Agenda
Board Meeting
November 14, 2016
2:45 p.m. Whitworth Elementary

Work Session with Whitworth Staff

- **Building Celebrations**
- **Project Lead The Way (PLTW)**
- **Building Needs**

Regular Board Meeting

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

3.0 Good News
- 3.1 OSBA Convention
- 3.2 Athletics:
  - DHS Football team in moving on to semi-finals of State Championship Saturday, November 19, 2:15 p.m. in Hillsboro
  - Congratulations to Trevor Cross who finished 2nd in the District Cross Country meet. He placed 37th in state as a sophomore!
  - College Application Week at DHS – 110 seniors applied to college

4.0 Announcements
- 4.1 November and December calendars 434
- 4.2 Next board meeting, December 12, 2016, 6:30 p.m. District Office
- 4.3 Next Citizens Oversight Committee Meeting, November 21, 6 p.m.
- 4.4 Finance Committee Meeting November 17, 2016, at 6:30 p.m.

5.0 Financial Report – Tami Montague 436

6.0 Student Report

7.0 Consent Agenda
- 7.1 Approval of October 24, 2016, board minutes 438
- 7.2 IGBBA – Identification – Talented and Gifted Student 442

8.0 Architects Contracts Award (Action) 444

9.0 Policies Second Reading
- 9.1 IGCA – Post Graduate Scholar Program 463
- 9.2 JED – Student Absences and Excuses 466

10.0 Reports

11.0 Public Comment

12.0 Adjourn

www.dallas.k12.or.us

Phone: 503.623.5594 • Fax: 503.623.5597 • Address: 111 SW Ash Street • Dallas, Oregon 97338

Working together for all students to achieve high levels of learning

DALLAS SCHOOL DISTRICT

Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled "public comment." It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board's work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

If you wish to address the Board, please fill out the request for public comment form available outside the board room. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board secretary with your request by simply handing them the public participation form. This will be directed to the board chair.

Thank you for taking an interest in student education.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

November—2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 LaCreole Site Council, 3:30 p.m.	3 OHE Site Council, 2:30 p.m.	4 District Assessment Day—No School	5
6	7	8	9	10	11 OSBA Conference **Veterans Day Holiday**	12 OSBA Conference
13	14 **Work Session at Whitworth 2:45 p.m.**	15	16	17 **Finance Committee Meeting, 6 p.m.**	18	19
20	21 K-12 Conferences No School DHS Site Council, 3:30 p.m. Rm 103 Citizens Oversight Committee Mtg. 6 p.m.	22 K-12 Conferences No School	23 K-12 Conferences No School	24 Thanksgiving Holiday	25 No School	26
27	28 **No Board Meeting**	29 Lyle Site Council, 2:30 p.m.	30			

To see the entire Dallas School District Upcoming Events go to:
www.dsd2.org
To see the entire Athletic Schedule go to www.dallas.k12.or.us/dhsathletics

December—2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 OHE Site Council, 2:30 p.m.	2	3
4	5	6	7	8	9	10
11	12 **Board Meeting, 6:30 p.m.**	13	14	15	16	17
18	19 Citizens Oversight Committee Meeting, 6 p.m.	20	21	22	23	24
25	26	27	28	29	30	31

WINTER HOLIDAY BREAK

WINTER HOLIDAY BREAK
Back to School January 3, 2017

To see the entire Dallas School District Upcoming Events go to:
www.dsd2.org
To see the entire Athletic Schedule go to www.dallas.k12.or.us/dhsathletics

FUND 100

GENERAL FUND — FY 2016-17

Revenue & Resources		Jul-16	Aug-16	Sep-16	Oct-16	YTD Total	Projected	Total Received & Projected	Budget	%
Beginning Fund Balance						$ -	$ 1,398,000	$ 1,398,000	$ 1,000,000	0.0%
Taxes					$ 17,784.28	$ 17,784.28	$ 6,405,216	$ 6,423,000	$ 6,423,000	0.3%
Interest Income		$ 2,217.65	$ 3,364.00	$ 3,403.49	$ 3,376.95	$ 12,362.09	$ 26,138	$ 38,500	$ 38,500	32.1%
State School Funds		$ 3,597,735.00	$ 1,797,788.00	$ 1,797,788.00	$ 1,797,788.00	$ 8,991,099.00	$ 12,499,250	$ 21,490,349	$ 21,490,349	41.8%
Common School Fund						$ -	$ 313,060	$ 313,060	$ 313,060	0.0%
Other Sources		$ 224.92	$ 14,661.69	$ 2,233.05	$ 94,336.69	$ 111,456.35	$ 1,422,100	$ 1,533,557	$ 1,521,290	7.3%
Total Revenue	**FY 2016-2017**	**$3,600,177.57**	**$1,815,813.69**	**$1,803,424.54**	**$1,913,285.92**	**$9,132,701.72**	**$ 22,063,764**	**$ 31,196,466**	**$ 30,786,199**	**29.7%**
	FY 2015-2016	$1,832,857.69	$1,831,001.20	$1,961,855.23	$7,415,866.78					

Expenditures by Object:		Jul-16	Aug-16	Sep-16	Oct-16	YTD Total	Encumbered	Total Expended & Encumbered	Budget	%
100 Salaries		$ 287,982.95	$ 349,984.83	$ 1,201,980.05	$ 1,292,035.72	$ 3,131,983.55	$ 11,075,265	$ 14,207,249	$ 14,644,989	97.0%
200 Associated Payroll		$ 192,346.77	$ 256,143.70	$ 688,836.31	$ 668,609.39	$ 1,805,936.17	$ 5,493,842	$ 7,299,778	$ 8,050,155	90.7%
300 Services		$ 104,617.76	$ 789,834.75	$ 387,545.23	$ 510,800.17	$ 1,792,797.91	$ 3,634,374	$ 5,427,172	$ 5,661,775	95.9%
400 Supplies & Materials		$ 256,111.56	$ 145,977.56	$ 143,013.61	$ 45,132.44	$ 590,235.17	$ 203,135	$ 793,370	$ 1,007,800	78.7%
500 Equipment		$ 24,860.00	$ 320.00	$ -	$ -	$ 25,180.00	$ -	$ 25,180	$ 176,500	14.3%
600 Dues & Fees		$ 188,201.03	$ 2,625.00	$ 3,281.00	$ 127.00	$ 194,234.03	$ 1,239	$ 195,473	$ 204,980	95.4%
700 Fund Modifications		$ -				$ -	$ -	$ -	$ 40,000	0.0%
800 Planned Reserve		$ -				$ -	$ -	$ -	$ 1,000,000	0.0%
Not Yet Encumbered/Projected								$ 1,914,460		
Total Expenditures	**FY 2016-2017**	**$ 1,054,120.07**	**$ 1,544,885.84**	**$ 2,424,656.20**	**$ 2,516,704.72**	**$ 7,540,366.83**	**$ 20,407,855**	**$ 29,862,682**	**$ 30,786,199**	**97.0%**
	FY 2015-2016	$ 1,337,976.87	$ 1,016,793.75	$ 2,352,886.89	$ 2,426,144.94					

Expenditures by Function: (Appropriated)		Jul-16	Aug-16	Sep-16	Oct-16	YTD Total	Encumbered	Total Expended & Encumbered	Budget	%
1000 Instruction		$ 60,353.62	$ 783,536.30	$ 1,580,732.23	$ 1,605,749.79	$ 4,030,371.94	$ 13,530,058	$ 17,560,430	$ 18,630,088	94.3%
2000 Support		$ 993,766.45	$ 761,349.54	$ 843,923.97	$ 910,954.93	$ 3,509,994.89	$ 6,877,797	$ 10,387,792	$ 11,116,111	93.4%
3000 Community Service						$ -	$ -	$ -	$ -	0.0%
5000 Transfers						$ -	$ -	$ -	$ 40,000	0.0%
6000 Contingency						$ -	$ -	$ -	$ 1,000,000	0.0%
Not Yet Encumbered								$ 1,914,460		
Total Expenditures	**FY 2016-2017**	**$ 1,054,120.07**	**$ 1,544,885.84**	**$ 2,424,656.20**	**$ 2,516,704.72**	**$7,540,366.83**	**$ 20,407,855**	**$ 29,862,682**	**$ 30,786,199**	**97.0%**
	FY 2015-2016	$ 1,337,976.87	$ 1,016,793.75	$ 2,352,886.89	$ 2,426,144.94			$ -		

Ending Fund Balance	***FY 2016-2017***	***$ 1,333,784***	***$ 0***
	FY 2015-2016	$ 1,398,000	

INVESTMENTS — FY 2016-17

	Jul-16	Aug-16	Sep-16	Oct-16
LGIP 5703 - TANS/SSF/Taxes				
Beginning Balance	$ 1,725,317.44	$ 3,906,494.44	$ 4,285,155.02	$ 3,628,776.66
Interest	$ 2,217.65	$ 3,303.40	$ 3,391.04	$ 3,336.06
Deposits	$ 3,894,483.41	$ 1,835,633.78	$ 1,877,166.70	$ 1,858,551.11
Fees	$ (10.85)	$ (10.70)	$ (10.80)	$ (10.65)
Withdrawals	$ (1,715,513.21)	$ (1,460,265.90)	$ (2,536,925.30)	$ (2,231,543.93)
Month-End Balance	$ 3,906,494.44	$ 4,285,155.02	$ 3,628,776.66	$ 3,259,109.25
LGIP 5770 - Debt Service				
Beginning Balance	$ 318,095.75	$ 333,845.60	$ 344,361.86	$ 356,537.07
Interest	$ 246.69	$ 260.41	$ 271.93	$ 314.54
Deposit	$ 15,513.21	$ 10,265.90	$ 11,925.30	$ 6,543.93
Fees	$ (10.05)	$ (10.05)	$ (10.10)	$ (10.05)
Withdrawals	$ -	$ -	$ (11.92)	$ -
Month-End Balance	$ 333,845.60	$ 344,361.86	$ 356,537.07	$ 363,385.49
LGIP 5018 - Facilities, Repairs & Maintenance				
Beginning Balance	$ 162,253.35	$ 162,354.55	$ 162,461.01	$ 127,030.72
Interest	$ 121.25	$ 126.51	$ 102.10	$ 110.82
Deposit	$ -	$ -		
Fees	$ (20.05)	$ (20.05)	$ (20.10)	$ (20.05)
Withdrawals	$ -	$ -	$ (35,512.29)	
Month-End Balance	$ 162,354.55	$ 162,461.01	$ 127,030.72	$ 127,121.49
LGIP 3804/3974 - GO Bonds S2010/2015				
Beginning Balance	$ 6,938,831.77	$ 6,690,360.87	$ 6,492,042.03	$ 6,179,061.74
Interest	$ 5,032.09	$ 5,167.33	$ 4,796.72	$ 5,326.59
Deposit		$ -		
Fees		$ -		
Withdrawals	$ (253,502.99)	$ (203,486.17)	$ (317,777.01)	$ (284,485.68)
Month-End Balance	$ 6,690,360.87	$ 6,492,042.03	$ 6,179,061.74	$ 5,899,902.65
Total Cash Invested in LGIP	**$ 11,093,055.46**	**$ 11,284,019.92**	**$ 10,291,406.19**	**$ 9,649,518.88**
LGIP Interest Rate	**0.88%**	**0.92%**	**0.94%**	**1.03%**
Prior Year Balance	$3,655,795.68	$4,470,458.70	$4,073,968.24	$3,198,897.17

NOTES ON DEBT SERVICE — FY 2016-2017

Debt Service GO Bonds - Debt Service Fund	*Final Payment Due June 2022*	
Principal Outstanding June 30, 2016		*$ 9,696,340*
Principal Due	16-Jun-17	$ 2,221,399
Interest Due	16-Jun-17	$ 24,301
Interest Due	15-Dec-16	$ 24,301
Current Yr Outstanding - Debt Service 301		**$ 2,270,000**
GO Bond Due June 2017		***$ 2,270,000***
Current DS Fund Balance		**$ (1,906,615)**

Notes from the Business Office

Waiting for election results at time of print.

Random Rate Fact - Our LGIP account interest rate dropped below 1% in June 2009. October 2016 is the first month since then it has been over 1%.

November tax turnovers have begun. Most of our annual tax revenue is received between Nov 1 and December 15.

Our enrollment seems to be holding about where we projected.

Field Audit was completed during the first week of October with no areas of concern. A full report will be provided to the Board in January 2017 once the final document has been prepared.

ALL FUNDS

SUMMARY - ALL FUNDS	Jul-16	Aug-16	Sep-16	Oct-16	YTD Total		Budget	%
Total Revenue This Month	$3,605,577.60	$1,854,015.31	$1,865,897.08	$2,250,003.82	$ 9,575,493.81	*Includes Student Body Funds not itemized*	$ 47,287,906	20.2%
Total Expense This Month	$ 1,243,668.17	$ 2,034,402.36	$ 3,008,166.06	$ 2,997,283.64	$ 9,283,520.23		$ 47,287,906	19.6%
Excess / (Deficiency) Revenue over Expenditures	$ 2,361,909.43	$ (180,387.05)	$ (1,142,268.98)	$ (747,279.82)	$ 291,973.58		$ -	

FUND 102

FACILITIES, REPAIRS& MAINTENANCE	FY 2016-17							
Revenue & Resources	**Jul-16**	**Aug-16**	**Sep-16**	**Oct-16**	**YTD Total**	**Expected**		**Budget**
Beginning Fund Balance					$ -	$ 620,000		$ 715,000
Revenue from Local Sources	$ 121.25	$ 126.51	$ 864.70	$ 110.82	$ 1,223.28			$ 7,800
Revenue from Federal Sources					$ -			
Transfers/Sale of Property					$ -			$ 110,000
Total Revenue	$ 121.25	$ 126.51	$ 864.70	$ 110.82	$ 1,223.28	$ 620,000		$ 832,800
							Total Expended &	
Expenditures by Function:	**Jul-16**	**Aug-16**	**Sep-16**	**Oct-16**	**YTD Total**	**Encumbered**	**Encumbered**	**Budget** **%**
Instruction - 1000		$ 2,450.00	$ 29,640.00	$ -	$ 32,090.00	$ -	$ 32,090	$ -
Facilities - 2000	$ 20,836.74	$ 62,347.42	$ (45,478.31)	$ 35,891.82	$ 73,597.67	$ 1,205	$ 74,802	$ 342,800 21.8%
Capital Projects - 4000					$ -		$ -	$ 155,000
Fac, Rep and Maint - Unap End Fund Bal					$ -			$ 335,000
Total Expenditures	$ 20,836.74	$ 64,797.42	$ (15,838.31)	$ 35,891.82	$ 105,687.67	$ 1,205	$ 106,892	$ 832,800
Ending Balance								

FUND 203

FOOD SERVICE	FY 2016-17							
							Total Received &	
Revenue & Resources	**Jul-16**	**Aug-16**	**Sep-16**	**Oct-16**	**YTD Total**	**Expected**	**Expected**	**Budget** **%**
Beginning Fund Balance					$ -		$ -	$ 15,000 0.0%
Revenue from Local Sources		$ 7,008.10	$ 30,246.86	$ 22,226.23	$ 59,481.19		$ 59,481	$ 200,200 29.7%
Revenue from State Sources		$ -	$ -	$ 3.30	$ 3.30		$ 3	$ 30,000 0.0%
Revenue from Federal Sources		$ 8,995.93	$ -	$ 76,739.59	$ 85,735.52		$ 85,736	$ 735,000 11.7%
Transfers/Sale of Property					$ -			$ 10,000 0.0%
Total Revenue	$ -	$ 16,004.03	$ 30,246.86	$ 98,969.12	$ 145,220.01	$ -	$ 145,220	$ 990,200 14.7%
							Total Expended &	
Expenditures by Function:	**Jul-16**	**Aug-16**	**Sep-16**	**Oct-16**	**YTD Total**	**Encumbered**	**Encumbered**	**Budget** **%**
Food Service - 3100	$ 8,904.97	$ 27,473.53	$ 91,830.76	$ 83,448.14	$ 211,657.40	$ 668,321	$ 879,979	$ 980,200 89.8%
Food Service - Unap Ending Fund Bal					$ -		$ -	$ 10,000
Total Expenditures	$ 8,904.97	$ 27,473.53	$ 91,830.76	$ 83,448.14	$ 211,657.40	$ 668,321	$ 879,979	$ 990,200
Ending Balance								

FUND 201-299

SPECIAL GRANTS & PROJECTS	FY 2016-17						
	Jul-16	**Aug-16**	**Sep-16**	**Oct-16**	**YTD Total**		**Budget**
Revenue from Local Sources		$ 5,914.74	$ 7,127.26	$ 21,403.97	$ 34,445.97		$ 301,000
Revenue from Intermediate Sources		$ -	$ -	$ -	$ -		$ 371,800
Revenue from State Sources		$ -	$ 17,772.76	$ 116,886.02	$ 134,658.78		$ 860,544
Revenue from Federal Sources		$ 10,728.60	$ 1,392.31	$ 87,162.91	$ 99,283.82		$ 1,450,223
Transfers from General Fund					$ -		$ -
Total Revenue	$ -	$ 16,643.34	$ 26,292.33	$ 225,452.90	$ 268,388.57		$ 2,983,567
						Total Expended &	
Expenditures by Function:	**Jul-16**	**Aug-16**	**Sep-16**	**Oct-16**	**YTD Total**	**Encumbered**	**Budget** **%**
Special Grants & Projects - 1000	$ 22,984.73	$ 39,751.39	$ 127,916.27	$ 154,116.17	$ 344,768.56	$ 344,769	$ 1,923,681 17.9%
Special Grants & Projects - 2000	$ 19,748.44	$ 39,707.12	$ 95,105.36	$ 69,391.73	$ 223,952.65	$ 223,953	$ 936,886 23.9%
Special Grants & Projects - 3000				$ 2,733.19	$ 2,733.19	$ 2,733	$ 43,000 6.4%
Special Grants & Projects - 4000					$ -	$ -	
Transfers to Other Funds - 5000					$ -	$ -	$ 80,000
Total Expenditures	$ 42,733.17	$ 79,458.51	$ 223,021.63	$ 226,241.09	$ 571,454.40	$ -	$ 571,454 $ 2,983,567

FUND 301

DEBT SERVICE	FY 2016-17							
Revenue & Resources	**Jul-16**	**Aug-16**	**Sep-16**	**Oct-16**	**YTD Total**			**Budget**
Beginning Fund Balance					$ -			$ 275,000
Revenue from Property Tax Receipts				$ 6,543.93	$ 6,543.93			$ 2,117,640
Revenue from Interest Income	$ 246.69	$ 260.41	$ 271.93	$ 314.54	$ 1,093.57			$ 7,500
Transfers from Other Fund					$ -			$ -
Total Revenue	$ 246.69	$ 260.41	$ 271.93	$ 6,858.47	$ 7,637.50			$ 2,400,140
							Total Expended &	
Expenditures by Function:	**Jul-16**	**Aug-16**	**Sep-16**	**Oct-16**	**YTD Total**	**Encumbered**	**Encumbered**	**Budget** **%**
Debt Service - 5110 610 Principal					$ -	$ 2,221,399	$ 2,221,399	$ 2,221,399 100.0%
Debt Service - 5110 621 Interest					$ -	$ 48,601	$ 48,601	$ 48,601 100.0%
Debt Service - 5110 640 Bank Fees	$ 10.05	$ 10.05	$ 10.10	$ 10.05	$ 40.25	$ -	$ 40	$ 140 28.8%
Debt Service - Unap End Fund Bal					$ -		$ -	$ 130,000
Total Expenditures	$ 10.05	$ 10.05	$ 10.10	$ 10.05	$ 40.25	$ 2,270,000	$ 2,270,040	$ 2,400,140
Ending Balance								

FUND 401

BOND PROJECTS FUND	FY 2016-17							
Revenue & Resources	**Jul-16**	**Aug-16**	**Sep-16**	**Oct-16**	**YTD Total**	**Expected**		**Budget**
Beginning Fund Balance					$ -			$ 6,545,000
Revenue from Local Sources	$ 5,032.09	$ 5,167.33	$ 4,796.72	$ 5,326.59	$ 20,322.73			$ 50,000
Revenue from State Sources (Seismic Grant)					$ -			$ 1,500,000
Revenue from Bond Proceeds				$ -	$ -			$ -
Total Revenue	$ 5,032.09	$ 5,167.33	$ 4,796.72	$ 5,326.59	$ 20,322.73			$ 8,095,000
							Total Expended &	
Expenditures by Function:	**Jul-16**	**Aug-16**	**Sep-16**	**Oct-16**	**YTD Total**	**Encumbered**	**Encumbered**	**Budget** **%**
Bond Expenses- 4000	$ 117,063.17	$ 317,777.01	$ 284,485.68	$ 134,987.82	$ 854,313.68	$ 650,691	$ 1,505,004	$ 7,845,000 19.2%
Bond Projects - Unap End Fund Bal					$ -	$ -		$ 250,000 0.0%
Total Expenditures	$ 117,063.17	$ 317,777.01	$ 284,485.68	$ 134,987.82	$ 854,313.68	$ 650,691	$ 1,505,004	$ 8,095,000
Ending Balance								

Total Revenue all Special Funds	$ 5,400.03	$ 38,201.62	$ 62,472.54	$ 336,717.90	$ 442,792.09		$ 16,501,707
Total Expenditures all Special Funds	$ 189,548.10	$ 489,516.52	$ 583,509.86	$ 480,578.92	$ 1,743,153.40		$ 16,501,707

Minutes
Board Meeting
October 24, 2016
2:30 p.m.
Lyle Elementary School

Present: Jon Woods, Mike Bollman, Lu Ann Meyer, Michelle Johnstone, Dennis Engle, Debbie Green, Steve Martinelli, Todd Baughman

Excused: Matt Posey, Mike Blanchard

Visitors: Lyle staff, Jolene Guzman

Work Session with Lyle Staff

- **Computer Usage and Student Skills**

  Lyle staff have been working to incorporate digital literacy into their curriculum. Second graders are working on keyboarding skills and how to type a paragraph. This will help prepare them for third grade testing next year. In third grade the goal of teachers is to use Chromebooks in the classroom. Teachers need to be trained first on Google Classroom. They look forward to Friday's professional development to start this process. Recently Oakdale staff worked with Lyle staff to share their knowledge and strategies regarding using Chromebooks in the classroom. Oakdale is already currently using Chromebooks. Additionally, Lyle staff have access to several subscriptions to electronic based instruction tools that can be used in the classrooms. The building still has a physical computer lab that is used. Classes learn about Internet safety, keyboarding, and how to use a computer mouse.

- **3rd Grade Math**

  The focus has been to learn to solve word story problems. In kindergarten, the teachers tell math stories to help introduce the concept of word story problems. The students then use a number wall to help solve the math story. The goal at the end of first grade is to have 80% of students be able to complete eight math word story problems. In second grade teachers help guide students through a story problem. This includes reading together, drawing a picture of the problem, writing an equation, and finally answering the problem with a complete sentence. One concept taught is there are multiple ways and strategies to solve a problem. In upper grades students use models to write an equation and learn to work in teams. These teams work to develop and solve a math word problem they present to the class. The next challenge is multi-step word problems. Students are taught to read the problem, draw the model, write the equation, and write the complete sentence (RDW). This helps students remember the steps in solving math word problems.

  Staff are working to develop scoring guides from Write Tools and Six Traits. They are teaching these traits to students and exposing them to different forms of writing.

Project Lead the Way/STEM lessons: All the kits have arrived, there are four modules for each grade level. Teachers in second grade have started using these modules. Each unit starts with a problem that needs to be solved. These modules incorporate literacy, math, and writing. STEM activities are also being completed in classes. This partner work develops social and problem solving skills in students.

- **Evacuation Drill**

  Last Friday Lyle had an evacuation and reunification drill. An announcement was made to classrooms to evacuate and move to our reunification center (Academy Building). All classes walked different routes to the building. Then Todd Baughman, principal, put out a call to parents notifying them of the drill and the need to pick up their child at the Academy Building. At the end of the drill about 100 students returned to school for normal dismissal. This was a positive event for students. A lot of planning and preparation went into the drill. When students were at the Academy Building, they ate lunch and teachers had planned activities for students within the gym space.

  Feedback was mostly positive with parents and students. Some clarification in the message to parents was needed so they understood though this was a drill, they still needed to pick up their children. The I Love You Guys protocols were used for this drill.

  PE and Music reps gave a brief update. PE staff are anxiously awaiting the new MPR room. SpEd is using a new curriculum STAR (strategic teaching based on autism research). They have had tremendous success with this in the development learning center.

Regular Board Meeting

Present: Jon Woods, Mike Bollman, Lu Ann Meyer, Michelle Johnstone, Dennis Engle, Debbie Green, Steve Martinelli, Todd Baughman, Kevin Montague, Tami Montague

Excused: Matt Posey, Mike Blanchard

Visitors: Jolene Guzman, Michelle Nelson, Trenda Locke

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda
Mike Bollman moved to approve the agenda as presented, seconded by Lu Ann Meyer. The motion passed unanimously.

3.0 Good News

3.1 All classrooms at Whitworth attended field trips last week. Fourth grade went to Starker Forest and Mary's Peak and fifth grade visited the Oregon Gardens. They had a successful, yet soggy, Jogathon!

3.2 DHS had a great homecoming week. Thank you to everyone for supporting the Dragons!

3.3 Tracy Jackson was the featured speaker at Rotary last week.
3.4 Booster Club Auction, raised $29, 300. 266 in attendance, raised $3000 more then last year.
3.5 Lyle Evacuation Drill - Staff and students ran an evacuation and reunification drill last Friday. The event went very well.
Lu Ann Meyer mentioned high school teacher Jeff Baer who recently performed in a lead role at Pinnacle Theater. She shared that his performance was excellent!

4.0 Announcements
4.1 November calendar
4.2 Next board meeting, November 14, 2016, 2:45 p.m. Whitworth Elementary
4.3 Next Citizens Oversight Committee Meeting, November 21, 6 p.m.
4.4 OSBA Conference November 10-13, 2016
4.5 Finance Committee Meeting November 17, 2016, at 6:30 p.m.

5.0 Student Report
Molly Peffley, student representative to the board, shared a brief update of high school activities. Leadership has finished Homecoming Week and next up is the canned food drive. All donations go to Christmas Cheer. Today all leadership officers met with administration to reflect on how the year is going and where we want to see it going. This Friday is the last football game and senior night. This game will determine the league title.

6.0 Consent Agenda
6.1 Approval of October 10, 2016, board minutes
6.2 BBAA – Individual Board Member's Authority and Responsibilities
6.3 BBC – Board Member Resignation
6.4 BD/BDA – Board Meetings
6.5 BDC - Executive Sessions
6.6 BFC – Adoption and Revision of Policies
6.7 JHCDA – Prescription Medication
Lu Ann Meyer moved to approve the consent agenda, seconded by Mike Bollman. The motion passed unanimously.

7.0 Policies First Reading
7.1 JED – Student Absences and Excuses
7.2 IGCA – Post Graduate Scholar Program

8.0 Policies Second Reading
8.1 IGBBA – Identification – Talented and Gifted Student
Move to consent agenda

9.0 Reports
9.1 State Report Card
Steve Martinelli, director of instructional services, reviewed the findings of our 2015-16 School Report Card for each building. Again, there is no overall rating for the 15-16 school year. Highlights were noted for each building. For the first

time, Dallas High School was rated a level 5 for Academic Growth. All buildings were rated a level 4 for Academic Achievement. Overall the ratings were very positive. We know there is a need to focus on our participation rates at each building in the future.

9.2 Lead Testing Results Update
The results from DHS lead testing have returned and are included in the board packet of information.

10.0 Seismic Work at Whitworth Award to ZCS Engineering (Action)
Lu Ann Meyer moved to approve the seismic work to ZCS Engineering for $1,492,900, seconded by Mike Bollman. The motion passed unanimously.

11.0 OSBA Board Election & Resolution to Adopt Legislative Priorities and Policies
The board reviewed the candidate and resolution to adopt legislative priorities and policies. Mike Bollman moved to approve the nomination for OSBA Board of Directors, Susan Fitzgerald from Yamhill/Polk County and to adopt the resolution for legislative priorities and policies, seconded by Lu Ann Meyer. The motion passed unanimously.

12.0 Public Comment
None

13.0 Adjourn at 3:42 p.m.

_____ _____

Board Chair Jon Woods **Date**

_____ _____

Board Secretary Debbie Green **Date**

Dallas School District 2

Code: **IGBBA**
Adopted: 6/14/10

Identification - Talented and Gifted Students**

~~In order to serve academically talented and intellectually gifted students in grades K-12, the district directs the superintendent to establish a written identification process. This process shall include as a minimum:~~

~~1. Behavioral, learning and/or performance information;~~

~~2. A nationally standardized mental ability test for assistance in identifying intellectually gifted students;~~

~~3. A nationally standardized academic achievement test for assistance in identifying academically talented students or Oregon Assessment of Knowledge and Skills (OAKS).~~

~~Identified students shall score at or above the 97th percentile on one of these tests. Other students who demonstrate the potential to perform at the eligibility criteria, as well as additional students who are talented and gifted may be identified.~~

~~The Board has established an appeals process for parents to utilize if they are dissatisfied with the identification process of their student for the district program for talented and gifted students and wish to request reconsideration.~~

In order to serve academically talented and intellectually gifted students in grades K-12, the district directs the superintendent to establish a written identification process.

This process of identification shall include as a minimum:

1. **Use of research based best practices to identify talented and gifted students from under-represented populations such as ethnic minorities, students with disabilities, students who are culturally and/or linguistically diverse or economically disadvantaged.**

2. **Behavioral, learning and/or performance information.**

3. **A nationally standardized mental ability test for assistance in the identification of intellectually gifted students.**

4. **A nationally standardized academic achievement test of reading or mathematics or a test of total English Language Arts/Literacy or total mathematics on the Smarter Balanced Assessment for assistance in identifying academcally talented students.**

Identified students shall score at or above the 97th percentile on one of these tests. Other students who demonstrate the potential to perform at the eligibility criteria, as well as additional students who are talented and gifted may be identified.

If a parent is dissatisfied with the identification process or placement of their student, they may appeal the decision through the accompanying administrative regulation, IGBBA-AR. After exhausting the district's appeal procedure and receiving a final decision, a parent may appeal the decision to the State Superintendent of Public Instruction.

