Andy Bellando
Superintendent

2020-21
Board of Directors

Michael Blanchard

Michael Bollman

Dave Hunt

Matt Posey

Jon Woods

Board Secretary
Juli Lichtenberger

Please join us at our school board meetings. Unless otherwise scheduled the board meets the second and fourth Mondays of the month.

District Office
Board Room
6:30 p.m.

Mission Statement
Our mission is to provide the highest quality education, ensuring every student develops the academic, functional, professional-technical, and social-emotional skills necessary to succeed in life.

Dallas School District
111 SW Ash Street
Dallas OR 97338

503.623.5594 ph
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Agenda
Work Session with Lyle Elementary School – 2:30 p.m.
Board Meeting – Following Work Session
April 14, 2021

https://us02web.zoom.us/j/87812850148
Meeting ID: 878 1285 0148

Work Session with Lyle Staff

- **Introductions**
- **How has the work we've done in the District prepared you for Comprehensive Distance Learning?**
- **What are the successes you want us to hear?**
- **What are the current or anticipated challenges you want us to hear?**
- **What's most important to you as a staff?**

Regluar Board Meeting

1.0 Welcome

2.0 Approval of the Agenda

3.0 Good News
- 3.1 Morrison received a donation of free books for each student in Mr. Fischer's Finance Class
- 3.2 Kindness Club received grants from Dallas Community Foundation and Dallas Rotary
- 3.3 IDEA Fiscal Risk Assessment

4.0 Student Report – Ellie Schilling

5.0 Public Comment

6.0 Announcements
- 6.1 April Calendar 798
- 6.2 Citizens Oversight Committee Meeting, April 19, 2021 at 6:00 p.m.
- 6.3 Budget Committee Meeting, April 26, 2021 at 6:00 p.m.
- 6.4 Next Board Meeting, April 26, 2021 at 7:00 p.m.

7.0 Consent Agenda
- 7.1 Approval of March 8, 2021 Board Minutes 799
- 7.2 Approval of March 15, 2021 Board Minutes 803
- 7.3 Staffing Report 804

8.0 Strategic Planning Update, Core Values – Jerry Colonna

9.0 Financial Report – Debbie MacLean 806
- 9.1 PERS Bonding Revised Assessment

10.0 Leave of Absence Request for Kevin Laxton, Lindsey Hughes, and Jillian Herbes (Board Action) 809

11.0 Proposed Revised Calendar 2020-21 School Year (Board Action) – Dennis Engle

12.0 District Calendar 2021-22 School Year (Board Action) – Dennis Engle 812

13.0 Union Pacific Property Lease – Andy Bellando 814

14.0 Policies First Reading

14.1 DB-1 – Budget Planning and Development 815
14.2 DB-2 – Instructional Program Budget Process 818
14.3 DID – Properties Inventories 819
14.4 DJ – District Purchasing 820
14.5 DJCA – Personal Services Contracts 822
14.6 DLC – Out-Of-State Travel for Licensed Teachers and Specialists 823

15.0 Administrative Rule (Information Only)

15.1 DJCA-AR – Personal Services Contracts 825

16.0 Reports

16.1 Ready Schools, Safe Learners Update – Kim Kellison
16.2 Enrollment Report 832
16.3 Charter Schools Enrollment Reports 834
16.4 Charter Schools Budget Reports 836
16.5 Charter Schools Board Meeting Minutes and Agendas 851

17.0 Adjourn

April 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14 **Work Session with Lyle 2:30 p.m.** **Board Meeting Following Work Session**	15	16	17
18	19 Citizens Oversight Committee 6:00 p.m.	20	21	22	23	24
25	26 **Budget Committee Meeting 6:00 p.m.** **Board Meeting 7:00 p.m.**	27 Lyle Site Council 2:30 p.m	28	29	30	

Minutes
Board Meeting, via Zoom
March 8, 2021
6:30 p.m.
https://us02web.zoom.us/j/85814745577
Meeting ID: 858 1474 5577

Present: Jon Woods, Matt Posey, Mike Bollman, Dave Hunt, Michael Blanchard, Andy Bellando, Juli Lichtenberger, Matt Jurick, Bob Archer, Tim Larson, Debbie MacLean, Steve Spencer, Kim Kellison, Jamie Richardson, Autymn Galbraith, Dennis Engle

Visitors: Joel Hungerford, Jessica Dehm, Cindy Keen, Jolene Guzman, Charlotte Riester, Amanda Hoxie, Trina Timmerman, Kathy Harklerode, Mary Samerotte, Gretchen Schmoyer, Ellie Schilling, Kim Fitzgerald, Michelle Schilling, Trenda Locke, Jerry Boudreux, Kristen Blanchard

1.0 Welcome

2.0 Approval of the Agenda
Mike Bollman moved to approve the consent agenda, seconded by Matt Posey. The motion passed unanimously.

3.0 Good News
3.1 LaCreole Middle School has been accepted into the Amazon Future Engineer program in partnership with Project STEM.
3.2 Thank you, Liberty Concrete, for donating a recent sidewalk repair at Lyle!

Andy Bellando, Superintendent, shared that Willamette Education Service District (WESD) has two board positions open at this time. Staff are excited as we welcome kindergarten and first grade students back into the buildings today at Lyle and Oakdale.

4.0 Student Report – Ellie Schilling
Ellie Schilling, Student Representative, shared the Theater Department has announced they will be performing the Twelfth Night by William Shakespeare. National Honor Society will hold a blood drive on April 4, 2021. Sports competitions have begun and are being live streamed.

5.0 Public Comment
One public comment was received regarding curriculum.

6.0 Announcements
6.1 March & April Calendars

6.2 Citizens Oversight Committee Meeting, March 15, 2021 at 6:00 p.m.
6.3 No board meeting on March 22, 2021 – Spring Break
6.4 Next board meeting will be April 14, 2021 directly following a Work Session with Lyle Elementary School at 2:30 p.m.
6.5 Finance Committee Meeting, March 18, 2021 at 6:30 p.m.

7.0 Consent Agenda

7.1 Approval of February 24, 2021, Board Minutes
7.2 Staffing Report

Dave Hunt moved to approve the consent agenda, seconded by Mike Bollman. The motion passed unanimously.

8.0 Financial Report – Debbie MacLean

Debbie MacLean, Director of Fiscal Services, shared the finance report for month ending February 2021. State School Fund reflects a reduction related to current year adjustments. The ending fund balance meets board policy.

8.1 Elementary and Secondary School Emergency Relief Fund II – Andy Bellando

Andy Bellando shared the Elementary and Secondary Emergency Relief Fund II (ESSER II), is a federal allocation which was provided to schools to be used for COVID relief efforts and response to the pandemic. Dallas School District will receive slightly over $2 million. Use of this funding has been discussed with the District Collaboration Team, Administrative Team, and the Support Team.

9.0 Long Range Facility Planning Committee Recommendations – Jerry Boudreaux, Committee Chair

Andy Bellando shared these recommendations come from the committee after several months of meeting. Jerry Boudreaux, Committee Chair, shared the general and long-term recommendations by the committee. The committee recommends the District secure funding through a general obligation bond election. Andy Bellando thanked Jerry Boudreaux for the detailed report. Discussion was held.

Michael Blanchard made a motion to accept the recommendations of the Long Range Facility Planning Committee and direct the Superintendent to return with a plan for recommendation number one which is to place a general obligation bond on the ballot no later than May of 2022, seconded by Dave Hunt. The motion passed unanimously.

10.0 OSAA Cooperative Sponsorship Application, Falls City High School and Dallas High School Application to Offer Softball (Board Action) – Tim Larson

Tim Larson, Athletic Director, asked for approval for a cooperative sponsorship with Falls City School District to offer softball. Currently Falls City does not offer this sport. If approved, this would be a two-year agreement specific to softball only. This is an Oregon School Activities Association (OSAA) process. Discussion was

held. Matt Posey moved to approve the cooperative sponsorship with Falls City, seconded by Mike Bollman. The motion passed unanimously.

11.0 Dallas High School Athletics Update – Tim Larson

Tim Larson shared some recent good news and highlights. Athletes at currently competing in Season Two, traditionally known as the fall season. Live streaming of events will be available. Currently cameras are being installed at the stadium and gym.

12.0 Staffing Recommendations 2021-2022 (Board Action) – Dennis Engle

Dennis Engle, Director of Human Resources, shared the annual staffing recommendation. Mike Bollman moved to approve the staffing recommendations for 2021-22 as presented, seconded by Dave Hunt. The motion passed unanimously.

13.0 Transfers of Nonresident Students for the 2021-22 School Year (Board Action) – Andy Bellando

Andy Bellando reported this is an annual designation which sets the number of nonresident students who can transfer into the district. Mr. Bellando recommended to allow up to 100 nonresident transfers. Discussion was held. Mike Bollman moved to accept the recommendation of 100 nonresident students to transfer into the district for the 2021-22 school year as presented tonight, seconded by Michael Blanchard. The motion passed unanimously.

14.0 Special Board Work Session in March to Discuss Pension Bond opportunity – Andy Bellando.

Andy Bellando asked the Board to hold a special work session prior to the April 12, 2021 meeting so information about a pension bond opportunity can be presented. The Board agreed to meet on March 15, 2021.

15.0 Reports

15.1 Ready Schools, Safe Learners Update – Kim Kellison
Kim Kellison, Director of Teaching and Learning, shared updates. Plans for secondary students returning to buildings will be shared at the community forum.

15.2 Facilities Project Update – Bob Archer
Bob Archer, Facilities Director, shared project updates on the fire alarm replacement at Dallas High School, LaCreole Middles School Seismic Update, and the CTE Building. Bob thanked his staff for working hard to clean up school grounds after the ice storm.

15.3 Enrollment Report

15.4 Charter Schools Enrollment Reports

15.5 Charter Schools Budget Reports

15.6 Charter Schools Board Meeting Minutes and Agendas

Board Chair, Jon Woods, read in a statement adjourning the Board into Executive Session.

16.0 Executive Session per ORS 192.660
(h) To Confer with Legal Counsel Regarding Pending Litigation or Litigation Likely to Be Filed

The Board adjourned back into regular session.

17.0 Adjourn at 8:00 p.m.

_____ _____

Board Chair / Jon Woods **Date**

_____ _____

Board Secretary / Juli Lichtenberger **Date**

Minutes
Special Board Meeting, via Zoom
March 15, 2021
4:30 p.m.

https://us02web.zoom.us/j/89567774484
Meeting ID: 895 6777 4484

Present: Jon Woods, Dave Hunt, Michael Blanchard, Matt Posey, Mike Bollman, Andy Bellando, Juli Lichtenberger, Debbie MacLean, Dennis Engle

Visitors: Jolene Guzman, Lauren MacMillan

1.0 Welcome

2.0 Approval of the Agenda
Mike Bollman moved to approve the agenda, seconded by Michael Blanchard. The motion passed unanimously.

3.0 Pension Bond Opportunity Presentation – Lauren MacMillan, Piper Sandler
Lauren MacMillan, Piper Sandler, presented information about a pension bond opportunity. Extensive discussion was held. Consideration of a resolution will be presented at the next board meeting.

4.0 Adjourn at 6:26 p.m.

_____ _____
Board Chair / Jon Woods **Date**

_____ _____
Board Secretary / Juli Lichtenberger **Date**

Board Staffing Report
April 2021

Date Added	Group	First	Last	Description	Action	Effective Date	Center	Position	Code	Hrs.	FTE	Cal.	History
2/25/2021	Classified	Rebecca	Fromherz	Declined position previously accepted	declined position	2/26/2021	OH	Special Needs II	E05B	5.5	0.6875	E2	
2/25/2021	Licensed	Nolan	Bradley	Resignation w/o DSD benefits	resignation	6/17/2021	LCMS	PE Teacher		8	1	190	Hired 8/27/2018
2/25/2021	Licensed	Ashley	Earls	Resignation w/o DSD benefits	resignation	6/17/2021	OH	Special Ed Teacher - SLP		8	1	190	Hired 8/31/2020
3/2/2021	Classified	Denaya	Ballard	New Hire - Temporary	new hire, temporary, under 121 days	3/9/2021	Lyle	EA Classroom	E03A	6.5	0.8125	E2	Temporary position for Hybrid
3/1/2021	Classified	Chanelle	Prickett	New Hire - Temporary	new hire, temporary, under 121 days	3/4/2021	OH	Special Needs II	E05B	6.5	0.8125	E2	Temporary position for Hybrid
3/1/2021	Classified	Crystal	Bissonette	New Hire - Temporary	new hire, temporary, under 121 days	3/8/2021	OH	Special Needs II	E05B	6.5	0.8125	E2	Temporary position for Hybrid
3/5/2021	Classified	Trina	Gloria	New Hire - Temporary	new hire, temporary, under 121 days	3/8/2021	Lyle	EA Classroom	E03A	5.5	0.6875	E2	Temporary position for Hybrid
3/5/2021	Classified	Janice	Graves	New Hire - Temporary	new hire, temporary, under 121 days	3/8/2021	Lyle	EA Resource Room	E03D	3.5	0.4375	E2	Temporary position for Hybrid
3/5/2021	Classified	John	Beck	New Hire - Temporary	new hire, temporary, under 121 days	3/8/2021	OH	Special Needs II	E05B	6.5	0.8125	E2	Temporary position for Hybrid
3/9/2021	Classified	Wendi	Riddle	Return from LoA	returning from LoA for 2021 - 2022	8/30/2021	OH	Special Needs II	E05B	5.5	0.6875	E1	Hired 1/24/2020.
3/11/2021	Licensed	McKenzie	Darr	New Hire	new hire	8/30/2021	DW	School Psychologist		8	1	190	New Position to meet student needs
3/12/2021	Classified	Amanda	Miller	Return from LoA	returning from LoA for 2021 - 2022	8/31/2021	OH	EA Classroom	E03A	5.5	0.6875	E2	Hired 10/10/2018
3/16/2021	Classified	Jennifer	Zumwalt	Return from LoA	returning from LoA for 2021 - 2022	8/30/2021	OH	Special Needs II	E05B	5.5	0.6875	E1	Hired 3/8/2019
3/16/2021	Classified	Annette	Teal	Return from LoA	returning from LoA for 2021 - 2022	8/30/2021	WW	Special Needs II	E05B	5.5	0.6875	E1	Hired 3/11/2019
3/16/2021	Classified	Kristine	Nightengale	Return from LoA	returning from LoA for 2021 - 2022	8/30/2021	WW	Special Needs II	E05B	5.5	0.6875	E1	Hired 11/27/2017
3/16/2021	Licensed	Kevin	Laxton	LoA request	LoA request for 2021 - 2022- awaiting board approval	TBD (Board Meeting)	DHS	Math Teacher		8	1	190	Hired 8/31/2015

