. We're in the process of looking at financing. Jeremy has a few ideas. Good progress has been made.

6. Director Report:

- a. **SB 819:** Juli Ann goes over the slideshow explaining the details of SB 819 and how it impacts DCS. Juli Ann has worked with the district and the first phase of planning is in place and DCS will be meeting with parents in October to determine which families will want instructional hours. The permanent plan will be implemented in January. How these changes are communicated to parents is discussed, and how these changes impact our Charter. Wendy wants the board to approve the final plan before presenting it to families. She also wants the plan to be reviewed by our lawyers. Juli Ann has sent out SB 819 resources to the board and Wendy asked the board to take some time to review them.

Juli Ann also reports that updated accreditation assurances are completed and Cognia will be out in October to tour the school and give us feedback. We've hired a new IA, Rosanna. She's been a great fit and we're happy to have her here. Juli Ann also shared some student feedback. Some of her comments were

from a freshman who's having fun learning here and another student feels, for the first time, accepted here at DCS. The high school is starting a newscast class where they will manage a portion of our social media with teacher direction and supervision. K-8 will be managed by Dawn.

7. Board Discussion and Action:

- a. **Updated DCHS Master Calendar:** Juli Ann explained how this updated calendar is a more efficient and strategic way to address credit recovery. This will minimize the student impact as well. Erin motioned to approve; Jeremy seconded. Motion passed and the calendar was adopted.
- b. **Drug, Alcohol, Tobacco, Health Education:** Juli Ann explained the policy and how Polk County can do some training for K-8, and parents will have the option to opt-out. High School Curriculum will come from Polk County and families can opt-out if they choose.
- c. **Human Sexuality, AIDS/HIV, Sexually Transmitted Infections, Health Education:** Juli Ann shared that K-8 parents will be directed to Polk County for curriculum support and will have the option to opt-out. Polk County will provide the high school curriculum and will be taught by Nick Nelson. Parents will be about to opt-out. Jess motioned to approve both areas; Erin seconded. Motion passed.
- d. **Director Performance Discussion:** Jeremy Anderson expressed a concern about the public complaint procedure. There was initial discussion and no action taken.

8. Adjourn: 9:55 PM

Next meeting, October 18, 2023 @ 6:30 PM - MakerSpace, 689 Main St.