END OF POLICY

Legal Reference(s):

ORS 343.395
ORS 343.407
ORS 343.411
OAR 581-021-0030
OAR 581-022-1310 to -1330
OAR 581-022-1940
OAR 581-022

www.dallas.k12.or.us

Phone: 503.623.5594 • Fax: 503.623.5597 • Address: 111 SW Ash Street • Dallas, Oregon 97338

DALLAS SCHOOL DISTRICT

TO: Dallas School Board of Directors

FROM: Kevin Montague, Facilities Director

DATE: November 7, 2016

SUBJECT: Architectural work at Whitworth to supplement seismic rehabilitation grant and performance of other work identified in the bond summary of repairs and maintenance and the Long Range Facilities Plan.

Background:
On October 24, 2016 the Board approved the award of the Whitworth Elementary School Seismic Rehabilitation Grant to ZCS Engineering based on their response to the RFP issued. The purpose of the RFP was to select an engineering or architectural firm to perform the necessary work outlined in the grant proposal previously submitted to the State and awarded to the district under the Seismic Rehabilitation Grant Program.

As addressed in the October 24 board meeting, the district ultimately determined it to be in the best interest of the district to award the contract to ZCS Engineering under the RFP process, while stipulating AC+Co Architecture/Community (AC+Co) to support their work with any of the necessary architectural/structural designs. Since AC+Co is the architectural firm already under contract for the MPR work at Lyle and Oakdale, this arrangement will allow the district to capitalize on both firms intimate knowledge of the facility, as well as maintain separation and transparency between grant funds and bond funds.

Due to the nature of the seismic work, which covers the entire facility, several of the areas which will have work performed to complete the seismic upgrades are areas which were identified on the bond summary of repairs and maintenance and/or the Long Range Facilities Plan for other work to be performed. Specifically, there are significant amounts of seismic work in the MPR, kitchen, stage and office areas. Prior to receiving the grant award, those areas were identified for various scopes of work to be addressed at a later date, possibly under the second issuance of the bond funds.

Because of the nature of the seismic work it became apparent it was necessary to adjust the time line for the work not associated with the seismic grant award in order to maximize funding capacity by coordinating both seismic and bond upgrades under one project scope. This eliminates duplication of work at a later date by coordinating all the necessary work to be done at the same time by coordination of two separate contracts, one for the seismic and one for the bond work with each firm (AC+Co Architecture/Community & ZCS Engineering) providing support for the other under their respective contracts.

While some items may have to be reduced depending on available budget, at this point the project description for which AC+Co Architecture/Community will be responsible under this contract is as follows:

Design through construction administration:
Kitchen upgrade
Door hardware replacement
Restroom fixture replacement
Multi-purpose room renovations
Seismic upgrade

A copy of the proposed plans are included in the board packet. Additionally, the bond list of repairs and maintenance for Whitworth and page 26 of the Long Range Facilities Plan are included for reference. A review of those documents shows this project lines up with the facility recommendations from the Long Range Facilities Plan as well as multiple line items from the bond repairs and maintenance list.

Authority:
ORS 279C.110(2) allows a public agency to award a contract for architectural or engineering services based on selection criteria which is at the sole discretion of the agency as long as the estimated contract amount does not exceed $250,000.

Further, ORS 279C.115(2) allows a direct appointment of an architectural or engineering consultant as long as the new "contract consists of work that has been substantially described, planned or otherwise previously studied or rendered in an earlier contract with the consultant that was awarded under rules adopted under ORS 279A.065 and the new contract is a continuation of the project".

The appointment of AC+Co to perform this work meets both these ORS requirements as the contract amount does not exceed $250,000, AC+Co was previously selected under the established selection process and the work is a continuation of work which has been previously described, planned and studied in both the Long Range Facilities Plan and bond summary of repairs and maintenance list.

Recommended Action:
Take action to approve the proposal received from AC+Co Architecture/Community to provide architectural and other professional services to perform the bond work at Whitworth Elementary School as detailed in the Long Range Facilities Plan and bond list of repairs and maintenance in the not to exceed amount of $219,550.00.

Kevin Montague
Facilities Director

Replace and paint siding on modular unit
Replace windows on south side of building

Whitworth Elementary School is a 57-year old building currently serving students in Grades 4–5. Since Whitworth is an intermediate school and has larger class sizes, the permanent capacity has increased since the elementary schools were reconfigured. Whitworth was built on the east end of the high school campus. In the 1995 renovation, in addition to classroom space, a full size gym was added with a wood floor. The Whitworth gym and fields in the Whitworth complex are used by the high school athletic teams. Whitworth is the school that is used the most for after-school, evening, and summer activities. The summer lunch program and the summer enrichment program all use Whitworth June through August.

Whitworth is currently under capacity because class size is above the recommended size of 28. Current class size is between 30 and 33 students per classroom. The modular units on site were used in calculating the permanent capacity for Whitworth. The modular units will be 16 years old in the summer of 2014. Whitworth Elementary School is ADA accessible. Whitworth is the only elementary school with a multipurpose room used for lunch. This large space can be used for a variety of activities and offers additional space when needed. Having this space also takes pressure off the gym for any school activities that require a larger venue. The stage, shower rooms, and storage on the stage are underutilized spaces and represent a large area that could be used for offices, staff room, and custodial storage.

Facility Recommendations for Whitworth Elementary School

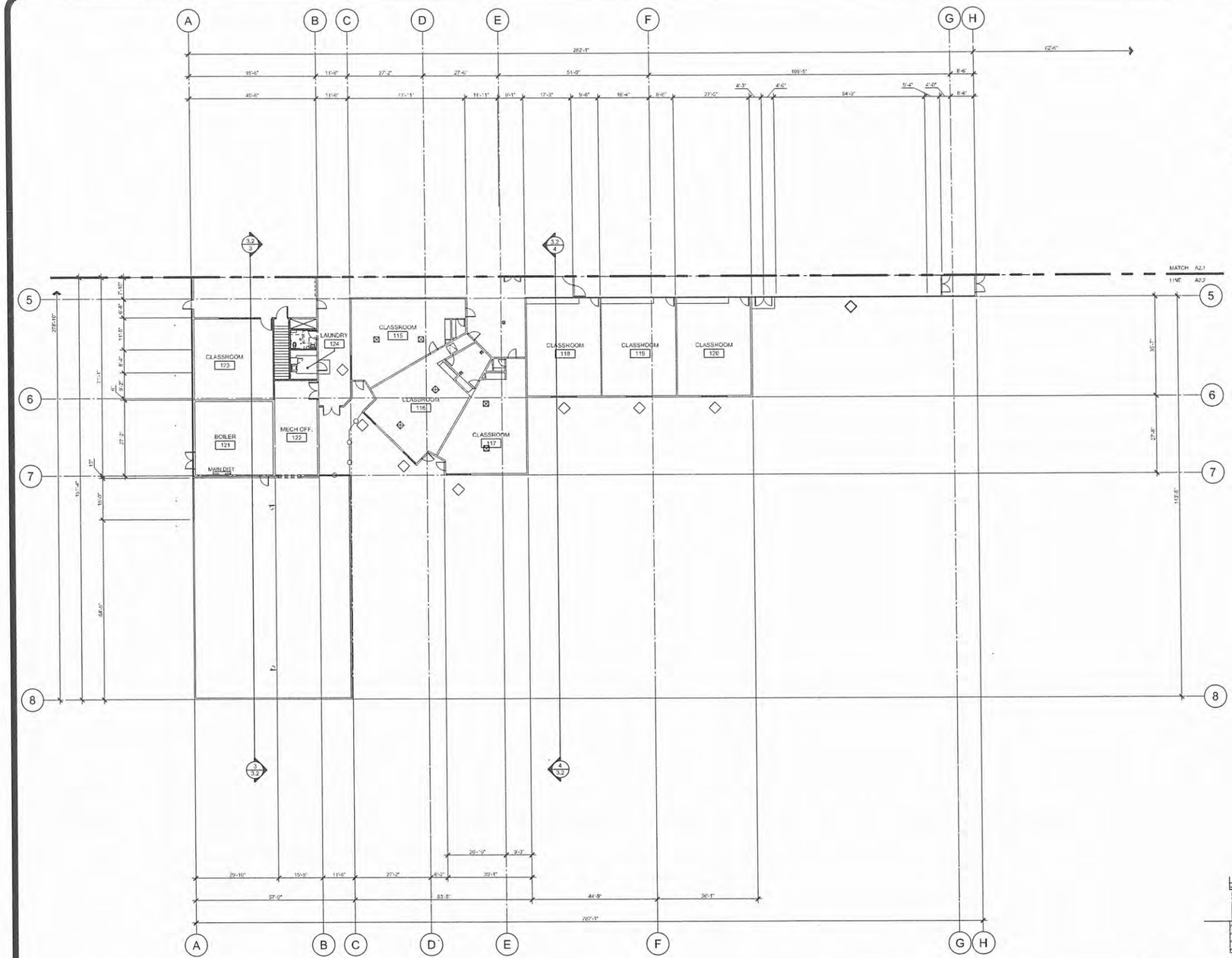
- Complete necessary repairs and maintenance as outlined in the maintenance/repairs list.
- Complete structural assessment for seismic evaluation.
- Renovate counseling room and staff room and convert to additional classroom space.
- Renovate stage and old shower rooms and reconfigure for offices, small classrooms, and storage.
- Improve safety and security:
    - Upgrade classroom and exterior door hardware.
    - Renovate front entrance to vestibule.
    - Add basic keyless entry.
- Add fire suppression system in hallways.

Ability to expand on site

If future expansion is necessary, Whitworth Elementary could be expanded to include three to five additional classrooms on the south side of the building. Some expansion of the playground would need to occur, but this would not interfere with the varsity fields.

School	Priority Low/ Med/High	Category	Project Type	Description	Urgent	1-3 years	5 years	10 years	In- Session Completion Period	In- House P= Partial	Architect/Engineer	Supported by Ballot Title	Identified in Facilities Plan	First Issuance Project
WW	M	Equipment Replacement	Equipment - Kitchen	Oven replacement		X			X	1-2 wks.	P		X			
WW	M-H	Equipment Replacement	Equipment - Kitchen	Replace dishwasher in kitchen		X	X		X	1-2 wks.			X			
WW	L	Expansion	New Construction - Instructional Space	Additional gym				X	X	12-18 mos.		X	X			
WW	H	Exterior Maintenance	Plumbing/Drainage	Correct drainage issues between modular and playground	X					1-2 mos.	P	X	X		XX	
WW	M-H	Exterior Maintenance	Siding	Replace play shed siding. *worst pieces done summer 2013*		X				4-6 wks.	X		X			
WW	H	Exterior Maintenance	Parking Lots	Add additional concrete pad by front office and relocate bike rack from parking lot (theft deterrent)		X			X	2-3 wks.	P		X			
WW	H	ADA	Doors/Windows	Install ADA door opener at front entry.	X				X	1-2 days	X		X		XX	
WW	H	Exterior Maintenance	Roofing	Restoration of roof in North Hall		X				1-2 mos.			X		X	
WW	H	Exterior Maintenance	Roofing	Restoration of gym roofing, library, south hall and pod area		X				1-2 mos.			X		X	
WW	H	Exterior Maintenance	Roofing	Restoration of MPR roof	X					2-3 mos.			X		X	
WW	H	Interior Maintenance	Upgrade Space	FRP needed in dish area		X				1 wk.	X		X			
WW	L-M	Interior Maintenance	Plumbing/Drainage	Main restroom drain line needs augered out or replaced. (Line camera shows line filled approx 1/3 full with mortar like substance which appears to be original)		X				varies depends on scope	X		X			
WW	M	Interior Maintenance	Flooring	Replace carpet in library		X				1-2 wks.			X			
WW	H	Interior Maintenance	Plumbing/Drainage	Replace faucets and/or in classrooms (some already completed).		X			X	1-2 mos.	P		X			
WW	H	Exterior Maintenance	Parking Lots	Replace failing truncated domes at bus drop off with alternate, more durable product. May require additional substrate work.		X			X	1-2 wks.			X			
WW	L	Exterior Maintenance	Grounds	Installation of underground irrigation system and rework of landscaping at north lawn area along Miller Ave.			X			1-2 mos.	P		X			
WW	H	Interior Maintenance	Plumbing/Drainage	Replace broken urinals and replace continuous flush with individual flush valves in main restrooms.	X					1-2 mos.		X	X		X*	
WW	H	Exterior Maintenance	Doors/Windows	Replace multiple exterior doors (failing hardware and rust).		X				4-6 wks.	P		X		XX	
WW	M	Interior Maintenance	Flooring	Replace flooring in modular		X				2-3 wks.	X		X			
WW	H	Exterior Maintenance	Roofing	Fascia, roof and soffit repairs west gym upper wall	X				X	2-3 mos.	P		X		X	

School	Priority Low/ Med/High	Category	Project Type	Description	Urgent	1-3 years	5 years	10 years	In- Session	Completion Period	In- House P= Partial	Architect/Engineer	Supported by Ballot Title	Identified in Facilities Plan	First Issuance Project
WW	L	Exterior Maintenance	Upgrade Space	Remove old cafeteria tables and finish wall to match opposite wall		X	X			4-6 wks.	X		X		
WW	L-M	Equipment Replacement	Equipment - Kitchen	Additional fridge			X	X	X		X		X		
WW	H	Renovation	Repurpose Space	Renovate stage and old shower rooms and reconfigure for offices, small classrooms, and storage. Renovation to include work space for engineer, addition of washer/dryer and custodial equipment storage.	X				X	4-6 mos.		X	X	X	XX
WW	M	Renovation	Repurpose Space	Renovate counseling room and staff room and convert to additional classroom space.		X				4-6 wks.	X	X	X	X	
WW	M-H	Renovation	Equipment - Kitchen	Addition of exhaust fans or upgrade of existing hoods in kitchen.		X			X	2-3 wks.	P	X	X		
WW	M-H	Renovation	Plumbing/Drainage	Repipe water system. Signs of pending failure	X					depends on scope		X	X		XX
WW	L	Renovation	Interior Walls/Ceiling	Removal of all Firtex ceiling tile per Fire Marshall				X		depends on scope	P		X		
WW	M	Renovation	Flooring	Floor tile replacement in modular units		X				1-2 wks.	P		X		
WW	L-M	Renovation	Flooring	Floor tile replacement in multi purpose room (cost assumes no abatement)			X			2-3 wks.	P		X		
WW	L	Safety & Security	Equipment - Safety	Emergency responder radio upgrades needed to meet 2010 code				X		varies depends on scope		X	X		
WW	H	Safety & Security	Seismic	Complete a structural assessment for seismic upgrade	X				X	2-3 wks.		X	X	X	X*
WW	H	Safety & Security	Athletic Facilities - Safety	Add additional fencing to soccer field. (shows on DHS Athletics also).	X				X	2-3 wks.	P		X		XX
WW	H	Safety & Security	Doors/Windows	Upgrade classroom and exterior door hardware.					X	4-6 wks.	X		X	X	XX
WW	H	Safety & Security	Doors/Windows	Renovate front entrance to vestibule.	X					4-6 wks.	P	X	X	X	XX
WW	H	Safety & Security	Equipment - Safety	Camera system tied to access control system. (estimated cost is for 30 cameras)	X				X	1-2 wks.		X	X		XXT
WW	H	Safety & Security	Equipment - Safety	Add basic keyless entry access control system.		X				1-2 mos.		X	X	X	XXT
WW	L-M	Safety & Security	Equipment - Safety	Add fire suppression system in hallways.		X	X			2-3 mos.		X	X	X	
Running Total															



1 FLOOR PLAN - SOUTH
SCALE: 1/16"=1'-0"

GENERAL NOTES:

1. GENERAL NOTES APPLY TO ALL DRAWINGS.
2. DIMENSIONS ARE TO EXISTING FACE OF WALL, FACE OF NEW FRAMING, AND FACE OF EXISTING CONCRETE UNLESS NOTED OTHERWISE.
3. DRAWINGS ARE DIAGRAMMATIC ONLY AND SHOULD NOT BE SCALED. NOTIFY ARCHITECT IMMEDIATELY OF ANY DISCREPANCIES OR QUESTIONABLE DIMENSIONS PRIOR TO PROCEEDING WITH AREA OF QUESTIONABLE WORK.

LEGEND:

- 2X6 WOOD STUDS AT 16" o.c. WITH ACOUSTICAL BATT INSULATION
- 2x4 WOOD STUDS AT 16" o.c. WITH ACOUSTICAL BATT INSULATION
- EXISTING WALL TO BE REMOVED
- COL — STEEL COLUMN, REFER TO STRUCTURAL DRAWINGS
- NEW DOOR. REFER TO DOOR SCHEDULE ON SHEET A6.0
- EXISTING DOOR, TO BE REMOVED
- EXISTING CASEWORK OR EQUIPMENT, TO BE REMOVED
- NEW WINDOW TYPE. REFER TO SHEET A6.0
- EP — NEW RECESSED ELECTRICAL PANEL. REFER TO ELECTRICAL DESIGN/BUILD DRAWINGS
- FEC — NEW FIRE EXTINGUISHER AND RECESSED CABINET
- DS — NEW PRE-FINISHED DOWNSPOUT. REFER TO PLUMBING DESIGN/BUILD DRAWINGS FOR CONNECTION
- FD — FLOOR DRAIN. REFER TO PLUMBING DESIGN/BUILD DRAWINGS
- HB — HOSE BIB. REFER TO PLUMBING DESIGN/BUILD DRAWINGS

KEY PLAN

·PRELIMINARY·
NOT FOR CONSTRUCTION

In the event conflicts are discovered between the original signed and sealed documents prepared by the Architects and/or their Consultants, and any copy of the documents transmitted by mail, fax, electronically or otherwise, the original signed and sealed documents shall govern.

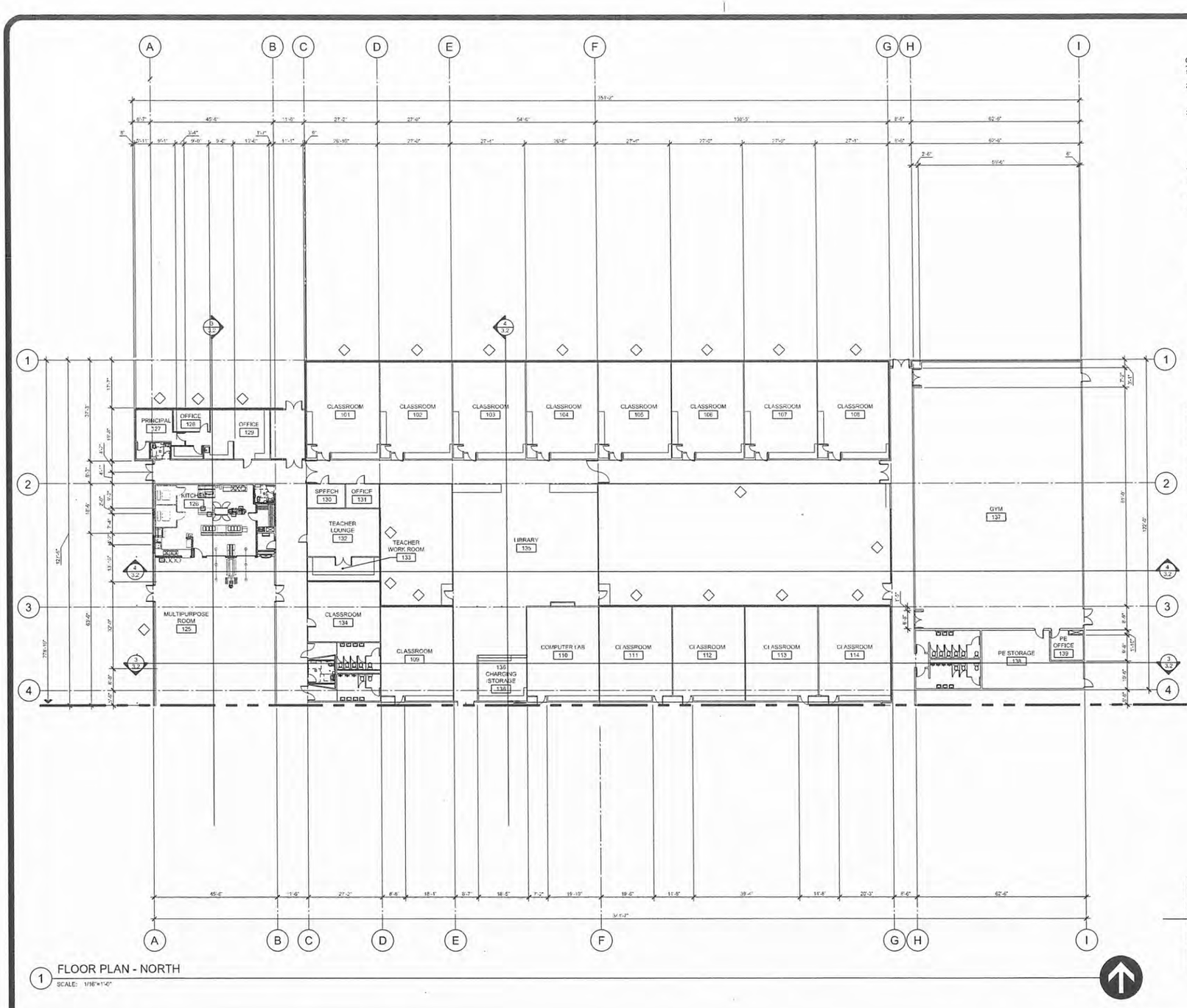
JOB NO. 2016.0040
DATE 21 JUNE, 2016
DRAWN TDB
REVISIONS

ARCHITECTURE
COMMUNITY
363 Bryce Street
Salem, OR 97301-3522
T 503.581.4113
www.acccog.com

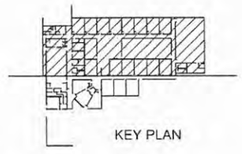
DALLAS SD - WHITWORTH ELEMENTARY

1151 SE MILLER AVE
DALLAS, OR 97338

SHEET
A2.2



1 FLOOR PLAN - NORTH
SCALE: 1/16"=1'-0"



KEY PLAN

GENERAL NOTES:

1. GENERAL NOTES APPLY TO ALL DRAWINGS.
2. DIMENSIONS ARE TO EXISTING FACE OF WALL, FACE OF NEW FRAMING, AND FACE OF EXISTING CONCRETE UNLESS NOTED OTHERWISE.
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LEGEND:

- 2X6 WOOD STUDS AT 16" o.c. WITH ACOUSTICAL BATT INSULATION
- 2X4 WOOD STUDS AT 16" o.c. WITH ACOUSTICAL BATT INSULATION
- EXISTING WALL TO BE REMOVED
- COL — STEEL COLUMN. REFER TO STRUCTURAL DRAWINGS
- NEW DOOR. REFER TO DOOR SCHEDULE ON SHEET A8.0
- EXISTING DOOR TO BE REMOVED
- EXISTING CASEWORK OR EQUIPMENT, TO BE REMOVED
- NEW WINDOW TYPE, REFER TO SHEET A8.0
- EP — NEW RECESSED ELECTRICAL PANEL. REFER TO ELECTRICAL DESIGN/BUILD DRAWINGS
- FEC — NEW FIRE EXTINGUISHER AND RECESSED CABINET
- DS — NEW PRE-FINISHED DOWNSPOUT. REFER TO PLUMBING DESIGN/BUILD DRAWINGS FOR CONNECTION
- FD — FLOOR DRAIN. REFER TO PLUMBING DESIGN/BUILD DRAWINGS
- HB — HOSE BIB. REFER TO PLUMBING DESIGN/BUILD DRAWINGS

REFERENCE NOTES:

1. EXISTING ALUMINUM WINDOW TO BE REMOVED (U.O.N.)
2. EXISTING UNIT VENTILATORS TO BE REMOVED. REFER TO MECHANICAL DRAWINGS
3. FLOORING AND WALL BASE TO BE OWNER FURNISHED, OWNER INSTALLED; CONTRACTOR TO COORDINATE (OFOI CC)
4. EXISTING PLUMBING FIXTURE TO BE REMOVED. REFER TO PLUMBING DRAWINGS
5. EXISTING TOILET PARTITIONS TO BE REMOVED
6. EXISTING TOILET ACCESSORIES TO BE REMOVED
7. EXISTING FLOORING AND WALL BASE TO BE REMOVED (NOT O.F.O.I.C.C.)
8. EXISTING CHALKBOARD AND WALL TILE TO BE REMOVED DOWN TO EXISTING STUDS OR CMU. PREP FOR NEW FINISHES
9. EXISTING GLAZING AND HOLLOW METAL STOPS TO BE REMOVED. FRAME TO REMAIN
10. EXISTING MECHANICAL EQUIPMENT TO REMAIN. REFER TO MECHANICAL DRAWINGS

·PRELIMINARY·
NOT FOR CONSTRUCTION

In the event conflicts are discovered between the original signed and sealed documents prepared by the Architects and/or their Consultants, and any copy of the documents transmitted by mail, fax, electronically or otherwise, the original signed and sealed documents shall govern.

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DATE 21 JUNE, 2016
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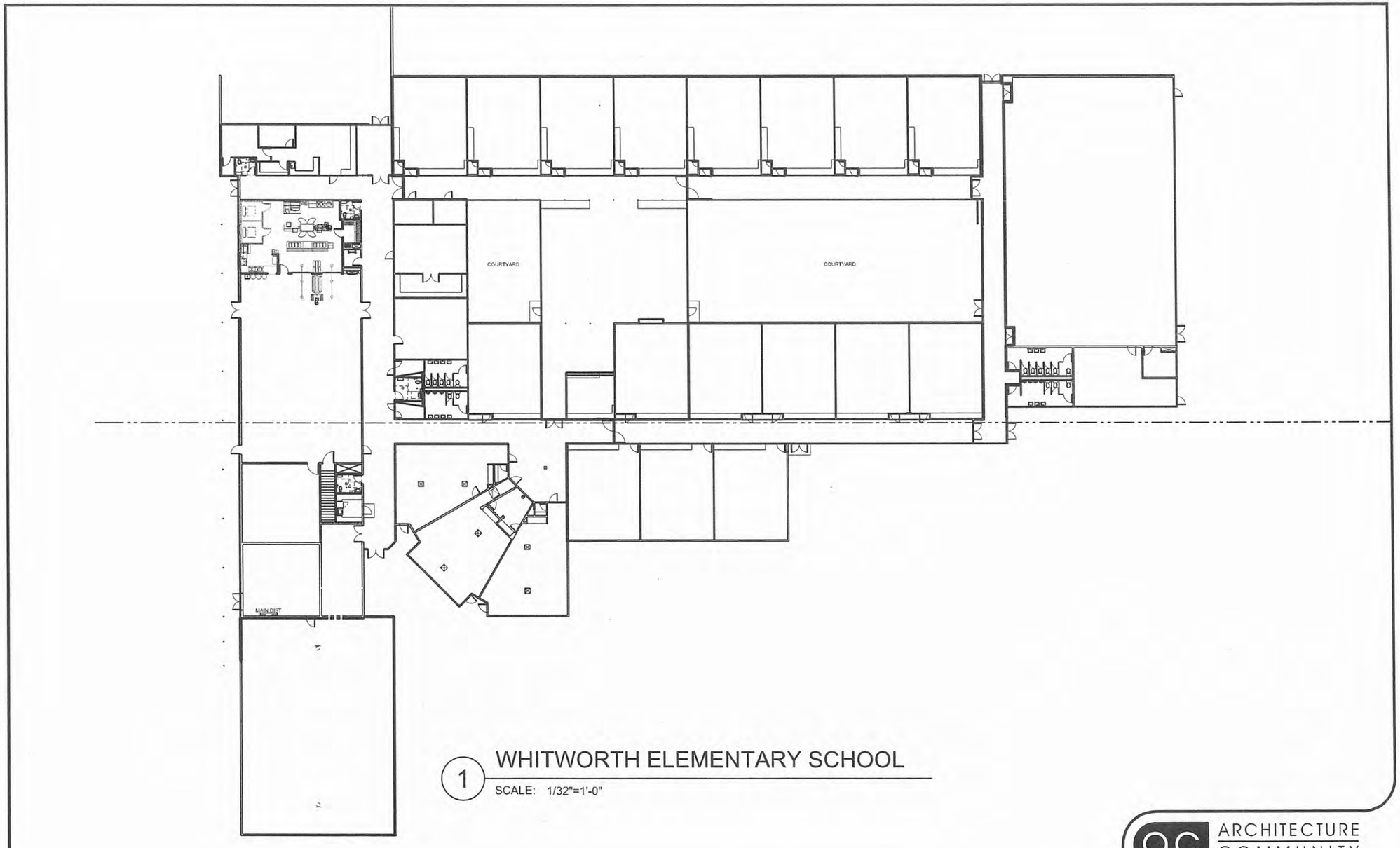
1151 SE MILLER AVE
DALLAS OR 97338

SHEET
A2.1



1 WHITWORTH ELEMENTARY SCHOOL

SCALE: 1/32"=1'-0"

ARCHITECTURE
COMMUNITY
363 State Street
Salem, OR 97301-3533
P: 503.581.4114
www.accoac.com

www.dallas.k12.or.us

Phone: 503.623.5594 • Fax: 503.623.5597 • Address: 111 SW Ash Street • Dallas, Oregon 97338

DALLAS SCHOOL DISTRICT

TO: Dallas School Board of Directors

FROM: Kevin Montague, Facilities Director

DATE: November 7, 2016

SUBJECT: Architectural work throughout district facilities pertaining to restroom upgrades for Privacy for All, drainage at DHS football stadium complex and stadium safety and structural upgrades as necessary to meet current safety and structural codes and outlined in the Long Range Facilities Plan and identified on the bond repairs and maintenance list.

Background:

In February, 2016 the Board asked Superintendent Johnstone to organize a facilities committee with the purpose of bringing back a recommendation to the board for district restroom/locker room renovations in response to the use of those facilities by students and staff who's gender identity is different than their assigned sex. The committee was made up of students, staff, and patrons met for the first time on February 15, 2016. Over the next two months they visited every restroom and locker room in the district to determine what may be done to ensure privacy for all. Their work resulted in recommendations for improvements and renovations to existing restrooms and locker rooms in order to better provide all users with privacy.

On April 18, 2016 the Citizens Oversight Committee (COC) met with the Superintendent's Facilities Committee (SFC) regarding accommodations in restrooms and locker rooms which would provide privacy for all users and to discuss the recommendations from the SFC. The COC had two recommendations at that time to include with the recommendations which went forward to the Board. They wanted to ensure bond funds could legally be used to make the renovations recommended and they wanted to wait for official guidance from Oregon Department of Education.

On April 25, 2016 the Board received a presentation on the recommendations from both the COC and SFC on how to best address the challenging issues. The recommendations included:

- Replacement of all bathroom stalls and doors to make them taller and closer to the floor and eliminate gaps between stall components.
- Remodel current single restroom stalls to be unisex or family restrooms.
- Where possible, change staff bathrooms to family/unisex facilities.
- Convert coaches room at DHS into single use shower/changing areas.
- Utilize team rooms for private changing at the middle and high schools.