Board Staffing Report
April 2021

Date Added	Group	First	Last	Description	Action	Effective Date	Center	Position	Code	Hrs.	FTE	Cal.	History
3/1/2021	Classified	Chanelle	Prickett	Resignation w/o DSD benefits	resignation	3/16/2021	OH	Special Needs II	E05B	6.5	0.8125	E2	Hired 3/4/2021
3/17/2021	Classified	Tonya	Miller	New Hire - Temporary	new hire, temporary, under 121 days	3/29/2021	OH	Special Needs II	E05B	6.5	0.8125	E2	Replaces Chanelle Prickett
3/31/2021	Licensed	Lindsey	Hughes	LoA request	LoA request for 2021 - 2022 - awaiting board approval	TBD (Board Meeting)	LCMS	Special Ed Teacher - SLP		8	1	190	Hired 8/27/2018
3/31/2021	Classified	Ayden	Lundin	New Hire - Temporary	new hire, temporary, under 121 days	3/29/2021	DW	Grounds Keeper	M08B	6	0.75	121	Temp Summer Help
3/31/2021	Classified	Tommy	Segovia	New Hire - Temporary	new hire, temporary, under 121 days	3/31/2021	DW	Grounds Keeper	M08B	6	0.75	121	Temp Summer Help
3/31/2021	Classified	Janice	Graves	Resignation w/o DSD benefits	resignation	4/1/2021	Lyle	EA Resource Room	E03D	3.5	0.4375	E2	Temporary position for Hybrid
3/31/2021	Classified	Alicia	Scherer	Resignation w/o DSD benefits	resignation	6/17/2021	DHS	Theater Manager	T08B	8	1	B1	Hired 8/26/2019
3/31/2021	Classified	Kendra	Buell	New Hire - Temporary	new hire, temporary, under 121 days	4/1/2021	WW	Special Needs II	E05B	5.5	0.6875	E2	Temporary position for Hybrid
3/31/2021	Classified	Emmalee	Ronco	New Hire - Temporary	new hire, temporary, under 121 days	4/12/2021	WW	Special Needs II	E05B	5.5	0.6875	E2	Temporary position for Hybrid
4/5/2021	Classified	Susan	Metzler	Resignation w/o DSD benefits	resignation	4/15/2021	LCMS	Special Needs II	E50B	7	0.875	E1	hired 12/9/2019
4/6/2021	Classified	Tami	Rhodes	Retire from DSD with benefits	retire from DSD	6/17/2021	WW	Food Service Assistant Cook	F03A	5.5		E3	9/28/1992
4/6/2021	Licensed	Jillian	Herbes	LoA request	LoA request for remainder of 2020 - 2021 - awaiting board approval	TBD (Board Meeting)	DHS	Careers Coordinator		8	1	190	Hired 8/29/2016
4/8/2021	Classified	Summer	Champlin	New Hire	new hire	4/8/2021	OH	Food Service - Clerical	F03B	3	0.375	E3	Replaces Sherri Douville
4/8/2021	Confidential	Amy	Gonzales	Resignation w/o DSD benefits	resignation	4/22/2021	DO	Accounts Payable		8	1	A1	Hired 5/9/2011

FUND 100

GENERAL FUND

75.0%

Revenue & Resources	Jan-21	Feb-21	Mar-21	YTD Total	Projected	Total Received & Projected	Budget	YTD %
Beginning Fund Balance	-	-	-	1,983,649	-	1,983,649	1,794,025	110.6%
Taxes	19,085	45,168	148,025	7,788,396	341,446	8,129,842	8,000,000	97.4%
Interest Income	7,771	6,373	5,401	51,116	16,976	68,092	164,000	31.2%
State School Funds	2,136,940	2,136,940	2,010,652	21,232,053	4,021,303	25,253,356	25,735,242	82.5%
Common School Fund	-	167,008	-	167,008	167,008	334,016	340,000	49.1%
CARES Act Federal Stimulus	53,125	23,367	39,861	553,448	242,783	796,231	641,718	86.2%
Other Sources	700	28,288	66,106	292,155	719,505	1,011,660	1,165,050	25.1%
Total Revenue	**2,217,621**	**2,407,145**	**2,270,044**	**32,067,825**	**5,509,021**	**37,576,846**	**37,840,035**	**84.7%**
FY 2019-2020 Year to date	*2,293,353*	*2,212,644*	*2,523,822*	*31,414,834*				

Expenditures by Object:	Jan-21	Feb-21	Mar-21	YTD Total	Encumbered	Total Expended & Encumbered	Budget	YTD %
100 Salaries	1,333,484	1,337,045	1,468,185	10,371,056	6,029,505	16,400,561	16,611,153	62.4%
200 Associated Payroll	810,704	808,852	890,297	6,404,184	3,543,226	9,947,409	10,309,621	62.1%
300 Services	745,479	568,972	752,248	5,191,299	2,258,216	7,449,515	8,052,731	64.5%
400 Supplies & Materials	117,965	17,882	66,016	545,589	189,325	734,915	783,550	69.6%
500 Equipment	14,784	926	27,000	42,710	22,315	65,025	35,000	122.0%
600 Dues, Fees & Insurance	550	-	11,692	259,868	499	260,367	235,680	110.3%
700 Fund Modifications	-	-	-	-	-	-	10,000	0.0%
800 Planned Reserve	-	-	-	-	-	-	1,802,300	0.0%
Not Yet Encumbered/Projected						900,104		
Total Expenditures	**3,022,966**	**2,733,677**	**3,215,438**	**22,814,706**	**12,043,086**	**35,757,896**	**37,840,035**	**60.3%**
FY 2019-2020 Year to date	*2,964,786*	*2,982,327*	*2,906,374*	*23,384,802*				

Expenditures by Function: (Appropriated)	Jan-21	Feb-21	Mar-21	YTD Total	Encumbered	Total Expended & Encumbered	Budget	YTD %
1000 Instruction	1,797,373	1,816,018	2,041,332	14,323,516	7,933,621	22,257,137	23,314,785	61.4%
2000 Support	1,225,593	917,660	1,174,106	8,491,191	4,109,465	12,600,655	12,712,950	66.8%
3000 Community Service				-	-	-	-	
5000 Transfers				-	-	-	10,000	0.0%
6000 Contingency				-	-	-	1,802,300	0.0%
Not Yet Encumbered/Projected						900,104		
Total Expenditures	**3,022,966**	**2,733,677**	**3,215,438**	**22,814,707**	**12,043,086**	**35,757,896**	**37,840,035**	**60.3%**
FY 2019-2020 Year to date	*2,964,786*	*2,982,327*	*2,906,374*	*23,384,802*				

Current Projection of Ending Fund Balance	*1,818,950*	*5.1%*

INVESTMENTS

INVESTMENTS

	Jan-21	Feb-21	Mar-21
LGIP 5703 - SSF/Taxes			
Beginning Balance	10,718,237	10,680,977	9,977,211
Interest	7,149	6,330	5,363
Deposits	2,487,744	2,366,310	2,214,432
Fees	(0)	(0)	(0)
Withdrawals	(2,532,153)	(3,076,406)	(2,935,921)
Month-End Balance	**10,680,977**	**9,977,211**	**9,261,085**
LGIP 5770 - Debt Service			
Beginning Balance	3,267,547	3,276,783	3,295,916
Interest	2,083	1,892	1,694
Deposit	7,153	17,241	55,921
Fees	-	-	-
Withdrawals	-	-	-
Month-End Balance	**3,276,783**	**3,295,916**	**3,353,531**
LGIP 5018 - Facilities, Repairs & Maintenance			
Beginning Balance	137,168	137,256	137,335
Interest	87	79	70
Deposit	-	-	-
Fees	-	-	-
Withdrawals	-	-	-
Month-End Balance	**137,256**	**137,335**	**137,405**
LGIP 3974 - Bond Retainage			
Beginning Balance	40,215	40,241	59,434
Interest	26	28	30
Deposit	-	19,165	-
Fees	-	-	-
Withdrawals	-	-	-
Month-End Balance	**40,241**	**59,434**	**59,465**
LGIP 6022 - GO Bonds Series 2017			
Beginning Balance	2,526,868	2,203,928	2,036,527
Interest	1,436	1,185	932
Deposit	-	-	-
Fees	(0)	-	(0)
Withdrawals	(324,376)	(168,586)	(279,181)
Month-End Balance	**2,203,928**	**2,036,527**	**1,758,278**
Total Cash Invested in LGIP	**16,339,185**	**15,506,422**	**14,569,763**
LGIP Interest Rate	**0.75%**	**0.75%**	**0.60%**
Prior Year Balance	*16,525,238*	*15,814,589*	*15,506,471*

NOTES ON DEBT SERVICE

Debt Service GO Bonds - Debt Service Fund		
Principal Outstanding June 1, 2020		*7,767,044*
Next Principal Amounts Due	May-21	2,622,764
Next Interest Amounts Due	~~Dec-20~~ / May-21	273,090
Total GO Bond Payments Due 2020-21		**2,895,854**
Current Debt Service Fund Balance		**3,353,531**
Series 2015 final payment due		**June 2022**
Series 2017 final payment due		**June 2024**

Notes from the Business Office

Revenue highlights:

General Fund Projected ending fund balance (EFB):

Other Funds:

Please contact the business office 503-623-5594 or visit our website www.dallas.k12.or.us for the most current copy of district financial information.

ALL FUNDS

SUMMARY - ALL FUNDS (except Student Body)	Jan-21	Feb-21	Mar-21	YTD Total	Budget	YTD %
Total Revenue This Month	3,051,025	2,898,726	2,632,940	42,151,539	53,439,830	78.9%
Total Expense This Month	3,569,677	3,425,247	4,231,178	28,341,220	53,439,830	53.0%
Excess / (Deficiency) Revenue over Expenditures	(518,652)	(526,521)	(1,598,238)	13,810,319	-	

FUND 102 — $ 225,000

FACILITIES, REPAIRS& MAINTENANCE Revenue & Resources	Jan-21	Feb-21	Mar-21	YTD Total	Expected	Total Projected	Budget	YTD %
Beginning Fund Balance	-	-	-	289,748	-	289,748	300,000	96.6%
Revenue from Local Sources	87	79	70	881	1,310	2,191	4,600	19.2%
Revenue from Federal Sources	-	-	-	-	-	-	-	
Transfers/Sale of Property	-	-	-	-	70,000	70,000	80,000	0.0%
Total Revenue	87	79	70	290,630	71,310	361,940	384,600	75.6%
Expenditures by Function:	**Jan-21**	**Feb-21**	**Mar-21**	**YTD Total**	**Encumbered**	**Total Projected**	**Budget**	**YTD %**
Instruction - 1000	-	-	-	-	-	-	-	
Facilities - 2000	2,050	-	4,100	27,942	21,150	49,092	105,150	26.6%
Capital Projects - 4000	-	-	-	-	-	-	41,900	0.0%
Transfers to Other Funds - 5000	-	-	-	117,440	-	117,440	117,550	99.9%
Fac, Rep and Maint - Unap End Fund Bal	-	-	-	-	-	-	120,000	0.0%
Total Expenditures	2,050	-	4,100	145,382	21,150	166,532	384,600	37.8%
Projected Ending Balance						***195,408***		

FUND 203

FOOD SERVICE	Jan-21	Feb-21	Mar-21	YTD Total	Expected	Total Projected	Budget	YTD %
Beginning Fund Balance	-	-	-	14,882	-	14,882	10,000	148.8%
Revenue from Local Sources	14	16	(67)	1,881	2,000	3,881	215,100	0.9%
Revenue from State Sources	-	-	-	11,188	20,000	31,188	46,820	23.9%
Revenue from Federal Sources	-	122,282	65,611	409,018	260,000	669,018	810,000	50.5%
Transfers/Sale of Property	-	-	-	-	-	-	10,000	0.0%
Total Revenue	14	122,297	65,544	436,969	282,000	718,969	1,091,920	40.0%
Expenditures by Function:	**Jan-21**	**Feb-21**	**Mar-21**	**YTD Total**	**Encumbered**	**Total Projected**	**Budget**	**YTD %**
Food Service - 3100	65,719	68,587	91,626	566,117	237,000	803,117	1,081,920	52.3%
Food Service - Unap Ending Fund Bal	-	-	-	-	-	-	10,000	0.0%
Total Expenditures	65,719	68,587	91,626	566,117	237,000	803,117	1,091,920	51.8%
Projected Ending Balance						***(84,148)***		

FUND 201-299

SPECIAL GRANTS & PROJECTS	Jan-21	Feb-21	Mar-21	YTD Total	Budget	YTD %
Revenue from Local Sources	6,568	7,792	10,738	67,505	210,000	32.1%
Revenue from Intermediate Sources	-	162,929	-	325,857	609,586	53.5%
Revenue from State Sources	670,371	114,949	59,256	1,155,163	4,175,454	27.7%
Revenue from Federal Sources	145,666	63,190	168,709	784,664	1,773,885	44.2%
Transfers from General Fund	-	-	-	-	-	
Total Revenue	822,605	348,859	238,703	2,333,189	6,768,925	34.5%
Expenditures by Function:	**Jan-21**	**Feb-21**	**Mar-21**	**YTD Total**	**Encumbered**	**Total Projected**	**Budget**	**YTD %**
Special Grants & Projects - 1000	243,398	243,806	359,394	2,120,281	1,459,237	3,579,518	5,090,913	41.6%
Special Grants & Projects - 2000	62,483	81,767	97,051	688,809	315,552	1,004,360	1,570,012	43.9%
Special Grants & Projects - 3000	-	-	-	-	-	-	28,000	0.0%
Special Grants & Projects - 4000	4,475	18,229	(23,241)	-	-	-	-	#DIV/0!
Transfers to Other Funds - 5000	-	-	-	-	-	-	80,000	0.0%
Total Expenditures	310,355	343,802	433,204	2,809,090	1,774,789	4,583,879	6,768,925	41.5%

FUND 301

DEBT SERVICE - GO BONDS Revenue & Resources	Jan-21	Feb-21	Mar-21	YTD Total	Budget	YTD %
Beginning Fund Balance	-	-	-	445,228	240,000	185.5%
Revenue from Property Tax Receipts	7,153	17,241	55,921	2,991,528	2,831,800	105.6%
Revenue from Interest Income	2,083	1,892	1,694	9,997	25,000	40.0%
Transfers from Other Fund	-	-	-	-	-	
Total Revenue	9,236	19,133	57,615	3,446,754	3,096,800	111.3%
Expenditures by Function:	**Jan-21**	**Feb-21**	**Mar-21**	**YTD Total**	**Encumbered**	**Total Projected**	**Budget**	**YTD %**
Debt Service - 5110 610 Principal	-	-	-	-	2,622,764	-	2,622,764	0.0%
Debt Service - 5110 621 Interest	-	-	-	100,850	273,086	373,936	373,936	27.0%
Debt Service - 5110 640 Bank Fees	-	-	-	10	-	10	100	10.0%
Debt Service - Unap End Fund Bal	-	-	-	-	-		100,000	0.0%
Total Expenditures	-	-	-	100,860	2,895,850	373,946	3,096,800	3.3%

FUND 302

DEBT SERVICE - FULL FAITH & CREDIT Revenue & Resources	Jan-21	Feb-21	Mar-21	YTD Total	Budget	YTD %
Beginning Fund Balance	-	-	-	-	-	
Transfers from Other Fund	-	-	-	117,440	117,550	99.9%
Total Revenue	-	-	-	117,440	117,550	99.9%
Expenditures by Function:	**Jan-21**	**Feb-21**	**Mar-21**	**YTD Total**	**Encumbered**	**Total Projected**	**Budget**	**YTD %**
Debt Service - 5110 610 Principal	-	-	-	-	94,000	94,000	94,000	0.0%
Debt Service - 5110 621 Interest	-	-	-	11,720	11,830	23,550	23,550	49.8%
Debt Service - Unap End Fund Bal	-	-	-	-	-	-	-	
Total Expenditures	-	-	-	11,720	105,830	117,550	117,550	10.0%

