

Dallas School District Family Educational Rights and Privacy Act (FERPA) Directory Information

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Dallas School District, DSD, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, DSD may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the DSD to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. ¹

If you do not want DSD to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by the 1st of October each school year. A form to provide the required notification can be found at <http://www.dallas.k12.or.us/FERPA.htm>. DSD has designated the following information as directory information:

Student's name

Student's address

Student's telephone listing

Student's electronic address

Student's photograph

Date and place of birth

Major field of study

Participation in officially recognized activities and sports

Weight and height of athletic team members

Dates of attendance

Degrees or awards received

Most recent previous school or program attended

¹ These laws are: Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).