The showers at Lacreole Middle School presented a challenge and no clear solution was determined.

On May 5, 2016 Oregon Department of Education issued their guidance regarding creating safe and supportive school environments for transgender students. The guidance confirmed the district was moving in the right direction under current state and federal laws.

While some work had been done prior to the bond issuance to look at the needs to upgrade restroom facilities district wide, that work had been put on hold due to budget constraints. District staff began the process of redoing the single stall restrooms to convert them to unisex restrooms during the summer, however the major renovations to facilities requires additional architectural and engineering support so we began having conversations with architects to determine the best course of action.

In January 2015 when the COC first began to meet they toured the athletic complex at DHS to understand the facility challenges there, including the improper drainage of the entire complex and the structural and safety issues at the stadium due to age and updated codes. While it was determined the stadium is grandfathered regarding code compliance, over the course of many months and discussions, the COC determined the DHS football stadium facility should be upgraded to meet current safety and code requirements pending available funding. While the bleachers have passed inspections by qualified professionals regarding structural safety, the current codes require wider aisles with handrails, higher handrails and a secondary egress out from the press box on the roof.

Additional challenges are presented with the current drainage configuration which is problematic during the rainy season and storm water infiltration into the sanitary sewer system during large storm events taxes the system as it was never designed to meet those demands.

In order to address all the issues in their entirety and create a master plan for the entire complex, the district has determined it best to use one architectural firm for the bleacher safety upgrades and renovations, including necessary upgrades to the restrooms and also coordinate that work with the drainage overall plan. It is believed to be in the best interest of the District to award that work to Soderstrom Architects based on the authority listed below.

Engineering for the drainage project at DHS football stadium, including geotechnical surveys, topographical surveys and related consultant trades will be handled under a separate contract with Capital Engineering as a continuation to the work they performed in 2014, which provided a broad overview master plan with associated estimated construction costs. Soderstrom will provide architectural support as deemed necessary to complete the drainage project coordination of the drainage and stadium projects.

Authority:
ORS 279C.110(8) states that "agency may directly appoint a consultant if the estimated cost of the architectural, engineering, photogrammetric mapping, transportation planning or land surveying services for the project does not exceed $100,000". ORS 279C.110(2) provides

direction on selection processes for professional consultants when the estimated amount of the contract will not exceed $250,000.

While privacy for all restroom and locker room renovations, stadium bleachers and overall complex safety upgrades could easily be separated into three distinct and different projects which would allow direct appointment under ORS 279C.110(8), Soderstrom participated in the selection process to be the district architect for bond projects. Soderstrom was the unanimous number 2 selection of the committee and is currently the best choice for the district as their work load allows them to take on these projects in a timely manner.

Based on timing of current projects at Lyle, Oakdale and Whitworth, it is the opinion of the District adding these additional projects to the current workload of the number one selection, AC+Co Architecture/Community would result in a potential overburdening and possible delays to the deliverables for these projects. Thus, it is believed to be in the best interest of the District to use the number 2 architectural selection for these projects and combine the three projects into one contract.

Recommended Action: Take action to approve a contract with Soderstrom Architects in an amount not to exceed $150,000 to provide architectural and other professional services to perform the necessary work throughout district facilities pertaining to restroom upgrades for privacy for all as recommended by Superintendent's Facilities Committee and Citizens Oversight Committee, as well as the safety and structural upgrades necessary to meet current safety and structural codes at DHS football stadium and complex as recommended by the Citizens Oversight Committee and outlined on pages 31-32 of the Long Range Facilities Plan and the bond repairs and maintenance list. Both are attached for reference.

Kevin Montague
Facilities Director

New floors in five classrooms, library, wrestling practice area, and social studies commons
Stadium structural and siding upgrades
Upgrade restrooms faucets and flush valves
Paint exterior of auxiliary gym, weight room, band room, and south auditorium wall
Replace theatre carpet
Repair and replace asbestos floor tile in wrestling room
Replace windows and repair dry rot
Repair and replace football field lighting (assess poles for stability)
Upgrade stadium lighting (donor paid for new lights)
New siding and paint on modular unit (New Options)

Dallas High School was built in 1953 and has been renovated seven times. The last major renovation was in 1995 and included a change in the front entrance, new forum, Bollman Auditorium, and additional classroom space. There are two modular classrooms on site, one for Snapdragons preschool and one for the behavior classroom, New Options.

The capacity for Dallas High School is 1020 students because of the capacity of the common areas. The maximum capacity for the gym is 1020 students. If the enrollment surpasses 1020 students, Dallas High School will not be able to have the entire student body in one area at a given time.

There is less than adequate space for students to eat lunch in the student forum/cafeteria. Hallways are filled with students who sit on the floor to eat lunch and socialize. This presents problems for both the physical movement of students and sanitation, not to mention challenges for safety and supervision of students. Also, the cafeteria provides too few serving line locations to serve students quickly and efficiently, although our food service contractor has worked to be creative and improve this for our students.

The facility challenges at Dallas High School are related to the age of the facility, the extensive remodeling, and the current educational standards for a modern high school education. The seven remodeling events at Dallas High School range in age from 12 to 54 years, and while the structure is architecturally solid, there are a number of issues that make the facility less than ideal. We were able to remedy a number of these issues in the 2009 bond work.

With 29.35 acres of land, every square foot of open space is used for athletic facilities. Any addition of athletics teams or practice fields for existing teams is nearly impossible without encroaching on another sport's facility or field. Gallaspy stadium was built in 1965; and through extensive renovation with the 2009 bond work, we have significantly extended the life of this building. Through generous donations, we have a new scoreboard at Ron August Field and new lights in the stadium. There are some remaining issues at the stadium complex and a variety of issues related to space and ability to handle the demands on the athletic complex (including gyms).

Facility Recommendations for Dallas High School

- Complete necessary repairs and maintenance as outlined in the maintenance/repairs list for both Dallas High School and athletic complex.
- Complete structural assessment for seismic evaluation.
- Upgrade equipment and complete necessary maintenance in Bollman Auditorium.
- Renovate little theatre to make it usable space (i.e. testing center).
- Reconfigure rooms 110, 111, staff room, and social studies commons to add additional common space. Social studies commons would be converted to a classroom.
- Upgrade foods room.
- Renovate rooms 630 and 631 to combine to one classroom of suitable size for art.
- Add multipurpose facility for weight room and wrestling. Recapture upper gym for additional gym and athletic space. The multi-use facility would be located by the maintenance shops.
- Remove garage by greenhouse and add pole building to be used as maintenance shop and DHS and athletic storage.
- Complete underground drainage project at stadium complex.
- Redo surface tennis courts (back court needs new surface and asphalt).
- Improve safety and security:
    - Upgrade classroom door hardware.
    - Install wireless entry system.
    - Research feasibility of vestibule entrance.

Ability to expand on site

If future expansion is necessary, it is important to note this site has had six renovations/expansions. There is space on this site for a muli-use athletic facility and/or the addition of four to six classrooms. Two areas to consider for expansion are between the gym and science wing and between the computer lab, third hall wing and shop.

School	Priority Low/ Med/High	Category	Project Type	Description	Urgent	1-3 years	5 years	10 years	In-Session	Completion Period	In-House P= Partial	Architect/Engineer	Supported by Ballot Title	Identified in Facilities Plan	First Issuance Project
DHS	H	Renovation	Plumbing/Drainage	Restrooms need renovated	X					3 mos.		X	X		XX
DHS	M-H	Renovation	Locker Room Upgrade	Locker rooms need upgraded: lockers, flooring, restroom/shower areas		X	X			3+ mos.	P	X	X		
DHS	M	ADA	Equipment - ADA	Upgrade water fountains in several areas for ADA accessibility		X			X	3 days ea.	P		X		XX
DHS	M	Equipment Replacement	Equipment - Kitchen	Cooler and freezer need rebuilt		X				5 days			X		
DHS	M	Equipment Replacement	Equipment - Kitchen	Replace all ovens including steamer oven and two warming cabinets			X		X	3 days	X		X		
DHS	H	ADA	Equipment - ADA	Add automatic opener for access into main office	X				X	1 wk.	P		X		XX
DHS	M-H	Equipment Replacement	Equipment - Energy	Rebuild science and administration wing Intelipak heating units. At end of life, coils failing (1 of 2 in science replaced 2012, 2 of 2 leaking). Add supplemental gas pack to both	X				X	3-4 wks.			X		XX
DHS	M-H	Equipment Replacement	Equipment - Energy	Replace washer and dryer. Showing signs of failure. Possible redesign of laundry area.		X				1 wk.	X		X		
DHS	H	Equipment Replacement	Equipment - Energy	Replace bathroom exhaust fans in 3rd hall, evaluate need for other exhaust fan replacement		X			X	1 wk.	X		X		XX
DHS	H	Equipment Replacement	Equipment - Energy	Replace failing main heat exchanger in boiler room	X					2-3 wks.		X	X		X*
DHS	H	Safety & Security	Equipment - Safety	Rebuild or replace stage access stairs with more permanent solution	X					2 wks.	X		X		XX
DHS	H	Renovation	Equipment - Instructional	Upgrade equipment and complete necessary maintenance in Bollman Auditorium. (sound and light equipment, curtains, acoustic shells, etc.)		X			X		P		X	X	XX
DHS	M	Renovation	Equipment - Instructional	Lower spotlight windows in Bollman control booth			X			2-3 wks.	X		X		
DHS	H	Exterior Maintenance	Parking Lots	Parking lot light poles need bases installed-(possible tip over hazard)	X				X	2 wks.	P		X		XX
DHS	H	Exterior Maintenance	Roofing	Replace second story siding - many areas Some completed Summer 2014. (cost included in roofing repairs and restorations)	X	X	X	X		1 mo.	P		X		X
DHS	M	Exterior Maintenance	Plumbing/Drainage	Correct storm drainage issues at main entry, athletic entry		X				1-2 mos.			X		
DHS	M	Exterior Maintenance	Roofing	Add overflow drain to small roof between forum and theater		X			X	3 wks.			X		X

School	Priority Low/ Med/High	Category	Project Type	Description	Urgent	1-3 years	5 years	10 years	In- Session Completion Period	In- House P= Partial	Architect/Engineer	Supported by Ballot Title	Identified in Facilities Plan	First Issuance Project
DHS	M-H	Exterior Maintenance	Roofing	Replace Forum roof in next 1-3 years, additional venting needed at time of roof replacement		X			X	1-2 mos.	X		X		X
DHS	M	Exterior Maintenance	Plumbing/Drainage	Add underground irrigation system to rear lawn between wood shop building and main building.		X				2 wks.	X		X		
DHS	L	Interior Maintenance	Plumbing/Drainage	Replace spray area assembly		X			X	1 day	X		X		
DHS	H	Exterior Maintenance	Roofing	Roofing repairs and restorations, including necessary sheet metal flashings		X				3-4 mos.		X	X		X
DHS	M	Interior Maintenance	Electrical	Add electrical outlets in theater hallway by mirrored areas for actor access.		X			X	2 days			X		
DHS	M-H	Interior Maintenance	Plumbing/Drainage	Replace scene shop drain trap and possibly piping with assembly able to handle paint cleanup		X				2-3 days	X		X		XX
DHS	L	Interior Maintenance	Flooring	Replace carpet in classrooms west of library with VCT		X	X			1-2 wks.	P		X		
DHS	H	Exterior Maintenance	Plumbing/Drainage	Replace main drain line at north end cross hall from doors to street(repeated signs of immenent failure)	X					2-3 wks.	P		X		X*
DHS	H	Interior Maintenance	Flooring	Replace flooring at Post High modular		X				1-2 wks.	P		X		XX
DHS	H	Exterior Maintenance	Flooring	Replace exterior carpet on ramp and front entry at Post High	X					2 days	P		X		XX
DHS	M	Interior Maintenance	Flooring	Replace and/or extend walk off matting at all exterior doors		X				3-4 wks.	P		X		XX
DHS	H	Interior Maintenance	Doors/Windows	Replace Foods Room office exterior sliding glass door	X					2 days	X		X		XX
DHS	L-M	Interior Maintenance	Flooring	Resurface Bollman stage		X				2 wks.	X		X		XX
DHS	M	Interior Maintenance	Equipment - Instructional	Inspect and repair curtain rigging in Bollman. Cost unknown until inspected.		X				2 wks.			X		XX
DHS	M-H	Interior Maintenance	Equipment - Efficiency	Install air cleaner unit for Bollman dimmer rack room. Continually problematic due to dust.		X				2-3 wks.	P	X	X		XX
DHS	M	Interior Maintenance	Storage	Lockers throughout need refurbished or replaced.		X				2 mos.			X		
DHS	M-H	Interior Maintenance	Plumbing/Drainage	Eye wash stations in science need drains piped to floor, tempering valves needed to meet OSHA rules		X				2 wks.	P		X		
DHS	M	Interior Maintenance	Interior Walls/Ceiling	Cover athletics hallway ceiling tile with more durable surface (Hardiboard or similar)		X				3-4 wks.	X		X		
DHS	H	Interior Maintenance	Interior Walls/Ceiling	Dryrot repair inside wall cavity in room 910 storage room	X					2-3 wks.	X	X	X		XX

School	Priority Low/ Med/High	Category	Project Type	Description	Urgent	1-3 years	5 years	10 years	In- Session	Completion Period	In- House P= Partial	Architect/Engineer	Supported by Ballot Title	Identified in Facilities Plan	First Issuance Project
DHS	H	Ongoing Exterior Maintenance	Siding	Exterior wall finishes need repair and repainted--many locations--Ongoing	X	X	X	X	X	varies	X		X		X*
DHS	M	Renovation	Repurpose Space	Reconfigure rooms 110, 111, staff room, and social studies commons to add additional common space. Social studies commons would be converted to a classroom.		X				3 mos.	P	X	X	X	
DHS	H	Renovation	Upgrade Space	Upgrade foods room.	X					3 mos.	P	X	X	X	XX
DHS	H	Renovation	Repurpose Space	Additional computer lab space	X				X	3-4 mos.	P	X	X		X
DHS	H	Renovation	Repurpose Space	Shop renovation-Vo-tech building	X				X	12-18 mos.		X	X		X
DHS	H	Renovation	Repurpose Space	Addition to weight room or new facility		X			X	12-18 mos.		X	X		
DHS	H	Renovation	Repurpose Space	Renovate little theatre to make it usable space (i.e. testing center).		X				2-3 mos.		X	X	X	
DHS	H	Renovation	Repurpose Space	Renovate rooms 630 and 631 to combine to one classroom of suitable size for art.		X				1-2 mos.	X	X	X	X	
DHS Athletics	L	Expansion	New Construction - Athletic Facility	Add multipurpose facility for weight room and wrestling. Recapture upper gym for additional gym and athletic space. The multi-use facility would be located by the proposed maintenance shops (existing garage).				X	X	12-18 mos.		X	X	X	
DHS	L	Renovation	Repurpose Space	Enclose courtyards by library and social studies commons				X		2-3 mos.		X	X		
DHS	M	Renovation	Repurpose Space	Potential kitchen reconfiguration to allow additional serving capacity			X					X	X		
DHS	H	Renovation	New Construction - Storage Facility	Remove garage by greenhouse and add building to be used as maintenance shop, DHS, food service, paper and athletic storage.		X			X	12-18 mos.	P	X	X	X	XX
DHS	H	Safety & Security	Doors/Windows	Door hardware is failing throughout both interior and exterior but assessment of security is needed prior to a decision on strategy for replacement.		X			X	1-2 mos.	X		X	X	
DHS	H	Safety & Security	Doors/Windows	Access control needed to address unauthorized use of building.	X				X	4-5 mos.		X	X	X	XXT
DHS	H	Safety & Security	Equipment - Safety	Camera system upgrades tied to access control system. (estimated cost is for 86 cameras @ DHS, 8 @ stadium)	X				X	3-4 mos.		X	X		XXT
DHS	L-M	Safety & Security	Equipment - Safety	Emergency responder radio upgrades needed to meet 2010 code				X		3-4 mos.		X	X		

Dallas School District Repairs Maintenance Projects

School	Priority Low/ Med/High	Category	Project Type	Description	Urgent	1-3 years	5 years	10 years	In- Session	Completion Period	In- House P= Partial	Architect/Engineer	Supported by Ballot Title	Identified in Facilities Plan	First Issuance Project
DHS	H	Safety & Security	Electrical	Add electrical outlets in main hall restrooms-eliminates cords across hall during cleaning		X			X	1-2 days			X		
DHS	H	Renovation	New Construction - Instructional Space	Rebuild existing greenhouse and/or replace with new. Could be included in cost of vo-tech remodel	X					3-4 mos.	P	X	X		X**
DHS	M-H	Safety & Security	Seismic	Complete a structural assessment for seismic upgrade		X			X	2-3 wks.		X	X	X	X*
DHS	H	Safety & Security	Doors/Windows	Blind Replacement- Misc. rooms- Science and Robotics critical	X				X	3-4 wks.			X		X*
DHS	H	Safety & Security	Equipment - Safety	Fire Door Operators needed at each drop down fire door	X					4-6 wks.			X		XX
DHS	H	Safety & Security	Electrical	Repairs to emergency generator and timer	X				X	1-2 wks.			X		X*
DHS	H	Safety & Security	Doors/Windows	Research feasibility of vestibule entrance.	X				X	2-3 wks.			X	X	XX
DHS Athletics	M	ADA	Upgrade Space	Complete upgrade to main concessions/restrooms and visitors restrooms/concessions. Minor upgrades completed 8/2013, still not ADA compliant.			X		X	2-3 mos.		X	X		
DHS Athletics	H	Renovation	Plumbing/Drainage	Decommission stadium septic system and connection of sanitary sewer to City mainline	X				X	1-2 mos.	P	X	X		XX
DHS Athletics	H	Equipment Replacement	Athletic Equipment - Safety	Bleachers needed for outdoor complex with OSHA required railing and back for safety at each venue. Set on concrete pad.	X				X	2-3 mos.	X		X		XX
DHS Athletics	L	Equipment Replacement	Athletic Equipment	Additional mule or gator for moving equipment and maintenance of facility			X		X		X				
DHS Athletics	L	Equipment Replacement	Athletic Equipment	Field needs multiuse scoreboard and sound system - Soccer				X	X	2-3 wks.	X				
DHS Athletics	M	Equipment Replacement	Athletic Equipment	Replace trophy display cases and add additional cases. Reconfiguration of Hall of Fame wall displays.		X				1-2 wks.	P		X		
DHS Athletics	M-H	Interior Maintenance	Athletic Facilities	Paint athletic wing, both gymnasiums, strip and paint/refinish doors		X				4-6 wks.	P		X		XX
DHS Athletics	M	Interior Maintenance	Athletic Facilities	Replace carpet in athletics office. (cost assumes asbestos tile under existing carpet won't require abatement).		X				2-3 days	P		X		XX
DHS Athletics	L	Equipment Replacement	Athletic Equipment	Add structure to display banners - gym			X		X	2-3 days	X		X		
DHS Athletics	M	Equipment Replacement	Athletic Equipment	Vehicles for grounds set-up and maintenance - Baseball			X		X		X				
DHS Athletics	M	Equipment Replacement	Athletic Equipment	New scoreboards - gym			X			2-3 wks.		X	X		

School	Priority Low/ Med/High	Category	Project Type	Description	Urgent	1-3 years	5 years	10 years	In- Session	Completion Period	In- House P= Partial	Architect/Engineer	Supported by Ballot Title	Identified in Facilities Plan	First Issuance Project
DHS Athletics	H	Exterior Maintenance	Athletic Facilities	Track in need of restriping and some surface repair		X			X	2-3 wks.			X		
DHS Athletics	H	Exterior Maintenance	Athletic Facilities	Replace ballasts at stadium NE light pole. Check others for potential replacement.	X				X	2-3 days			X		XX
DHS Athletics	H	Exterior Maintenance	Athletic Facilities	Fencing needs to be replaced or repaired between access and track. Curbing needed to prevent water damage/erosion (cost for this is with underground work)	X				X	varies depends on scope			X		
DHS Athletics	M-H	Exterior Maintenance	Athletic Facilities - Safety	Foot traffic boards in stadium need replacing (steps, walkways, aisles)--New training venue needed to eliminate damage caused by training. Stadium not constructed to handle this type of use	X				X	varies depends on scope	P	X	X		
DHS Athletics	M-H	Exterior Maintenance	Athletic Facilities - Safety	Resurface all four courts (including redoing base on some courts- tennis		X			X	2-3 mos.			X	X	XX
DHS Athletics	M-H	Exterior Upgrade	Athletic Facilities	Complete underground work necessary to solve drainage issues on the entire complex and tie into city storm sewer system	X				X	4-6 mos.		X	X	X	XX
DHS Athletics	L	Interior Maintenance	Athletic Facilities	Complete resurfacing of floors: sanding, repaint, striping, - gym			X			2-3 wks.	P		X		
DHS Athletics	M-H	Interior Maintenance	Athletic Equipment - Safety	Repair or replace bleachers-gym- Estimated cost is for repairs. Bleachers obsolete, parts not available from manufacturer.		X	X	X		1-2 mos.	P	X	X		
DHS Athletics	L	Renovation	Athletic Facilities	Upgrade natural turf (needs underground work done first regardless of synthetic or natural surface)				X		3-4 mos.		X			
DHS Athletics	M	Ongoing Exterior Maintenance	Athletic Facilities	Year-round maintenance program needed for all grass fields. Program started fall 2013. Needs better funding source to continue at high level. Cost listed is annual cost		X	X	X	X	varies	X		X		
DHS Athletics	M	Ongoing Interior Maintenance	Athletic Facilities	Ongoing maintenance plan for painting of doors to all athletic facility - gym		X	X	X		varies depends on scope	X		X		
DHS Athletics	Drainage - H Road - L	Renovation	Athletic Facilities	Paving road around stadium and southeast side of complex to fix drainage--Cost for this is in underground work. UNDERGROUND WORK NEEDED FIRST	X				X	varies depends on scope	P	X	X		XX
DHS Athletics	H	Renovation	Athletic Facilities	JV field backstop needs upgrade or repair		X			X	1-2 mos.	P	X	X		

School	Priority Low/ Med/High	Category	Project Type	Description	Urgent	1-3 years	5 years	10 years	In- Session Completion Period		In- House P= Partial	Architect/Engineer	Supported by Ballot Title	Identified in Facilities Plan	First Issuance Project
DHS Athletics	H	Safety & Security	Athletic Facilities	Automatic gates for entry/exit of stadium	X				X	2-3 wks.	P		X		XX
DHS Athletics	H	Safety & Security	Athletic Facilities	Storage of wrestling mats-Cost listed is for ceiling mounted lifts. Other option needed	X					varies depends on scope		X	X		
DHS Athletics	L	Renovation	Athletic Facilities	Install 16x60 cement pad for batting cage- Softball			X		X	1 wk.					
DHS Athletics	L	Renovation	Athletic Facilities	Lighting system for increased field usage- Softball				X	X	1-2 mos.		X			
DHS Athletics	L	Renovation	Athletic Facilities	Installation of press box- Softball				X	X	1-2 mos.	X	X			
DHS Athletics	L	Renovation	Athletic Facilities	Permanent fencing for outfield--Requires evaluation on impact to football practice field (same space)- Softball				X	X	2-3 wks.	X		X		
DHS Athletics	L	Renovation	Athletic Facilities	Lighting system for increased field usage - Soccer				X	X	1-2 mos.		X			
DHS Athletics	L	Renovation	Athletic Facilities	Java Hut needs drain, water, and electric			X	X	X	varies	X	X	X		
DHS Athletics	L	Renovation	Athletic Facilities	Lighting system for increased field usage - Baseball				X	X	1-2 mos.		X			
Athletics	L	Renovation	Athletic Facilities	Press box upgraded - Baseball				X	X	1-2 mos.	X	X	X		
DHS Athletics	L	Renovation	Athletic Facilities	Add bleachers upstairs when new building for wrestling and weight room is built - Gym				X		varies		X			
DHS Athletics	L-M	Renovation	Athletic Facilities - Safety	Complete chain link fencing on south side of Whitworth complex (also shows up on WW report)		X			X	2-3 wks.			X		XX
DHS Athletics	H	Renovation	Athletic Facilities - Safety	Upgrade security and storage area of batting cage - Baseball				X	X	1-2 mos.	P		X		
DHS Athletics	L-M	Renovation	Athletic Facilities	Fencing replace or repair - replace with commercial grade chain link - Baseball			X		X	2-3 wks.			X		
DHS Athletics	M	Renovation	Athletic Facilities	Need storage facility for equipment - Tennis			X		X	varies depends on	X	X			
DHS Athletics	M	Renovation	Athletic Facilities	Secure facility and replace or repair fencing - Tennis		X	X	X	X	3-4 wks.	P		X		
DHS Athletics	M	Safety & Security	Athletic Facilities - Safety	Padding for safety in both gyms - Aux gym top priority.			X		X	1-2 wks.	X		X		
DHS Athletics	H	Safety & Security	Athletic Facilities - Safety	Security issues need to be addressed (5-10 break-ins at the stadium each year, ongoing vandalism issues at tennis courts, soccer field and baseball dugouts)	X				X	varies depends on scope		X	X		XX
Running Total															

Dallas School District 2

Code: **IGCA**
Adopted: New

Post-Graduate Scholar Program*

The district will provide a Post-Graduate Scholar program for students in the district. A "post-graduate scholar" means a student who has: been in grades 9 through 12 for more than a total of four school years; and satisfied the requirements for a high school diploma as provided by law. The Post-Graduate Scholar program may allow post-graduate scholars to: enroll in courses at a community college that are part of an approved course of study in the post-graduate scholar program in the district, in order to gain a certificate or diploma; enroll in the approved program courses of study for one school year after the post-graduate scholar has satisfied the requirements for a high school diploma in the district; and have the district pay the costs for such approved course of study, including tuition, fees and books.

Program Qualifications

A post-graduate scholar qualifies to participate in the program if the post-graduate scholar:

1. **Has completed and submitted the Free Application for Federal Student Aid, if eligible to file the application;**

2. **Is not eligible for a grant under the Oregon Promise Program because of failure to earn the minimum cumulative grade point average, or submitted a complete application for a grant under the Oregon Promise program by the established deadline but did not receive a grant;**

3. **Is not eligible for a federal aid grant that is equal to or more than the average cost of tuition and fees at a community college, as determined by the U.S. Department of Education after Consultation with the Executive Director of the Office of Student Access and Completion; and**

4. **Retains a legal residence within the boundaries of the district through which the post-graduate scholar satisfied the requirements for a high school diploma.**

The district establishes the following additional requirements:

5. **A minimum community college GPA of 2.00;**

6. **An 80 percent attendance at community college courses; and**

7. **Regular in-person meetings with district staff to monitor progress held at least twice each month.**

Program Goals

The goals of the program include:

8. Increasing the high school graduation rate for underserved students to 75 percent.

9. Increasing the percent of students from the district attending a postsecondary education institute.

The district will monitor program information at the end of each grading term and measure results at the end of each year.

Other District Requirements

The district has entered into a written agreement with the community college that has a service area within which the district is located.

The district will provide dedicated staff to provide support services to post-graduate scholars, including regular in-person meetings to monitor student progress that occur at least twice each month.

The district will ensure that a majority of the students from the district who are enrolled in courses at a community college meet at least one of the following criteria:

1. Is not a post-graduate scholar;

2. Has received a modified diploma, an extended diploma or a General Educational Development (GED) certificate;

3. Was enrolled in an alternative high school program within the preceding 12 months;

4. Is, or will be, a first-generational graduate of high schools;

5. Is, or has been, a child in a foster home;

6. Is, or has been, placed in a facility or an education program by a court;

7. Is homeless;

8. Is a parent; or

9. Was identified as eligible for free or reduced price lunches within the preceding 12 months.

A district may receive or expend moneys distributed from the State School fund for post-graduate scholars who enroll in courses at a community college, only if the post-graduate scholars are enrolled in the courses as part of a program established under this section. The post-graduate

scholar will not be required to accept or use any federal grant moneys to offset costs of tuition, fees or books incurred by the post-graduate scholar at the community college.

The district will provide transportation service in existing bus routes to post-graduate scholars, and is not required to alter existing bus routes to provide such transportation.

END OF POLICY

Legal Reference(s):

ORS 327.006 to -327.133
ORS 329.451
ORS 332.405
ORS 339.250
ORS 811.210
ORS 811.215

No Child Left Behind Act of 2001, 20 U.S.C. §§ 6315, 7912.
Elementary and Secondary Education Act (ESEA) Flexibility Waiver, July 18, 2012.
McKinney-Vento Homeless Education Assistance Improvements Act of 2001, 42 U.S.C. §§ 11431-11435 (2005).

CR4/28/16|SL

Dallas School District 2

Code: **JED**
Adopted: NEW

Student Absences and Excuses**

It is the student's responsibility to maintain regular attendance in all assigned classes. Absence from school or class will be excused under the following circumstances:

1. **Illness of the student;**

2. **Illness of an immediate family member when the student's presence at home is necessary;**

3. **Emergency situations that require the student's absence;**

4. **Field trips and school-approved activities;**

5. **Medical (dental) appointments. Confirmation of appointments may be required;**

6. **Other reasons deemed appropriate by the school administrator when satisfactory arrangements have been made in advance of the absence.**

Each school shall notify a parents or guardians by the end of the school day if their child has an unplanned absence. The notification will be either in person, by telephone or another method identified in writing by the parent or guardian. If the parent or guardian cannot be notified by the above methods, a message shall be left, if possible.

Additionally, the superintendent will develop procedures whereby those students who are considered truant may be subject to penalties including but not limited to detention, suspension[1], expulsion, and/or ineligibility to participate in athletics or other activities.

END OF POLICY

Legal Reference(s):

ORS 109.056
ORS 332.107
ORS 339.030
ORS 339.055
ORS 339.065
ORS 339.071
ORS 339.420
OAR 581-021-0046
OAR 581-021-0050
OAR 581-023-0006(11)

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[1]The use of out-of-school suspension or expulsion for discipline of a student in the fifth grade or below, is limited to:
1. Nonaccidental conduct causing serious physical harm to a student or employee;
2. When a school administrator determines, based on the administrator's observation or upon a report from an employee, the student's conduct poses a threat to the health or safety of students or employees; or
3. When the suspension or expulsion is required by law.