FUND 401

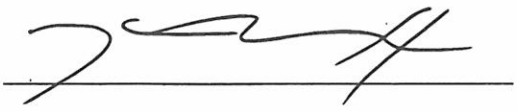
BOND PROJECTS FUND								
Revenue & Resources	**Jan-21**	**Feb-21**	**Mar-21**	**YTD Total**			**Budget**	***YTD %***
Beginning Fund Balance	-	-	-	3,440,789			3,600,000	***95.6%***
Revenue from Local Sources	1,462	1,213	963	17,943			40,000	***44.9%***
Revenue from State Sources	-	-	-	-			500,000	***0.0%***
Revenue from Federal Sources (SEP)	-	-	-	-			-	
Revenue from Bond Proceeds	-	-	-	-			-	
Total Revenue	1,462	1,213	963	3,458,733			4,140,000	***83.5%***
Expenditures by Function:	**Jan-21**	**Feb-21**	**Mar-21**	**YTD Total**	**Encumbered**	**Total Projected**	**Budget**	***YTD %***
Bond Expenses- 4000	168,586	279,181	486,809	1,893,346	186,070	2,079,416	4,140,000	***45.7%***
Total Resources all Special Funds	833,404	491,581	362,895	10,083,714			15,599,795	***64.6%***
Total Expenditures all Special Funds	546,711	691,570	1,015,740	5,526,514			15,599,795	***35.4%***
							-	

NOTES TO FINANCIAL STATEMENT

All cash, investment and credit card accounts have been balanced, reconciled and reviewed and all cash and investment accounts are reconciled to the general ledger by the business manager as of **3/31/2021.** The adopted budget reflects expected expenditures. All payroll reports have been filed and payroll liabilities have been paid timely. All federal and state reimbursement requests as well as required financial reporting forms have been filed timely. All credit card expenditures, travel and other reimbursements have been reviewed and approved at the proper level. There have been no significant changes to the internal control system, to the accounting system or accounting policies that are significant. Currently the business office is adequately staffed to allow for proper segregation of duties and I am not aware of any new pronouncements or other financial changes that may require additional staff time to properly implement. All financial statements that have been provided to the board are accurate and complete to the best of my knowledge and I am aware of no other financial matters that the board should be aware of at this time. I know of no cases of fraud or other misconduct and I have not been asked by the superintendent to do anything that makes me feel uncomfortable or to present any information I feel is inaccurate. _____**Debbie MacLean** _____**4/8/2021**_____

I, Kevin Laxton, am officially requesting a leave of absence for the entire 2021-2022 school year (starting August 30, 2021 and ending June 16, 2022).

I am requesting this leave of absence so that I can take a year to focus on cultivating my family, taking up the position of stay-at-home dad in my household.



3/17/2021

Kevin Laxton

Juli Lichtenberger <juli.lichtenberger@dsd2.org>

Fwd: Leave of Absence

1 message

Dennis Engle <dennis.engle@dsd2.org> Fri, Apr 2, 2021 at 10:42 AM
To: Juli Lichtenberger <Juli.Lichtenberger@dsd2.org>

Sent from my iPhone

Begin forwarded message:

From: Lindsey Hughes <Lindsey.Hughes@dsd2.org>
Date: March 29, 2021 at 7:00:46 AM PDT
To: Dennis Engle <Dennis.Engle@dsd2.org>
Subject: Leave of Absence

Good morning,

I intend to plan to teach in Israel during the 2021-22 school year. I am hoping to take a leave of absence during this time period. It would begin at the beginning of next year and I will return during the summer.

Please let me know if you need any further information from me.

Thank you,

Lindsey Hughes

Juli Lichtenberger <juli.lichtenberger@dsd2.org>

Fwd: Leave Request

1 message

Dennis Engle <dennis.engle@dsd2.org> Tue, Apr 6, 2021 at 8:14 AM
To: Juli Lichtenberger <Juli.Lichtenberger@dsd2.org>

---------- Forwarded message ---------
From: **Jillian Herbes** <jillian.herbes@dsd2.org>
Date: Mon, Apr 5, 2021 at 8:57 PM
Subject: Leave Request
To: Dennis Engle <Dennis.Engle@dsd2.org>, Steve Spencer <steve.spencer@dsd2.org>

Hello Dennis and Steve,

I am requesting a leave of absence for the remainder of the 20/21 school year because of a lack of childcare due to Covid-19. I would very much like to return to work this fall for the 2021/22 school year.

Sincerely,

Jillian

--

Jillian Herbes
College & Career Counselor
Dallas High School

Dallas School District CDL-LIPI-Hybrid

2020 - 2021 Calendar* Adjusted - Revised - Again

JULY 2020

M	T	W	T	F
		1	2	H_3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

AUGUST 2020

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
DI_{31}				

SEPTEMBER 2020

M	T	W	T	F
	DI_1	DI_2	DI_3	DI_4
H_7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

OCTOBER 2020

M	T	W	T	F
			1	2
5	6	7	8	SI_9
12	13	14	15	16
19	20	21	22	DI_{23}
26	27	28	29	30

NOVEMBER 2020

M	T	W	T	F
2	3	4	5	6
9	10	H_{11}	12	13
16	17	18	19	DA_{20}
$K12_{23}$	$K12_{24}$	$K12_{25}$	H_{26}	NS_{27}
30				

DECEMBER 2020

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
NS_{21}	NS_{22}	NS_{23}	NS_{24}	NS_{25}
NS_{28}	NS_{29}	NS_{30}	NS_{31}	

JANUARY 2021

M	T	W	T	F
				NS_1
4	5	6	7	8
11	12	13	14	15
NS_{18}	19	20	21	22
25	26	27	28	29

FEBRUARY 2021

M	T	W	T	F
1	2	3	4	5
8	9	10	11	DA_{12}
MU_{15}	DP_{16}	17	18	19
22	23	24	25	DI_{26}

MARCH 2021

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	$K3_{17}$	$K3_{18}$	$K12_{19}$
NS_{22}	NS_{23}	NS_{24}	NS_{25}	NS_{26}
29	30	31		

APRIL 2021

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
$6/12A_{19}$	20	21	22	23
26	27	28	29	30

MAY 2021

M	T	W	T	F
3	4	DI_5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	MU_{28}
H_{31}				

JUNE 2021

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	$K5_{16}$	DA_{17}	18
21	22	23	24	25
28	29	30		

Aug.	31	Inservice
Sept.	1-4	Inservice
Sept.	7	Labor Day
Sept.	8,9,15	Teacher Prep for CDL
Sept.	10,11,14	Closure due to AQI
Sept.	16-25	Care and Connection
Sept.	28	Full CDL Begins
Oct.	9	State Inservice Day
Oct.	23	Inservice Day
Nov.	11	Veterans Day
Nov.	20	Assessment Day
Nov.	23-25	K-12 Conferences
Nov.	26	Thanksgiving
Nov.	27	No School
Dec.	21-31	No School
Jan.	1	No School
Jan.	18	MLK Day
Feb.	12	Assessment Day
Feb.	16	Planning Day
Feb.	15	No School (Potential Snow Make-Up Day)
Feb.	26	K-12 Inservice Day
March	17-19	K-3 Conferences
March	19	K-12 Conferences
March	22-26	Spring Break
April	19	6-12 Assessment Day
May	5	Inservice Day
May	28	No School (Potential Snow Make-Up Day)
May	31	Memorial Day
June	4	DHS Graduation
June	15	8th Grade Recognition
June	15	K-5 Last Student Day, 1/2 Day
June	16	Morrison Campus Graduation
June	16	K-5 Assessment Day
June	16	6-12 Last Student Day, 1/2 Day
June	17	Assessment Day

DI	District Inservice Day
SI	State Inservice Day
DA	District Assessment Day
K12	K - 12 Conferences
DP	District Planning Day
K3	K - 3 Conferences
6/12A	LaCreole, DHS Assessment Day
K5	K - 5 Assessment Day
NS	No School
MU	No School, Potential Snow Make-Up Day
H	Holiday

Board Adopted: 10/28/2020

1st Semester: September 8 - February 11
2nd Semester: February 17 - June 16

* Calendar is subject to change based on funding levels.
Meeting instructional hour requirements may require snow days to be made up.
Potential make-up days include, but are not limited to, February 15 and May 28.

Dallas School District

2021 - 2022 Calendar* Proposed

JULY 2021

M	T	W	T	F
			1	2
H_5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

AUGUST 2021

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
DI_{30}	DI_{31}			

SEPTEMBER 2021

M	T	W	T	F
		DI_1	DI_2	DI_3
H_6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

OCTOBER 2021

M	T	W	T	F
				1
4	5	6	7	SI_8
11	12	13	14	15
18	19	20	21	DI_{22}
25	26	27	28	29

NOVEMBER 2021

M	T	W	T	F
1	2	3	4	5
8	9	10	H_{11}	DA_{12}
15	16	17	18	19
$K12_{22}$	$K12_{23}$	$K12_{24}$	H_{25}	NS_{26}
29	30			

DECEMBER 2021

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
NS_{20}	NS_{21}	NS_{22}	NS_{23}	NS_{24}
NS_{27}	NS_{28}	NS_{29}	NS_{30}	NS_{31}

JANUARY 2022

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
NS_{17}	18	19	20	21
24	25	26	27	DA_{28}
DP_{31}				

FEBRUARY 2022

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
MU_{21}	22	23	24	DI_{25}
28				

MARCH 2022

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	$K3_{16}$	$K3_{17}$	$K12_{18}$
NS_{21}	NS_{22}	NS_{23}	NS_{24}	NS_{25}
28	29	30	31	

APRIL 2022

M	T	W	T	F
				1
4	5	6	7	8
$6/12A_{11}$	12	13	14	15
18	19	20	21	22
25	26	27	28	29

MAY 2022

M	T	W	T	F
2	3	4	5	DI_6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	MU_{27}
H_{30}	31			

JUNE 2022

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	$K5_{15}$	DA_{16}	17
20	21	22	23	24
27	28	29	30	

Aug.	30, 31	Inservice
Sept.	1-3	Inservice
Sept.	6	Labor Day
Sept.	7	K-5 School Begins, Orientation Day
Sept.	7	LCMS School Begins, Orientation Day
Sept.	7	DHS School Begins, Orientation Day
Sept.	8	School Begins All Grades
Oct.	8	State Inservice Day
Oct.	22	Inservice Day
Nov.	11	Veterans Day
Nov.	12	Assessment Day
Nov.	22-24	K-12 Conferences
Nov.	25	Thanksgiving
Nov.	26	No School
Dec.	20-31	No School
Jan.	1	No School
Jan.	17	MLK Day
Jan.	28	Assessment Day
Jan.	31	Planning Day
Feb.	21	No School (Potential Closure Make-Up Day)
Feb.	25	K-12 Inservice Day
March	16, 17	K-3 Conferences
March	18	K-12 Conferences
March	21-25	Spring Break
April	11	6-12 Assessment Day
May	6	Inservice Day
May	27	No School (Potential Closure Make-Up Day)
May	30	Memorial Day
June	10	DHS Graduation
June	14	K-5 Last Student Day, 1/2 Day
June	14	8th Grade Recognition
June	15	K-5 Assessment Day
June	15	6-12 Last Student Day, 1/2 Day
June	15	Morrison Campus Graduation
June	16	Assessment Day

DI	District Inservice Day
SI	State Inservice Day
DA	District Assessment Day
K12	K -12 Conferences
DP	District Planning Day
K3	K -3 Conferences
6/12A	LaCreole, DHS Assessment Day
K5	K - 5 Assessment Day
NS	No School
MU	No School, Potential Snow Make-Up Day
H	Holiday

Board Adopted:

1st Semester: September 7 - January 27
2nd Semester: February 1 - June 15

* Calendar is subject to change based on funding levels.
Meeting instructional hour requirements may require snow days to be made up.
Potential make-up days include, but are not limited to, February 21 and May 27.

LEGEND:

LEASE AREA.....

UPRRCO. R/W OUTLINED.....

LEASE AREA: 7,808 SQ.FT. / 0.18 AC. +/-

CADD FILENAME	0151824
SCAN FILENAME	S:/SP/OR/5/ORV500S9.TIF

NOTE: BEFORE YOU BEGIN ANY WORK, SEE AGREEMENT FOR FIBER OPTIC PROVISIONS.

EXHIBIT "A"

UNION PACIFIC RAILROAD COMPANY

DALLAS, POLK COUNTY, OR

M.P. 734.16 - AIRLIE BRANCH

SP/OR/V-5/S9

SCALE: 1" = 100'

OFFICE OF REAL ESTATE

OMAHA, NEBRASKA DATE: 3-12-2019

DSK FILE: 1518-24

Dallas School District 2

Code: **DB-1**
Adopted: 5/13/02
Readopted:

Budget Planning and Development

The Superintendent shall serve as the Budget Officer for the School Board. As Budget Officer, this person shall **work with the Director of Fiscal Services to** formulate a tentative budget for the budget period based~~, to the extent feasible,~~ on the needs of the educational program as identified by **the district planning efforts,** staff and on the interests of parents/legal guardians and patrons for qualitative change in the educational program. ~~The District may provide that the budget and budget documents be prepared on an annual or biennial basis.~~

The budget development process shall be based upon a**n annual** budget calendar prepared by the Superintendent and adopted by the School Board. The budget calendar shall identify an approximate budget development time line and shall specify dates when required actions or decisions must be finalized to meet the requirements of the budget law.

The Budget Committee shall make such modifications in the tentative budget as it deems necessary **to meet the district planning priorities and** for the efficient operation of the school system**. The Budget Committee** ~~and~~ shall recommend such proposed budget to the School Board for adoption.

BUDGET DOCUMENT

The Budget Officer shall develop and ~~cause to be printed~~ **publish** a PROPOSED BUDGET DOCUMENT for the budget period. This document shall be distributed to the Budget Committee and shall be made available for inspection by the public.

The PROPOSED BUDGET DOCUMENT shall present the expenditure plan for the operation of the school system and the sources of revenue anticipated. Significant changes in budgetary requirements for specific programs from the preceding year shall be explained.

The PROPOSED BUDGET DOCUMENT shall contain:

1. The School Board adopted budget calendar;
2. A listing of Budget Committee members;
3. Detailed budget resources;
4. Summary of expenditures by object and/or function;
5. Proposed operating ~~continency~~ **contingency**;
6. Debt service fund requirements;

7. Financial summary;

8. Detailed budget worksheets;

9. Such other information as the Budget Officer deems necessary to explain budget needs or as requested by the School Board or Budget Committee.

BUDGET PROCESS RESPONSIBILITY

The responsibility for meeting all specific legal requirements in the budget development and approval process shall reside with the Superintendent or designee. They include, but are not limited to, budget publication, giving legal notice of meetings and the public hearing and causing all legal notices to be published in a timely manner.

BUDGET COMMITTEE

As provided for under O.R.S. 294.336, a Budget Committee shall be convened to consider the budget document submitted by the designated Budget Officer and to approve the budget document as submitted by the Budget Officer or as changed to the extent deemed necessary by the Committee. **The committee does not have the authority to add programs or to approve additional personnel or increase salaries. The committee is charged primarily with a fiscal evaluation of programs.** Upon approval by the Budget Committee the budget document is forwarded to the School Board for public hearing and adoption.

The Budget Committee shall consist of the five (5) members of the School Board and five (5) qualified electors of the District appointed by the School Board.

Appointive members of the Budget Committee will be appointed to terms of three (3) years. No more than two (2) members regular terms shall end in one (1) year.

The Budget Committee shall elect a presiding officer from among its members at its first meeting each budget period.

The members of the Budget Committee shall receive no compensation for their services on the Committee.

A majority of the constituted committee is required for passing an action item. Majority for a 10-member budget committee is 6. Therefore, if only 6 members are present, a unanimous vote is needed for passing an action.

After approval of the original or revised district budget document, the budget committee's duties cease. The hearing on the approved district budget is held by the Board.

BUDGET BASIS FOR SPENDING PLAN

Upon adoption by the School Board, the budget shall be considered as a controlled spending plan for the budget period.

The Superintendent is authorized to make expenditures and commitments in accordance with the approved budget and in conformance with the specific policies of the School Board relating to the purchasing of goods and services.

The Superintendent shall be authorized to make emergency purchases of goods from the contingency fund and/or services required for the continued operation of the system or to protect the property of the District.

END OF POLICY

Legal Reference(s):

ORS 294.305 - 294.565
ORS 174.130
ORS 192.610 to 192.695
ORS 433.835 to 433.875

ORS 328.542 - 328.565

Dallas School District 2

Code: **DB-2**
Adopted: 10/14/02
Readopted:

Instructional Program Budget Process

The Dallas School District expenditure plan is based on **district planning priorities,** an assessment of educational program needs and available resources to adequately support the level of funding for personnel, services, materials, supplies, equipment, and facilities.

The principal of each building is responsible for facilitating a process in the building to identify programs' needs and make recommendations to the District administration regarding the portions of the District budget applicable to the specific building. The principal shall review, analyze and evaluate building level budget requests for adequacy and reasonableness **based upon district planning priorities**.

The Superintendent, serving as the District budget officer, develops a budget message which encompasses the total District expenditure plan and identifies the revenue sources to balance the budget.

The Budget Committee considers the total impact of the budget on the schools and on the community during a series of scheduled meetings. During this time, program budget requests are carefully examined. ~~and w~~When in the committee's judgement it is necessary, modifications are made. These meetings are open to the public. When the budget document is approved by the Budget Committee, a public hearing is held to provide information and to hear comments from interested patrons. Following the public hearing, the School Board may amend ~~or adopt~~ the budget **prior to adoption**.

END OF POLICY

Legal Reference(s):

ORS 294.305 - 294.565
ORS 328.542 - 328.565

Dallas School District 2

Code: **DID**
Adopted: 5/13/02
Readopted:

Properties Inventories

The District, **in accordance with governmental accounting standards,** will maintain an inventory of all fixed assets. ~~in accordance with governmental accounting standards~~. The District's inventory will be updated annually to include property newly purchased and disposed.

Fixed assets includes all District-owned property such as land, buildings, improvements to property other than buildings (i.e., parking lots, athletic fields, playgrounds, etc.) and equipment with a value greater than $5,000 as defined by the *Program Budget and Accounting Manual,* published by the Oregon department of Education.

Other District supplies with a value greater than $500 will be included as part of the District's annual inventory. Current records shall be maintained for the receipt, distribution/disposal and inventory of commodity foods as required by federal law.

The Board may authorize the employment of an appraisal company to assist with the inventory procedure.

END OF POLICY

Legal Reference(s):

ORS 332.155

Dallas School District 2

Code: **DJ**
Adopted: 2/13/06
Readopted: 2/25/13;

District Purchasing

The function of district purchasing is to serve the educational program by providing the necessary supplies, equipment, and services. Items commonly used in the various schools and their subdivisions will be standardized whenever consistent with educational goals and in the interest of efficiency or economy.

The ~~business manager~~ **Director of Fiscal Services** is appointed by the Board to serve as purchasing agent. He/She will be responsible for developing and administering the district's purchasing program.

No obligation may be incurred by any officer or employee of the Board unless that expenditure has been authorized in the budget or by Board action and/or Board policy. In all cases calling for the expenditure of district money, except payrolls, a requisition and purchase order system must be used.

No purchase with the exception of a petty cash purchase will be authorized unless covered by an approved purchase order. No bills will be approved for payment unless purchases were made on approved orders.

The superintendent or designee is authorized to enter into and approve payment on contracts obligating district funds not to exceed ~~$50,000~~ **150,000** for products, materials, supplies, capital outlay and services that are within current budget appropriations. The Board shall approve all contracts that are collective bargaining agreements or service contracts that include the provision of labor performed by district employees, such as custodial, food service and transportation services.

The ~~business manager~~ **Director of Fiscal Services** will review bills due and payable for the purchase of supplies and services to determine if they are within budget amounts. After appropriate administrative review, the ~~business manager~~ **Director of Fiscal Services** will direct payment of the just claims against the district. The superintendent and ~~business manager~~ **Director of Fiscal Services** are responsible for the accuracy of all bills and vouchers.

The superintendent **or Director of Fiscal Services** will report to the board annually the contracts awarded for the previous fiscal year.

No Board member, officer, employee, or agent of this district shall use or attempt to use their position to obtain financial gain or for avoidance of financial detriment for themselves, a relative, or for any business with which the Board member or a relative is associated. Acceptance of any gratuities, gifts, items of value, financial or otherwise, totaling over $50 in a fiscal year, from any supplier of materials or services to the district by a Board member, officer, or employee of the district is prohibited.

It is recognized that district staff members and their immediate families may operate private businesses that offer goods and services which the district may require. In order to avoid violations of conflict of interest, appearance of favoritism, or unethical procedures the following policy applies to these purchases:

1. **A purchase of any amount from a district employee must be made based on a minimum of three written competitive quotations received before the purchase is made and attached to the purchase order forwarded to the business office.**

2. **Employees shall not conduct any private business activity while on duty or otherwise use district property for personal gain.**

END OF POLICY

Legal Reference(s):

ORS 244.040
ORS Chapters 279, 279A, 279B 279C
ORS 294.311
ORS 328.441 - 328.470
ORS 332.075
OAR 125-025-0040

Cross Reference(s):

BBA - Board Power and Duties
BBFA - Board Member Ethics and Conflicts of Interest
DJC - Bidding Requirements
DJFA – Procurement Cards

Dallas School District 2

Code: **DJCA**
Adopted: 2/13/06
Readopted:

Personal Services Contracts

The district may enter into personal services contracts with qualified professionals as provided by ORS 279A.055. Personal services contracts, as used in this policy, means contracts for specialized skills, knowledge and resources in the application of highly technical or scientific expertise or the exercise of professional, artistic or management discretion or judgment. The district may enter into a personal services contract with a current district employee only when the individual meets independent contractor status in accordance with state, Public Employees Retirement System (PERS) and Internal Revenue Service (IRS) requirements.

Selection of a personal services contractor will be based primarily on qualifications and performance history, expertise, knowledge and creativity and the ability to exercise sound professional judgment.

All personal services contracts shall be based on demonstrated qualifications and competence to perform the required services, encourage competition, discourage favoritism and obtain services at a fair and reasonable price.

Contracts for personal services in excess of ~~$25,000~~ **150,000** shall require prior Board approval.

The superintendent will develop administrative regulations as necessary to implement this policy.

END OF POLICY

Legal Reference(s):

ORS Chapters 279, 279A, 279B
ORS 332.107
ORS 670.600
OAR 459-010-0030

Internal Revenue Service *Independent Contractor or Employee* (IRS Publication 1779).

Dallas School District 2

Code: **DLC**
Adopted: 7/22/02
Readopted:

Out-Of-State Travel for Licensed Teachers and Specialists

Licensed teachers and/or specialists may have responsibilities, direct assignments, or professional opportunities which would require out-of-state travel. When such travel involves either regular duty time or a request for District financial assistance, formal approval of the Superintendent must be obtained in advance.

The following guidelines shall provide the basis for considering such out of-state travel requests and implementing any that might be approved:

1. The object of the travel will serve the best interests of the School District.

2. The person may be supervising students who would be participating in a school recognized regional or national activity.

3. The person may be representing the school or District as an official representative or delegate at a regional or national workshop or convention.

4. The program may be of significant interest or priority in the instructional improvement efforts of the District and attendance at the meeting is recommended by the building administrator and Superintendent.

5. Expenses for such travel shall be paid from the appropriate center account budget, as funds permit.

6. The regular District form for requesting conference attendance shall be completed well in advance of the date of the meeting. Explanatory information needs to be provided.

7. A written report of the meeting shall be submitted upon request to the Superintendent with copies to the principal and other involved staff within ten days of returning from the meeting. The report should clearly identify the possible benefits to be received by the District, personal growth opportunities, suggested follow-up activities, and a summary of the sessions attended.

8. Applications and/or reports for all out-of-state trips for licensed staff must be presented to the School Board at the next regularly scheduled School Board meeting.

Approval shall not be granted to licensed teachers or specialists to attend meetings sponsored by the collective bargaining group's state or national organization under this policy.

END OF POLICY

Legal Reference(s):

ORS 294.155 ORS 332.107 OAR 581-022-1660

Internal Revenue Code, 26 U.S.C. Section 162; 26 CFR 1.162-1 (~~2001~~) **2006**.
Internal Revenue Service *Travel, Entertainment, Gift and Car Expenses* (IRS Publication 463) (~~2000~~) **2020**.

Dallas School District 2

Code: **DJCA-AR**
Adopted: 2/13/06
Readopted:

Personal Services Contracts

1. Personal Services Contracts Defined

   a. Personal services contracts include, but are not limited to: a contract or member of a class of contracts, that the local contracting agency's Local Contract Review Board (LCRB) has designated as a personal services contract pursuant to ORS 279A.055. Personal services include but are not limited to the following:

      (1) Contracts for services performed as an independent contractor in a professional capacity (e.g., services of an accountant, attorney, data processing consultant, etc.);
      (2) Contracts for services as an artist in the performing or fine arts (e.g., photographer, painter, etc.);
      (3) Contracts for services that are specialized, creative and research oriented;
      (4) Contracts for services as a consultant;
      (5) Contracts for educational consulting services.

   b. Personal services contracts do not include: (1) public contracts for architectural, engineering and land surveying and related services, or (2) public contracts for construction services.

2. Eligibility

   a. In determining whether the individual or business entity qualifies as an independent contractor or is an employee of the district, the district will follow requirements listed in ORS 670.600 as follows:

      (1) The contractor must be free from the direction and the control of the employer;
      (2) The contractor must obtain required business licenses;
      (3) The contractor must furnish necessary tools and equipment;
      (4) The contractor has authority to hire and fire employees;
      (5) The contractor is paid on completion of portions of projects or on a retainer basis;
      (6) The construction contractor must be registered under ORS Chapter 701 (For more information call the Construction Contractors Board at 503-378-4621 in Salem.);
      (7) The contractor must file appropriate business tax returns;
      (8) The contractor must represent to the public that the labor or services are provided by an independent business.

b. PERS requirements:

For purpose of determining PERS eligibility the district will use the list specified in OAR 459-010-0030 as follows:

(1) Instructions. An employee must comply with instructions about when, where and how to work. Even if no instructions are given, the control factor is present if the employer has the right to control how the work results are achieved;
(2) Training. An employee may be trained to perform services in a particular manner. Independent contractors ordinarily use their own methods and receive no training from the purchasers of their services;
(3) Integration. An employee's services are usually integrated into the business operations because the services are important to the success or continuation of the business. This shows that the employee is subject to direction and control;
(4) Services rendered personally. An employee renders services personally. This shows that the employer is interested in the methods as well as the results;
(5) Hiring, supervising and paying assistants. An employee works for an employer who hires, supervises and pays workers. An independent contractor can hire, supervise and pay assistants under a contract that requires him/her to provide materials and labor and to be responsible only for the result;
(6) Continuing relationship. An employee generally has a continuing relationship with an employer. A continuing relationship may exist even if work is performed at recurring although irregular intervals;
(7) Set hours of work. An employee usually has set hours of work established by an employer. An independent contractor generally can set his/her own work hours;
(8) Full-time required. An employee may be required to work or be available full-time. This indicates control by the employer. An independent contractor can work when and for whom he/she chooses;
(9) Doing work on employer's premises. An employee usually works on the premises of an employer, or works on a route or at a location designated by an employer;
(10) Order or sequence set. An employee may be required to perform services in the order or sequence set by an employer. This shows that the employee is subject to direction and control;
(11) Oral or written reports. An employee may be required to submit reports to an employer. This shows that the employer maintains a degree of control;
(12) Payment by hour, week, month. An employee is generally paid by the hour, week or month. An independent contractor is usually paid by the job or on a straight commission;
(13) Payment of business and/or traveling expenses. An employee's business and travel expenses are generally paid by an employer. This shows that the employee is subject to regulation and control;
(14) Furnishing of tools and materials. An employee is normally furnished significant tools, materials and other equipment by an employer;
(15) Significant investment. An independent contractor has a significant investment in the facilities he/she uses in performing services for someone else;
(16) Realization of profit or loss. An independent contractor can make a profit or suffer a loss;

(17) Working for more than one employer at a time. An independent contractor is generally free to provide his/her services to two or more unrelated persons or firms at the same time;
(18) Making service available to general public. An independent contractor makes his/her services available to the general public;
(19) Right to discharge. An employee can be fired by an employer. An independent contractor cannot be fired so long as he/she produces a result that meets the specifications of the contract;
(20) Right to terminate. An employee can quit his/her job at any time without incurring liability. An independent contractor usually agrees to complete a specific job and is responsible for its satisfactory completion, or is legally obligated to make good for failure to complete it.

c. IRS requirements:

When dealing with payroll and tax issues the district will follow IRS Ruling 87-41 as follows:

(1) Behavioral control. A worker is an employee when the district has the right to direct and control the worker;
(2) Financial control. A worker is an independent contractor if he/she can realize a profit or incur a loss. The individual may also be an independent contractor if he/she is not reimbursed for some or all business expenses, especially if those expenses are high or if he/she has a significant investment in his/her work;
(3) Relationship of the parties. Facts weighed by the district will include any written contracts describing the relationship the parties intended to create; the extent to which the worker is available to perform services for other similar businesses; whether the district provides the worker with employee-type benefits, such as insurance, vacation pay or sick pay; and the permanency of the relationship.

3. Personal Services Contracts - Procurement Requirements

a. Contracts for personal services less than $25,000 within a 12-month period, shall, where practical, be based on written or verbal quotes or may be procured through direct negotiations with the contractor.
b. Contracts for personal services greater than $25,000 that do not exceed $75,000 may be based on three written or verbal quotes, or response to a request for proposal (RFP) as deemed appropriate by the superintendent or designee.
c. Contracts for personal services greater than $75,000 but not exceeding $150,000 shall be based on written solicitations, request for qualifications, or the request for proposal (RFP) process.
d. The district may enter into a personal services contract when the amount of the services does not exceed $150,000 without obtaining quotes or utilizing the RFP process when only one contractor or sole source provides the services as follows:

(1) The superintendent or designee shall make the following written findings for inclusion in the contract file:

(a) That the efficient utilization of existing goods requires the acquisition of compatible goods or services;

(b) That the goods or services required for the exchange of software or data with other public or private agencies are available from only one source;
(c) That the goods or services are for use in a pilot or an experimental project; or
(d) Other findings that support the conclusion that the goods or services are available from only one source.

e. If the cost of the services is more than $150,000, the district may award a contract on a sole source basis, only with Board approval and if prior to the award:

(1) Notice of the district's intent to contract for the services, including the general specifications of the intended contract, is advertised in at least one newspaper or trade journal of general circulation in the area where the services are to be performed;
(2) The advertised notice is published at least 14 days before award of contract to allow prospective contractors a reasonable opportunity to submit a protest of the district's intent to contract through the sole source process unless the superintendent gives prior written approval to reduce the number of days based on extraordinary circumstance that do not meet the criteria for an Emergency Procurement pursuant to OAR 137-047-0280; and
(3) The protest shall be submitted in writing to the district by the closing date and time of the advertisement notice. It shall state the reason the contract should be competitively solicited.