Dallas School District Enrollment Report

November 2016

School	Capacity	Kgtn	1	2	3	4	5	Total	Last month	Nov 15/16	Nov 14/15	Nov 13/14	Nov 12/13
					Oasis								
Lyle	*[460]*	23	26	27	26	1							
		26	25	26	26								
		25	23	24	29								
		24	27	26	26								
Total		**98**	**101**	**103**	**107**	**1**		**410**	417	416	440	431	439
Oakdale	*[412]*	25	22	29	28								
		25	23	29	28								
		26	22	29	29								
			22		27								
Total		**76**	**89**	**87**	**112**	**0**		**364**	362	368	368	380	372
					OSD Enrollment								
Whitworth	*[437]*				1	29	33						
						29	33						
						29	34						
						28	33						
						28	34						
						28	32						
						28	33						
						29							
Total					**1**	**228**	**232**	**461**	464	427	413	391	413
Total K-5								**1235**	1243	1211	1221	1202	1224

Dallas School District Enrollment Report
November 2016

School	Capacity								Last month	Nov 15/16	Nov 14/15	Nov 13/14	Nov 12/13
LaCreole	[728]	Grade 6	Grade 7	Grade 8									
		206	231	217				654	656	646	654	666	662
DHS	[1020]	Grade 9	Grade 10	Grade 11	Grade 12	Post High	Edgenuity						
		249	246	214	217	12	14	952	971	996	982	962	960
MCAP	[108]			Grade 11	Grade 12								
				23	34			57	51	54	57	59	58
PADTC	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12						
	2	7	2	4	1	3		19	17	12	16	17	14
Extended Campus Prior to 2016	Post Grad Scholars								4	110	124	107	69
						Grand Total		2917					
						Including LVCS/DCS			3305				

LVCS CHARTER	Current	Last Year
In District	90	93
Out of Dist	105	100
Total	195	193

High school extended campus started 2005/2006

In 2006 Morrison was a charter school with 80 students.

Elementary reconfiguration effective 09/10 school year.

Last Year Extended Campus 2015-16

Dallas Community School								
KG	1	2	3	4	5	6	7/8
14	20	20	25	21	19	15	22
Total	156						
First year 2015-16							

LUCKIAMUTE VALLEY CHARTER SCHOOLS
ENROLLMENT REPORT
2016 - 2017
NOVEMBER

STUDENT TOTALS

	Current #'s	End of last yr.
In District	90	93
Out of District	105	100
TOTAL STUDENT #'s	195	193

BREAKDOWN BY GRADE LEVELS

	Current #'s	End of last yr.
Kindergarten-AM	20	17
1st Grade	24	19
2nd Grade	26	19
3rd Grade	23	26
4th Grade	25	24
5th Grade	26	26
6th Grade	18	22
7th Grade	18	25
8th Grade	15	15

NUMBERS CURRENT AS OF 11/1/2016

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	$ Over Bud...	% of Budget
2220 · Library/Media Center				
222-430 · Library Books	0.00	5,000.00	-5,000.00	0.0%
222-450 · Periodicals	0.00	1,200.00	-1,200.00	0.0%
222-550 · Technology	1,268.04	4,000.00	-2,731.96	31.7%
Total 2220 · Library/Media Center	1,268.04	10,200.00	-8,931.96	12.4%
2230 · Assessment and Testing				
223-312 · Testing Services	7,232.20	9,000.00	-1,767.80	80.4%
Total 2230 · Assessment and Testing	7,232.20	9,000.00	-1,767.80	80.4%
2240 · Instructional Staff Development				
224-312 · Instruction Improvement Service	1,409.76	12,000.00	-10,590.24	11.7%
224-410 · Instruction Improvement Suppli	714.20	3,000.00	-2,285.80	23.8%
Total 2240 · Instructional Staff Development	2,123.96	15,000.00	-12,876.04	14.2%
2310 · School Board				
231-300 · Purchased Services	719.68	5,000.00	-4,280.32	14.4%
231-354 · Advertisement	1,371.00	2,000.00	-629.00	68.6%
231-382 · Legal Services	784.00	6,000.00	-5,216.00	13.1%
231-410 · Consumable Supplies	612.63	4,000.00	-3,387.37	15.3%
231-640 · Dues and Fees	2,144.73	2,200.00	-55.27	97.5%
231-651 · Liability Insurance	13,719.00	14,000.00	-281.00	98.0%
Total 2310 · School Board	19,351.04	33,200.00	-13,848.96	58.3%
2410 · School Administration				
241-112 · Classified Salaries	21,036.00	70,536.00	-49,500.00	29.8%
241-113 · Administrator salaries	42,297.74	138,982.00	-96,684.26	30.4%
241-211 · PERS-Employer Contribution	12,633.67	37,713.00	-25,079.33	33.5%
241-212 · PERS-Employee Cont. Pick-up	3,800.02	12,571.00	-8,770.98	30.2%
241-220 · Social Security	4,799.13	16,028.00	-11,228.87	29.9%
241-231 · Workers Compensation	31.02	1,291.00	-1,259.98	2.4%
241-240 · Health/Dental Insurance	7,120.69	33,600.00	-26,479.31	21.2%
241-340 · Travel	500.00	1,500.00	-1,000.00	33.3%
241-351 · Telephone	0.00	1,000.00	-1,000.00	0.0%
241-353 · Postage	17.16	800.00	-782.84	2.1%
241-355 · Printing	157.58	1,000.00	-842.42	15.8%
241-390 · Professional Development	2,914.32	4,000.00	-1,085.68	72.9%
241-410 · Consumable Supplies	293.67	3,500.00	-3,206.33	8.4%
241-460 · non-consumables	454.71	3,000.00	-2,545.29	15.2%
241-470 · Software	124.94	2,000.00	-1,875.06	6.2%
241-480 · Computer Hardware	280.00	2,000.00	-1,720.00	14.0%
241-541 · Equipment	75.00	4,000.00	-3,925.00	1.9%
241-640 · Dues and Fees	1,250.50	3,000.00	-1,749.50	41.7%
Total 2410 · School Administration	97,786.15	336,521.00	-238,734.85	29.1%
2500 · Support services-business				
2520 · Fiscal services				
252-232 · Unemployment	0.00	5,000.00	-5,000.00	0.0%
252-380 · Payroll and Accounting Services	0.00	6,800.00	-6,800.00	0.0%
252-381 · Audit Services	0.00	1,600.00	-1,600.00	0.0%
252-390 · General Prof & Tech Services	0.00	95,157.00	-95,157.00	0.0%
252-640 · Dues and Fees	25.00	2,000.00	-1,975.00	1.3%
Total 2520 · Fiscal services	25.00	110,557.00	-110,532.00	0.0%
2540 · Plant services				
254-112 · Classified Salaries	5,288.12	23,519.00	-18,230.88	22.5%
254-211 · PERS-Employer Contribution	932.82	4,233.00	-3,300.18	22.0%
254-212 · PERS-EPPT PICK	317.29	1,411.00	-1,093.71	22.5%
254-220 · Social Securtiy	404.55	1,799.00	-1,394.45	22.5%
254-231 · Worker's Compensation	4.83	145.00	-140.17	3.3%
254-240 · Health/Dental Insurance	1,252.44	10,800.00	-9,547.56	11.6%
254-321 · Cleaning Service	222.75	2,000.00	-1,777.25	11.1%
254-322 · Repairs and Maintenance	3,986.25	22,000.00	-18,013.75	18.1%

Luckiamaute Valley
Charter Schools
2016-2017

		JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
Beginning Fund Balance **		656,382.01												656,382.01
INCOME														-
1510	Earnings on investments	27.68	35.44	40.63	40.11									143.86
1910	Rentals													-
1920	Donations from Private Sources		10.18	250.00	1,418.50									1,678.68
1925	Clemens Grant													-
1929	PTO				72.68									72.68
1951	Textbook Sales		131.55											131.55
1999	Grants													-
1990	Miscellaneous Income			669.00	959.00									1,628.00
3101	State School Support Funds		396,553.57	132,184.52	132,184.52									660,922.61
TOTAL REVENUE		656,409.69	396,730.74	133,144.15	134,674.81	-	-	-	-	-	-	-	-	1,320,959.39

EXPENDITURES BY OBJECT														
100	Salaries		16,643.33	64,628.87	142,427.73									223,699.93
200	Benefits	3,514.68	11,050.12	36,293.68	58,661.10									109,519.58
300	Services	5,639.54	11,305.13	9,295.90	16,315.77									42,556.34
400	Supplies	1,613.58	4,207.78	2,374.12	2,601.21									10,796.69
500	Equipment/Improvements	10,041.00	16,854.97	15,779.32	8,566.94									51,242.23
600	Dues & Fees	15,546.25	17.50	10,023.17	1,510.23									27,097.15
700	Contingency													-
TOTAL EXPENDITURES		36,355.05	60,078.83	138,395.06	230,082.98	-	-	-	-	-	-	-	-	464,911.92

EXPENDITURES BY FUNCTION														
1000	Instruction	4,911.46	11,188.85	75,876.89	150,074.76									242,051.96
2000	Support	22,329.59	32,804.98	39,647.63	74,500.48									169,282.68
3000	Food Services			9,957.92	132.74									10,090.66
4000	Construction	9,114.00	16,085.00	12,912.62	5,375.00									43,486.62
6000	Contingency													-
TOTAL EXPENDITURES		36,355.05	60,078.83	138,395.06	230,082.98	-	-	-	-	-	-	-	-	464,911.92
FUND BALANCE		620,054.64	956,706.55	951,455.64	856,047.47	856,047.47	856,047.47	856,047.47	856,047.47	856,047.47	856,047.47	856,047.47	856,047.47	

LVCS Board of Directors Meeting
9-28-2106. Bridgeport School

The meeting was called to order at 6:40 pm by Matt Beasley, president. In attendance were Board members Matt Beasley, Jim Gardner, Kendall Cates, Fred Wiesensee and Vicki Avery (secretary). Also in attendance were Steve Diehl, Jenneca Crocker and Whitney Francis.

Matt presented two letters of resignation by Director Dan Austin and Elaine Austin effective October 28, 2016. Vicki Avery moved to accept and Fred Wisensee seconded. Motion carried.

Discussion followed surrounding the hiring process for the Executive Director position. The position will be posted with COSA and the OSBA. Applications will close on October 11, 2016. The board will review applications in executive session October 12. Matt will also notify the school district about the vacancies.

The public was asked for comments in establishing desired qualities for the Executive Director position. Board discussion followed. The following list was proposed:

Interim Executive Director
Luckiamute Valley Charter School

Term: November 1, 2016 through June 30, 2017
Half time to full time
Salary commensurate with experience

Qualities

Minimum 5 years administrative experience
Mentorship experience ideal
Perform evaluations
Community relations
Team building a plus

Apply by submitting on or before October 11, 2016

Cover letter
Resume
3 references

Fred Wisensee moved to accept both the hiring process and the desired qualities for the position of executive director. Kendall Cates seconded. Motion carried.

Whitney Francis expressed her interest in filling the upcoming vacant position of intervention specialist. Fred thanked her for her interest and explained that it is not a position filled by the board. Matt will work with OSBA and the district to ensure we are in compliance.

The meeting was adjourned at 7:55 pm.

In attendance: Vicki Avery, Matt Beasley, Jim Gardner, Fred Weisensee, Kendal Cates, Dan Austin, Tammy Pryce, Steve Diehl, Jenneca Crocker, Emily Covey, Amy Covey, Leslee Ellis, Kristin Barnard, Jessica Wittich, Jerry McGuffee, Elaine Austin

Meeting called to order at 6:55pm

1. **Good News**
   - 1.1 Tammy and Dan met with district personnel to discuss the revision for the nutrition program for the 2015-2016 school year. An adjustment was made to the indirect % to LVCS that reduced the overall ending balance owed. Thank you Tami Montague for taking a second look!
   - 1.2 Board members thought the OSBA Board training was a good source for getting answering and setting goals in the future and evaluating administration.
   - 1.3 Water results from Bridgeport came back and all was good except a slight increase with 1st and 2nd grade sinks. Board suggests all the faucets be replaced. We will have Forbes come look at.

2. **Consent Agenda**
   - 2.1 Board work session minutes from Sept 21, 2016 was read out loud and will be added to the packet.
     Fred moves to approve the minutes from Sept. 21 & August 25, 2016 on the consent agenda, Jim seconded, all in favor.

3. **Staff Report**
   Steve introduced our new staff member, 7th grade teacher, Jerry Mcguffee. Jesse Wittich, 6th grade teacher, expressed her delight with being at Pedee and is enjoying the transition with the kids. Jenneca said our new year is starting good, the trials are a lot more newer kids and teaching the new curriculum, but going well. Steve is working on getting connected with the community and visiting the Pedee fire dept. and the Woman's club. Jessie is planning a tea party with her class and the Woman's Club
4. **Visitors - None**
5. **Public Comment - None**
6. **Discussion Items**
   - 6.1 Forbes is coming by tomorrow to hook up the plumbing to Pedee modular. Reliant is putting in the conduit for the wiring for phones and internet. AllSafe will put in the fire alarm that is required for the new modular. By having the fire alarm system put in, we will not have to install a water tank as per the fire marshall. Handicapped parking spaces will be next.
   - 6.2 Staff bonus was put in the budget, but we had a drop in numbers from the original number anticipated. Board would like to revisit it and put it on the October Agenda.
   - **6.3 Policy GCBCB/GDBCD – Early Retirement Health Insurance Benefits – ACTION**
     Fred moves that we accept the new policy as presented, Vicki seconded, all in favor.

7. **Items not on the Agenda**
   - 7.1 Matt met with OSBA to talk about setting up an evaluation system. There are many options available to us and he recommends all board members sign up for a logon and take advantage of some of the offerings.
   - 7.2 Steve will try and schedule a meeting with project managers for an October 5th meeting. To be announced later.

8. **Board Policies – for Action**
   GBM – Staff Complaints
   GBMA – Whistleblower
   GCDA/GDDA – Criminal Records Checks/Fingerprinting
   IGAI – Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education
   IKF – Graduation Requirements
   JED – Student Absences and Excuses**
   JFC – Student Conduct**
   JG – Student Discipline**
   JHCD/JHCDA-AR – Prescription/Nonprescription Medication**
   Fred moves to accept all the policies that were reviewed in the packet as presented, Vicki seconded, all in favor.

9. **6th Graders moving to Pedee – ACTION**
   Vicki moves that we approve the move of the 6th grades at the beginning of the 2016-2017 school year to Pedee, Jim seconded, all in favor.

10. **Leadership Transition**
    Dan and Elaine Austin plan to retire at the end of the year for medical reasons and would like to see Jenneca and Steve move into a more prominent role. The board is going to contact OSBA to take a look at all options available to LVCS.

11. **Reports**
    11.1 Enrollment is 192
    11.2 Board Report
    11.3 Profit & Loss Budget vs. Actual
    11.4 Pace-Earth Movement Endorsement
    11.5 LVCS Nutrition Program Review

12. **Announcements**
    12.1 Board Meeting October 19, 2016 @ 6:30 @ Bridgeport
    12.2 October 1st - Pedee is doing a car wash @ Dallas Les Schwab between 9-4pm
    12.3 Bridgeport Jog-a-thon – October 7th
    12.4 Pedee Jog-a-thon – October 13th
    12.5 Special Board Meeting – September 28, 2016

13. **Meeting adjourn at 9:00 pm**

Community Innovation Partners Board Meeting Minutes

September 15, 2016
7:00 pm
Dallas Community School: 788 SW Birch, Dallas, Oregon

Mission Statement
Dallas Community School is an inclusive public charter school supporting collaborative, standards-based education in a flexible, non-traditional environment.

Vision
Dallas Community School will empower non-traditional learners with the knowledge, skills, and abilities to succeed in and contribute value to their community.

Date: September 15, 2016, 7:00 p.m.

Location: Dallas Community School

Facilitator: Wendy Sparks, President

Secretary: Aaron Kumnick, Secretary

In attendance:
Shanna Ruyle, Vice President
Erin Miller, Treasurer
Alison Johnson, Board Member
Lori Hedlund, Board Member
Amy Dent Beebe, Board Member
Dennis Shultz, School Director

Board Members Absent:
N/A

Also in attendance:
Julie Rain (guide)
Becky Gann
Shawna Clatton
Jennifer Maine
Amber Roy
Dillan Roy
Teresa Crossley

1. Call To Order
    a. The meeting was called to order at 7:00 p.m.

2. Agenda Change: Wendy Sparks motioned to change the agenda to modify the agenda to allow Julie Rain to present the guide update the at the beginning of the meeting. Shanna Ruyle second the motion, All those present voiced an 'aye' vote to approve and the motion carried

3. Guide Update

a. Late and rocky start but things are going well. Looking ahead at next year to make the transition at the beginning of the school year smoother. All guides have met each of the families at least once. Attendance and other organizational forms are working much better this year.

4. Public Comment
    a. Went around the room and introduced board members and guests.

5. Discussion and Action to Adopt Consent Agenda
    a. The board entered into discussion with the intent to adopt a consent agenda. Erin Miller motioned to adopt the consent agenda method; and Allison Johnson seconded the motion. All those present voiced an 'aye' vote to approve and the motion carried.
    b. Wendy Sparks motioned to approve the consent agenda for current board meeting ; and Shanna Ruyle seconded the motion. All those present voiced an 'aye' vote to approve and the motion carried.
    c. Lori Hedlund motioned to approve the items on the consent agenda for the current meeting; and Erin Miller seconded the motion. All those present voiced an 'aye' vote to approve and the motion carried.

6. Approve Minutes (Consent agenda)

7. Directors Report (consent agenda)
    a. Enrollment Report
        i.

Grade	Students		Grade	Students
K	15		5	18
1	19		6	15
2	19		7	16
3	26		8	7
4	21		Total	156

a. Students on IEP: (awaiting new student data)
b. Students Living in DSD2: 48
c. Students on Waiting List: 119

8. Treasurer Report (consent agenda)
   a.

August 2016 Budget/Actual	Balance-On-Hand
$69,225.17 / $25,970.56	$290,029.88
YTD Budget/Actual	
$20,4197.69 / $79,197.07	

DCS money market account balance: $100,000.00

9. Fiscal Budget Transfer Request (Consent Agenda)

10. Community Innovation Partners Business
    a. Facility Committee Report
       i. Looking at a few locations for the 2016-2017 school year. With the lack of move-in ready facilities in the city of Dallas, it is the committee's recommendation that we do not exclude the possibility of continuing our lease at the Birch St property in a month to month agreement or for one additional year.
    b. High School Update
       i. A survey went out to the school and community 42 DCS 8 non DCS responded. The data shows an overwhelming desire to have a homeschooling option. Currently looking at the budget, and logistics.

11. Dallas Community School Business
    a. Strategic Plan Update
    b. Board Training Update
       i. Board members will be receiving passwords for training.
    c. Guide Update (moved to item number 2)

12. Closed Session To Discuss Confidential HR Information
13. Re-pen public session.
14. Adopt documents discussed at open session Wendy Sparks motioned Lori Hedlund second. All those present voiced an 'aye' vote to approve and the motion carried
15. Meeting was adjourned at 9:48pm

16. Next Meeting
    a. October 20, 2016 7:00PM

Community Innovation Partners Board Meeting Agenda

October 20, 2016
7:00 pm
Dallas Community School: 788 SW Birch, Dallas, Oregon

Mission Statement
Dallas Community School is an inclusive public charter school supporting collaborative, standards-based education in a flexible, non-traditional environment.

Vision
Dallas Community School will empower non-traditional learners with the knowledge, skills, and abilities to succeed in and contribute value to their community.

1. Call To Order

2. Public Comment

3. Consent agenda:
    a. Approve the following items: September minutes, reclassification of two staff positions from salary to hourly
    b. Accept the following items: Director's report, financial reports, enrollment report, dashboard report

4. Committee oral reports
    a. Facility committee
    b. Finance committee

5. Discussion and action agenda:
    a. High School Update discussion and possible action
    b. Strategic planning report and discussion
    c. Board recruitment
    d. Discussion on prospective board member application and action on appointment
    e. Board training update discussion
    f. Discussion and possible action to adopt board/staff communications agreement
    g. Policy discussion and possible action:
        i. Complaint policy
        ii. Use of allotment funds policy
        iii. Photocopy policy
        iv. Student handbook
            1. Review of items required to be in handbook
            2. Develop policy describing annual approval process
        v. Field trips: hosting and organization
            1. Review applicable district policy

2. Develop appropriate policy if one does not exist.

vi. Field trips: no shows policy
vii. Credit card policy
viii. Staff overtime policy
ix. Behavior expectations policy

h. Discussion on reporting program calendar to board of directors
i. Discussion on Vision and philosophy
    i. Methods for evaluating/benchmarking programs to assess alignment to mission

6. Enter into closed session to discuss confidential human resources matter
7. Adjourn to Regular Session
8. Authorize closed session during November regular board meeting
9. Next Meeting
    a. November 17, 2016 7:00PM

Dallas Community School Monthly Dashboard Report

MONTH OF: September

Financial Snapshot

Prior month budget vs. actual:

Budget: $125,345.17 Actual: $81,395.79

YTD Budget vs. Actual:

Budget: $299,217.36 Actual: $148.485.22

DCS Money Market: $100,009.29

Current bank balance: $267,349.94

Line items over 10% of budget

Item	Amnt. Over Budget last month	% Over Budget last month	Amnt. Over Budget YTD	% Over Budget YTD
Insurance			283.00	4.72
Payroll Exp Fee			201.84	91.68
Printing	$239.67	71.90		
Inst. Supplies	$585.75	70.29		
Payroll Exp Fee	$83.94	20.15		
Payroll Exp Fee	$2,906.75	80.74		

See notes on back for explanations

Enrollment: Total students: 156

Grade	Enrollment
K	14
1	18
2	19
3	25
4	21

Grade		Enrollment
5		20
6		15
7		17
8		7

# of students on waiting list: 117 # living in DSD2: 48
on IEP: 8 so far this year.

Assessment:

Beginning and end of year: Let's Go Learning.

Required Work Samples: Writing and Math problem solving.

Upcoming Events

- ✓ Oct. 21st OMSI Field Trip.
- ✓ Oct. 26th, Vision Screening
- ✓ Oct. 27th End of 1st 6 week enrichments.
- ✓ Oct. 31st Start of 2nd 6 week enrichments.
- ✓ Nov. 1st Enrichment Preview

Success Stories – *MS update*

It was too long to include it all within the space so I have attached it as a combined PDF.

Insurance: Overall costs went up from $5,408 to $6,283 for this school year.

Payroll Expense Fee: Our annual fee is $394 and $14.00/month after that.

Printing: We paid $573.00 to print the student handbook.

Instructional Supplies: We didn't split up instructional supplies the same as last year due to the changes in the AM programs. It represents purchases made by teachers for the AM onsite classes which included a list of materials to begin the school year.

Copier: We paid the lease for the copier and bought bulk copy paper in September.

Health Insurance: Checks for August were paid 09/01/2016. We paid September on 9/29/2016 which means we paid two stipends in September.

Dallas Community School

Balance Sheet

Sept 2016

	Sep 30, 16
ASSETS	
Current Assets	
Checking/Savings	
Columbia Bank Checking	189,422.91
Columbia bank Credit-Andrea	-305.47
Columbia Bank Credit-Dennis	570.00
10900 · DCS Money Market	100,009.29
Total Checking/Savings	289,696.73
Total Current Assets	289,696.73
Fixed Assets	
15000 · Furniture and Equipment	968.96
Total Fixed Assets	968.96
TOTAL ASSETS	**290,665.69**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-541.25
Total Accounts Payable	-541.25
Other Current Liabilities	
2110 · Direct Deposit Liabilities	-12,850.41
24000 · Payroll Liabilities	16,161.28
Total Other Current Liabilities	3,310.87
Total Current Liabilities	2,769.62
Total Liabilities	2,769.62
Equity	
32000 · Unrestricted Net Assets	120,309.72
Net Income	167,586.35
Total Equity	287,896.07
TOTAL LIABILITIES & EQUITY	**290,665.69**

Dallas Community School

Profit & Loss Budget vs. Actual

Sept 2016

	Sep 16	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
43200 · Direct payment from DSD	77,309.03	74,620.00	2,689.03	103.6%
43300 · In Kind Support	0.00	0.00	0.00	0.0%
Total Income	77,309.03	74,620.55	2,688.48	103.6%
Gross Profit	77,309.03	74,620.55	2,688.48	103.6%
Expense				
60900 · Business Expenses				
60910 · - ank Fees	9.00	37.50	-28.50	24.0%
60920 · Business Registration Fees	0.00	41.66	-41.66	0.0%
Total 60900 · Business Expenses	9.00	79.16	-70.16	11.37%
61000 · Services and Activities				
61050 · Staff Development	0.00	0.00	0.00	0.0%
61100 · Custodial	75.00	0.00	75.00	100.0%
61200 · Mileage Reimbursement	0.00	600.00	-600.00	0.0%
61250 · Field trips	760.00	1,600.00	-840.00	47.5%
61300 · Printing	573.00	333.33	239.67	171.9%
Total 61000 · Services and Activities	1,408.00	2,533.33	-1,125.33	55.58%
62120 · Enrichment Teachers	3,873.53	5,000.00	-1,126.47	77.47%
62800 · Facilities and Equipment				
62815 · Room Rentals	0.00	500.00	-500.00	0.0%
62820 · Rent	1,500.00	1,500.00	0.00	100.0%
62825 · Property Tax	159.72	191.00	-31.28	83.62%
62830 · Maintenanace/Repairs	0.00	500.00	-500.00	0.0%
62840 · Fees	60.00	50.00	10.00	120.0%
62870 · Property Insurance	70.33	208.33	-138.00	33.76%
62880 · Supplies for Facility	0.00	0.00	0.00	0.0%
62890 · Utilities	154.03	375.00	-220.97	41.08%

62895 · Supplies for Renovations	0.00	166.66	-166.66	0.0%
Total 62800 · Facilities and Equipment	1,944.08	3,490.99	-1,546.91	55.69%
63000 · Supplies and Expense				
63100 · Instructional Supplies	1,419.08	833.33	585.75	170.29%
63150 · Software Licenses	0.00	500.00	-500.00	0.0%
63200 · Audio-visual Equipment	35.00	166.66	-131.66	21.0%
63250 · Curriculum				
63275 · Returns waiting for reimb	0.00	0.00	0.00	0.0%
63300 · Allotment funds	14,429.54	65,520.00	-51,090.46	22.02%
Total 63250 · Curriculum	14,429.54	65,520.00	-51,090.46	22.02%
63410 · Assesment/training	0.00	0.00	0.00	0.0%
63420 · Telephone/Internet	144.96	300.00	-155.04	48.32%
63430 · Computers for student use	0.00	0.00	0.00	0.0%
63450 · Furniture	0.00	0.00	0.00	0.0%
63500 · Equipment	383.07	0.00	383.07	100.0%
Total 63000 · Supplies and Expense	16,411.65	67,319.99	-50,908.34	24.38%
65000 · Administration costs				
65010 · Dues/Memberships	9.99	291.66	-281.67	3.43%
65020 · Postage, Mailing Service	25.62	166.66	-141.04	15.37%
65030 · Copier/Lease/Supplies	500.60	416.66	83.94	120.15%
65040 · Supplies	358.03	500.00	-141.97	71.61%
65060 · computers	0.00	500.00	-500.00	0.0%
65070 · Student Recruitment	0.00	0.00	0.00	0.0%
65080 · Fees	0.00	8.00	-8.00	0.0%
65090 · Contract Services	8,500.00	0.00	8,500.00	100.0%
Total 65000 · Administration costs	9,394.24	1,882.98	7,511.26	498.9%
65100 · Other Types of Expenses				
65120 · Insurance - Liability, D and O	0.00	0.00	0.00	0.0%
Total 65100 · Other Types of Expenses	0.00	0.00	0.00	0.0%
66000 · Payroll Expenses				
66050 · Administrative Salary	4,583.33	0.00	4,583.33	100.0%
66100 · Cell phone Reimbursements	350.00	528.00	-178.00	66.29%
66150 · Instructional Assistant	808.80	0.00	808.80	100.0%

66200 · Office Manager	7,960.00	0.00	7,960.00	100.0%
66250 · Education Guides	17,874.99	0.00	17,874.99	100.0%
66275 · Program Manager	3,333.33			
66300 · Workers comp	0.00	1,666.66	-1,666.66	0.0%
66350 · Social Security	3,223.34	2,306.60	916.74	139.74%
66400 · Federal	-1,469.05	0.00	-1,469.05	100.0%
66500 · State taxes	-1,444.77	0.00	-1,444.77	100.0%
66600 · Health Insurance Contributions	6,506.75	3,600.00	2,906.75	180.74%
66700 · PERS	5,464.98	6,720.80	-1,255.82	81.31%
66750 · Payroll Expenses Fees	0.00	65.00	-65.00	0.0%
66000 · Payroll Expenses - Other	1,118.64	30,151.66	-29,033.02	3.71%
Total 66000 · Payroll Expenses	48,310.34	45,038.72	3,271.62	107.26%
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	44.95	0.00	44.95	100.0%
68320 · Travel	0.00	0.00	0.00	0.0%
68330 · Lodging	0.00	0.00	0.00	0.0%
Total 68300 · Travel and Meetings	44.95	0.00	44.95	100.0%
Total Expense	81,395.79	125,345.17	-43,949.38	64.94%
Net Ordinary Income	-4,086.76	-50,724.62	46,637.86	8.06%
Other Income/Expense				
Other Income				
68000 · Interest Accrued	9.29			
69900 · Contingency Account	0.00	0.00	0.00	0.0%
Total Other Income	9.29	0.00	9.29	100.0%
Other Expense				
80000 · Ask My Accountant	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	9.29	0.00	9.29	100.0%
Net Income	**-4,077.47**	**-50,724.62**	**46,647.15**	**8.04%**

Dallas Community School

Profit & Loss Budget vs. Actual

Fiscal YTD

	Jul 1 - Oct 13, 16	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
43200 · Direct payment from DSD	309,236.11	255,152.26	54,083.85	121.2%
43300 · In Kind Support	0.00	0.00	0.00	0.0%
Total 49900 · Misc Income	0.00	0.00	0.00	0.0%
Total Income	309,236.11	255,152.26	54,083.85	121.2%
Gross Profit	309,236.11	255,152.26	54,083.85	121.2%
Expense				
60900 · Business Expenses				
60910 · Bank Fees	27.00	128.23	-101.23	21.06%
60920 · Business Registration Fees	0.00	142.45	-142.45	0.0%
60900 · Business Expenses - Other	0.00	0.00	0.00	0.0%
Total 60900 · Business Expenses	27.00	270.68	-243.68	9.98%
61000 · Services and Activities				
61050 · Staff Development	168.00	1,000.00	-832.00	16.8%
61100 · Custodial	240.00	4,000.00	-3,760.00	6.0%
61200 · Mileage Reimbursement	1,123.49	1,135.48	-11.99	98.94%
61250 · Field trips	1,598.00	2,270.97	-672.97	70.37%
61300 · Printing	613.99	1,139.77	-525.78	53.87%
61000 · Services and Activities - Other	0.00	0.00	0.00	0.0%
Total 61000 · Services and Activities	3,743.48	9,546.22	-5,802.74	39.21%
62120 · Enrichment Teachers				
62125 · Container Gardening Class	0.00	0.00	0.00	0.0%
62120 · Enrichment Teachers - Other	4,805.13	7,096.77	-2,291.64	67.71%
Total 62120 · Enrichment Teachers	4,805.13	7,096.77	-2,291.64	67.71%
62800 · Facilities and Equipment				
62810 · Depr and Amort - Allowable	0.00	0.00	0.00	0.0%