Protests shall be heard by the Board, whose decision shall be final.

4. ITB/RFP Requirements

a. An invitation to bid (ITB) or (RFP) will be used as a formal competitive solicitation that describes the specific services to be performed within a defined period of time. The solicitation will set forth criteria and methods for screening, selecting and ranking the most qualified proposal(s). The solicitation document may result in contracts with more than one provider.
b. The solicitation document must provide that the district is not responsible for any cost incurred while submitting proposals and that all proposers who respond do so at their own expense.
c. The solicitation document must, at a minimum, address the following:

(1) Requirements for solicitation documents under ORS 279B.055 (2) and 279B.060 (2):

(a) A time and date by which the bids or proposals must be received and a place at which bids must be submitted, and may, in the sole discretion of the contracting agency, direct or permit the submission and receipt of bids or proposals by electronic means;
(b) The name and title of the person designated for receipt of bids or proposals and the person designated by the contracting agency as the contact person for the procurement, if different;
(c) A procurement description;
(d) A time, date and place that prequalified applications, if any, must be filled and the classes of work, if any, for which bidders must be prequalified in accordance with ORS 279B.120;

(e) A statement that the contracting agency may cancel the bid or procurement, or reject any of all bids in accordance with ORS 279B.100;
(f) A statement that "Contractors shall use recyclable products to the maximum extent economically feasible in the performance of the contract work set forth in this document." if the invitation to bid is issued by a state contracting agency;
(g) A statement that requires the contractor or subcontractor to possess an asbestos abatement license, if required under ORS 468A.710; and
(h) All contractual terms and conditions applicable to the procurement.

(2) Requirements for solicitation documents under OAR 137-047-0255 (2) and 137-047-0260 (2):

(a) General Information.

i) Notice of any pre-offer conferences as follows:

a) The time, date and location of any pre-offer conferences; and
b) Whether attendance at the conference will be mandatory or voluntary; and
c) A provision that provides that statements made by the contracting agency's representatives at the conference are not binding upon the contracting agency unless confirmed by written addendum;

ii) The form and instructions for submission of proposals and any other special information, e.g., whether proposals may be submitted by electronic means;
iii) The time, date and place of opening;
iv) The office where the solicitation document may be reviewed;
v) For bidders, a statement whether the bidder is a "resident bidder," as defined in ORS 279A.120 (1);
vi) Contractor's certification of nondiscrimination in obtaining required subcontractors in accordance with ORS 279A.110 (4); and
vii) How the contracting agency will notify proposers of addenda and how the contracting agency will make addenda available.

(b) Contracting Agency Need.

The character of the goods and services the contracting agency is purchasing ~~including~~ **shall include**, if applicable, a description of the acquisition, specifications, delivery or performance schedule, inspection and acceptance requirements.

(c) Bid/Proposal and Evaluation Process.

i) The anticipated solicitation schedule, deadlines, protest process, and evaluation process;
ii) The contracting agency shall set forth selection criteria in the solicitation document in accordance with the requirements or ORS 279B.060 (2)(h)(E).

iii) If the contracting agency intends to award contracts to more than one prosper pursuant to OAR 137-047-0600 (4)(d), the contracting agency must identify in the solicitation document the manner in which it will determine the number of contracts it will award.

(d) Applicable preferences described in ORS 279A.125 (2) and 282.210.
(e) For contracting agencies subject to ORS 305.385, contractor's certification of compliance with the Oregon tax laws in accordance with ORS 305.385.
(f) All contract terms and conditions, including a provision indicating whether the contractor can assign the contract, delegate its duties, or subcontract the goods or services without prior written approval from the contracting agency.

d. Bids or proposals must be advertised at least once in a newspaper of general circulation in the area where the contract is to be performed and in as many additional issues and publications as may be necessary or desirable to achieve adequate competition unless the contracting agency uses electronic advertising.
e. Unless otherwise specified in rules adopted pursuant to ORS 279A.065, the LCRB will give notice at least seven days before the solicitation closing date.
f. All advertisements shall describe at minimum the requirements under OAR 137-047-0300 (3):

(1) Where, when, how, and for how long the solicitation document may be obtained;
(2) A general description of the goods or services to be acquired;
(3) The interval between the first date of notice and closing, which will be at least seven days, unless a shorter period is in the public interest and it will not substantially affect competition;
(4) The date that persons must file applications for prequalification if prequalification is a requirement and the class of goods or services is one for which persons must be prequalified.
(5) The office where contract terms, conditions and specifications may be reviewed;
(6) The name, title and address of the individual authorized by the contracting agency to receive offers;
(7) The scheduled opening; and
(8) Any other information the contracting agency deems appropriate.

5. Screening and Selection Procedures

a. The superintendent or designee shall review, score and rank all responsive proposals according to the evaluation criteria in the ITB or RFP and applicable law. The contracting agency will award the contract to the lowest responsible bidder or proposer or multiple responsible bidders or proposers in accordance with ORS 279B.055 (10) and 279B.060 (10), and OAR 137-047-0600.
b. To determine whether the bidder or proposer has met the standards of responsibility under ORS 279B.110 (2) and OAR 137-047-0640 (1)(c)(F), the LCRB will consider whether the bidder or proposer has:

(1) Available the appropriate financial, material, equipment, facility and personnel resources and expertise, or the ability to obtain the resources and expertise, necessary to indicate the capability of the bidder or proposer to meet all contractual responsibilities;

(2) A satisfactory record of performance[1]. The contracting agency will document in the solicitation file its basis for determining that the offeror is not responsible because the offeror does not meet this requirement;
(3) A satisfactory record of integrity[2]. The contracting agency will document its basis for determining that the offeror is not responsible because the offeror does not meet this requirement;
(4) Qualified legally to contract with the contracting agency;
(5) Supplied all necessary information in connection with the inquiry concerning responsibility. If an offeror fails to promptly supply information requested by the contracting agency concerning responsibility, the contracting agency shall base the determination of responsibility upon any available information, or may find the bidder or proposer not to be responsible; and
(6) Not been debarred by the contracting agency under ORS 279B.130.

c. Final ranking will be based on all information obtained during the evaluation process. Price will be considered, but will not necessarily govern selection of the contractor(s).
d. Contracts entered into may be amended, provided the original contract allows for the particular amendment and the services to be provided under the amendment are included within or directly related to, the scope of the project or the scope of the services described in the solicitation document.

6. Documentation

Documentation providing evidence of competition shall be maintained by the district for all contracts entered into by the district.

7. Fingerprinting

If the scope of the work performed by a contractor(s) or his/her employee(s) may result in direct, unsupervised contact with students, he/she will be required to submit to fingerprinting and criminal records checks as required by law.

8. Payment

Payment will be made only upon completion of the performance of specific portions of the project or on the basis of an annual or periodic retainer as specified by the district in the personal services contract.

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[1]A contracting agency should review carefully the offeror's record of contract performance if the offeror is or recently has been materially deficient in contract performance. In reviewing the offeror's performance, the contracting agency should determine whether the offeror's deficeint performance was expressly excused under the terms of the contract, or whether the offeror took appropriate corrective action. The contracting agency may review the offeror's performance on both private and public contracts.

[2]A contracting agency may determine that an offeror lacks integrity because of a lack of business ethics such as a violation of environmental laws or false certification made to the contracting agency. A contracting agency may find that an offeror is not responsible based on a lack of integrity of person having influence or control over the offeror.

Dallas School District Enrollment Report
April 2021

School	Capacity	Kgtn	1	2	3	4	5	Total	Last Month	Apr 19/20	Apr 18/19	Apr 17/18	Apr 16/17
			1 Oasis	1 OSD									
Lyle	*[460]*	18	23	19	22								
		15	23	25	24								
		8	16	23	24								
		16	23	25	19								
Total		**57**	**86**	**93**	**89**			**325**	321	408	415	417	417
			1										
Oakdale	*[412]*	10	23	26	24								
		12	17	25	24								
		13	23	26	24								
		14	20	25	22								
		12											
		14											
Total		**75**	**83**	**102**	**93**			**354**	352	381	393	364	378
Whitworth	*[437]*					23	27						
						25	27						
						22	30						
						25	30						
						25	30						
						24	30						
						27	30						
Total					**171**	**204**		**375**	375	433	428	442	461
Total K-5								**1054**	1048	1222	1236	1223	1256

Dallas School District Enrollment Report
April 2021

School	Capacity								Last Month	Apr 19/20	Apr 18/19	Apr 17/18	Apr 16/17
LaCreole	[728]	Grade 6	Grade 7	Grade 8				628	635	703	692	648	656
		199	195	234									
DHS	[1020]	Grade 9	Grade 10	Grade 11	Grade 12	Post High	Odysseyware		886	852	866	881	924
		261	238	195	189	10		893					
MCAP	[108]			Grade 11	Grade 12				60	74	68	53	59
				27	39			66					
PADTC	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12		15	16	18	18	16
	2	1	1	3	4	5	1	17					
Post Grad Scholars									0	0	0	1	4
						Grand Total		2658	2644	2867	2880	2824	2915
						Including LVCS/DCS		3074					

LVCS CHARTER	Current	Last Year
In District	111	97
Out of Dist	94	99
Total	205	193

High school extended campus started 2005/2006

In 2006 Morrison was a charter school with 80 students.

Elementary reconfiguration effective 09/10 school year.

Last Year Extended Campus 2015-16

Dallas Community School							
KG	1	2	3	4	5	6	7-8
22	22	34	30	19	26	20	38
Total	211						
First year 2015-16							

Luckiamute Valley Charter Schools
April 2020-21

STUDENT TOTALS

	Current #'s	End of last yr.
In District	111	97
Out of District	94	99
TOTAL STUDENT #'s	205	193

BREAKDOWN BY GRADE LEVELS

	Current #'s	End of last yr.
Kindergarten	24	23
1st Grade	20	25
2nd Grade	21	25
3rd Grade	20	21
2/3 Blend	18	0
4th Grade	20	25
5th Grade	25	19
6th Grade	16	24
7th Grade	21	22
8th Grade	20	9

NUMBERS CURRENT AS OF 04/1/2021

DALLAS COMMUNITY SCHOOL
ENROLLMENT FOR March 2021

STUDENT TOTALS

	Current #'s	End of Last Year
In District	115	84
Out of District	96	117
TOTAL STUDENT #'s	211	201

BREAKDOWN BY GRADE LEVELS

	Current #'s	End of last year	projected for April 2021	211
Kindergarten	22	21		
1st Grade	22	30		
2nd Grade	34	33		
3rd Grade	30	20		
4th Grade	19	27		
5th Grade	26	20		
6th Grade	20	19		
7th Grade	21	20		
8th Grade	17	11		
	211		**Total as of 3/31/2021**	211

11:49 AM
04/08/21
Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	Jul '20 - Ju...	Budget	$ Over Bu...	% of B...
Ordinary Income/Expense				
Income				
.200 · SPECIAL REVENUE	0.00	92,572.00	-92,572.00	0.0%
1200 · DISTRICT REIMBURSEMENT	114,338.71	242,000.00	-127,661.29	47.2%
1510 · EARNINGS ON INVESTMENTS	274.54	400.00	-125.46	68.6%
1600 · FOOD SERVICES	73,143.03	60,000.00	13,143.03	121.9%
1920 · DONATIONS FROM PRIVATE SOURCES	564.03	2,000.00	-1,435.97	28.2%
1990 · MISCELLANEOUS	3,223.84	2,000.00	1,223.84	161.2%
3101 · STATE SCHOOL SUPPORT FUNDS	1825057.05	2,110,185.00	-285,127.95	86.5%
3299 · FOOD SERVICES-STATE	0.00	2,000.00	-2,000.00	0.0%
4700 · GRANTS IN AID	220,170.26	5,400.00	214,770.26	4,077.2%
Total Income	2,236,771.46	2,516,557.00	-279,785.54	88.9%
Gross Profit	2,236,771.46	2,516,557.00	-279,785.54	88.9%
Expense				
1000 · INSTRUCTION				
1100 · Regular Programs				
1111 · Elementary Grades K-6				
111-111 · Certified Salaries	255,172.29	418,650.00	-163,477.71	61.0%
111-112 · Classified Salaries	90,201.72	140,242.00	-50,040.28	64.3%
111-131 · Extra Duty Salaries	10,100.00	11,000.00	-900.00	91.8%
111-211 · PERS-Employer Contribution	90,889.14	155,653.00	-64,763.86	58.4%
111-212 · PERS-EPPT Pick-Up	20,109.40	35,514.00	-15,404.60	56.6%
111-220 · Social Security	26,987.63	47,156.00	-20,168.37	57.2%
111-231 · Worker's Compensation	1,293.83	3,088.00	-1,794.17	41.9%
111-240 · Health/Dental Insurance	73,891.45	142,400.00	-68,508.55	51.9%
111-310 · Instruction Services	1,169.88	3,000.00	-1,830.12	39.0%
111-355 · Printing	2,645.04	5,000.00	-2,354.96	52.9%
111-399 · Other Purchased Services	-500.00	7,500.00	-8,000.00	-6.7%
111-410 · Supplies	4,493.24	6,000.00	-1,506.76	74.9%
111-420 · Textbooks	3,798.81	5,000.00	-1,201.19	76.0%
111-460 · Non-Consumable Supplies	5,384.23	8,000.00	-2,615.77	67.3%
111-470 · Computer Software	500.00	500.00	0.00	100.0%
111-480 · Computer Hardware	2,771.62	2,500.00	271.62	110.9%
Total 1111 · Elementary Grades K-6	588,908.28	991,203.00	-402,294.72	59.4%
1121 · Middle Programs 7-8				
121-111 · Licensed Salaries	149,724.88	240,050.00	-90,325.12	62.4%
121-112 · Classified Salaries	0.00	6,600.00	-6,600.00	0.0%
121-131 · Extra Duty Salaries	8,750.00	8,900.00	-150.00	98.3%
121-211 · PERS-Employer Contribution	41,248.39	79,852.00	-38,603.61	51.7%
121-212 · PERS-EPPT Pick-Up	8,844.00	16,521.00	-7,677.00	53.5%
121-220 · Social Security	12,902.62	21,064.00	-8,161.38	61.3%
121-231 · Workers Compensation	1,051.64	1,574.00	-522.36	66.8%
121-240 · Health/Dental Insurance	27,925.12	49,200.00	-21,274.88	56.8%
121-310 · Instruction Services	0.00	4,000.00	-4,000.00	0.0%
121-355 · Printing	1,071.64	2,000.00	-928.36	53.6%
121-399 · Other Purchased Services	0.00	2,500.00	-2,500.00	0.0%
121-410 · Consumable Supplies	2,503.01	7,000.00	-4,496.99	35.8%
121-420 · Textbooks	21,212.59	21,000.00	212.59	101.0%