62815 · Room Rentals	0.00	709.68	-709.68	0.0%
62820 · Rent	4,500.00	5,129.03	-629.03	87.74%
62825 · Property Tax	479.16	653.10	-173.94	73.37%
62830 · Maintenanace/Repairs	70.22	1,709.68	-1,639.46	4.11%
62840 · Fees	60.00	170.97	-110.97	35.09%
62870 · Property Insurance	210.99	712.35	-501.36	29.62%
62880 · Supplies for Facility	0.00	0.00	0.00	0.0%
62890 · Utilities	688.99	1,282.26	-593.27	53.73%
62895 · Supplies for Renovations	11.63	569.87	-558.24	2.04%
62800 · Facilities and Equipment - Other	0.00	0.00	0.00	0.0%
Total 62800 · Facilities and Equipment	6,020.99	10,936.94	-4,915.95	55.05%
63000 · Supplies and Expense				
63100 · Instructional Supplies	1,716.55	2,849.45	-1,132.90	60.24%
63150 · Software Licenses	221.00	1,709.68	-1,488.68	12.93%
63200 · Audio-visual Equipment	35.00	569.87	-534.87	6.14%
63250 · Curriculum				
63275 · Returns waiting for reimb	0.00	2,000.00	-2,000.00	0.0%
63300 · Allotment funds	16,869.59	65,520.00	-48,650.41	25.75%
63250 · Curriculum - Other	0.00	0.00	0.00	0.0%
Total 63250 · Curriculum	16,869.59	67,520.00	-50,650.41	24.99%
63410 · Assesment/training	0.00	1,000.00	-1,000.00	0.0%
63420 · Telephone/Internet	394.88	1,025.81	-630.93	38.49%
63430 · Computers for student use	0.00	6,000.00	-6,000.00	0.0%
63450 · Furniture	556.00	3,000.00	-2,444.00	18.53%
63500 · Equipment	783.01	3,000.00	-2,216.99	26.1%
63000 · Supplies and Expense - Other	0.00	0.00	0.00	0.0%
Total 63000 · Supplies and Expense	20,576.03	86,674.81	-66,098.78	23.74%
65000 · Administration costs				
65010 · Dues/Memberships	644.53	997.29	-352.76	64.63%
65020 · Postage, Mailing Service	25.62	569.87	-544.25	4.5%
65030 · Copier/Lease/Supplies	972.72	1,424.71	-451.99	68.28%
65040 · Supplies	556.89	1,709.68	-1,152.79	32.57%
65060 · computers	0.00	1,709.68	-1,709.68	0.0%

65070 · Student Recruitment	0.00	250.00	-250.00	0.0%
65080 · Fees	0.00	27.35	-27.35	0.0%
65090 · Contract Services				
65095 · In Kind Professional Services	0.00	0.00	0.00	0.0%
65090 · Contract Services - Other	8,986.80	15,000.00	-6,013.20	59.91%
Total 65090 · Contract Services	8,986.80	15,000.00	-6,013.20	59.91%
65000 · Administration costs - Other	0.00	0.00	0.00	0.0%
Total 65000 · Administration costs	11,186.56	21,688.58	-10,502.02	51.58%
65100 · Other Types of Expenses				
65120 · Insurance - Liability, D and O	6,283.00	6,000.00	283.00	104.72%
65160 · Other Costs	0.00	0.00	0.00	0.0%
65100 · Other Types of Expenses - Other	0.00	0.00	0.00	0.0%
Total 65100 · Other Types of Expenses	6,283.00	6,000.00	283.00	104.72%
66000 · Payroll Expenses				
66050 · Administrative Salary	6,652.09	0.00	6,652.09	100.0%
66100 · Cell phone Reimbursements	700.00	1,805.42	-1,105.42	38.77%
66150 · Instructional Assistant	808.80	0.00	808.80	100.0%
66200 · Office Manager	11,844.68	0.00	11,844.68	100.0%
66250 · Education Guides	33,620.38	0.00	33,620.38	100.0%
66275 · Program Manager	6,702.78	0.00	6,702.78	100.0%
66300 · Workers comp	0.00	5,698.90	-5,698.90	0.0%
66350 · Social Security	6,493.86	7,887.08	-1,393.22	82.34%
66400 · Federal	-4,779.46	0.00	-4,779.46	100.0%
66500 · State taxes	-2,627.90	0.00	-2,627.90	100.0%
66600 · Health Insurance Contributions	7,814.75	12,309.68	-4,494.93	63.49%
66700 · PERS	15,621.40	22,980.80	-7,359.40	67.98%
66750 · Payroll Expenses Fees	422.00	222.26	199.74	189.87%
66000 · Payroll Expenses - Other	7,840.90	103,099.22	-95,258.32	7.61%
Total 66000 · Payroll Expenses	91,114.28	154,003.36	-62,889.08	59.16%
68300 · Travel and Meetings				
68310 · Conference, Convention, Meeting	126.39	0.00	126.39	100.0%
68320 · Travel	0.00	1,500.00	-1,500.00	0.0%
68330 · Lodging	955.71	1,500.00	-544.29	63.71%

68300 · Travel and Meetings - Other	0.00	0.00	0.00	0.0%
Total 68300 · Travel and Meetings	1,082.10	3,000.00	-1,917.90	36.07%
69800 · Uncategorized Expenses	646.65	0.00	646.65	100.0%
Total Expense	145,485.22	299,217.36	-153,732.14	48.62%
Net Ordinary Income	163,750.89	-44,065.10	207,815.99	-371.61%
Other Income/Expense				
Other Income				
68000 · Interest Accrued	9.29	0.00	9.29	100.0%
69900 · Contingency Account	0.00	19,000.00	-19,000.00	0.0%
Total Other Income	9.29	19,000.00	-18,990.71	0.05%
Other Expense				
80000 · Ask My Accountant	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	9.29	19,000.00	-18,990.71	0.05%
Net Income	**163,760.18**	**-25,065.10**	**188,825.28**	**-653.34%**

Dallas School District

2016 – 2017 Calendar* Revised 11/07/2016

JULY 2016

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

AUGUST 2016

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
DI29	DI30	DI31		

SEPTEMBER 2016

M	T	W	T	F
			DI1	DI2
H5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER 2016

M	T	W	T	F
3	4	5	6	7
10	11	12	13	DI14
17	18	19	20	21
24	25	26	27	DI28
31				

NOVEMBER 2016

M	T	W	T	F
	1	2	3	DA4
7	8	9	10	H11
14	15	16	17	18
K1221	K1222	K1223	H24	U25
28	29	30		

DECEMBER 2016

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
U19	U20	U21	U22	U23
U26	U27	U28	U29	U30

JANUARY 2017

M	T	W	T	F
U2	3	4	5	6
9	10	11	12	DI13
U16	17	18	19	20
23	24	25	26	DA27
DP30	31			

FEBRUARY 2017

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
U20	21	22	23	24
27	28			

MARCH 2017

M	T	W	T	F
		1	2	DI3
6	7	8	9	10
13	14	15	16	17
20	21	PC22	PCWA 23	K1224
U27	U28	U29	U30	U31

APRIL 2017

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
SA17	18	19	20	21
24	25	26	27	28

MAY 2017

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
H29	30	31		

JUNE 2017

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	PA14	DA15	16
19	20	21	22	23
26	27	28	29	30

Aug. 29 – Sept. 2 ..... K-12 Inservice Days
Sept. 5 ..... Labor Day
Sept. 6 ..... School Begins
Sept. 6 ..... K-3 Orientation Lyle, OH
Sept. 6 ..... Freshman Only, DHS
Oct. 14 ..... K-12 State Inservice Day
Oct. 28 ..... K-12 Inservice Day
Nov. 4 ..... K-12 Assessment Day
Nov. 11 ..... Veterans Day
Nov. 21 – 23 ..... K-12 Conferences
Nov. 24 ..... Thanksgiving
Nov. 25 ..... No School

Dec. 19 – Jan. 2 ..... Christmas Break
Jan. 13 ..... K-12 Inservice Day
Jan. 16 ..... MLK Day
Jan. 27 ..... K-12 Assessment Day
Jan. 30 ..... K-12 Planning Day
Feb. 20 ..... President's Day
March 3 ..... K-12 Inservice Day
March 22 ..... K-3 Conferences
March 23 ..... K-3 Conferences, 4-5 Assessment
March 24 ..... K-12 Conferences
March 27 – 31 ..... Spring Break
April 17 ..... 6-12 Assessment Day

May 29 ..... Memorial Day
June 10 ..... DHS Graduation
June 13 ..... K-3 Last Student Day
June 13 ..... 8th Grade Recognition
June 14 ..... K-3 Assessment Day
June 14 ..... 4-12 Last Student Day
June 14 ..... Morrison Graduation
June 15 ..... K-12 Assessment Day

August New Teacher Inservice
22 23 24

1st Semester .....September 6 – January 26
2nd Semester .....January 31 – June 14
Board Adopted...February 22, 2016

DI .....District Inservice (No Students)
DA .....District Assessment (No Students)
K12 .....Conferences (No K-12 Students)
DP .....District Planning Day (No K-12 Students)
PA .....Primary Assessment (No K-3 Students)
PC .....Primary Conferences (No K-3 Students)
PCWA .....Primary Conferences, WW Assessment (No K-5 Students)
SA .....Secondary Assessment (No 6-12 Students)
U .....Unpaid Vacation
H .....Holiday

*Calendar is subject to change based on funding levels.
Meeting instructional hour requirements may require snow days to be made up. Potential make-up days include, but are not limited to, February 20 and/or shifting end-of-year assessment days.

TRC
Results you can rely on

4120 SE International Way
Suite A 110
Milwaukie, OR 97222

503.387.3251 PHONE
503.908.1318 FAX

www.trcsolutions.com

October 31, 2016

Ms. Kate Hall
The Dallas School District
111 SW Ash Street
Dallas, OR 97338

Via email to: kate.hall@dsd2.org

RE: Lead Water Testing
Lyle Elementary School
185 SW Levens Street
Dallas, OR 97338
PO# 170864

TRC Project: 264210

Ms. Hall:

At your request, TRC Environmental Corporation (TRC) performed lead in water testing at Lyle Elementary School located at 185 SW Levens Street, in Dallas, Oregon.

Testing Procedures
Water testing was performed following the United States Environmental Protection Agency (USEPA) guidance document "3Ts for Reducing Lead in Drinking Water in Schools: Revised Technical Guidance." The 3Ts document provides an action limit of 20 parts per billion (ppb) for lead.

Samples were collected from cold water outlets on the interior of the building(s), including drinking fountains, kitchen food preparation sinks, classroom sinks, restroom sinks, mechanical room sinks, faculty lounge sinks, office sinks, plumbed refrigerator water outlets and water bottle refill stations. Any outlets that were broken or not in use at the time sampling was performed were documented as such and were not sampled.

A map of each school was annotated with the sample locations for each outlet and each sample number and location which were recorded on a Drinking Water Sample Data Sheet & Chain of Custody. Sampling for the District was conducted during the school week, Tuesday through Friday. Samples were collected using plastic 250 mL unpreserved bottles. The unpreserved bottles were preserved by the laboratory after receipt per the analytical method. During sample collection, each bottle was marked with a school identification code followed by the sample number (Ex. DSD-03-01A, DSD-01-03B). Water was sampled without touching the mouth of the container to the faucet filling the bottle to approximately one inch from the top. Two samples were collected from each of the cold water outlets being tested. The first sample collected was the first draw sample (also called an A sample). The first draw sample is the first flow of water from the outlet into the bottle and represents the water standing in the fixture that

would initially be consumed. The flush sample (also called a B sample) was collected into a new sample bottle 30 seconds after the water has been allowed to continuously flow from the outlet. The flush sample represents the water from the plumbing line behind the wall and outlet. Upon completion of a sampling event, the sample bottles were packaged and the Water Sample Data Sheet & Chain of Custody Record was signed and delivered with the samples to Edge Analytical, Inc., an independent third-party, accredited laboratory.

Laboratory and Analytical Method

Analysis for lead was performed by Edge Analytical, Inc. an Oregon drinking water accredited laboratory, using the EPA Method 200.8 for analysis.

Samples Collected and Results

TRC identified a total of 72 water fixtures of which one (1) was determined to be "not in use" at the time sampling was conducted and is represented in Table A.1 below. Therefore TRC performed sampling of 71 fixtures within this school. Sampling was conducted on September 20, 2016 in between the hours of 4:00 a.m. and 7:00 a.m. Of the 71 first draw samples collected, three (3) had results greater than or equal to 20 parts per billion (ppb) for lead. The flush draw samples (B samples) for these three (3) samples were analyzed. The three (3) first draw results (A sample) which were at or greater than 20 ppb for lead and the flush draw sample (B sample) results for those three (3) are noted in Table B.1 below. As shown in Table B.1 below, the first draw sample results indicate lead levels above the USEPA action limit, whereas the flush draw sample results indicate levels below the USEPA action limit. Therefore, the results indicate the outlet and or plumbing lead line all the way to the stop, to be the cause of the elevated lead levels in the water and not the associated plumbing line behind the wall. A complete list of the analytical results noting all rooms and outlets that were sampled can be found in Appendix A.

Table A.1

Not In Use Fixture Location and Description
Classroom 4 – Drinking Fountain

Table B.1

Sample #	Location and Fixture Description	Analyte	Result	USEPA Action Limit
DSD-03-49A	**Classroom 3 – Sink Faucet**	**Lead**	**24 ppb**	**20 ppb**
DSD-03-49B	Classroom 3 – Sink Faucet	Lead	5 ppb	20 ppb
DSD-03-53A	**Classroom 4 – Sink Faucet**	**Lead**	**39 ppb**	**20 ppb**
DSD-03-53B	Classroom 4 – Sink Faucet	Lead	8 ppb	20 ppb
DSD-03-54A	**Classroom 5 – Sink Faucet**	**Lead**	**26 ppb**	**20 ppb**
DSD-03-54B	Classroom 5 – Sink Faucet	Lead	6 ppb	20 ppb

ppb = parts per billion
USEPA = United States Environmental Protection Agency

Recommendations

TRC recommends that the District suspend the use of the water at the three (3) fixtures listed in Table B.1 above and take action to lower the concentrations for lead to those fixtures by replacing the associated outlet and supply lines from the wall to the outlet. In the interim, as recommended by the USEPA short-term control measures such as flushing the piping in the system at the fixtures noted above, every morning before the facility opens, can be conducted to remove water that has been standing in the interior pipes and or fixtures. Once the replacement is made, TRC recommends the District have the water from the new outlets re-sampled for lead to determine if the outlet and supply line replacement has resolved the issue prior to allowing these faucets to be used without the short-term control measures noted above.

A copy of the sample location map can be found in Appendix B.

TRC appreciates the opportunity to provide you with environmental consulting services. We look forward to working with you on future endeavors. If you have any questions or comments concerning this report, please call TRC at (503) 387-3251.

Sincerely,
TRC Environmental Corporation

Jason Stone
Industrial Hygienist

Ron Landolt
NW Region BSI Practice Manager

Appendix A – Analytical Results

EDGE ANALYTICAL

Burlington, WA *Corporate Laboratory (a)*
1620 S Walnut St - Burlington, WA 98233 - **800.755.9295** - 360.757.1400

Bellingham, WA *Microbiology (b)*
805 Orchard Dr Ste 4 - Bellingham, WA 98225 - 360.715.1212

Portland, OR *Microbiology/Chemistry (c)*
9150 SW Pioneer Ct Ste W - Wilsonville, OR 97070 - 503.682.7802

Corvallis, OR *Microbiology/Chemistry (d)*
540 SW Third Street - Corvallis, OR 97333 - 541.753.4946

Bend, OR *Microbiology (e)*
20332 Empire Blvd Ste 4 - Bend, OR 97701 - 541.639.8425

Revised - 10/5/2016

LEAD & COPPER RULE REPORT

Client Name: TRC - Milwaukie
4120 SE International Way
Suite A110
Milwaukie, OR 97222

Reference Number: **16-23286**
Project: 264210 - Lyle E.S.

System Name:
System ID Number:
DWP Source Number:
Multiple Sources:
Sample Type:
Sample Purpose: Investigative or Other
County:

Analyst: mvp
Date Received: 9/20/2016
Report Date: 9/27/2016
Approved By: bj
Authorized by:

Thanh B Phan
Lab Manager, Portland

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_56816	9/20/2016	DSD-03-01A - Kitchen Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_56817	9/20/2016	DSD-03-02A - Kitchen Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_56818	9/20/2016	DSD-03-03A - Kitchen Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_56819	9/20/2016	DSD-03-04A - Kitchen Sink Faucet	1030	LEAD	7	ppb	20	1	200.8	4072	
16_56820	9/20/2016	DSD-03-05A - Room 10 Sink Faucet	1030	LEAD	8	ppb	20	1	200.8	4072	
16_56821	9/20/2016	DSD-03-06A - Room 11 Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_56822	9/20/2016	DSD-03-07A - Boy's Restroom Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_56823	9/20/2016	DSD-03-08A - Boy's Restroom Sink Faucet	1030	LEAD	7	ppb	20	1	200.8	4072	
16_56824	9/20/2016	DSD-03-09A - Boy's Restroom Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_56825	9/20/2016	DSD-03-10A - Girl's Restroom Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_56826	9/20/2016	DSD-03-11A - Girl's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_56827	9/20/2016	DSD-03-12A - Girl's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_56828	9/20/2016	DSD-03-13A - Hallway Drinking Fountain #1 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56829	9/20/2016	DSD-03-14A - Room 12 Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_56830	9/20/2016	DSD-03-15A - Room 12 Drinking Fountain	1030	LEAD	1	ppb	20	1	200.8	4072	

NOTES:

RL (Reporting Level): indicates the minimum reporting level.

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ND (Not Detected): indicates that the compound was not detected above the Reporting Level (RL).

These test results meet all the requirements of NELAP, unless otherwise stated in writing, and relate only to these samples.
If you have any questions concerning this report contact Lawrence J Henderson at the above phone number.

FORM: clOC_PBCU_OR.rpt

EDGE ANALYTICAL

Reference Number: **16-23286**
Report Date: 9/27/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_56831	9/20/2016	DSD-03-16A - Room 13 Sink Faucet	1030	LEAD	7	ppb	20	1	200.8	4072	
16_56832	9/20/2016	DSD-03-17A - Room 13 Restroom Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_56833	9/20/2016	DSD-03-18A - Room 14 Sink Faucet	1030	LEAD	7	ppb	20	1	200.8	4072	
16_56834	9/20/2016	DSD-03-19A - Room 15 Sink Faucet	1030	LEAD	11	ppb	20	1	200.8	4072	
16_56835	9/20/2016	DSD-03-20A - Room 15 Drinking Fountain	1030	LEAD	18	ppb	20	1	200.8	4072	
16_56836	9/20/2016	DSD-03-21A - Room 16 Sink Faucet	1030	LEAD	9	ppb	20	1	200.8	4072	
16_56837	9/20/2016	DSD-03-22A - Room 16 Drinking Fountain	1030	LEAD	10	ppb	20	1	200.8	4072	
16_56838	9/20/2016	DSD-03-23A - Room 17 Sink Faucet	1030	LEAD	6	ppb	20	1	200.8	4072	
16_56839	9/20/2016	DSD-03-24A - Room 17 Drinking Fountain	1030	LEAD	4	ppb	20	1	200.8	4072	
16_56840	9/20/2016	DSD-03-25A - Room 18 Sink Faucet	1030	LEAD	12	ppb	20	1	200.8	4072	
16_56841	9/20/2016	DSD-03-26A - Room 18 Drinking Fountain	1030	LEAD	7	ppb	20	1	200.8	4072	
16_56842	9/20/2016	DSD-03-27A - Hallway Drinking Fountain #2	1030	LEAD	8	ppb	20	1	200.8	4072	
16_56843	9/20/2016	DSD-03-28A - Hallway Sink Faucet #1	1030	LEAD	5	ppb	20	1	200.8	4072	
16_56844	9/20/2016	DSD-03-29A - Principal's Restroom Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_56845	9/20/2016	DSD-03-30A - Media Center Sink Faucet	1030	LEAD	7	ppb	20	1	200.8	4072	
16_56846	9/20/2016	DSD-03-31A - Room 1 Sink Faucet	1030	LEAD	19	ppb	20	1	200.8	4072	
16_56847	9/20/2016	DSD-03-32A - Hallway Drinking Fountain #3 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56848	9/20/2016	DSD-03-33A - Hallway Water Bottle Refill #1 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56849	9/20/2016	DSD-03-34A - Hallway Drinking Fountain #4 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56850	9/20/2016	DSD-03-35A - Boy's Restroom Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_56851	9/20/2016	DSD-03-36A - Boy's Restroom Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_56852	9/20/2016	DSD-03-37A - Boy's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	

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EDGE ANALYTICAL

Reference Number: **16-23286**
Report Date: 9/27/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_56853	9/20/2016	DSD-03-38A - Girl's Restroom Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_56854	9/20/2016	DSD-03-39A - Girl's Restroom Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_56855	9/20/2016	DSD-03-40A - Girl's Restroom Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_56856	9/20/2016	DSD-03-41A - Room 2 Sink Faucet	1030	LEAD	9	ppb	20	1	200.8	4072	
16_56857	9/20/2016	DSD-03-42A - Room 2 Drinking Fountain	1030	LEAD	6	ppb	20	1	200.8	4072	
16_56858	9/20/2016	DSD-03-43A - Women's Restroom Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_56859	9/20/2016	DSD-03-44A - Mechanical Room Sink Faucet	1030	LEAD	11	ppb	20	1	200.8	4072	
16_56860	9/20/2016	DSD-03-45A - Hallway Drinking Fountain #5 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56861	9/20/2016	DSD-03-46A - Hallway Drinking Fountain #6 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56862	9/20/2016	DSD-03-47A - Hallway Water Bottle Refill #2 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56863	9/20/2016	DSD-03-48A - Men's Restroom Sink Faucet	1030	LEAD	6	ppb	20	1	200.8	4072	
16_56864	9/20/2016	DSD-03-49A - Room 3 Sink Faucet	1030	LEAD	24	ppb	20	1	200.8	4072	
16_56865	9/20/2016	DSD-03-50A - Hallway Drinking Fountain #7 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56866	9/20/2016	DSD-03-51A - Hallway Drinking Fountain #8 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56867	9/20/2016	DSD-03-52A - Hallway Water Bottle Refill #3 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56868	9/20/2016	DSD-03-53A - Room 4 Sink Faucet	1030	LEAD	39	ppb	20	1	200.8	4072	
16_56869	9/20/2016	DSD-03-54A - Room 5 Sink Faucet	1030	LEAD	26	ppb	20	1	200.8	4072	
16_56870	9/20/2016	DSD-03-55A - Room 5 Drinking Fountain	1030	LEAD	7	ppb	20	1	200.8	4072	
16_56871	9/20/2016	DSD-03-56A - Boy's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56872	9/20/2016	DSD-03-57A - Boy's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56873	9/20/2016	DSD-03-58A - Boy's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_56874	9/18/2016	DSD-03-59A - Girl's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	

NOTES:

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EDGE ANALYTICAL

Reference Number: **16-23286**
Report Date: 9/27/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_56875	9/18/2016	DSD-03-60A - Girl's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56876	9/18/2016	DSD-03-61A - Girl's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_56877	9/18/2016	DSD-03-62A - Room 6 Sink Faucet	1030	LEAD	8	ppb	20	1	200.8	4072	
16_56878	9/18/2016	DSD-03-63A - Room 6 Drinking Fountain	1030	LEAD	2	ppb	20	1	200.8	4072	
16_56879	9/18/2016	DSD-03-64A - Room 8 Sink Faucet	1030	LEAD	9	ppb	20	1	200.8	4072	
16_56880	9/18/2016	DSD-03-65A - Room 8 Drinking Fountain	1030	LEAD	3	ppb	20	1	200.8	4072	
16_56881	9/18/2016	DSD-03-66A - Room 7 Sink Faucet	1030	LEAD	8	ppb	20	1	200.8	4072	
16_56882	9/18/2016	DSD-03-67A - Room 7 Drinking Fountain	1030	LEAD	4	ppb	20	1	200.8	4072	
16_56883	9/18/2016	DSD-03-68A - Room 9 Sink Faucet	1030	LEAD	6	ppb	20	1	200.8	4072	
16_56884	9/18/2016	DSD-03-69A - Room 9 Drinking Fountain	1030	LEAD	3	ppb	20	1	200.8	4072	
16_56885	9/18/2016	DSD-03-70A - East Modular Sink Faucet	1030	LEAD	6	ppb	20	1	200.8	4072	
16_56886	9/18/2016	DSD-03-71A - Exterior Drinking Fountain (Playground)	1030	LEAD	11	ppb	20	1	200.8	4072	

NOTES:

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ANALYTICAL

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Bellingham, WA *Microbiology (b)*
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Corvallis, OR *Microbiology/Chemistry (d)*
540 SW Third Street - Corvallis, OR 97333 - 541.753.4946

Bend, OR *Microbiology (e)*
20332 Empire Blvd Ste 4 - Bend, OR 97701 - 541.639.8425

LEAD & COPPER RULE REPORT

Client Name: TRC - Milwaukie
4120 SE International Way
Suite A110
Milwaukie, OR 97222

Reference Number: **16-25645**
Project: 264210 - Lyle E.S. B Samples

System Name:
System ID Number:
DWP Source Number:
Multiple Sources:
Sample Type:
Sample Purpose: Investigative or Other
County:

Analyst: mvp
Date Received: 9/20/2016
Report Date: 10/20/2016
Approved By: bj
Authorized by:

Thanh B Phan
Lab Manager, Portland

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_62911	9/20/2016	DSD-03-49B - Room 3 Sink Faucet	1030	LEAD	5	ppb	15	1	200.8	4072	
16_62912	9/20/2016	DSD-03-53B - Room 4 Sink Faucet	1030	LEAD	8	ppb	15	1	200.8	4072	
16_62913	9/20/2016	DSD-03-54B - Room 5 Sink Faucet	1030	LEAD	6	ppb	15	1	200.8	4072	

NOTES:

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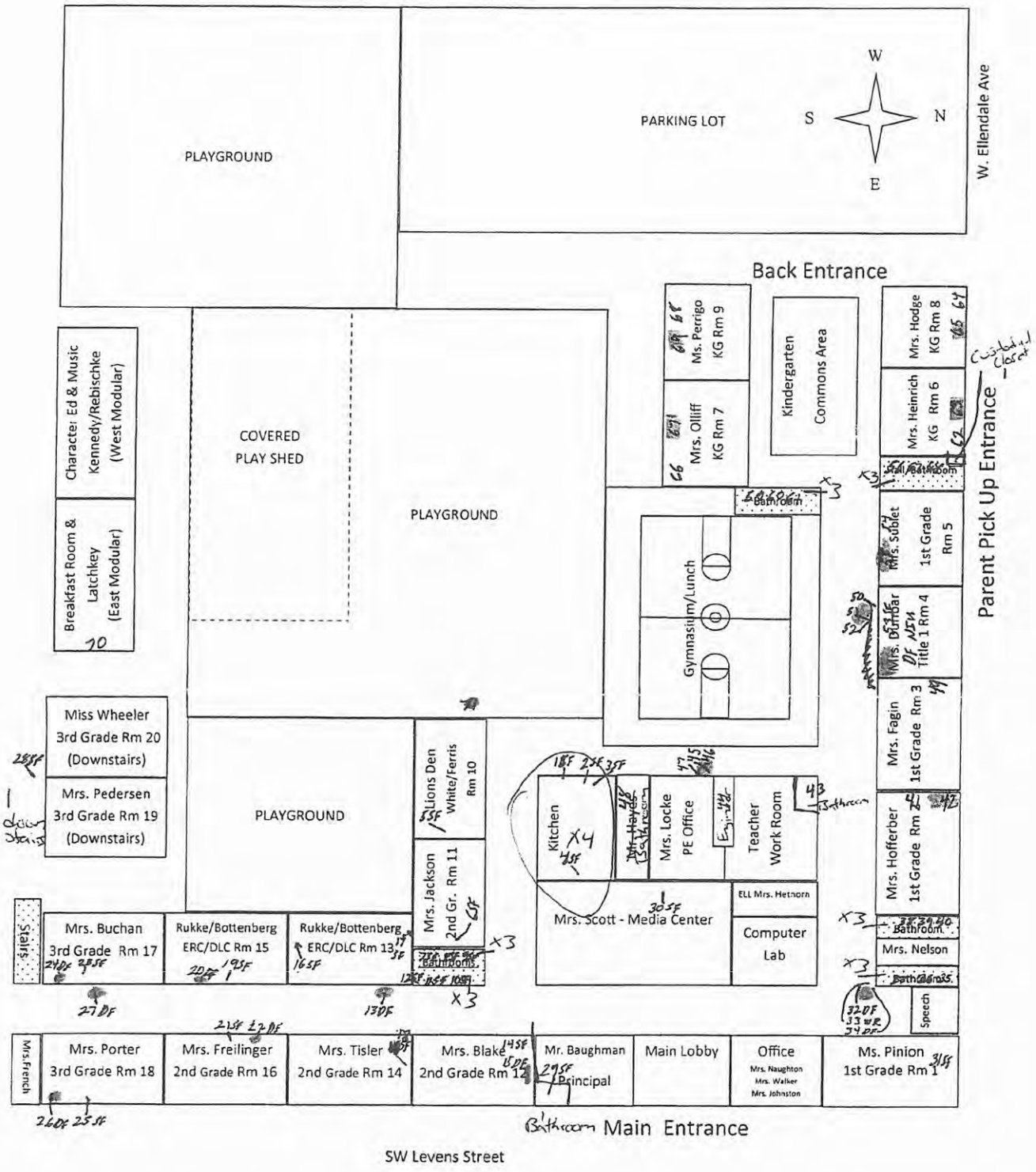
FORM: cIOC_PBCU_OR.rpt

Appendix B – Location Map

LYLE ELEMENTARY SCHOOL



Sinks - 48

Drinking fountains - [redacted] 18

TRC
Results you can rely on

4120 SE International Way
Suite A 110
Milwaukie, OR 97222

503.387.3251 PHONE
503.908.1318 FAX

www.trcsolutions.com

November 2, 2016

Ms. Kate Hall
The Dallas School District
111 SW Ash Street
Dallas, OR 97338

Via email to: *kate.hall@dsd2.org*

RE: Lead Water Testing
Oakdale Heights Elementary School
1375 SW Maple Street
Dallas, OR 97338
PO# 170864

TRC Project: 264210

Ms. Hall:

At your request, TRC Environmental Corporation (TRC) performed lead in water testing at the Oakdale Heights Elementary School located at 1375 SW Maple Street, in Dallas, Oregon.