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	Jul '20 - Ju...	Budget	$ Over Bu...	% of B...
121-460 · Non-consumable Supplies	2,347.08	5,000.00	-2,652.92	46.9%
121-470 · Computer Software	500.00	500.00	0.00	100.0%
121-480 · Computer Hardware	2,075.75	2,000.00	75.75	103.8%
121-541 · Equipment- New	4,469.00			
Total 1121 · Middle Programs 7-8	284,625.72	467,761.00	-183,135.28	60.8%
Total 1100 · Regular Programs	873,534.00	1,458,964.00	-585,430.00	59.9%
1250 · Special Programs				
125-111 · Certified Salaries	30,648.32	52,000.00	-21,351.68	58.9%
125-112 · Classified Salaries	22,623.87	38,280.00	-15,656.13	59.1%
125-211 · PERS Employer contribution	11,102.70	24,418.00	-13,315.30	45.5%
125-212 · PERS-EPPT Contribution	2,448.17	5,813.00	-3,364.83	42.1%
125-220 · Social Security	4,240.76	7,411.00	-3,170.24	57.2%
125-231 · Workers Compensation	24.55	601.00	-576.45	4.1%
125-240 · Health/Dental Insurance	4,326.43	11,400.00	-7,073.57	38.0%
125-410 · SUPPLIES	30.00			
125-460 · Non-Consumable Supplies	137.63	1,500.00	-1,362.37	9.2%
Total 1250 · Special Programs	75,582.43	141,423.00	-65,840.57	53.4%
1270 · Title I				
127-111 · Licensed Salaries	12,833.31	22,000.00	-9,166.69	58.3%
127-112 · Classified Salaries	15,377.64	22,761.00	-7,383.36	67.6%
127-211 · PERS	8,197.92	13,876.00	-5,678.08	59.1%
127-212 · PERS-EPPT Contribution	922.65	1,366.00	-443.35	67.5%
127-220 · Social Security	2,136.97	3,424.00	-1,287.03	62.4%
127-231 · Worker's Comp	13.23	278.00	-264.77	4.8%
127-240 · Health/Dental Insurance	366.42	2,400.00	-2,033.58	15.3%
Total 1270 · Title I	39,848.14	66,105.00	-26,256.86	60.3%
Total 1000 · INSTRUCTION	988,964.57	1,666,492.00	-677,527.43	59.3%
2000 · SUPPORT SERVICES				
2100 · Support Services - Students				
2113 · Social Work Services				
211-111 · Licensed Salaries	36,000.00	61,000.00	-25,000.00	59.0%
211-211 · PERS-Employer Contribution	1,329.00	8,845.00	-7,516.00	15.0%
211-212 · PERS-EPPT Contributions	300.00	1,830.00	-1,530.00	16.4%
211-220 · Social Security	2,754.00	4,667.00	-1,913.00	59.0%
211-231 · Workers Compensation	9.87	376.00	-366.13	2.6%
211-240 · Health/Dental Insurance	5,494.09	11,000.00	-5,505.91	49.9%
211-410 · Consumables Supplies	535.78	1,000.00	-464.22	53.6%
211-460 · Non-Consumables Supplies	4,011.85	4,000.00	11.85	100.3%
Total 2113 · Social Work Services	50,434.59	92,718.00	-42,283.41	54.4%
Total 2100 · Support Services - Students	50,434.59	92,718.00	-42,283.41	54.4%

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Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	Jul '20 - Ju...	Budget	$ Over Bu...	% of B...
2200 · Instructional Staff				
220-313 · Special Services	11,273.01	19,000.00	-7,726.99	59.3%
220-410 · Supplies	499.94	1,000.00	-500.06	50.0%
220-480 · Computer Hardware	33,791.13	40,000.00	-6,208.87	84.5%
Total 2200 · Instructional Staff	45,564.08	60,000.00	-14,435.92	75.9%
2220 · Library/Media Center				
222-430 · Library Books	525.03	2,000.00	-1,474.97	26.3%
222-450 · Periodicals	1,227.69	2,000.00	-772.31	61.4%
222-460 · Non-Consumables	0.00	1,000.00	-1,000.00	0.0%
222-550 · Technology	4,722.34	4,000.00	722.34	118.1%
Total 2220 · Library/Media Center	6,475.06	9,000.00	-2,524.94	71.9%
2230 · Assessment and Testing				
223-312 · Testing Services	9,348.80	10,000.00	-651.20	93.5%
Total 2230 · Assessment and Testing	9,348.80	10,000.00	-651.20	93.5%
2240 · Instructional Staff Development				
224-312 · Instruction Improvement Service	6,268.28	10,000.00	-3,731.72	62.7%
224-341 · Travel	1,704.50	3,000.00	-1,295.50	56.8%
224-410 · Supplies	2,289.75	3,000.00	-710.25	76.3%
Total 2240 · Instructional Staff Development	10,262.53	16,000.00	-5,737.47	64.1%
2310 · School Board				
231-300 · Purchased Services	4,405.67	7,000.00	-2,594.33	62.9%
231-354 · Advertisement	1,480.00	2,000.00	-520.00	74.0%
231-382 · Legal Services	500.00	3,000.00	-2,500.00	16.7%
231-410 · Consumable Supplies	1,277.71	2,000.00	-722.29	63.9%
231-640 · Dues and Fees	1,095.00	2,200.00	-1,105.00	49.8%
231-651 · Liability Insurance	17,575.00	17,773.00	-198.00	98.9%
Total 2310 · School Board	26,333.38	33,973.00	-7,639.62	77.5%
2410 · School Administration				
241-112 · Confidential Salaries	36,330.32	65,697.00	-29,366.68	55.3%
241-113 · Administrator salaries	65,120.83	80,500.00	-15,379.17	80.9%
241-211 · PERS-Employer Contribution	31,459.75	41,255.00	-9,795.25	76.3%
241-212 · PERS-EPPT Pick-Up	2,691.11	9,168.00	-6,476.89	29.4%
241-220 · Social Security	7,994.24	11,689.00	-3,694.76	68.4%
241-231 · Workers Compensation	1,030.67	901.00	129.67	114.4%
241-240 · Health/Dental Insurance	9,649.72	19,800.00	-10,150.28	48.7%
241-340 · Travel	1,222.96	2,500.00	-1,277.04	48.9%
241-351 · Telephone	1,127.37	1,800.00	-672.63	62.6%
241-353 · Postage	749.39	800.00	-50.61	93.7%
241-355 · Printing	154.97	1,000.00	-845.03	15.5%
241-390 · Professional Development	164.01	4,000.00	-3,835.99	4.1%
241-410 · Consumable Supplies	1,780.80	3,500.00	-1,719.20	50.9%
241-460 · Non-Consumables	1,726.84	3,000.00	-1,273.16	57.6%
241-470 · Software	813.06	500.00	313.06	162.6%
241-471 · Software Maintenance	480.89	2,000.00	-1,519.11	24.0%

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Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	Jul '20 - Ju...	Budget	$ Over Bu...	% of B...
241-480 · Computer Hardware	489.76	1,000.00	-510.24	49.0%
241-640 · Dues and Fees	1,502.87	1,500.00	2.87	100.2%
Total 2410 · School Administration	164,489.56	250,610.00	-86,120.44	65.6%
2500 · Support services-business				
2520 · Fiscal services				
252-114 · Managerial-Classified	36,412.00	53,868.00	-17,456.00	67.6%
252-211 · PERS - Company Contribution	10,847.82	16,326.00	-5,478.18	66.4%
252-212 · PERS EPPT	2,448.72	3,628.00	-1,179.28	67.5%
252-220 · Social Securtiy	3,122.12	4,626.00	-1,503.88	67.5%
252-231 · Workers Compensation	11.10	375.00	-363.90	3.0%
252-232 · Unemployment	7,912.84	10,000.00	-2,087.16	79.1%
252-240 · Health-Employer	4,400.00	6,600.00	-2,200.00	66.7%
252-380 · Payroll and Accounting Services	2,616.16	1,000.00	1,616.16	261.6%
252-381 · Audit Services	4,953.00	8,000.00	-3,047.00	61.9%
252-390 · General Prof & Tech Services	0.00	35,000.00	-35,000.00	0.0%
252-410 · Supplies	110.56	1,000.00	-889.44	11.1%
252-470 · Software	684.91	700.00	-15.09	97.8%
252-480 · Computer Hardware	381.65	500.00	-118.35	76.3%
252-640 · Dues and Fees	1,843.42	2,200.00	-356.58	83.8%
252-690 · Grant Indirect Charges	0.00	103,762.00	-103,762.00	0.0%
Total 2520 · Fiscal services	75,744.30	247,585.00	-171,840.70	30.6%
2540 · Plant services				
254-112 · Classified Salaries	26,192.34	42,600.00	-16,407.66	61.5%
254-211 · PERS-Employer Contribution	6,927.29	11,502.00	-4,574.71	60.2%
254-212 · PERS-EPPT Pick-Up	1,563.72	2,556.00	-992.28	61.2%
254-220 · Social Securtiy	1,863.40	3,259.00	-1,395.60	57.2%
254-231 · Worker's Compensation	904.97	262.00	642.97	345.4%
254-240 · Health/Dental Insurance	0.00	3,972.00	-3,972.00	0.0%
254-322 · Repairs and Maintenance	23,930.35	30,000.00	-6,069.65	79.8%
254-324 · Rental	9,004.18	25,000.00	-15,995.82	36.0%
254-325 · Electricity	10,766.58	14,000.00	-3,233.42	76.9%
254-326 · Fuel	0.00	300.00	-300.00	0.0%
254-327 · Water	876.40	3,500.00	-2,623.60	25.0%
254-328 · Garbage	2,862.49	4,000.00	-1,137.51	71.6%
254-329 · Other property services	16,848.05	15,000.00	1,848.05	112.3%
254-351 · Telephone	3,569.01	4,400.00	-830.99	81.1%
254-355 · Printing	477.24	500.00	-22.76	95.4%
254-410 · Supplies	6,789.08	10,000.00	-3,210.92	67.9%
254-460 · Non-consumable supplies	20,477.77	15,000.00	5,477.77	136.5%
254-520 · Major Building Improvements	0.00	5,000.00	-5,000.00	0.0%
254-530 · Improvements Other Than Buil...	10,092.43	10,000.00	92.43	100.9%
254-541 · Equipment	6,850.00	6,850.00	0.00	100.0%
Total 2540 · Plant services	149,995.30	207,701.00	-57,705.70	72.2%

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Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	Jul '20 - Ju...	Budget	$ Over Bu...	% of B...
2550 · Transporation				
255-331 · Transportation-Educational	34,633.03	40,000.00	-5,366.97	86.6%
Total 2550 · Transporation	34,633.03	40,000.00	-5,366.97	86.6%
Total 2500 · Support services-business	260,372.63	495,286.00	-234,913.37	52.6%
2620 · Planning Services				
262-390 · Grant Writing	0.00	1,500.00	-1,500.00	0.0%
Total 2620 · Planning Services	0.00	1,500.00	-1,500.00	0.0%
2660 · Technology Services				
266-361 · Service Area Direction	6,364.62	6,000.00	364.62	106.1%
Total 2660 · Technology Services	6,364.62	6,000.00	364.62	106.1%
Total 2000 · SUPPORT SERVICES	579,645.25	975,087.00	-395,441.75	59.4%
3000 · ENTERPRISE & COMMUNITY				
3100 · Food Services				
310-112 · Classified Salary	1,644.00	24,540.00	-22,896.00	6.7%
310-211 · PERS-Employer	179.68	6,626.00	-6,446.32	2.7%
310-212 · PERS-EPPT Contribution	40.56	1,472.00	-1,431.44	2.8%
310-220 · Social Security/Medicare	125.77	1,877.00	-1,751.23	6.7%
310-231 · Workers Compensation	1.13	151.00	-149.87	0.7%
310-240 · Health Insurance	0.00	2,648.00	-2,648.00	0.0%
310-410 · Consumable Supplies	2,080.42	4,000.00	-1,919.58	52.0%
310-450 · Purchased Services	77,960.18	70,000.00	7,960.18	111.4%
310-460 · Non Consumable Supplies	748.89	4,000.00	-3,251.11	18.7%
310-640 · Dues and Fees	1,397.00	2,000.00	-603.00	69.9%
Total 3100 · Food Services	84,177.63	117,314.00	-33,136.37	71.8%
Total 3000 · ENTERPRISE & COMMUNITY	84,177.63	117,314.00	-33,136.37	71.8%
4000 · FACILITIES ACQUISITION & CONSTR				
4150 · Building Acq, const, impr. Ser				
415-520 · Building Improvements	78,290.00	78,290.00	0.00	100.0%
415-530 · Improvements-Other	6,175.00	10,000.00	-3,825.00	61.8%
Total 4150 · Building Acq, const, impr. Ser	84,465.00	88,290.00	-3,825.00	95.7%
Total 4000 · FACILITIES ACQUISITION & CONSTR	84,465.00	88,290.00	-3,825.00	95.7%
Total Expense	1,737,252.45	2,847,183.00	-1109930.55	61.0%
Net Ordinary Income	499,519.01	-330,626.00	830,145.01	-151.1%
Net Income	**499,519.01**	**-330,626.00**	**830,145.01**	**-151.1%**

		JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
Beginning Fund Balance**		379,643.67												379,643.67
						INCOME								-
1200	District Reimbursement				31,020.30	16,983.92	15,250.36	14,777.22	16,285.32	20,021.59				114,338.71
1510	Earnings on investments	32.97	41.51	44.04	39.05	23.71	25.80	25.06	23.90	18.50				274.54
1600	Food Services	55.60	192.00	344.05		35.00	18,775.38	16,216.40		37,524.60				73,143.03
1920	Donations Private Sources		40.21	150.00		26.07		300.00	47.75					564.03
1990	Miscellaneous Income			1,016.47		943.07	1,169.88							3,129.42
3101	State School Funds	362,503.84	181,620.06	181,251.92	181,251.92	181,251.92	181,251.92	181,251.92	181,251.92	193,789.77				1,825,425.19
4700	Grants			5,454.51					48,161.00	163,779.05				217,394.56
	TOTAL REVENUE	**742,236.08**	**181,893.78**	**188,260.99**	**212,311.27**	**199,263.69**	**216,473.34**	**212,570.60**	**197,608.89**	**251,354.46**	-	-	-	2,396,518.59

EXPENDITURES BY OBJECT														
100	Salaries	1,152.00	26,872.41	114,901.08	98,377.20	144,059.29	98,752.82	96,816.70	109,722.56	106,477.46				797,131.52
200	Benefits	1,400.68	13,201.33	65,092.28	61,138.32	72,729.29	54,948.91	55,464.75	56,861.96	61,187.07				442,024.59
300	Services	7,676.83	10,872.83	13,697.20	14,742.82	9,107.18	20,096.83	15,435.68	40,110.08	27,109.15				158,848.60
400	Supplies	7,787.03	32,384.47	10,627.11	27,663.15	24,353.99	28,893.97	12,145.52	29,332.80	23,282.27				196,470.31
500	Equipment/Improvements	82,918.87	15,603.34	-		4,212.50	3,137.50	252.57		4,473.99				110,598.77
600	Dues & Fees	19,575.50	220.75	94.75	1,152.50	882.76	669.26	79.75	76.41	770.25				23,521.93
700	Contingency													-
	TOTAL EXPENDITURES	**120,510.91**	**99,155.13**	**204,412.42**	**203,073.99**	**255,345.01**	**206,499.29**	**180,194.97**	**236,103.81**	**223,300.19**	-	-	-	1,728,595.72