Testing Procedures
Water testing was performed following the United States Environmental Protection Agency (USEPA) guidance document "3Ts for Reducing Lead in Drinking Water in Schools: Revised Technical Guidance." The 3Ts document provides an action limit of 20 parts per billion (ppb) for lead.

Samples were collected from cold water outlets on the interior of the building(s), including drinking fountains, kitchen food preparation sinks, classroom sinks, restroom sinks, mechanical room sinks, faculty lounge sinks, office sinks, plumbed refrigerator water outlets and water bottle refill stations. Any outlets that were broken or not in use at the time sampling was performed were documented as such and were not sampled.

A map of each school was annotated with the sample locations for each outlet and each sample number and location which were recorded on a Drinking Water Sample Data Sheet & Chain of Custody. Sampling for the District was conducted during the school week on Tuesday through Friday. Samples were collected using plastic 250 mL unpreserved bottles. The unpreserved bottles were preserved by the laboratory after receipt per the analytical method. During sample collection, each bottle was marked with a school identification code followed by the sample number (Ex. DSD-04-01A, DSD-04-01B). Water was sampled without touching the mouth of the container to the faucet filling the bottle to approximately one inch from the top. Two samples were collected from each of the cold water outlets being tested. The first sample

collected was the first draw sample (also called an A sample). The first draw sample is the first flow of water from the outlet into the bottle and represents the water standing in the fixture that would initially be consumed. The flush sample (also called a B sample) was collected into a new sample bottle 30 seconds after the water has been allowed to continuously flow from the outlet. The flush sample represents the water from the plumbing line behind the wall and outlet. Upon completion of a sampling event, the sample bottles were packaged and the Water Sample Data Sheet & Chain of Custody Record was signed and delivered with the samples to Edge Analytical, Inc., an independent third-party, accredited laboratory.

Laboratory and Analytical Method

Analysis for lead was performed by Edge Analytical, Inc. an Oregon drinking water accredited laboratory, using the EPA Method 200.8 for analysis.

Samples Collected and Results

TRC identified a total of 75 water fixtures of which three (3) were determined to be "not in use" at the time sampling was conducted and are represented in Table A.1 below. Therefore TRC performed sampling of 72 fixtures within this school. Sampling was conducted on September 21, 2016 and September 22, 2016 in between the hours of 4:00 a.m. and 7:00 a.m. Of the 72 first draw samples collected, seven (7) had results greater than or equal to 20 parts per billion (ppb) for lead. The flush draw samples (B samples) for these seven (7) samples were analyzed. The seven (7) first draw results (A sample) which were at or greater than 20 ppb for lead and the flush draw sample (B sample) results for those seven (7) are noted in Table B.1 below.

As shown in Table B.1 below, the first draw sample results for samples DSD-04-02A, DSD-04-05A, DSD-04-10A, DSD-4-15A and DSD-04-48A indicate lead levels above the USEPA action limit, whereas the flush draw sample results for those five samples indicate levels below the USEPA action limit. Therefore, the results for samples DSD-04-02A, DSD-04-05A, DSD-04-10A, DSD-4-15A and DSD-04-48A indicate the outlet and or plumbing lead line all the way to the stop, to be the cause of the elevated lead levels in the water and not the associated plumbing line behind the wall. Conversely, for samples DSD-04-04A, DSD-04-04B, DSD-04-38A and DSD-04-38B relating to the kitchen soup pot and Room 12 drinking fountain, the results indicate lead levels above the USEPA action limit for the outlet and or plumbing lead line all the way to the stop as well as the associated plumbing line behind the wall.

A complete list of the analytical results noting all rooms and outlets that were sampled can be found in Appendix A.

Table A.1

Not In Use Fixture Location and Description
Classrooms 3 and 4 – Sink Faucet
Classroom 17 – Sink Faucet
Classroom 17 – Drinking Fountain

Table B.1

Sample #	Location and Fixture Description	Analyte	Result	USEPA Action Limit
DSD-04-02A	**Kitchen – Sink Faucet**	**Lead**	**28 ppb**	**20 ppb**
DSD-04-02B	Kitchen – Sink Faucet	Lead	1 ppb	20 ppb
DSD-04-04A	**Kitchen – Soup Pot**	**Lead**	**1,540 ppb**	**20 ppb**
DSD-04-04B	**Kitchen – Soup Pot**	**Lead**	**65 ppb**	**20 ppb**
DSD-04-05A	**Music Room – Sink Faucet**	**Lead**	**97 ppb**	**20 ppb**
DSD-04-05B	Music Room – Sink Faucet	Lead	5 ppb	20 ppb
DSD-04-10A	**Classroom 19 – Sink Faucet**	**Lead**	**64 ppb**	**20 ppb**
DSD-04-10B	Classroom 19 – Sink Faucet	Lead	4 ppb	20 ppb
DSD-04-15A	**Classroom 3 – Sink Faucet**	**Lead**	**20 ppb**	**20 ppb**
DSD-04-15B	Classroom 3 – Sink Faucet	Lead	7 ppb	20 ppb
DSD-04-38A	**Classroom 12 – Drinking Fountain**	**Lead**	**111 ppb**	**20 ppb**
DSD-04-38B	**Classroom 12 – Drinking Fountain**	**Lead**	**34 ppb**	**20 ppb**
DSD-04-48A	**Classrooms 16 and 17 – Sink Faucet**	**Lead**	**29 ppb**	**20 ppb**
DSD-04-48B	Classrooms 16 and 17 – Sink Faucet	Lead	10 ppb	20 ppb

ppb = parts per billion
USEPA = United States Environmental Protection Agency

Recommendations

TRC recommends that the District suspend the use of the water at the seven (7) fixtures listed in Table B.1 above and take action to lower the concentrations for lead to those fixtures by replacing the associated outlet and supply lines from the wall to the outlet and potentially the associated plumbing line behind the wall for the Kitchen Soup Pot and Room 12 Drinking Fountain. In the interim, as recommended by the USEPA short-term control measures such as flushing the piping in the system at the fixtures noted above, every morning before the facility opens, can be conducted to remove water that has been standing in the interior pipes and or fixtures. Additionally, for the Kitchen Soup Pot and Classroom 12 Drinking Fountain, TRC recommends those fixtures be suspended from use until after the associated outlet and supply line from the wall to the outlet is replaced. Once the replacements are made, TRC recommends the District have the water from the new outlets re-sampled for lead to determine if the outlet, supply line and plumbing line replacement (as applicable) has resolved the issue prior to allowing these faucets to be used without the short-term control measures noted above.

A copy of the sample location map can be found in Appendix B.

TRC appreciates the opportunity to provide you with environmental consulting services. We look forward to working with you on future endeavors. If you have any questions or comments concerning this report, please call TRC at (503) 387-3251.

Sincerely,
TRC Environmental Corporation

Jason Stone
Industrial Hygienist

Ron Landolt
NW Region BSI Practice Manager

Appendix A – Analytical Results

EDGE ANALYTICAL

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Bellingham, WA *Microbiology (b)*
805 Orchard Dr Ste 4 - Bellingham, WA 98225 - 360.715.1212

Portland, OR *Microbiology/Chemistry (c)*
9150 SW Pioneer Ct Ste W - Wilsonville, OR 97070 - 503.682.7802

Corvallis, OR *Microbiology/Chemistry (d)*
540 SW Third Street - Corvallis, OR 97333 - 541.753.4946

Bend, OR *Microbiology (e)*
20332 Empire Blvd Ste 4 - Bend, OR 97701 - 541.639.8425

Revised - 10/5/2016

LEAD & COPPER RULE REPORT

Client Name: TRC - Milwaukie
4120 SE International Way
Suite A110
Milwaukie, OR 97222

Reference Number: **16-23434**
Project: 264210 - Oakdale Elementary School

System Name:
System ID Number:
DWP Source Number:
Multiple Sources:
Sample Type:
Sample Purpose: Investigative or Other
County:

Analyst: mvp
Date Received: 9/21/2016
Report Date: 9/30/2016
Approved By: bj
Authorized by:

Thanh B Phan
Lab Manager, Portland

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_57327	9/21/2016	01A - Kitchen Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57328	9/21/2016	02A - Kitchen Sink Faucet	1030	LEAD	28	ppb	20	1	200.8	4072	
16_57329	9/21/2016	03A - Kitchen Sink Faucet	1030	LEAD	6	ppb	20	1	200.8	4072	
16_57330	9/21/2016	04A - Kitchen Soup Pot	1030	LEAD	1540	ppb	20	1	200.8	4072	
16_57331	9/21/2016	05A - Music Rm. Sink Faucet	1030	LEAD	97	ppb	20	1	200.8	4072	
16_57332	9/21/2016	06A - Music Rm. Drinking Fountain	1030	LEAD	9	ppb	20	1	200.8	4072	
16_57333	9/21/2016	07A - Gym Drinking Fountain	1030	LEAD	1	ppb	20	1	200.8	4072	
16_57334	9/21/2016	08A - Rm. 19 Sink Faucet	1030	LEAD	10	ppb	20	1	200.8	4072	
16_57335	9/21/2016	09A - Rm. 19 Drinking Fountain	1030	LEAD	1	ppb	20	1	200.8	4072	
16_57336	9/21/2016	10A - Rm. 19 Sink Faucet	1030	LEAD	64	ppb	20	1	200.8	4072	
16_57337	9/21/2016	11A - Rm. 1 Sink Faucet	1030	LEAD	13	ppb	20	1	200.8	4072	
16_57338	9/21/2016	12A - Rm. 1 Drinking Fountain	1030	LEAD	5	ppb	20	1	200.8	4072	
16_57339	9/21/2016	13A - Rm. 2 Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_57340	9/21/2016	14A - Rm. 2 Drinking Fountain	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57341	9/21/2016	15A - Rm. 3 Sink Faucet	1030	LEAD	20	ppb	20	1	200.8	4072	
16_57342	9/21/2016	16A - Rm. 3 Drinking Fountain	1030	LEAD	9	ppb	20	1	200.8	4072	
16_57343	9/21/2016	17A - Rm. 4 Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	

NOTES:

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ND (Not Detected): indicates that the compound was not detected above the Reporting Level (RL).

These test results meet all the requirements of NELAP, unless otherwise stated in writing, and relate only to these samples. If you have any questions concerning this report contact Lawrence J Henderson at the above phone number.

ANALYTICAL

Reference Number: **16-23434**
Report Date: 9/30/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_57344	9/21/2016	18A - Rm. 4 Drinking Fountain	1030	LEAD	5	ppb	20	1	200.8	4072	
16_57345	9/21/2016	19A - Rm. 5 Sink Faucet	1030	LEAD	6	ppb	20	1	200.8	4072	
16_57346	9/21/2016	20A - Rm. 5 Drinking Fountain	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57347	9/21/2016	21A - Rm. 6 Sink Faucet	1030	LEAD	7	ppb	20	1	200.8	4072	
16_57348	9/21/2016	22A - Rm. 6 Drinking Fountain	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57349	9/21/2016	23A - Rm. 5/6 Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_57350	9/21/2016	24A - Hallway Drinking Fountain #1	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57351	9/21/2016	25A - Rm. 7 Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_57352	9/21/2016	26A - Rm. 7 Drinking Fountain	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57353	9/21/2016	27A - Rm. 8 Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_57354	9/21/2016	28A - Rm. 8 Drinking Fountain	1030	LEAD	1	ppb	20	1	200.8	4072	
16_57355	9/21/2016	29A - Rm. 8/9 Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57356	9/21/2016	30A - Rm. 9 Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_57357	9/21/2016	31A - Rm. 9 Drinking Fountain	1030	LEAD	1	ppb	20	1	200.8	4072	
16_57358	9/21/2016	32A - Rm. 10 Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57359	9/21/2016	33A - Rm. 10 Drinking Fountain	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57360	9/21/2016	34A - Rm. 10/11	1030	LEAD	5	ppb	20	1	200.8	4072	
16_57361	9/21/2016	35A - Rm. 11 Sink Faucet	1030	LEAD	7	ppb	20	1	200.8	4072	
16_57362	9/21/2016	36A - Rm. 11 Drinking Fountain	1030	LEAD	4	ppb	20	1	200.8	4072	
16_57363	9/21/2016	37A - Rm. 12 Sink Faucet	1030	LEAD	15	ppb	20	1	200.8	4072	
16_57364	9/21/2016	38A - Rm. 12 Drinking Fountain	1030	LEAD	111	ppb	20	1	200.8	4072	
16_57365	9/21/2016	39A - Rm. 13 Sink Faucet	1030	LEAD	13	ppb	20	1	200.8	4072	
16_57366	9/21/2016	40A - Rm. 13 Drinking Fountain	1030	LEAD	8	ppb	20	1	200.8	4072	
16_57367	9/21/2016	41A - Rm. 14 Sink Faucet	1030	LEAD	7	ppb	20	1	200.8	4072	
16_57368	9/21/2016	42A - Rm. 14 Drinking Fountain	1030	LEAD	7	ppb	20	1	200.8	4072	
16_57369	9/21/2016	43A - Rm. 14/15 Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	

NOTES:

RL (Reporting Level): indicates the minimum reporting level.

AL Federal Action Levels are 0.015 mg/L for Lead and 1.3 mg/L for Copper under the Lead and Copper Rule for public water systems. A blank MCL value indicates a level is not currently established.

ND (Not Detected): indicates that the compound was not detected above the Reporting Level (RL).

These test results meet all the requirements of NELAP, unless otherwise stated in writing, and relate only to these samples.

ANALYTICAL

Reference Number: **16-23434**
Report Date: 9/30/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_57370	9/21/2016	44A - Rm. 15 Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57371	9/21/2016	45A - Rm. 15 Drinking Fountain	1030	LEAD	6	ppb	20	1	200.8	4072	
16_57372	9/21/2016	46A - Rm. 16 Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_57373	9/21/2016	47A - Rm. 16 Drinking Fountain	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57374	9/21/2016	48A - Rm. 16/17 Sink Faucet	1030	LEAD	29	ppb	20	1	200.8	4072	
16_57375	9/21/2016	49A - Hallway Drinking Fountain #2	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57897	9/22/2016	50A - Rm. 18 Sink Faucet	1030	LEAD	18	ppb	20	1	200.8	4072	
16_57898	9/22/2016	51A - Rm. 18 Drink Fountain	1030	LEAD	15	ppb	20	1	200.8	4072	
16_57899	9/22/2016	52A - Library Sink Faucet (Work Room)	1030	LEAD	12	ppb	20	1	200.8	4072	
16_57900	9/22/2016	53A - Health Rm. Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57901	9/22/2016	54A - Faculty Lounge Sink Faucet	1030	LEAD	6	ppb	20	1	200.8	4072	
16_57902	9/22/2016	55A - Faculty Restroom	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57903	9/22/2016	56A - Faculty Restroom	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57904	9/22/2016	57A - Girl's Restroom	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57905	9/22/2016	58A - Girl's Restroom	1030	LEAD	1	ppb	20	1	200.8	4072	
16_57906	9/22/2016	59A - Girl's Restroom	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57907	9/22/2016	60A - Boy's Restroom	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57908	9/22/2016	61A - Boy's Restroom	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57909	9/22/2016	62A - Boy's Restroom	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57910	9/22/2016	63A - Girl's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57911	9/22/2016	64A - Girl's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57912	9/22/2016	65A - Girl's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57913	9/22/2016	66A - Boy's Restroom Sink Faucet	1030	LEAD	7	ppb	20	1	200.8	4072	
16_57914	9/22/2016	67A - Boy's Restroom Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57915	9/22/2016	68A - Boy's Restroom Sink Faucet	1030	LEAD	7	ppb	20	1	200.8	4072	
16_57916	9/22/2016	69A - Girl's Restroom Sink Faucet	1030	LEAD	8	ppb	20	1	200.8	4072	

NOTES:

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ANALYTICAL

Reference Number: **16-23434**
Report Date: 9/30/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_57917	9/22/2016	70A - Girl's Restroom Sink Faucet	1030	LEAD	10	ppb	20	1	200.8	4072	
16_57918	9/22/2016	71A - Boy's Restroom Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57919	9/22/2016	72A - Boy's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	

NOTES:

RL (Reporting Level): indicates the minimum reporting level.

AL Federal Action Levels are 0.015 mg/L for Lead and 1.3 mg/L for Copper under the Lead and Copper Rule for public water systems. A blank MCL value indicates a level is not currently established.

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EDGE ANALYTICAL

Burlington, WA *Corporate Laboratory (a)*
1620 S Walnut St - Burlington, WA 98233 - **800.755.9295** • 360.757.1400

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Corvallis, OR *Microbiology/Chemistry (d)*
540 SW Third Street - Corvallis, OR 97333 - 541.753.4946

Bend, OR *Microbiology (e)*
20332 Empire Blvd Ste 4 - Bend, OR 97701 - 541.639.8425

LEAD & COPPER RULE REPORT

Client Name: TRC - Milwaukie
4120 SE International Way
Suite A110
Milwaukie, OR 97222

Reference Number: **16-25671**
Project: 264210 - Oakdale ES - B samples

System Name:
System ID Number:
DWP Source Number:
Multiple Sources:
Sample Type:
Sample Purpose: Investigative or Other
County:

Analyst: mvp
Date Received: 9/21/2016
Report Date: 10/20/2016
Approved By: bj
Authorized by:

Thanh B Phan
Lab Manager, Portland

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_63026	9/21/2016	DSD-04-02B - Kitchen - Sink Faucet	1030	LEAD	1	ppb	15	1	200.8	4072	
16_63027	9/21/2016	DSD-04-04B - Kitchen - Soup Pot	1030	LEAD	65	ppb	15	1	200.8	4072	
16_63028	9/21/2016	DSD-04-05B - Music Room - Sink Faucet	1030	LEAD	5	ppb	15	1	200.8	4072	
16_63029	9/21/2016	DSD-04-10B - Classroom 19 - Sink Faucet	1030	LEAD	4	ppb	15	1	200.8	4072	
16_63030	9/21/2016	DSD-04-15B - Classroom 13 - Sink Faucet	1030	LEAD	7	ppb	15	1	200.8	4072	
16_63031	9/21/2016	DSD-04-38B - Classroom 12 - Drinking Fountain	1030	LEAD	34	ppb	15	1	200.8	4072	
16_63032	9/21/2016	DSD-04-48B - Classroom 16-17 - Sink Faucet	1030	LEAD	10	ppb	15	1	200.8	4072	

NOTES:

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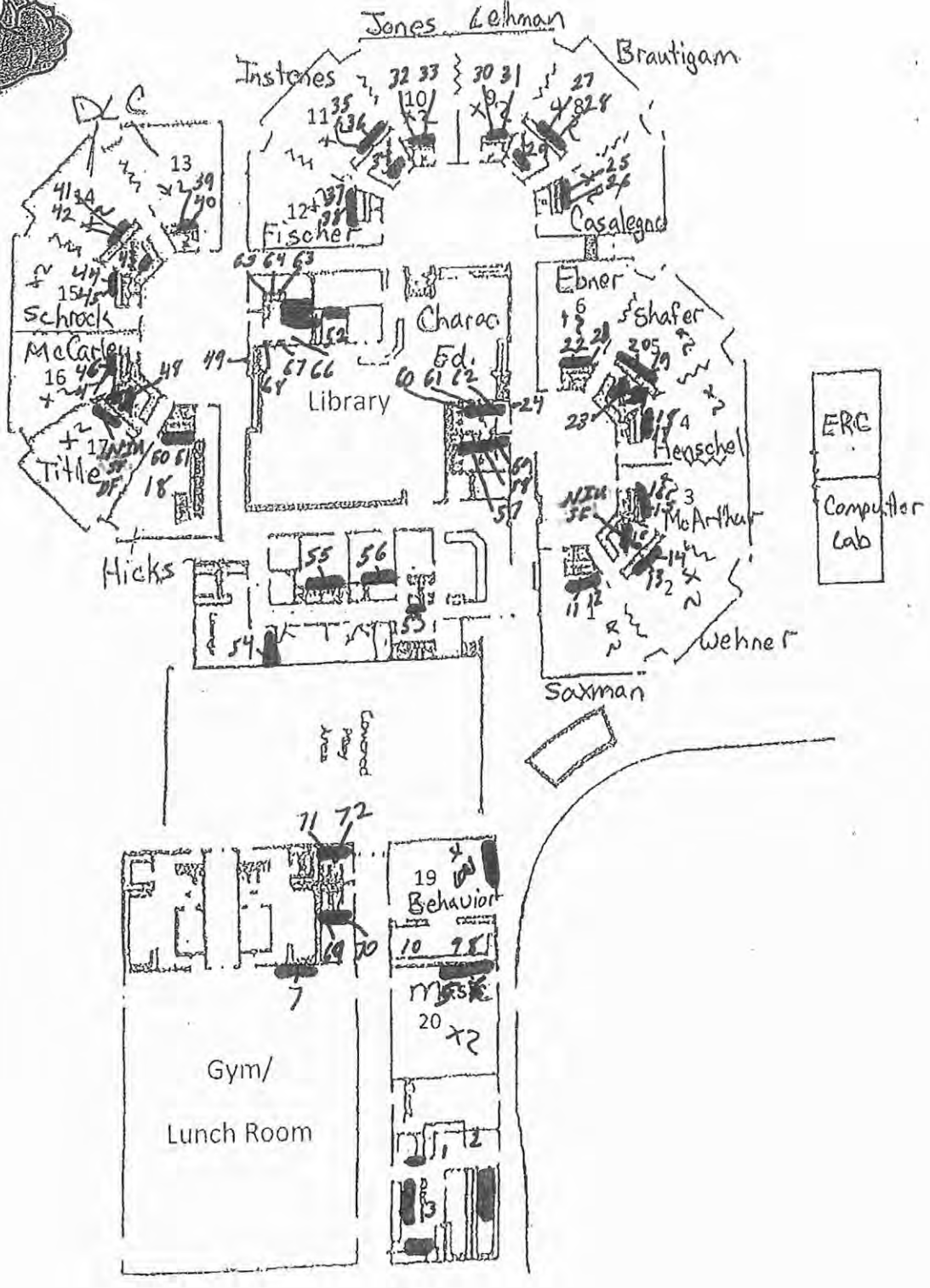
ND (Not Detected): indicates that the compound was not detected above the Reporting Level (RL).

These test results meet all the requirements of NELAP, unless otherwise stated in writing, and relate only to these samples. If you have any questions concerning this report contact Lawrence J Henderson at the above phone number.

Appendix B – Location Map

OAKDALE


Jones
Lehman
Brautigam
Instones
DLC
Fischer
Casalegno
Ebner
Shafer
Schrock
McCarley
Charac. Ed.
Library
Henschel
ERC
Computer Lab
Tittle
Hicks
McArthur
Wehner
Saxman
Concord
Behavior
Gym/
Lunch Room

TRC
Results you can rely on

4120 SE International Way
Suite A 110
Milwaukie, OR 97222

503.387.3251 PHONE
503.908.1318 FAX

www.trcsolutions.com

November 2, 2016

Ms. Kate Hall
The Dallas School District
111 SW Ash Street
Dallas, OR 97338

Via email to: *kate.hall@dsd2.org*

RE: Lead Water Testing
Whitworth Elementary School
1151 SE Miller Avenue
Dallas, OR 97338
PO# 170864

TRC Project: 264210

Ms. Hall:

At your request, TRC Environmental Corporation (TRC) performed lead in water testing at the Whitworth Elementary School located at 1151 SE Miller Avenue, in Dallas, Oregon.

Testing Procedures
Water testing was performed following the United States Environmental Protection Agency (USEPA) guidance document "3Ts for Reducing Lead in Drinking Water in Schools: Revised Technical Guidance." The 3Ts document provides an action limit of 20 parts per billion (ppb) for lead.

Samples were collected from cold water outlets on the interior of the building(s), including drinking fountains, kitchen food preparation sinks, classroom sinks, restroom sinks, mechanical room sinks, faculty lounge sinks, office sinks, plumbed refrigerator water outlets and water bottle refill stations. Any outlets that were broken or not in use at the time sampling was performed were documented as such and were not sampled.

A map of each school was annotated with the sample locations for each outlet and each sample number and location which were recorded on a Drinking Water Sample Data Sheet & Chain of Custody. Sampling for the District was conducted during the school week on Tuesday through Friday. Samples were collected using plastic 250 mL unpreserved bottles. The unpreserved bottles were preserved by the laboratory after receipt per the analytical method. During sample collection, each bottle was marked with a school identification code followed by the sample number (Ex. DSD-05-01A, DSD-05-01B). Water was sampled without touching the mouth of the container to the faucet filling the bottle to approximately one inch from the top. Two samples were collected from each of the cold water outlets being tested. The first sample collected was the first draw sample (also called an A sample). The first draw sample is the first

flow of water from the outlet into the bottle and represents the water standing in the fixture that would initially be consumed. The flush sample (also called a B sample) was collected into a new sample bottle 30 seconds after the water has been allowed to continuously flow from the outlet. The flush sample represents the water from the plumbing line behind the wall and outlet. Upon completion of a sampling event, the sample bottles were packaged and the Water Sample Data Sheet & Chain of Custody Record was signed and delivered with the samples to Edge Analytical, Inc., an independent third-party, accredited laboratory.

Laboratory and Analytical Method

Analysis for lead was performed by Edge Analytical, Inc. an Oregon drinking water accredited laboratory, using the EPA Method 200.8 for analysis.

Samples Collected and Results

TRC identified a total of 73 water fixtures of which eight (8) were determined to be "not in use" at the time sampling was conducted and are represented in Table A.1 below. Therefore TRC performed sampling of 65 fixtures within this school. Sampling was conducted on September 22, 2016 in between the hours of 4:00 a.m. and 7:00 a.m. Of the 65 first draw samples collected, three (3) had results greater than or equal to 20 parts per billion (ppb) for lead. The flush draw samples (B samples) for these three (3) samples were analyzed. The three (3) first draw results (A sample) which were at or greater than 20 ppb for lead and the flush draw sample (B sample) results for those three (3) are noted in Table B.1 below. As shown in Table B.1 below, the first draw sample results indicate lead levels above the USEPA action limit, whereas the flush draw sample results indicate levels below the USEPA action limit. Therefore, the results indicate the outlet and or plumbing lead line all the way to the stop, to be the cause of the elevated lead levels in the water and not the associated plumbing line behind the wall. A complete list of the analytical results noting all rooms and outlets that were sampled can be found in Appendix A.

Table A.1

Not In Use Fixture Location and Description
Classroom 9 – Sink Faucet
Classroom 12 – Drinking Fountain
Classroom 14 – Drinking Fountain
Classroom 15 – Drinking Fountain
Classroom 16 – Drinking Fountain
Classrooms 15 and 16 – Sink Faucet
Classroom 19 – Drinking Fountain
Computer Lab – Drinking Fountain

Table B.1

Sample #	Location and Fixture Description	Analyte	Result	USEPA Action Limit
DSD-05-21A	**Stage Women's Restroom – Sink Faucet**	**Lead**	**92 ppb**	**20 ppb**
DSD-05-21B	Stage Women's Restroom – Sink Faucet	Lead	6 ppb	20 ppb
DSD-05-39A	**Gymnasium Storage Room – Sink Faucet**	**Lead**	**40 ppb**	**20 ppb**
DSD-05-39B	Gymnasium Storage Room – Sink Faucet	Lead	5 ppb	20 ppb
DSD-05-57A	**Computer Lab – Sink Faucet**	**Lead**	**172 ppb**	**20 ppb**
DSD-05-57B	Computer Lab – Sink Faucet	Lead	2 ppb	20 ppb

ppb = parts per billion
USEPA = United States Environmental Protection Agency

Recommendations

TRC recommends that the District suspend the use of the water at the three (3) fixtures listed in Table B.1 above and take action to lower the concentrations for lead to those fixtures by replacing the associated outlet and supply lines from the wall to the outlet. In the interim, as recommended by the USEPA short-term control measures such as flushing the piping in the system at the fixtures noted above, every morning before the facility opens, can be conducted to remove water that has been standing in the interior pipes and or fixtures. Once the replacement is made, TRC recommends the District have the water from the new outlets re-sampled for lead to determine if the outlet and supply line replacement has resolved the issue prior to allowing these faucets to be used without the short-term control measures noted above.

A copy of the sample location map can be found in Appendix B.

TRC appreciates the opportunity to provide you with environmental consulting services. We look forward to working with you on future endeavors. If you have any questions or comments concerning this report, please call TRC at (503) 387-3251.

Sincerely,
TRC Environmental Corporation

Jason Stone
Industrial Hygienist

Ron Landolt
NW Region BSI Practice Manager

Appendix A – Analytical Results

ANALYTICAL

Burlington, WA *Corporate Laboratory (a)*
1620 S Walnut St - Burlington, WA 98233 - 800.755.9295 - 360.757.1400

Bellingham, WA *Microbiology (b)*
805 Orchard Dr Ste 4 - Bellingham, WA 98225 - 360.715.1212

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540 SW Third Street - Corvallis, OR 97333 - 541.753.4946

Bend, OR *Microbiology (e)*
20332 Empire Blvd Ste 4 - Bend, OR 97701 - 541.639.8425

Revised - 10/5/2016

LEAD & COPPER RULE REPORT

Client Name: TRC - Milwaukie
4120 SE International Way
Suite A110
Milwaukie, OR 97222

Reference Number: **16-23632**
Project: 264210 - Whitworth Elementary

System Name:
System ID Number:
DWP Source Number:
Multiple Sources:
Sample Type:
Sample Purpose: Investigative or Other
County:

Analyst: mvp
Date Received: 9/22/2016
Report Date: 9/30/2016
Approved By: bj
Authorized by:

Thanh B Phan
Lab Manager, Portland

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_57780	9/22/2016	01A - Kitchen Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57781	9/22/2016	02A - Kitchen Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_57782	9/22/2016	03A - Kitchen Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57783	9/22/2016	04A - Kitchen Restroom Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_57784	9/22/2016	05A - Staff Restroom Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_57785	9/22/2016	06A - Office Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_57786	9/22/2016	07A - Staff Restroom Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_57787	9/22/2016	08A - Hallway Drink Fountain #1	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57788	9/22/2016	09A - Staff Restroom SInk Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57789	9/22/2016	10A - Lounge Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57790	9/22/2016	11A - Girl's Restroom Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57791	9/22/2016	12A - Girl's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57792	9/22/2016	13A - Girl's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57793	9/22/2016	14A - Girl's Restroom Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57794	9/22/2016	15A - Custodial Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57795	9/22/2016	16A - Boy's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57796	9/22/2016	17A - Boy's Restroom Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	

NOTES:

RL (Reporting Level): indicates the minimum reporting level.

AL Federal Action Levels are 0.015 mg/L for Lead and 1.3 mg/L for Copper under the Lead and Copper Rule for public water systems. A blank MCL value indicates a level is not currently established.

ND (Not Detected): indicates that the compound was not detected above the Reporting Level (RL).

These test results meet all the requirements of NELAP, unless otherwise stated in writing, and relate only to these samples. If you have any questions concerning this report contact Lawrence J Henderson at the above phone number.

EDGE ANALYTICAL

Reference Number: **16-23632**
Report Date: 9/30/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_57797	9/22/2016	18A - Boy's Restroom Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57798	9/22/2016	19A - Boy's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57799	9/22/2016	20A - Stage Men's Restroom Sink Faucet	1030	LEAD	18	ppb	20	1	200.8	4072	
16_57800	9/22/2016	21A - Stage Women's Restroom Sink Faucet	1030	LEAD	92	ppb	20	1	200.8	4072	
16_57801	9/22/2016	22A - Rm. 1 Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57802	9/22/2016	23A - Rm. 1 Drink Fountain	1030	LEAD	5	ppb	20	1	200.8	4072	
16_57803	9/22/2016	24A - Rm. 2 Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_57804	9/22/2016	25A - Rm. 2 Drink Fountain	1030	LEAD	1	ppb	20	1	200.8	4072	
16_57805	9/22/2016	26A - Rm. 3 Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57806	9/22/2016	27A - Rm. 3 Drink Fountain	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57807	9/22/2016	28A - Rm. 4 Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57808	9/22/2016	29A - Rm. 4 Drink Fountain	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57809	9/22/2016	30A - Rm. 5 Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57810	9/22/2016	31A - Rm. 5 Drink Fountain	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57811	9/22/2016	32A - Rm. 6 Sink Faucet	1030	LEAD	12	ppb	20	1	200.8	4072	
16_57812	9/22/2016	33A - Rm. 6 Drink Fountain	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57813	9/22/2016	34A - Rm. 7 Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57814	9/22/2016	35A - Rm. 7 Drink Fountain	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57815	9/22/2016	36A - Rm. 8 Sink Faucet	1030	LEAD	18	ppb	20	1	200.8	4072	
16_57816	9/22/2016	37A - Rm. 8 Drink Fountain	1030	LEAD	14	ppb	20	1	200.8	4072	
16_57817	9/22/2016	38A - Hallway Drink Fountain #2	1030	LEAD	1	ppb	20	1	200.8	4072	
16_57818	9/22/2016	39A - Gym Storage Rm. Sink Faucet	1030	LEAD	40	ppb	20	1	200.8	4072	
16_57819	9/22/2016	40A - Girl's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57820	9/22/2016	41A - Girl's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57821	9/22/2016	42A - Girl's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	

NOTES:

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ND (Not Detected): indicates that the compound was not detected above the Reporting Level (RL).

These test results meet all the requirements of NELAP, unless otherwise stated in writing, and relate only to these samples.

EDGE ANALYTICAL

Reference Number: **16-23632**
Report Date: 9/30/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_57822	9/22/2016	43A - Hallway Drink Fountain #3	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57823	9/22/2016	44A - Boy's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_57824	9/22/2016	45A - Boy's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57825	9/22/2016	46A - Boy's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57826	9/22/2016	47A - Rm. 14 Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57827	9/22/2016	48A - Rm. 13 Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57828	9/22/2016	49A - Rm. 13 Drink Fountain	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_57829	9/22/2016	50A - Hallway Drink Fountain #4	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57830	9/22/2016	51A - Rm. 12 Sink Faucet	1030	LEAD	11	ppb	20	1	200.8	4072	
16_57831	9/22/2016	52A - Rm. 20 Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_57832	9/22/2016	53A - Rm. 20 Drink Fountain	1030	LEAD	1	ppb	20	1	200.8	4072	
16_57833	9/22/2016	54A - Rm. 11 Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57834	9/22/2016	55A - Rm. 11 Drink Fountain	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57835	9/22/2016	56A - Rm. 19 Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_57836	9/22/2016	57A - Computer Lab Sink Faucet	1030	LEAD	172	ppb	20	1	200.8	4072	
16_57837	9/22/2016	58A - Library Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_57838	9/22/2016	59A - Rm. 18 Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57839	9/22/2016	60A - Rm. 18 Drink Fountain	1030	LEAD	7	ppb	20	1	200.8	4072	
16_57840	9/22/2016	61A - Rm. 17 Sink Faucet	1030	LEAD	9	ppb	20	1	200.8	4072	
16_57841	9/22/2016	62A - Rm. 17 Drink Fountain	1030	LEAD	2	ppb	20	1	200.8	4072	
16_57842	9/22/2016	63A - Rm. 16 Sink Faucet	1030	LEAD	7	ppb	20	1	200.8	4072	
16_57843	9/22/2016	64A - Rm. 15 Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_57844	9/22/2016	65A - Rm. 9 Drink Fountain	1030	LEAD	6	ppb	20	1	200.8	4072	

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ANALYTICAL

Burlington, WA *Corporate Laboratory (a)*
1620 S Walnut St - Burlington, WA 98233 - 800.755.9295 • 360.757.1400

Bellingham, WA *Microbiology (b)*
805 Orchard Dr Ste 4 - Bellingham, WA 98225 - 360.715.1212

Portland, OR *Microbiology/Chemistry (c)*
9150 SW Pioneer Ct Ste W - Wilsonville, OR 97070 - 503.682.7602

Corvallis, OR *Microbiology/Chemistry (d)*
540 SW Third Street - Corvallis, OR 97333 - 541.753.4946

Bend, OR *Microbiology (e)*
20332 Empire Blvd Ste 4 - Bend, OR 97701 - 541.639.8425

LEAD & COPPER RULE REPORT

Client Name: TRC - Milwaukie
4120 SE International Way
Suite A110
Milwaukie, OR 97222

Reference Number: **16-25641**
Project: 264210 - Whitworth E.S. B Samples

System Name:
System ID Number:
DWP Source Number:
Multiple Sources:
Sample Type:
Sample Purpose: Investigative or Other
County:

Analyst: mvp
Date Received: 9/22/2016
Report Date: 10/20/2016
Approved By: bj
Authorized by:

Thanh B Phan
Lab Manager, Portland

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_62882	9/22/2016	DSD-05-21B - Stage Women's Restroom Sink Faucet	1030	LEAD	6	ppb	15	1	200.8	4072	
16_62883	9/22/2016	DSD-05-39B - Gym Storage Room Sink Faucet	1030	LEAD	5	ppb	15	1	200.8	4072	
16_62884	9/22/2016	DSD-05-57B - Computer Lab Sink Faucet	1030	LEAD	2	ppb	15	1	200.8	4072	

NOTES:

RL (Reporting Level): indicates the minimum reporting level.

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ND (Not Detected): indicates that the compound was not detected above the Reporting Level (RL).

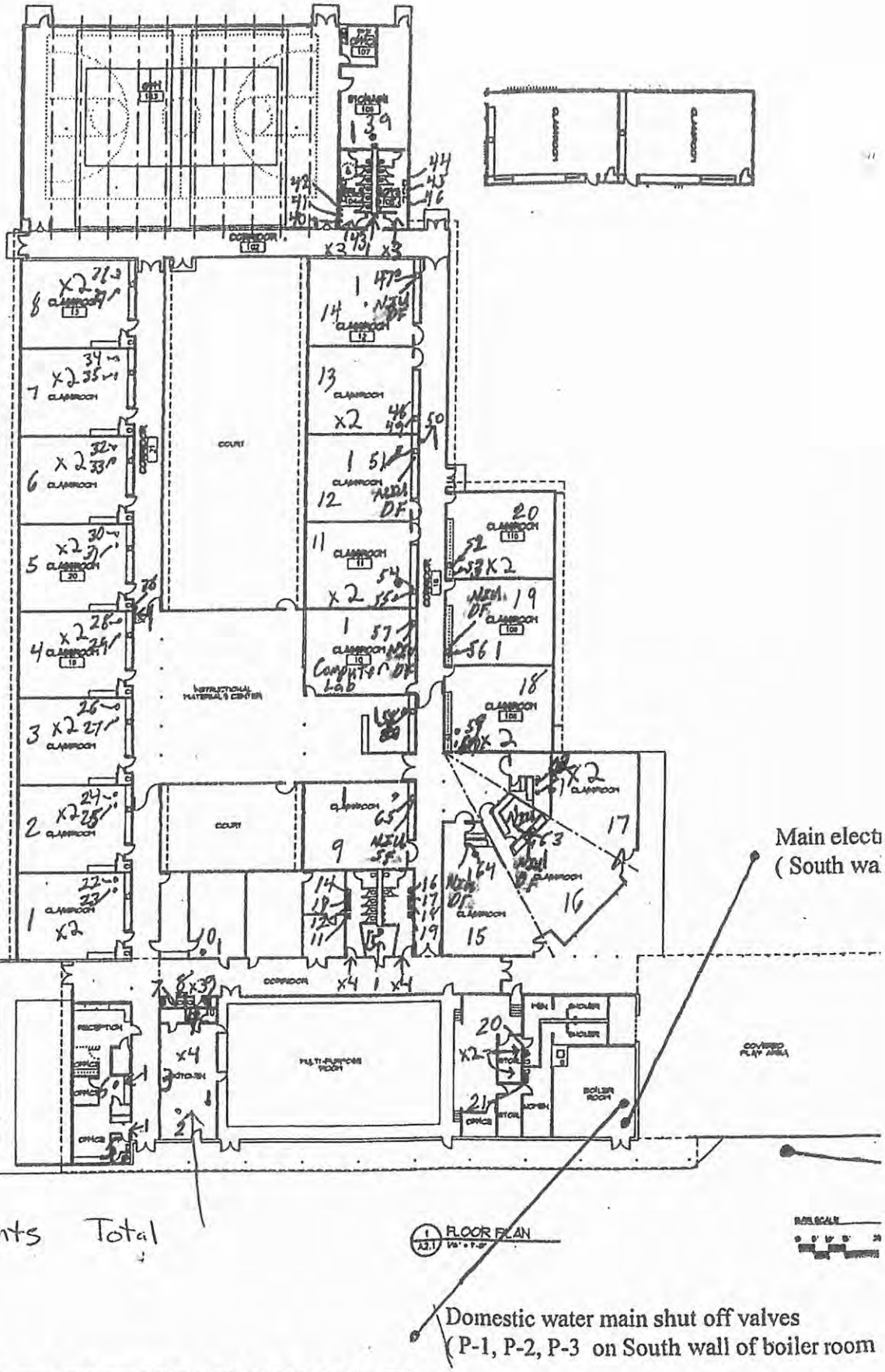
These test results meet all the requirements of NELAP, unless otherwise stated in writing, and relate only to these samples. If you have any questions concerning this report contact Lawrence J Henderson at the above phone number.

Appendix B – Location Map

4 Kitchen
3 Staff RR + Fountian
1 Staff Lounge
1 ADA RR
1 office

Rooms
2 #1
2 #2
2 #3
2 #4
1 Fountian
2 #5
2 #6
2 #7
2 #8
1 Gym Equipment Room
3 Girls RR @ Gym
3 Boys RR @ Gym
1 Fountian @ Gym
1 #14
2 #13
1 Fountian @ #13 & 12
1 #12
2 #20
2 #11
1 #19
1 Comp. Lab.
1 Library work room
2 #18
1 # 9
1 # 15
1 # 16
2 # 17
4 Girls RR @ MPR
1 custodian Room
4 Boys RR @ MPR
2 Sinks on stage

65 sights Total



WHITWORTH ELEMENTARY SCHOOL

TRC
Results you can rely on

4120 SE International Way
Suite A 110
Milwaukie, OR 97222

503.387.3251 PHONE
503.908.1318 FAX

www.trcsolutions.com

November 8, 2016

Ms. Kate Hall
The Dallas School District
111 SW Ash Street
Dallas, OR 97338

Via email to: *kate.hall@dsd2.org*

RE: Lead Water Testing
LaCreole Middle School
701 SE LaCreole Drive
Dallas, OR 97338
PO# 170864

TRC Project: 264210

Ms. Hall:

At your request, TRC Environmental Corporation (TRC) performed lead in water testing at the LaCreole Middle School located at 701 SE LaCreole Drive, in Dallas, Oregon.

Testing Procedures
Water testing was performed following the United States Environmental Protection Agency (USEPA) guidance document "3Ts for Reducing Lead in Drinking Water in Schools: Revised Technical Guidance." The 3Ts document provides an action limit of 20 parts per billion (ppb) for lead.

Samples were collected from cold water outlets on the interior of the building(s), including drinking fountains, kitchen food preparation sinks, classroom sinks, restroom sinks, mechanical room sinks, faculty lounge sinks, office sinks, plumbed refrigerator water outlets and water bottle refill stations. Any outlets that were broken or not in use at the time sampling was performed were documented as such and were not sampled.

A map of each school was annotated with the sample locations for each outlet and each sample number and location which were recorded on a Drinking Water Sample Data Sheet & Chain of Custody. Sampling for the District was conducted during the school week on Tuesday through Friday. Samples were collected using plastic 250 mL unpreserved bottles. The unpreserved bottles were preserved by the laboratory after receipt per the analytical method. During sample collection, each bottle was marked with a school identification code followed by the sample number (Ex. DSD-02-01A, DSD-02-01B). Water was sampled without touching the mouth of the container to the faucet filling the bottle to approximately one inch from the top. Two samples were collected from each of the cold water outlets being tested. The first sample

collected was the first draw sample (also called an A sample). The first draw sample is the first flow of water from the outlet into the bottle and represents the water standing in the fixture that would initially be consumed. The flush sample (also called a B sample) was collected into a new sample bottle 30 seconds after the water has been allowed to continuously flow from the outlet. The flush sample represents the water from the plumbing line behind the wall and outlet. Upon completion of a sampling event, the sample bottles were packaged and the Water Sample Data Sheet & Chain of Custody Record was signed and delivered with the samples to Edge Analytical, Inc., an independent third-party, accredited laboratory.

Laboratory and Analytical Method

Analysis for lead was performed by Edge Analytical, Inc. an Oregon drinking water accredited laboratory, using the EPA Method 200.8 for analysis.

Samples Collected and Results

TRC identified a total of 125 water fixtures of which five (5) were determined to be "not in use" at the time sampling was conducted and is represented in Table A.1 below. Therefore TRC performed sampling of 120 fixtures within this school. Sampling was conducted on September 27, 2016 in between the hours of 4:00 a.m. and 7:00 a.m. Of the 120 first draw samples collected, seven (7) had results greater than or equal to 20 parts per billion (ppb) for lead. The flush draw samples (B samples) for these seven (7) samples were analyzed. The seven (7) first draw results (A sample) which were at or greater than 20 ppb for lead and the flush draw sample (B sample) results for those seven (7) are noted in Table B.1 below. As shown in Table B.1 below, the first draw sample results indicate lead levels above the USEPA action limit, whereas the flush draw sample results indicate levels below the USEPA action limit. Therefore, the results indicate the outlet and or plumbing lead line all the way to the stop, to be the cause of the elevated lead levels in the water and not the associated plumbing line behind the wall. A complete list of the analytical results noting all rooms and outlets that were sampled can be found in Appendix A.

Table A.1

Not In Use Fixture Location and Description
Choir and Drama Room – Drinking Fountain
Choir and Drama Room – Sink Faucet
Main Office – Sink Faucet
Classroom 63 – Sink Faucet
Upper Gymnasium – Drinking Fountain

Table B.1

Sample #	Location and Fixture Description	Analyte	Result	USEPA Action Limit
DSD-02-04A	**Kitchen – Sink Faucet**	**Lead**	**79 ppb**	**20 ppb**
DSD-02-04B	Kitchen – Sink Faucet	Lead	11 ppb	20 ppb
DSD-02-09A	**Concessions Booth – Sink Faucet**	**Lead**	**196 ppb**	**20 ppb**
DSD-02-09B	Concessions Booth – Sink Faucet	Lead	ND	20 ppb
DSD-02-35A	**Boys' Restroom – Sink Faucet**	**Lead**	**38 ppb**	**20 ppb**
DSD-02-35B	Boys' Restroom – Sink Faucet	Lead	1 ppb	20 ppb
DSD-02-53A	**Classroom 9, Home Ec. – Sink Faucet**	**Lead**	**165 ppb**	**20 ppb**
DSD-02-53B	Classroom 9, Home Ec. – Sink Faucet	Lead	ND	20 ppb
DSD-02-54A	**Classroom 9, Home Ec. – Sink Faucet**	**Lead**	**50 ppb**	**20 ppb**
DSD-02-54B	Classroom 9, Home Ec. – Sink Faucet	Lead	2 ppb	20 ppb
DSD-02-55A	**Classroom 9, Home Ec. – Sink Faucet**	**Lead**	**191 ppb**	**20 ppb**
DSD-02-55B	Classroom 9, Home Ec. – Sink Faucet	Lead	7 ppb	20 ppb
DSD-02-101A	**Science Storage Room – Sink Faucet**	**Lead**	**31 ppb**	**20 ppb**
DSD-02-101B	Science Storage Room – Sink Faucet	Lead	1 ppb	20 ppb

ND = none detected
ppb = parts per billion
USEPA = United States Environmental Protection Agency

Recommendations

TRC recommends that the District suspend the use of the water at the seven (7) fixtures listed in Table B.1 above and take action to lower the concentrations for lead to those fixtures by replacing the associated outlet and supply lines from the wall to the outlet. In the interim, as recommended by the USEPA short-term control measures such as flushing the piping in the system at the fixtures noted above, every morning before the facility opens, can be conducted to remove water that has been standing in the interior pipes and or fixtures. Once the replacement is made, TRC recommends the District have the water from the new outlets re-sampled for lead to determine if the outlet and supply line replacement has resolved the issue prior to allowing these faucets to be used without the short-term control measures noted above.

A copy of the sample location map can be found in Appendix B.

TRC appreciates the opportunity to provide you with environmental consulting services. We look forward to working with you on future endeavors. If you have any questions or comments concerning this report, please call TRC at (503) 387-3251.

Sincerely,
TRC Environmental Corporation

Jason Stone
Industrial Hygienist

Ron Landolt
NW Region BSI Practice Manager

Appendix A – Analytical Results

EDGE ANALYTICAL

Burlington, WA *Corporate Laboratory (a)*
1620 S Walnut St - Burlington, WA 98233 - **800.755.9295** - 360.757.1400

Bellingham, WA *Microbiology (b)*
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Corvallis, OR *Microbiology/Chemistry (d)*
540 SW Third Street - Corvallis, OR 97333 - 541.753.4946

Bend, OR *Microbiology (e)*
20332 Empire Blvd Ste 4 - Bend, OR 97701 - 541.639.8425

LEAD & COPPER RULE REPORT

Client Name: TRC - Milwaukie
4120 SE International Way
Suite A110
Milwaukie, OR 97222

Reference Number: **16-24002**
Project: 264210 - La Creole Middle School

System Name:
System ID Number:
DWP Source Number:
Multiple Sources:
Sample Type:
Sample Purpose: Investigative or Other
County:

Analyst: mvp
Date Received: 9/27/2016
Report Date: 10/5/2016
Approved By: bj
Authorized by:

Thanh B Phan
Lab Manager, Portland

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_58680	9/27/2016	050-02-01A - Kitchen Sink Faucet	1030	LEAD	6	ppb	20	1	200.8	4072	
16_58681	9/27/2016	050-02-02A - Kitchen Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58682	9/27/2016	050-02-03A - Kitchen Sink Faucet	1030	LEAD	7	ppb	20	1	200.8	4072	
16_58683	9/27/2016	050-02-04A - Kitchen Sink Faucet	1030	LEAD	79	ppb	20	1	200.8	4072	
16_58684	9/27/2016	050-02-05A - Kitchen Sink Faucet	1030	LEAD	19	ppb	20	1	200.8	4072	
16_58685	9/27/2016	050-02-06A - Kitchen Bathroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58686	9/27/2016	050-02-07A - Faculty Lounge Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58687	9/27/2016	050-02-08A - Faculty Lounge Ice Maker	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58688	9/27/2016	050-02-09A - Concessions Booth Sink Faucet	1030	LEAD	196	ppb	20	1	200.8	4072	
16_58689	9/27/2016	050-02-10A - Girl's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58690	9/27/2016	050-02-11A - Girl's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58691	9/27/2016	050-02-12A - Girl's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58692	9/27/2016	050-02-13A - Girl's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58693	9/27/2016	050-02-14A - Girl's Locker Room Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	

NOTES:

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ND (Not Detected): indicates that the compound was not detected above the Reporting Level (RL).

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If you have any questions concerning this report contact Lawrence J Henderson at the above phone number.

FORM: cIOC_PBCU_OR.rpt

EDGE ANALYTICAL

Reference Number: **16-24002**
Report Date: 10/5/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_58694	9/27/2016	050-02-15A - Girl's Locker Room Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58695	9/27/2016	050-02-16A - Girl's Locker Room Drink Fountain	1030	LEAD	3	ppb	20	1	200.8	4072	
16_58696	9/27/2016	050-02-17A - Boy's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58697	9/27/2016	050-02-18A - Boy's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58698	9/27/2016	050-02-19A - Hallway Drinking Fountain #1	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58699	9/27/2016	050-02-20A - Water Bottle Refill #1	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58700	9/27/2016	050-02-21A - Hallway Drinking Fountain #2	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58701	9/27/2016	050-02-22A - Boy's Locker Room Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58702	9/27/2016	050-02-23A - Boy's Locker Room Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58703	9/27/2016	050-02-24A - Band Room SInk Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58704	9/27/2016	050-02-25A - Band Room Drinking Fountain	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58705	9/27/2016	050-02-26A - Rm. 14 Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58706	9/27/2016	050-02-27A - Rm. 14 Sink Faucet	1030	LEAD	15	ppb	20	1	200.8	4072	
16_58707	9/27/2016	050-02-28A - Hallway Drinking Fountain #3	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58708	9/27/2016	050-02-29A - Hallway Drinking Fountain #4	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58709	9/27/2016	050-02-30A - Water Bottle Refill #2	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58710	9/27/2016	050-02-31A - Rm. 16 Sink Faucet	1030	LEAD	10	ppb	20	1	200.8	4072	
16_58711	9/27/2016	050-02-32A - Rm. 16 Sink Faucet	1030	LEAD	6	ppb	20	1	200.8	4072	
16_58712	9/27/2016	050-02-33A - Rm. 16 Sink Faucet	1030	LEAD	7	ppb	20	1	200.8	4072	
16_58713	9/27/2016	050-02-34A - Health Room Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_58714	9/27/2016	050-02-35A - Boy's Restroom Sink Faucet	1030	LEAD	38	ppb	20	1	200.8	4072	
16_58715	9/27/2016	050-02-36A - Boy's Restroom Sink Faucet	1030	LEAD	6	ppb	20	1	200.8	4072	

NOTES:

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ND (Not Detected): indicates that the compound was not detected above the Reporting Level (RL).

These test results meet all the requirements of NELAP, unless otherwise stated in writing, and relate only to these samples.

EDGE ANALYTICAL

Reference Number: **16-24002**
Report Date: 10/5/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_58716	9/27/2016	050-02-37A - Weight Room Drinking Fountain	1030	LEAD	4	ppb	20	1	200.8	4072	
16_58717	9/27/2016	050-02-38A - Rm. 13 Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58718	9/27/2016	050-02-39A - Office Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58719	9/27/2016	050-02-40A - Rm. 61 Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58720	9/27/2016	050-02-41A - Rm. 60 Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58721	9/27/2016	050-02-42A - Rm. 62 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58722	9/27/2016	050-02-43A - Rm. 64 Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58723	9/27/2016	050-02-44A - Rm. 67 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58724	9/27/2016	050-02-45A - Boy's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58725	9/27/2016	050-02-46A - Boy's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58726	9/27/2016	050-02-47A - Boy's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58727	9/27/2016	050-02-48A - Custodial Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58728	9/27/2016	050-02-49A - Girl's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58729	9/27/2016	050-02-50A - Girl's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58730	9/27/2016	050-02-51A - Hallway Drinking Fountain #5	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58731	9/27/2016	050-02-52A - Rm. 9 Home Ec Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_58732	9/27/2016	050-02-53A - Rm. 9 Home Ec Sink Faucet	1030	LEAD	165	ppb	20	1	200.8	4072	
16_58733	9/27/2016	050-02-54A - Rm. 9 Home Ec Sink Faucet	1030	LEAD	50	ppb	20	1	200.8	4072	
16_58734	9/27/2016	050-02-55A - Rm. 9 Home Ec Sink Faucet	1030	LEAD	191	ppb	20	1	200.8	4072	
16_58735	9/27/2016	050-02-56A - Rm. 9 Home Ec Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_58736	9/27/2016	050-02-57A - Rm. 9 Home Ec Ice Maker	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58737	9/27/2016	050-02-58A - Rm. 11 Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_58738	9/27/2016	050-02-59A - Rm. 66 Sink Faucet	1030	LEAD	12	ppb	20	1	200.8	4072	

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EDGE ANALYTICAL

Reference Number: **16-24002**
Report Date: 10/5/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_58739	9/27/2016	050-02-60A - Rm. 66 Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58740	9/27/2016	050-02-61A - Hallway Drinking Fountain #6	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58741	9/27/2016	050-02-62A - Hallway Drinking Fountain #7	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58742	9/27/2016	050-02-63A - Water Bottle Refill #3	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58743	9/27/2016	050-02-64A - Work Room Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58744	9/27/2016	050-02-65A - Work Room Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58745	9/27/2016	050-02-66A - Rm. 46 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58746	9/27/2016	050-02-67A - Rm. 45 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58747	9/27/2016	050-02-68A - Rm. 44 Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58748	9/27/2016	050-02-69A - Rm. 43 Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58749	9/27/2016	050-02-70A - Rm. 42 Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58750	9/27/2016	050-02-71A - Rm. 41 Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58751	9/27/2016	050-02-72A - Rm. 40 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58752	9/27/2016	050-02-73A - Rm. 39 Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58753	9/27/2016	050-02-74A - Girl's Restroom Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_58754	9/27/2016	050-02-75A - Girl's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58755	9/27/2016	050-02-76A - Girl's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58756	9/27/2016	050-02-77A - Boy's Restroom Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_58757	9/27/2016	050-02-78A - Boy's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58758	9/27/2016	050-02-79A - Boy's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58759	9/27/2016	050-02-80A - Custodial Office Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58760	9/27/2016	050-02-81A - Custodial Office Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58761	9/27/2016	050-02-82A - Rm. 35 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	

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EDGE ANALYTICAL

Reference Number: **16-24002**
Report Date: 10/5/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_58762	9/27/2016	050-02-83A - Rm. 35 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58763	9/27/2016	050-02-84A - Rm. 35 Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_58764	9/27/2016	050-02-85A - Rm. 34 Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58765	9/27/2016	050-02-86A - Rm. 34 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58766	9/27/2016	050-02-87A - Rm. 34 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58767	9/27/2016	050-02-88A - Rm. 34 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58768	9/27/2016	050-02-89A - Work Room Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58769	9/27/2016	050-02-90A - Work Room Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58770	9/27/2016	050-02-91A - Rm. 69 Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58771	9/27/2016	050-02-92A - Rm. 68 Sink Faucet	1030	LEAD	8	ppb	20	1	200.8	4072	
16_58772	9/27/2016	050-02-93A - Rm. 59 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58773	9/27/2016	050-02-94A - Rm. 58 Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_58774	9/27/2016	050-02-95A - Rm. 58 Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_58775	9/27/2016	050-02-96A - Rm. 58 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58776	9/27/2016	050-02-97A - Rm. 58 Sink Faucet	1030	LEAD	8	ppb	20	1	200.8	4072	
16_58777	9/27/2016	050-02-98A - Hallway Drinking Fountain #8	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58778	9/27/2016	050-02-99A - Hallway Drinking Fountain #9	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58779	9/27/2016	050-02-100A - Water Bottle Refill #4	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58780	9/27/2016	050-02-101A - Science Storage Room Sink Faucet	1030	LEAD	31	ppb	20	1	200.8	4072	
16_58781	9/27/2016	050-02-102A - Boy's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58782	9/27/2016	050-02-103A - Boy's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58783	9/27/2016	050-02-104A - Boy's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58784	9/27/2016	050-02-105A - Girl's Restroom Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_58785	9/27/2016	050-02-106A - Girl's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	

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EDGE ANALYTICAL

Reference Number: **16-24002**
Report Date: 10/5/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_58786	9/27/2016	050-02-107A - Girl's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58787	9/27/2016	050-02-108A - Rm. 27 Sink Faucet	1030	LEAD	12	ppb	20	1	200.8	4072	
16_58788	9/27/2016	050-02-109A - Rm. 28 Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58789	9/27/2016	050-02-110A - Rm. 29 Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58790	9/27/2016	050-02-111A - Rm. 18 Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58791	9/27/2016	050-02-112A - Rm. 19 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58792	9/27/2016	050-02-113A - Rm. 20 Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58793	9/27/2016	050-02-114A - Rm. 21 Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58794	9/27/2016	050-02-115A - Rm. 22 Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58795	9/27/2016	050-02-116A - Work Room Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58796	9/27/2016	050-02-117A - Work Room Restroom Sink Faucet	1030	LEAD	11	ppb	20	1	200.8	4072	
16_58797	9/27/2016	050-02-118A - Hallway Drinking Fountain #10	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58798	9/27/2016	050-02-119A - Library Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_58799	9/27/2016	050-02-120A - Rm. 9 Home Ec Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	

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EDGE ANALYTICAL

Burlington, WA *Corporate Laboratory (a)*
1620 S Walnut St - Burlington, WA 98233 - **800.755.9295** • 360.757.1400

Bellingham, WA *Microbiology (b)*
805 Orchard Dr Ste 4 - Bellingham, WA 98225 - 360.715.1212

Portland, OR *Microbiology/Chemistry (c)*
9150 SW Pioneer Ct Ste W - Wilsonville, OR 97070 - 503.682.7602

Corvallis, OR *Microbiology/Chemistry (d)*
540 SW Third Street - Corvallis, OR 97333 - 541.753.4946

Bend, OR *Microbiology (e)*
20332 Empire Blvd Ste 4 - Bend, OR 97701 - 541.639.8425

LEAD & COPPER RULE REPORT

Client Name: TRC - Milwaukie
4120 SE International Way
Suite A110
Milwaukie, OR 97222

Reference Number: **16-25639**
Project: 264210 - La Creole M.S. B samples

System Name:
System ID Number:
DWP Source Number:
Multiple Sources:
Sample Type:
Sample Purpose: Investigative or Other
County:

Analyst: mvp
Date Received: 9/27/2016
Report Date: 10/20/2016
Approved By: bj
Authorized by:

Thanh B Phan
Lab Manager, Portland

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_62872	9/27/2016	DSD-02-04B - Kitchen Sink Faucet	1030	LEAD	11	ppb	15	1	200.8	4072	
16_62873	9/27/2016	DSD-02-09B - Concessions Booth Sink Faucet	1030	LEAD	ND	ppb	15	1	200.8	4072	
16_62874	9/27/2016	DSD-02-35B - Boy's Restroom Sink Faucet	1030	LEAD	1	ppb	15	1	200.8	4072	
16_62875	9/27/2016	DSD-02-53B - Room 9 Hone Ec Sink Faucet	1030	LEAD	ND	ppb	15	1	200.8	4072	
16_62876	9/27/2016	DSD-02-54B - Room 9 Hone Ec Sink Faucet	1030	LEAD	2	ppb	15	1	200.8	4072	
16_62877	9/27/2016	DSD-02-55B - Room 9 Hone Ec Sink Faucet	1030	LEAD	7	ppb	15	1	200.8	4072	
16_62878	9/27/2016	DSD-02-101B - Science Storage Room Sink Faucet	1030	LEAD	1	ppb	15	1	200.8	4072	

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ND (Not Detected): indicates that the compound was not detected above the Reporting Level (RL).