EXPENDITURES BY FUNCTION														
1000	Instruction	158.59	33,072.67	147,422.29	123,810.88	168,155.49	120,713.92	124,437.36	125,770.25	143,996.01				987,537.46
2000	Support	40,334.47	66,082.46	56,255.73	79,263.11	67,374.66	65,878.17	40,148.40	90,222.28	67,045.95				572,605.23
3000	Food Services	1,727.85		734.40		16,777.36	16,769.70	15,609.21	20,111.28	12,258.23				83,988.03
4000	Construction	78,290.00				3,037.50	3,137.50							84,465.00
														-
	TOTAL EXPENDITURES	**120,510.91**	**99,155.13**	**204,412.42**	**203,073.99**	**255,345.01**	**206,499.29**	**180,194.97**	**236,103.81**	**223,300.19**	-	-	-	1,728,595.72

FUND BALANCE	621,725.17	704,463.82	688,312.39	697,549.67	641,468.35	651,442.40	683,818.03	645,323.11	673,377.38	673,377.38	673,377.38	673,377.38	

** not adjusted to audit

Dallas Community School Monthly Dashboard Report

MONTH OF: March 2021

Financial Snapshot

Prior month budget vs. actual:

Budget: $109,697.14 Actual: $108,377.39

YTD Budget vs. Actual:

Budget: $871,464.83 Actual: $738,589.94

DCS Money Market: $ 190,187.17

Current bank balance: $ 762.429.78

Enrollment: Total students: 211 confirmed

Waitlist: 79

Grade	Enrollment
K	21
1	21
2	34
3	32
4	21

Grade	Enrollment
5	24
6	20
7	22
8	16

	YTD	Budget	$ Over Budget	% of Budget	Annual Budget
Income					
State School Support Funds	1,057,028.13	1,019,429.21	37,598.92	103.69	$1,401,715.16
PPP Loan	121,290.00	121,290.00		%100	121,290.00
Total Income	1,187,662.43	1,140,719.21	46,943.22	%104.12	$1,523,005.16
Expense					
1000-Instruction	$433,704.25	$425,165.44	$8,538.81	%102.01	$719,541.16
1110-K-8 Allotments	$73,585.01	$122,380.00	$-48,794.99	%60.13	$160,250.00
2220-Library/Media	$1,552.98	$2,000.00	$-447.02	%77.65	$3,000.00
2230-Assesment and Training	$4,500.00	6,000.00	$-1,500	%75.00	$6000.00
2231-DCS Board	124.00	$1,500	$-$1,376.00	%8.27	$1,500.00
2410-School Administration	$96,629.76	$102,764.12	$-6,134.36	%94.03	$166,313.80
2500-Support Services-Business	$112,373.00	$162,155.31	$-49,782.31	%69.30	$206,215.63
2540-Plant Services	$14,803.44	$49,499.96	$-34,696.52	%29.91	84,600.00
Total Expense	$741,080.64	$871,464.83	$-132,874.89	%84.75	$1,347,420.59
Net Income	$446,581.79	$269,254.38	$177,327.41	%165.86	$175,584.57

Dallas Community School
Balance Sheet Comparison
As of February 28, 2021

	Total	
	As of Feb 28, 2021	As of Feb 29, 2020 (PP)
ASSETS		
Current Assets		
Bank Accounts		
43100 DCS Money Market	190,187.17	189,573.95
Class Fees Clearing Account	0.00	-835.00
Columbia Bank Checking	732,429.78	468,385.06
Savings/Credit card back up	6,500.00	6,500.00
Total Bank Accounts	**$ 929,116.95**	**$ 663,624.01**
Accounts Receivable		
Total Accounts Receivable	**$ 56,556.90**	**$ 0.00**
Total Current Assets	**$ 985,673.85**	**$ 663,624.01**
Fixed Assets		
520-00 124 Building	273,306.60	273,306.60
5200-1 CIP-Walnut Const in Prog	53,952.23	1,882.62
Total 520-00 124 Building	**$ 327,258.83**	**$ 275,189.22**
520-02 Donald Street	162,295.29	159,727.21
5200-2 CIP Donald Const in progress	11,482.64	
Total 520-02 Donald Street	**$ 173,777.93**	**$ 159,727.21**
Total Fixed Assets	**$ 501,036.72**	**$ 434,916.39**
13000 Prepaid Expenses	2,600.00	2,600.00
TOTAL ASSETS	**$ 1,489,310.57**	**$ 1,101,140.40**
LIABILITIES AND EQUITY		
Liabilities		
20000 Accounts Payable	-1,721.88	-1,276.39
20050 Columbia Bank Credit	-7,045.40	1,757.78
Wells Fargo - Andrea	-448.26	128.25
Wells Fargo - Bill	44.52	-50.61
2110 Direct Deposit Liabilities	-37,785.14	-646.93
24000 Payroll Liabilities	16,468.80	32,368.67
Total Other Current Liabilities	**-$ 21,316.34**	**$ 31,721.74**
Total Liabilities	**-$ 30,487.36**	**$ 32,280.77**
Equity		
Total Equity	**$ 1,519,797.93**	**$ 1,068,859.63**
TOTAL LIABILITIES AND EQUITY	**$ 1,489,310.57**	**$ 1,101,140.40**

Dallas Community School
Budget vs. Actuals: FY_2020_2021 - FY21 P&L
July 2020 - February 2021

	Total		
	Actual	Budget	% of Budget
Income			
3101 State School Support Funds	1,057,028.13	1,019,429.21	103.69%
45030 Interest-Savings, Short-term CD	240.03		
49910 Amazon Smile Acct	41.32		
GRANTS			
ESF Fund CDL Grant	47,917.67		
ESSER Fund	-20,544.62		
Total GRANTS	$ 27,373.05	$ 0.00	
Overpayment returns	-18,310.10		
PPP Loan	121,290.00	121,290.00	100.00%
Total Income	**$ 1,187,662.43**	**$ 1,140,719.21**	**104.12%**
Gross Profit	**$ 1,187,662.43**	**$ 1,140,719.21**	**104.12%**
Expenses			
1000 Instruction			
1100 Regular Program			
110-111 Certified Salaries	187,136.65	187,801.04	99.65%
110-112 Classified Salaries	4,058.00		
110-114 Managerial Salaries	38,985.04	38,990.64	99.99%
110-121 Substitute Teacher Salaries		3,000.00	0.00%
110-130 Additional Salaries	59,681.79	42,000.00	142.10%
110-211 PERS Employer Contributions	85,163.47	66,176.33	128.69%
110-212 PERS EPPT Pick Up	12,565.64	13,607.43	92.34%
110-240 Health/Dental Insurance	22,245.12	25,840.00	86.09%
110-311 Instruction Services	16,801.32	27,000.00	62.23%
110-340 Travel	96.46	1,500.00	6.43%
110-355 Printing	91.76	700.00	13.11%
110-390 Professional Development	260.04	4,800.00	5.42%
110-410 Consumable Supplies	2,368.49	4,200.00	56.39%
110-460 Non-Consumable Supplies	2,475.91		
110-470 Computer Software	531.82	2,000.00	26.59%
110-480 Computer Hardware	-7.26	3,000.00	-0.24%
Total 1100 Regular Program	$ 432,454.25	$ 420,615.44	102.81%
1113 Elementary Extracurricular	1,250.00	4,550.00	27.47%
Total 1000 Instruction	$ 433,704.25	$ 425,165.44	102.01%
1110 K-8 Allotments			
111-410 Consumable Supplies	73,585.01	122,380.00	60.13%
Total 1110 K-8 Allotments	$ 73,585.01	$ 122,380.00	60.13%
2000 Support Services	0.00		
2220 Library/Media Center		2,000.00	0.00%
222-430 Library Books	1,552.98		
Total 2220 Library/Media Center	$ 1,552.98	$ 2,000.00	77.65%

2230 Assesment and Training			
230-312 Testing Services-LGL	4,500.00	6,000.00	75.00%
Total 2230 Assesment and Training	**$ 4,500.00**	**$ 6,000.00**	**75.00%**
2231 DCS Board			
231-355 Printing		500.00	0.00%
231-382 Legal Services	124.00		
231-640 Dues and Fees		1,000.00	0.00%
Total 2231 DCS Board	**$ 124.00**	**$ 1,500.00**	**8.27%**
2410 School Administration			
241-113 Administration Salaries	49,108.00	49,081.32	100.05%
241-211 PERS Employer Contribution	21,173.82	13,742.80	154.07%
241-240 Health/Dental Insurance	4,160.00	4,160.00	100.00%
241-300 Purchased Services	1,685.17		
241-340 Travel		1,200.00	0.00%
241-353 Postage	496.52		
241-355 Printing	2,469.36	5,600.00	44.10%
241-382 Legal	1,064.50		
241-390 Professional Development	907.95	2,000.00	45.40%
241-410 Consumable Supplies	205.06	680.00	30.16%
241-460 Non-Consumable Supplies	76.04		
241-470 Software	1,058.44	4,000.00	26.46%
241-480 Computer Hardware	159.00	4,000.00	3.98%
241-541 Equipment	80.00	100.00	80.00%
241-550 Technology	1,344.92		
241-640 Dues and Fees	2,922.99	4,200.00	69.60%
241-651 Liability Insurance	9,717.99	14,000.00	69.41%
Total 2410 School Administration	**$ 96,629.76**	**$ 102,764.12**	**94.03%**
2500 Support Services-Business			
2520 Fiscal Services			
252-114 Business Manager - Classified	32,920.00	32,920.00	100.00%
252-211 PERS - Employer Contribution	5,236.96	9,137.44	57.31%
252-212 PERS-EPPT Pick Up	1,555.04	1,975.20	78.73%
252-220 Social Security	29,257.23	27,803.76	105.23%
252-231 Worker's Comp		3,996.72	0.00%
252-232 Unemployment	12,309.41	20,155.55	61.07%
252-240 Health/Dental Insurance	12,900.00	16,800.00	76.79%
252-380 Payroll Service Fees	891.98	1,900.00	46.95%
252-381 Audit Services	5,500.00	25,000.00	22.00%
252-390 Prof & Tech Services	8,714.00	14,420.00	60.43%
252-410 Consumable Supplies	416.66	680.00	61.27%
252-470 Computer Software	59.96	1,000.00	6.00%
252-480 Computer Hardware	1,856.94	2,000.00	92.85%
252-640 Dues & Fees	754.82	4,366.64	17.29%
Total 2520 Fiscal Services	**$ 112,373.00**	**$ 162,155.31**	**69.30%**
Total 2500 Support Services-Business	**$ 112,373.00**	**$ 162,155.31**	**69.30%**
2540 Plant Services			
254-321 Cleaning		2,100.00	0.00%

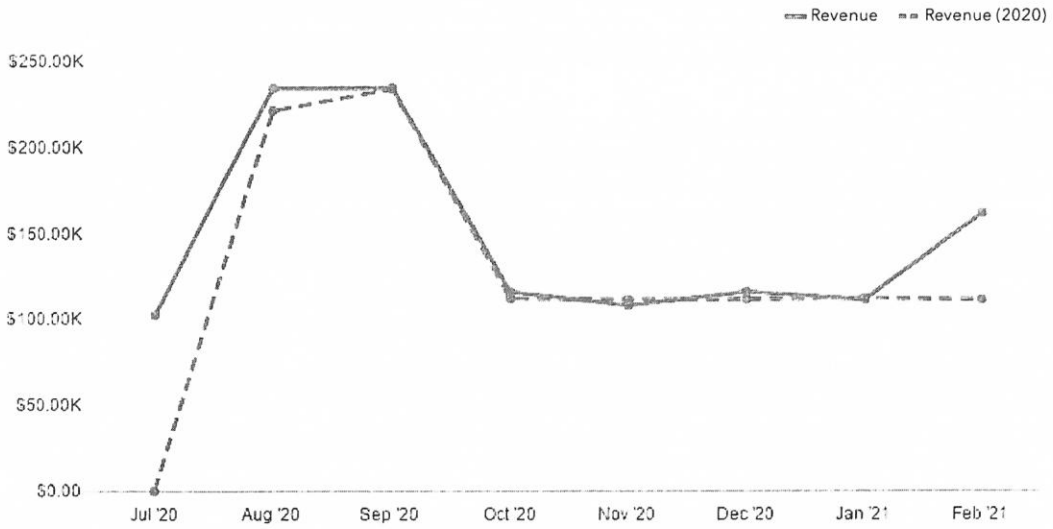
254-322 Repairs and Maintenance	613.74	5,333.32	11.51%
254-324 Rental		733.36	0.00%
254-325 Electricity	2,088.39	3,333.32	62.65%
254-327 Water	754.77	2,000.00	37.74%
254-328 Garbage	548.10	1,000.00	54.81%
254-351 Telephone	7,076.12	7,333.32	96.49%
254-410 Supplies	1,280.39	4,000.00	32.01%
254-460 Non Consumable Supplies	451.82		
254-520 Major Building Impovements	1,247.64	10,000.00	12.48%
254-530 Improvements other then buildin	282.99	3,666.64	7.72%
254-541 Equipment	459.48	3,000.00	15.32%
254-640 Dues and Fees		7,000.00	0.00%
Total 2540 Plant Services	**$ 14,803.44**	**$ 49,499.96**	**29.91%**
Total 2000 Support Services	**$ 229,983.18**	**$ 323,919.39**	**71.00%**
60900 Business Expenses (deleted)			
60910 Bank Fees (deleted)	9.00		
Total 60900 Business Expenses (deleted)	**$ 9.00**	**$ 0.00**	
62120 Community Educators	1,155.00		
62130 Enrichment Teacher supplies		0.00	
Total 62120 Community Educators	**$ 1,155.00**	**$ 0.00**	
66000 Payroll Expenses (deleted)	135.00		
Office Supplies & Software	18.50		
Total Expenses	**$ 738,589.94**	**$ 871,464.83**	**84.75%**
Net Operating Income	**$ 449,072.49**	**$ 269,254.38**	**166.78%**
Other Expenses			
Previous Payment requested	2,490.70		
Net Other Income	**-$ 2,490.70**	**$ 0.00**	
Net Income	**$ 446,581.79**	**$ 269,254.38**	**165.86%**