These test results meet all the requirements of NELAP, unless otherwise stated in writing, and relate only to these samples. If you have any questions concerning this report contact Lawrence J Henderson at the above phone number.

FORM: clOC_PBCU_OR.rpt

Appendix B – Location Map

TRC
Results you can rely on

4120 SE International Way
Suite A 110
Milwaukie, OR 97222

503.387.3251 PHONE
503.908.1318 FAX

www.trcsolutions.com

November 2, 2016

Ms. Kate Hall
The Dallas School District
111 SW Ash Street
Dallas, OR 97338

Via email to: *kate.hall@dsd2.org*

RE: Lead Water Testing
Morrison Campus at District Office
1251 Main Street
Dallas, OR 97338
PO# 170864

TRC Project: 264210

Ms. Hall:

At your request, TRC Environmental Corporation (TRC) performed lead in water testing at the Morrison Campus located at 1251 Main Street, in Dallas, Oregon.

Testing Procedures
Water testing was performed following the United States Environmental Protection Agency (USEPA) guidance document "3Ts for Reducing Lead in Drinking Water in Schools: Revised Technical Guidance." The 3Ts document provides an action limit of 20 parts per billion (ppb) for lead.

Samples were collected from cold water outlets on the interior of the building(s), including drinking fountains, kitchen food preparation sinks, classroom sinks, restroom sinks, mechanical room sinks, faculty lounge sinks, office sinks, plumbed refrigerator water outlets and water bottle refill stations. Any outlets that were broken or not in use at the time sampling was performed were documented as such and were not sampled.

A map of each school was annotated with the sample locations for each outlet and each sample number and location which were recorded on a Drinking Water Sample Data Sheet & Chain of Custody. Sampling for the District was conducted during the school week on Tuesday through Friday. Samples were collected using plastic 250 mL unpreserved bottles. The unpreserved bottles were preserved by the laboratory after receipt per the analytical method. During sample collection, each bottle was marked with a school identification code followed by the sample number (Ex. DSD-07-01A, DSD-07-01B). Water was sampled without touching the mouth of the container to the faucet filling the bottle to approximately one inch from the top. Two samples were collected from each of the cold water outlets being tested. The first sample collected was the first draw sample (also called an A sample). The first draw sample is the first

flow of water from the outlet into the bottle and represents the water standing in the fixture that would initially be consumed. The flush sample (also called a B sample) was collected into a new sample bottle 30 seconds after the water has been allowed to continuously flow from the outlet. The flush sample represents the water from the plumbing line behind the wall and outlet. Upon completion of a sampling event, the sample bottles were packaged and the Water Sample Data Sheet & Chain of Custody Record was signed and delivered with the samples to Edge Analytical, Inc., an independent third-party, accredited laboratory.

Laboratory and Analytical Method
Analysis for lead was performed by Edge Analytical, Inc. an Oregon drinking water accredited laboratory, using the EPA Method 200.8 for analysis.

Samples Collected and Results
TRC identified a total of 27 water fixtures of which one (1) were determined to be "not in use" at the time sampling was conducted. Therefore TRC performed sampling of 26 fixtures within this school. Sampling was conducted on September 23, 2016 in between the hours of 4:00 a.m. and 7:00 a.m. Of the 26 first draw samples collected, two (2) had results greater than or equal to 20 parts per billion (ppb) for lead. The flush draw samples (B samples) have not yet been analyzed for this school. The first draw results (A sample) and flush draw samples (B sample) which were at or greater than 20 ppb for lead are noted in the table below. A complete list of the analytical results noting all rooms and outlets that were sampled can be found in Appendix A.

Samples Collected and Results
TRC identified a total of 27 water fixtures of which one (1) was determined to be "not in use" at the time sampling was conducted and is represented in Table A.1 below. Therefore TRC performed sampling of 26 fixtures within this school. Sampling was conducted on September 23, 2016 in between the hours of 4:00 a.m. and 7:00 a.m. Of the 26 first draw samples collected, two (2) had results greater than or equal to 20 parts per billion (ppb) for lead. The flush draw samples (B samples) for these two (2) samples were analyzed. The two (2) first draw results (A sample) which were at or greater than 20 ppb for lead and the flush draw sample (B sample) results for those two (2) are noted in Table B.1 below. As shown in Table B.1 below, the first draw sample results indicate lead levels above the USEPA action limit, whereas the flush draw sample results indicate levels below the USEPA action limit. Therefore, the results indicate the outlet and or plumbing lead line all the way to the stop, to be the cause of the elevated lead levels in the water and not the associated plumbing line behind the wall. A complete list of the analytical results noting all rooms and outlets that were sampled can be found in Appendix A.

Table A.1

Not In Use Fixture Location and Description
Room 2 – Drinking Fountain

Table B.1

Sample #	Location and Fixture Description	Analyte	Result	USEPA Action Limit
DSD-07-04A	Classroom 1 – Sink Faucet	Lead	77 ppb	20 ppb

Sample #	Location and Fixture Description	Analyte	Result	USEPA Action Limit
DSD-07-04B	Classroom 1 – Sink Faucet	Lead	ND	20 ppb
DSD-07-05A	**Classroom 1 – Drinking Fountain**	**Lead**	**20 ppb**	**20 ppb**
DSD-07-05B	Classroom 1 – Drinking Fountain	Lead	1 ppb	20 ppb

ND = none detected
ppb = parts per billion
USEPA = United States Environmental Protection Agency

Recommendations

TRC recommends that the District suspend the use of the water at the two (2) fixtures listed in Table B.1 above and take action to lower the concentrations for lead to those fixtures by replacing the associated outlet and supply lines from the wall to the outlet. In the interim, as recommended by the USEPA short-term control measures such as flushing the piping in the system at the fixtures noted above, every morning before the facility opens, can be conducted to remove water that has been standing in the interior pipes and or fixtures. Once the replacement is made, TRC recommends the District have the water from the new outlets re-sampled for lead to determine if the outlet and supply line replacement has resolved the issue prior to allowing these faucets to be used without the short-term control measures noted above.

A copy of the sample location map can be found in Appendix B.

TRC appreciates the opportunity to provide you with environmental consulting services. We look forward to working with you on future endeavors. If you have any questions or comments concerning this report, please call TRC at (503) 387-3251.

Sincerely,
TRC Environmental Corporation

Jason Stone
Industrial Hygienist

Ron Landolt
NW Region BSI Practice Manager

Appendix A – Analytical Results

EDGE ANALYTICAL

Burlington, WA *Corporate Laboratory (a)*
1620 S Walnut St - Burlington, WA 98233 - **800.755.9295** - 360.757.1400

Bellingham, WA *Microbiology (b)*
805 Orchard Dr Ste 4 - Bellingham, WA 98225 - 360.715.1212

Portland, OR *Microbiology/Chemistry (c)*
9150 SW Pioneer Ct Ste W - Wilsonville, OR 97070 - 503.682.7602

Corvallis, OR *Microbiology/Chemistry (d)*
540 SW Third Street - Corvallis, OR 97333 - 541.753.4946

Bend, OR *Microbiology (e)*
20332 Empire Blvd Ste 4 - Bend, OR 97701 - 541.639.8425

LEAD & COPPER RULE REPORT

Client Name: TRC - Milwaukie
4120 SE International Way
Suite A110
Milwaukie, OR 97222

Reference Number: **16-23796**
Project: 264210 - Morrison Campus at District Office

System Name:
System ID Number:
DWP Source Number:
Multiple Sources:
Sample Type:
Sample Purpose: Investigative or Other
County:

Analyst: mvp
Date Received: 9/23/2016
Report Date: 10/4/2016
Approved By: bj
Authorized by:

Thanh B Phan
Lab Manager, Portland

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_58247	9/23/2016	DSD-07-01A - Hallway Drink Fountain #1 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58248	9/23/2016	DSD-07-02A - Hallway Drink Fountain #2 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58249	9/23/2016	DSD-07-03A - Water Bottle Refill (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58250	9/23/2016	DSD-07-04A - Rm. 1 Sink Faucet	1030	LEAD	77	ppb	20	1	200.8	4072	
16_58251	9/23/2016	DSD-07-05A - Rm. 1 Drink Fountain	1030	LEAD	20	ppb	20	1	200.8	4072	
16_58252	9/23/2016	DSD-07-06A - Rm. 2 Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_58253	9/23/2016	DSD-07-07A - Walker Room Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58254	9/23/2016	DSD-07-08A - Walker Room Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58255	9/23/2016	DSD-07-09A - Rm. 3 Sink Faucet	1030	LEAD	11	ppb	20	1	200.8	4072	
16_58256	9/23/2016	DSD-07-10A - Rm. 3 Drink Fountain	1030	LEAD	7	ppb	20	1	200.8	4072	
16_58257	9/23/2016	DSD-07-11A - Hallway Drink Fountain #3 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58258	9/23/2016	DSD-07-12A - Hallway Drink Fountain #4 (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58259	9/23/2016	DSD-07-13A - Water Bottle Refill # (Chilled)	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58260	9/23/2016	DSD-07-14A - Rm. 4 Sink Faucet	1030	LEAD	18	ppb	20	1	200.8	4072	
16_58261	9/23/2016	DSD-07-15A - Rm. 4 Drink Fountain	1030	LEAD	9	ppb	20	1	200.8	4072	

NOTES:

RL (Reporting Level): indicates the minimum reporting level.

AL Federal Action Levels are 0.015 mg/L for Lead and 1.3 mg/L for Copper under the Lead and Copper Rule for public water systems. A blank MCL value indicates a level is not currently established.

ND (Not Detected): indicates that the compound was not detected above the Reporting Level (RL).

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If you have any questions concerning this report contact Lawrence J Henderson at the above phone number.

FORM: cIOC_PBCU_OR.rpt

EDGE ANALYTICAL

Reference Number: **16-23796**
Report Date: 10/4/16

LEAD & COPPER RULE REPORT

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_58262	9/23/2016	DSD-07-16A - Rm. 5 Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_58263	9/23/2016	DSD-07-17A - Rm. 5 Drink Fountain	1030	LEAD	5	ppb	20	1	200.8	4072	
16_58264	9/23/2016	DSD-07-18A - Rm. 6 Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_58265	9/23/2016	DSD-07-19A - Rm. 6 Drink Fountain	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58266	9/23/2016	DSD-07-20A - Rm. 7 Sink Faucet	1030	LEAD	5	ppb	20	1	200.8	4072	
16_58267	9/23/2016	DSD-07-21A - Girl's Restroom Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_58268	9/23/2016	DSD-07-22A - Girl's Restroom Sink Faucet	1030	LEAD	4	ppb	20	1	200.8	4072	
16_58269	9/23/2016	DSD-07-23A - Custodial Closet Sink Faucet	1030	LEAD	12	ppb	20	1	200.8	4072	
16_58270	9/23/2016	DSD-07-24A - Boy's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58271	9/23/2016	DSD-07-25A - Boy's Restroom Sink Faucet	1030	LEAD	ND	ppb	20	1	200.8	4072	
16_58272	9/23/2016	DSD-07-26A - Boy's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	

NOTES:

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EDGE ANALYTICAL

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Corvallis, OR *Microbiology/Chemistry (d)*
540 SW Third Street - Corvallis, OR 97333 - 541.753.4946

Bend, OR *Microbiology (e)*
20332 Empire Blvd Ste 4 - Bend, OR 97701 - 541.639.8425

LEAD & COPPER RULE REPORT

Client Name: TRC - Milwaukie
4120 SE International Way
Suite A110
Milwaukie, OR 97222

Reference Number: **16-25642**
Project: 264210 - Morrison Campus @ District Office

System Name:
System ID Number:
DWP Source Number:
Multiple Sources:
Sample Type:
Sample Purpose: Investigative or Other
County:

Analyst: mvp
Date Received: 9/23/2016
Report Date: 10/20/2016
Approved By: bj
Authorized by:

Thanh B Phan
Lab Manager, Portland

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_62885	9/23/2016	DSD-07-04B - Room 1 Sink Faucet	1030	LEAD	ND	ppb	15	1	200.8	4072	
16_62886	9/23/2016	DSD-07-05B - Room 1 Drinking Fountain	1030	LEAD	1	ppb	15	1	200.8	4072	

NOTES:

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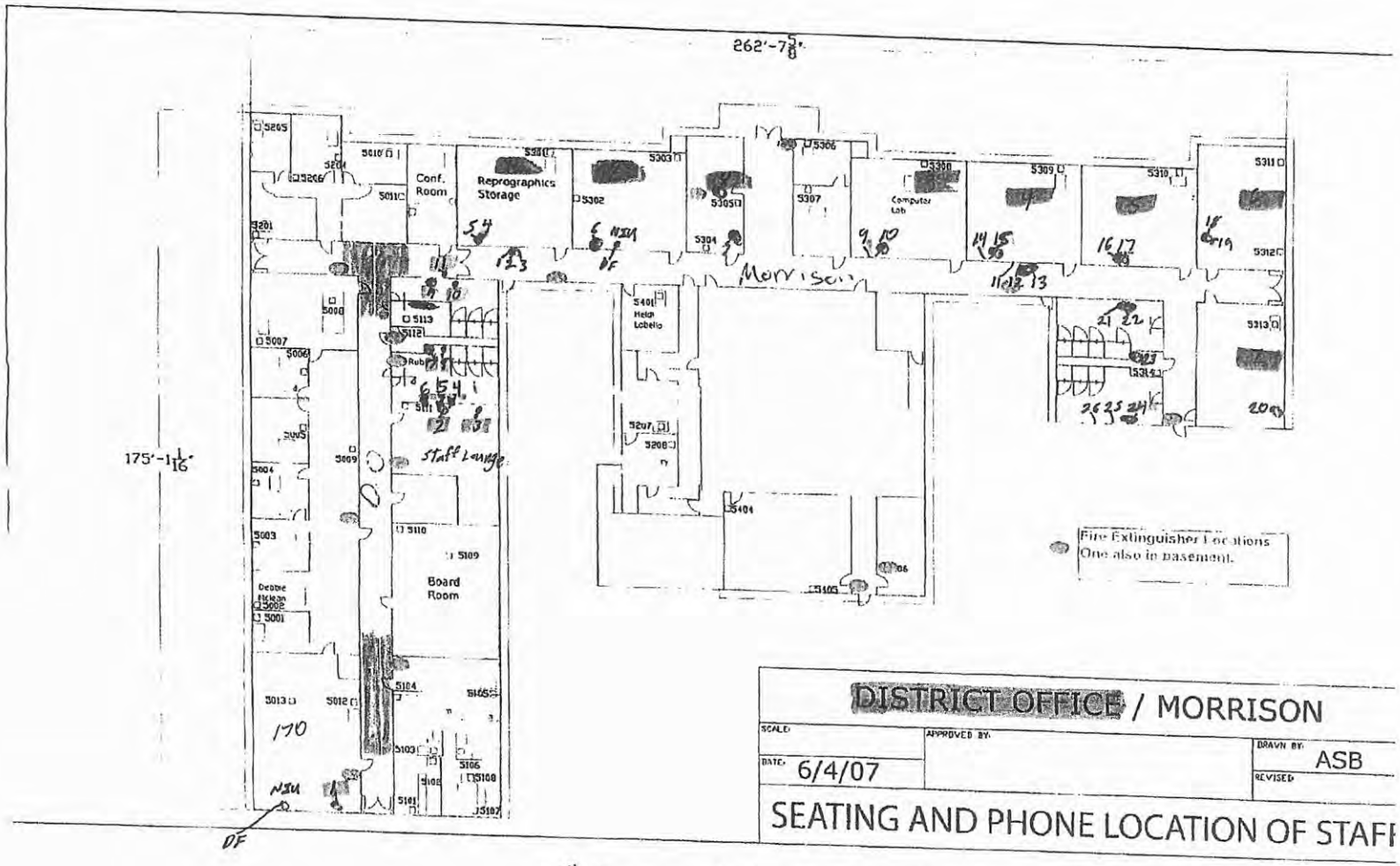
FORM: clOC_PBCU_OR.rpt

Appendix B – Location Map



Blue dots are fountains/sinks for testing

TRC
Results you can rely on

4120 SE International Way
Suite A 110
Milwaukie, OR 97222

503.387.3251 PHONE
503.908.1318 FAX

www.trcsolutions.com

November 2, 2016

Ms. Kate Hall
The Dallas School District
111 SW Ash Street
Dallas, OR 97338

Via email to: *kate.hall@dsd2.org*

RE: Lead Water Testing
District Office
111 SW Ash Street
Dallas, OR 97338
PO# 170864

TRC Project: 264210

Ms. Hall:

At your request, TRC Environmental Corporation (TRC) performed lead in water testing at the District Office located at 111 SW Ash Street, in Dallas, Oregon.

Testing Procedures
Water testing was performed following the United States Environmental Protection Agency (USEPA) guidance document "3Ts for Reducing Lead in Drinking Water in Schools: Revised Technical Guidance." The 3Ts document provides an action limit of 20 parts per billion (ppb) for lead.

Samples were collected from cold water outlets on the interior of the building(s), including drinking fountains, kitchen food preparation sinks, classroom sinks, restroom sinks, mechanical room sinks, faculty lounge sinks, office sinks, plumbed refrigerator water outlets and water bottle refill stations. Any outlets that were broken or not in use at the time sampling was performed were documented as such and were not sampled.

A map of each school was annotated with the sample locations for each outlet and each sample number and location which were recorded on a Drinking Water Sample Data Sheet & Chain of Custody. Sampling for the District was conducted during the school week on Tuesday through Friday. Samples were collected using plastic 250 mL unpreserved bottles. The unpreserved bottles were preserved by the laboratory after receipt per the analytical method. During sample collection, each bottle was marked with a school identification code followed by the sample number (Ex. DSD-06-01A, DSD-06-01B). Water was sampled without touching the mouth of the container to the faucet filling the bottle to approximately one inch from the top. Two samples were collected from each of the cold water outlets being tested. The first sample collected was the first draw sample (also called an A sample). The first draw sample is the first

flow of water from the outlet into the bottle and represents the water standing in the fixture that would initially be consumed. The flush sample (also called a B sample) was collected into a new sample bottle 30 seconds after the water has been allowed to continuously flow from the outlet. The flush sample represents the water from the plumbing line behind the wall and outlet. Upon completion of a sampling event, the sample bottles were packaged and the Water Sample Data Sheet & Chain of Custody Record was signed and delivered with the samples to Edge Analytical, Inc., an independent third-party, accredited laboratory.

Laboratory and Analytical Method

Analysis for lead was performed by Edge Analytical, Inc. an Oregon drinking water accredited laboratory, using the EPA Method 200.8 for analysis.

Samples Collected and Results

TRC identified a total of 12 water fixtures of which one (1) was determined to be "not in use" at the time sampling was conducted and is represented in Table A.1 below. Therefore TRC performed sampling of 11 fixtures within this school. Sampling was conducted on September 23, 2016 in between the hours of 4:00 a.m. and 7:00 a.m. Of the 11 first draw samples collected, two (2) had results greater than or equal to 20 parts per billion (ppb) for lead. The flush draw samples (B samples) for these two (2) samples were analyzed. The two (2) first draw results (A sample) which were at or greater than 20 ppb for lead and the flush draw sample (B sample) results for those two (2) are noted in Table B.1 below. As shown in Table B.1 below, the first draw sample results indicate lead levels above the USEPA action limit, whereas the flush draw sample results indicate levels below the USEPA action limit. Therefore, the results indicate the outlet and or plumbing lead line all the way to the stop, to be the cause of the elevated lead levels in the water and not the associated plumbing line behind the wall. A complete list of the analytical results noting all rooms and outlets that were sampled can be found in Appendix A.

Table A.1

Not In Use Fixture Location and Description
Classroom 170 – Drinking Fountain

Table B.1

Sample #	Location and Fixture Description	Analyte	Result	USEPA Action Limit
DSD-06-01A	**Classroom 170 – Sink Faucet**	**Lead**	**21 ppb**	**20 ppb**
DSD-06-01A	Classroom 170 – Sink Faucet	Lead	3 ppb	20 ppb
DSD-06-04A	**Men's Restroom – Sink Faucet**	**Lead**	**34 ppb**	**20 ppb**
DSD-06-04B	Men's Restroom – Sink Faucet	Lead	ND	20 ppb

ND = none detected
ppb = parts per billion
USEPA = United States Environmental Protection Agency

Recommendations

TRC recommends that the District suspend the use of the water at the two (2) fixtures listed in Table B.1 above and take action to lower the concentrations for lead to those fixtures by replacing the associated outlet and supply lines from the wall to the outlet. In the interim, as recommended by the USEPA short-term control measures such as flushing the piping in the system at the fixtures noted above, every morning before the facility opens, can be conducted to remove water that has been standing in the interior pipes and or fixtures. Once the replacement is made, TRC recommends the District have the water from the new outlets re-sampled for lead to determine if the outlet and supply line replacement has resolved the issue prior to allowing these faucets to be used without the short-term control measures noted above.

A copy of the sample location map can be found in Appendix B.

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Sincerely,
TRC Environmental Corporation

Jason Stone
Industrial Hygienist

Ron Landolt
NW Region BSI Practice Manager

Appendix A – Analytical Results

EDGE ANALYTICAL

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540 SW Third Street - Corvallis, OR 97333 - 541.753.4946

Bend, OR *Microbiology (e)*
20332 Empire Blvd Ste 4 - Bend, OR 97701 - 541.639.8425

LEAD & COPPER RULE REPORT

Client Name: TRC - Milwaukie
4120 SE International Way
Suite A110
Milwaukie, OR 97222

Reference Number: **16-23793**
Project: 264210 - District Office

System Name:
System ID Number:
DWP Source Number:
Multiple Sources:
Sample Type:
Sample Purpose: Investigative or Other
County:

Analyst: mvp
Date Received: 9/23/2016
Report Date: 10/4/2016
Approved By: bj
Authorized by:

Thanh B Phan
Lab Manager, Portland

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_58233	9/23/2016	DSD-06-01A - Rm. 170 Sink Faucet	1030	LEAD	21	ppb	20	1	200.8	4072	
16_58234	9/23/2016	DSD-06-02A - Staff Lounge Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58235	9/23/2016	DSD-06-03A - Staff Lounge Ice Maker	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58236	9/23/2016	DSD-06-04A - Men's Restroom Sink Faucet	1030	LEAD	34	ppb	20	1	200.8	4072	
16_58237	9/23/2016	DSD-06-05A - Men's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58238	9/23/2016	DSD-06-06A - Men's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58239	9/23/2016	DSD-06-07A - Custodian's Office Women's Restroom Sink Faucet	1030	LEAD	3	ppb	20	1	200.8	4072	
16_58240	9/23/2016	DSD-06-08A - Custodian's Office Women's Restroom Sink Faucet	1030	LEAD	10	ppb	20	1	200.8	4072	
16_58241	9/23/2016	DSD-06-09A - Women's Restroom Sink Faucet	1030	LEAD	1	ppb	20	1	200.8	4072	
16_58242	9/23/2016	DSD-06-10A - Women's Restroom Sink Faucet	1030	LEAD	2	ppb	20	1	200.8	4072	
16_58243	9/23/2016	DSD-06-11A - Hallway Drink Fountain #1	1030	LEAD	4	ppb	20	1	200.8	4072	

NOTES:

RL (Reporting Level): indicates the minimum reporting level.

AL Federal Action Levels are 0.015 mg/L for Lead and 1.3 mg/L for Copper under the Lead and Copper Rule for public water systems. A blank MCL value indicates a level is not currently established.

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FORM: cIOC_PBCU_OR.rpt

EDGE ANALYTICAL

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Bend, OR *Microbiology (e)*
20332 Empire Blvd Ste 4 - Bend, OR 97701 - 541.639.8425

LEAD & COPPER RULE REPORT

Client Name: TRC - Milwaukie
4120 SE International Way
Suite A110
Milwaukie, OR 97222

Reference Number: **16-25647**
Project: 264210 - District Office B Samples

System Name:
System ID Number:
DWP Source Number:
Multiple Sources:
Sample Type:
Sample Purpose: Investigative or Other
County:

Analyst: mvp
Date Received: 9/23/2016
Report Date: 10/20/2016
Approved By: bj
Authorized by:

Thanh B Phan
Lab Manager, Portland

Lab Number	Date Collected	Site / Location	EPA #	Analyte Name	Result	Units	AL	RL	METHOD	Lab	Comments
16_62915	9/23/2016	DSD-06-01B - Room 170 Sink Faucet	1030	LEAD	3	ppb	15	1	200.8	4072	
16_62916	9/23/2016	DSD-06-04B - Men's Restroom Sink Faucet	1030	LEAD	ND	ppb	15	1	200.8	4072	

NOTES:

RL (Reporting Level): indicates the minimum reporting level.

AL Federal Action Levels are 0.015 mg/L for Lead and 1.3 mg/L for Copper under the Lead and Copper Rule for public water systems. A blank MCL value indicates a level is not currently established.

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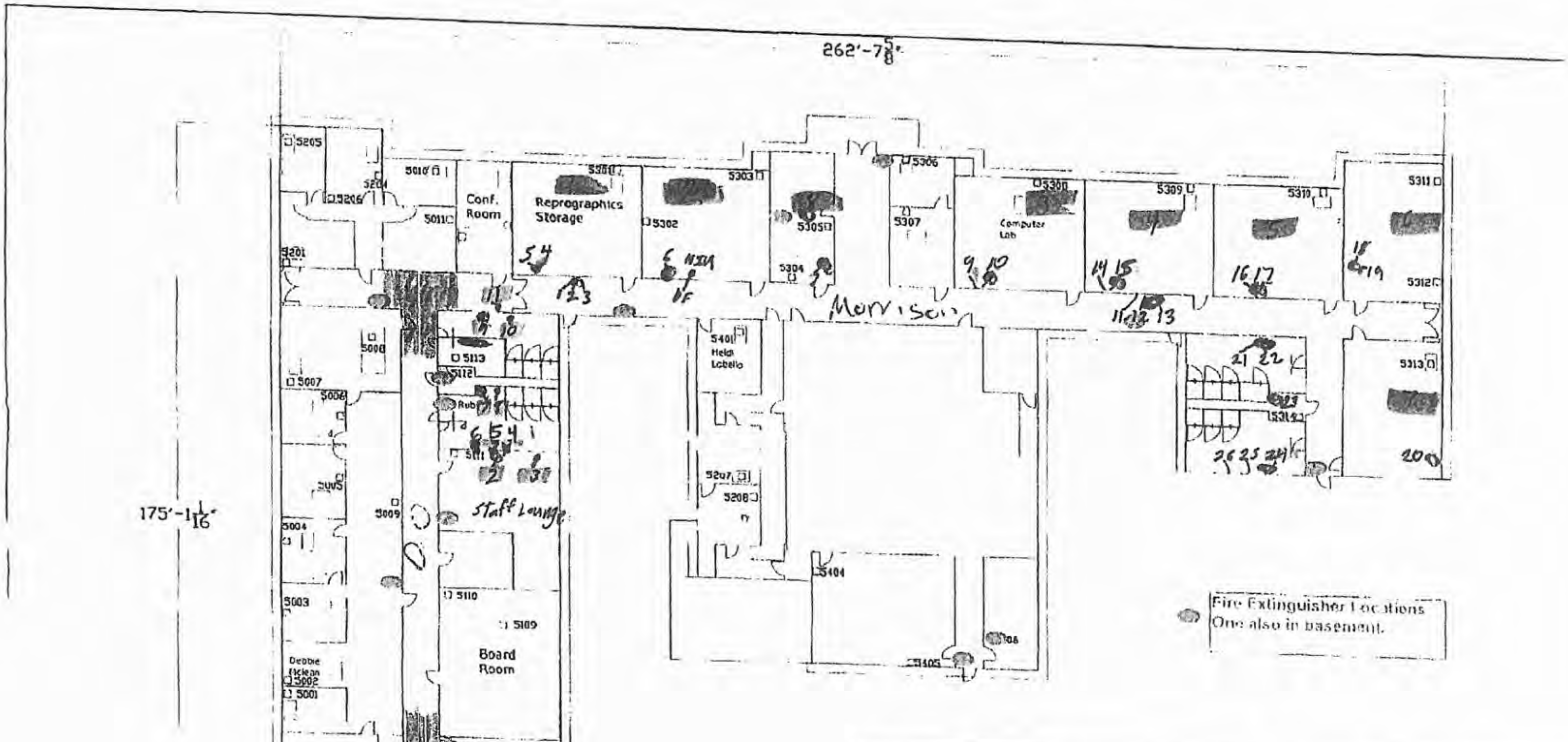
FORM: cIOC_PBCU_OR.rpt

Appendix B – Location Map



DISTRICT OFFICE / MORRISON

SCALE:	APPROVED BY:	DRAWN BY: ASB
DATE: 6/4/07		REVISED:

SEATING AND PHONE LOCATION OF STAFF

Blue dots are fountains & sinks for testing