Dallas Community School

REVENUE COMPARE 2020-21
07/01/2020 to 02/28/2021

$1,187,662.43

Total revenue



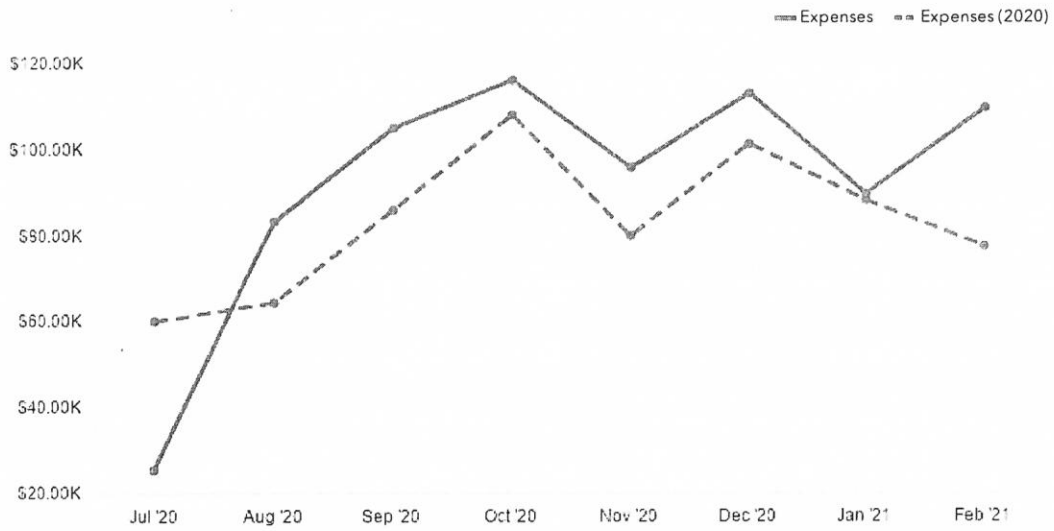
Time period	Revenue	Revenue (2020)
Jul '20	$102,919.28	$120.15
Aug '20	$234,947.56	$221,888.65
Sep '20	$234,926.38	$234,272.53
Oct '20	$116,408.89	$112,451.19
Nov '20	$108,466.44	$111,815.60
Dec '20	$116,327.01	$111,985.97
Jan '21	$111,615.28	$112,640.57
Feb '21	$162,051.59	$111,707.83

Dallas Community School

EXPENSES COMPARE 2020-21
07/01/2020 to 02/28/2021

$738,589.94

Total expenses



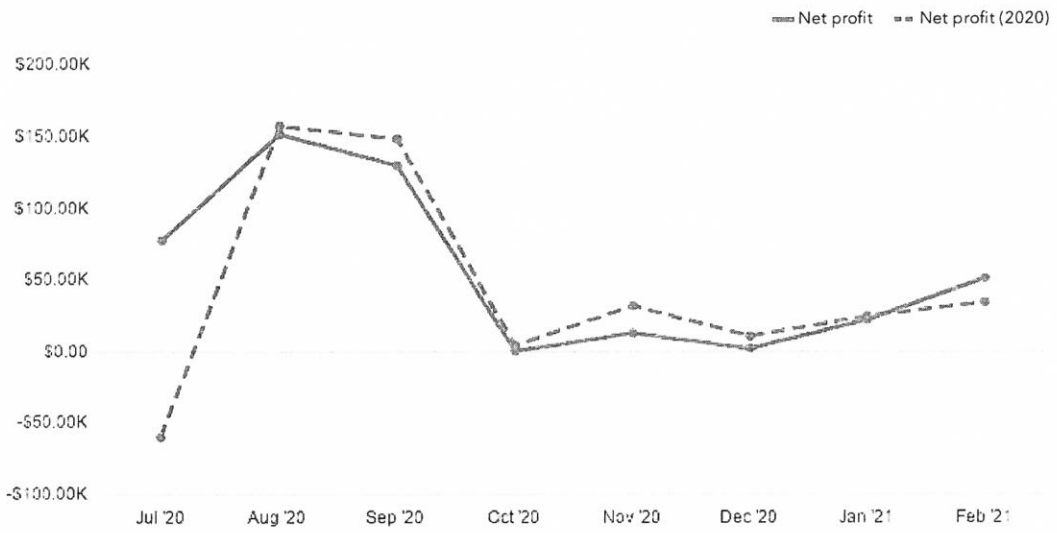
Time period	Expenses	Expenses (2020)
Jul '20	$25,388.81	$60,220.02
Aug '20	$83,363.03	$64,472.74
Sep '20	$105,144.04	$85,998.57
Oct '20	$116,246.12	$108,163.14
Nov '20	$95,833.39	$79,984.42
Dec '20	$113,174.50	$101,359.71
Jan '21	$89,742.91	$88,187.52
Feb '21	$109,697.14	$77,544.07

Dallas Community School

NET IMPACT 2020-21
07/01/2020 to 02/28/2021

$446,581.79

Total net profit



Time period	Net profit	Net profit (2020)
Jul '20	$77,530.47	-$60,099.87
Aug '20	$151,584.53	$157,415.91
Sep '20	$129,782.34	$148,273.96
Oct '20	$162.77	$4,288.05
Nov '20	$12,633.05	$31,831.18
Dec '20	$2,001.03	$10,626.26
Jan '21	$21,872.37	$24,453.05
Feb '21	$51,015.23	$34,163.76

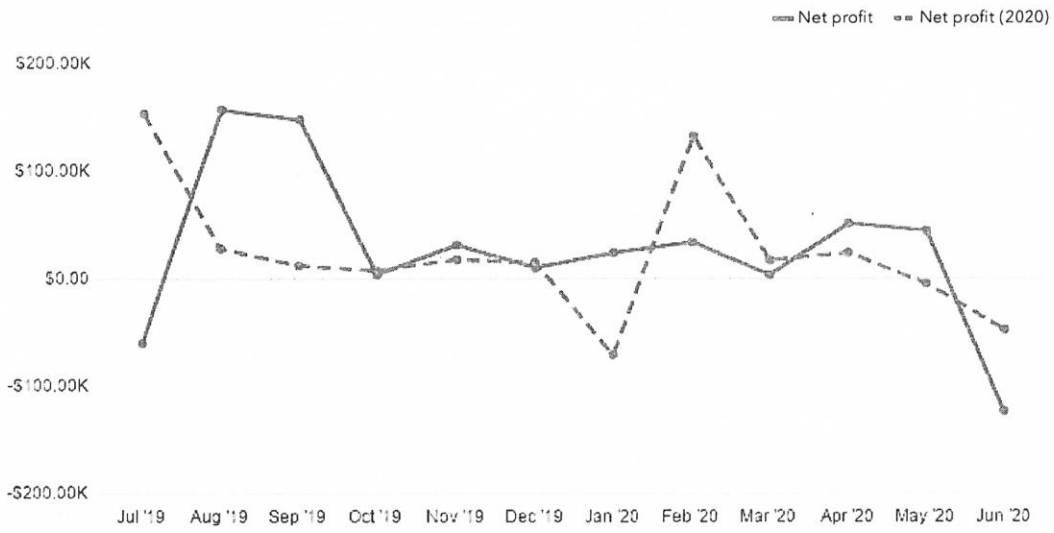
Accounting method: Accrual basis

Dallas Community School

NET IMPACT PRIOR 2 YRS.
07/01/2019 to 06/30/2020

$327,852.46

Total net profit



Time period	Net profit	Net profit (2020)
Jul '19	-$60,099.87	$153,851.84
Aug '19	$157,415.91	$28,228.62
Sep '19	$148,273.96	$12,543.92
Oct '19	$4,288.05	$7,917.99
Nov '19	$31,831.18	$18,256.06
Dec '19	$10,626.26	$15,399.84
Jan '20	$24,453.05	-$70,740.14
Feb '20	$34,261.41	$132,800.70
Mar '20	$3,856.45	$17,488.54
Apr '20	$51,485.27	$24,211.30
May '20	$45,032.18	-$4,290.38
Jun '20	-$123,571.39	-$47,244.67

LUCKIAMUTE VALLEY CHARTER SCHOOLS

BOARD MINUTES

MARCH 17, 2021

BRIDGEPORT CAMPUS

CALL TO ORDER At 6:50 by Vicky Avery.

BOARD MEMBERS PRESENT: Vicky Avery, Matt Beasley, Jim Gardner, Kendall Cates, Fred Weisensee

BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Christy Wilkins

BOARD SECRETARY: Cali Beasley

1. **APPROVAL OF AGENDA**
   - **1.1.** Fred, Kendal
2. **CONSENT AGENDA**
   - **2.1.** Approval of minutes from February 17, 2021. Jim, Matthew
3. **ANNOUNCEMENTS**
   - **3.1.** Next board meeting – April 21, 2021
4. **VISITORS**
   - **4.1.** There were no visitors.
5. **PUBLIC COMMENT**
   - **5.1.** There was no public comment.
6. **OLD BUSINESS:**
   - **6.1.** FDIC Update: Vicky contacted the bank representative at Columbia Bank regarding the questions posed about the sweep account at the February board meeting. The balance is always set at the amount determined by the school. There is no chance of overdrafts because of sweeps. Vicky is assessing the cash flow in and out over the last year to help determine the minimum balance the account should be set at when moving forward with a non-interest bearing account.
7. **NEW BUSINESS:**

7.1. Staff Salary Proposal: Christy presented two possible options for staff pay increases. Option 1 would be a 1% increase for salaried staff and 2.2% for classified staff. Option 2 would be a 2% increase for salaried staff and 3.3% for classified staff. Christy firmly recommends that salaried staff get a pay increase this year as they did not get one last year. Following discussion about keeping good staff and continuing the positive direction of the programs at LVCS, Jim Gardner made a motion to give the raises outlined in option 2. Fred Weisensee seconded the motion. Motion passed unanimously.

7.2. Director's Contract: The board discussed renewal of the contract for Christy Wilkin's Executive Director of LVCS. Christy has not accepted a pay increase in the time she has been with LVCS. Board members felt strongly that a pay increase was in order and that the contract be offered as a two-year contract. The purpose of a two-year contract is to insure continuity as the board and district move through the process of renewing the contract between LVCS and Dallas School District. Jim Gardner made a motion to offer Christy Wilkins a two-year contract with a pay increase that will bring the director salary equivalent to the previous director's in the 2021-2022 school year, with a $2000 increase for the 2022-2023 school year. Fred Weisensee seconded the motion. The motion passed unanimously.

8. REPORTS:

8.1. Director's report

8.1.1. Reopening schools fully: Christy provided a review of the first couple weeks of having schools open full days. The transition has gone relatively smoothly with a few minor issues with bus schedules that have been worked out through trial and error.

8.1.2. Christy gave recognition to Cali Beasley for her work on rewriting the bus schedules for the full day schedule. This was a challenging project but the results are working out very well.

8.1.3. Christy reported that the new wifi network has been completed at Pedee and HEPA air circulation and filtration units have been placed in ever instructional area and office.

8.2. Financial Reports – Tammy Pryce:

8.2.1. February Financials: Tammy was not available for the meeting. The financials were provided for board review.

8.2.2. Christy noted that a letter is being requested by the bank authorizing the board chairperson to change signatories on the bank accounts. This request is a result of some changes in bank policies.

8.3. Student Enrollment Numbers:

8.3.1. Current enrollment is 201 students. Pedee will add 4 students on March 29th. Calls are coming in daily at the Bridgeport campus. If the 35 sq foot rule is dropped or reduced, enrollment in certain classrooms may be increased.

8.4. Garden program: Lua is sending home a lovely newsletter regarding her garden program at Bridgeport. The board is interested in increasing Lua's hours to full time. Discussion revolved around the need for a specific budget for this program, whether Lua would be interested in leaving her job at Kings Valley in favor of being full-time at LVCS, and setting up a meeting/tour for the board to talk with Lua directly. The meeting will be a board work session and is planned for early April pending Lua's schedule.

8.5. Summer program: Christy reports that there should be money available for a summer program. She is waiting for further information from the state before moving forward with discussions of full details with staff and the board. She expects this guidance sometime after spring break.

9. **ADJOURN**:

9.1. Meeting was adjourned at 8:30 by Vicky Avery

Board Meeting Minutes for Thursday, February 18, 2021, 6:30 p.m.

PLEASE NOTE: MEETING TOOK PLACE VIA PHONE/VIDEOCONFERENCE.

Date:	February 18, 2021
Location:	Virtual-via Zoom
President:	Wendy Sparks
Vice President:	Becki Gann
Secretary:	Holly Williamson
Treasurer:	Jeremy Anderson
Board Members:	Erin Miller, Kiley Hoffman
Staff:	Bill Conlon, Monica McQueen
Not Present:	Erin Miller

Mission Statement:

Dallas Community School is an inclusive public charter school supporting collaborative, standards- based education in a flexible, non-traditional environment.

Vision:

Dallas Community School will empower non-traditional learners with the knowledge, skills, and abilities to succeed in and contribute value to their community.

1) **Call to order:** 6:35 pm

2) **Public Comment:** None

3) **Adopt Consent Agenda and Minutes (action):** Holly motions to adopt the agenda and the minutes. Becki seconds. All in favor.

4) **Parent-Teacher Organization Update:** No update.

5) **Treasurer's Report:** Jeremy shared the monthly finance report with the board. The total expenses were 84%, with the drop in the administration budget lower than anticipated, mostly due to COVID. The rest of the budget was as expected. Jeremy provided a summary of the completed audit for the board. The financials were good overall and received an unqualified rating which is the highest rating possible. The auditor provided a few areas for improvement in the future.

6) **Plans for Spring Term-Monica McQueen:**
   a. Online classes will continue, with surveys reporting that approximately 25% of families would return to onsite classes this year if possible. To accommodate this, DCS will have cohorts of two and a half hour blocks separated by grades. The cohorts will focus on reading and social activities/skills, writing, science, cooperative games, math, and other subjects. Every day there will be a specialist in the cohort (for example, Sign language, art, music).

b. DCS will be following the Operational Blueprint written specifically for the school. Each cohort will have one main instructor, and students and teachers will maintain appropriate social distancing with the maximum room capacity determined by six feet on all sides. Start times will be slightly staggered, there will be one-way traffic flow through hallways, masks will be worn at all times, windows will be open when possible, and separate bathrooms used for each cohort. Students and staff must wash/sanitize their hands when entering the building. The school has also purchased portable sinks for use in classrooms where there is no handwashing fixtures. DCS will continue offering about 5 online classes per day. The board discussed the different family needs that were taken into consideration when planning.

7) Director's Report: DCS will participate in a site meeting with the district next Thursday via Zoom. Bill will either use the go pro camera or a power point presentation to show the updates of the building. DCS will discuss its distance learning plans from last spring to present and will invite up to two students to discuss their experiences as well. Bill also informed the board that state testing will still be required this year.

a) Facility Update: The building projects are progressing. Bill shared a power point of updated pictures with the board. The garage is complete.

b) High School Update: DCS' high school proposal will be brought to the district school board meeting in April.

8) Committees Update:

a) Policies Committee: OSBA will be helping DCS with its policy manual to put the necessary policies in place and remove and correct the out-of-date policies.

9) Adjourn: March 18th, 2021, 6:30 pm.

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Community Innovation Partners
Dallas Community School Agenda for Thursday, March 18, 2021 at 6:30 p.m.

PLEASE NOTE: MEETING WILL TAKE PLACE VIA PHONE/ VIDEOCONFERENCE. Individuals requiring accommodation should contact Dallas Community School at info@dallascommunityschool.org or 503-420-4360

Join Zoom Meeting
https://us02web.zoom.us/j/84587601353?pwd=Mzk5LzJ4NnlBWWlQd2RJdGxkUkZuZz09

Meeting ID: 845 8760 1353
Passcode: 411091
Dial in: 1 253 215 8782 US (Tacoma)
Meeting ID: 845 8760 1353
Passcode: 411091

1) Call to order
2) Public Comment
3) Adopt Consent Agenda, 2020-2021 teacher contracts, and Minutes (action)
4) Parent-Teacher Organization Update
5) Treasurer's Report
6) Director's Report
    a) Reopening Update
    b) High School Update
    c) Facility Update
7) Committees Update
    a) Policies Committee
8) Adjourn