

**DALLAS
SCHOOL DISTRICT
NO. 2
K - 12
CODE OF CONDUCT**

Revised 06/28/2016

DALLAS SCHOOL DISTRICT NO. 2

BEHAVIOR EXPECTATIONS

PBIS

Dallas School District is a Positive Behavioral Interventions and Supports (PBIS) district. The main focus of PBIS is to provide a clear system for all expected behaviors within the district. While many faculty and students may have assumptions of what is expected behavior, we cannot assume that everyone's beliefs are similar. Through PBIS, we will work to create and maintain a productive, safe environment in which ALL school community members have clear expectations and understandings of their role in the educational process.

Behavior Philosophy

Students are expected to demonstrate appropriate behavior in the classroom, on school property, and off campus during District sponsored events. Students are expected to contribute to a safe, caring, learning environment by cooperating in work and play; doing their best to achieve academic excellence; respecting themselves, others, and the environment; and conducting themselves in a safe manner at all times.

Behavioral Expectations are Taught

The behavioral expectations are taught to all students in the building in real contexts. Teaching appropriate behavior involves much more than simply telling students what behaviors they should avoid.

Behavioral expectations are taught using the same teaching formats applied to other curricula. The general rule is presented, the rationale for the rule is discussed, positive examples ("right way") are described and rehearsed, and negative examples ("wrong way") are described and examples given. Students are given an opportunity to practice the "right way" until they demonstrate fluent performance.

Appropriate Behaviors are Acknowledged

Once appropriate behaviors have been defined and taught, they need to be acknowledged on a regular basis. Each school may design a formal system that rewards positive behaviors. "I Noticed" are immediate verbal acknowledgements used by individual teachers, at their discretion, as a tool of encouragement and student motivator.

Behavioral Errors are Corrected Proactively

When students violate behavioral expectations, clear procedures are needed for providing information to them that their behavior was unacceptable, and preventing that unacceptable behavior from resulting in inadvertent rewards. Students, teachers, and administrators all should be able to predict what will occur when behavioral errors are identified.

Student Classroom Behavior

- Follow all of the classroom rules in each classroom.
- Accept responsibility for your own behavior and learning.
- Act in a manner permitting teachers to teach and students to learn.
- Come to class prepared with all materials required by the teacher.
- Fulfill all assignments given by the teachers and ask clarifying questions if assignments are not understood.

I. EXPECTATIONS FOR STUDENT BEHAVIOR

Students are expected to demonstrate appropriate behavior in the classroom, on school property, and off campus during District sponsored events. Students are expected to contribute to a safe, caring, learning environment by cooperating in work and play; doing their best to achieve academic excellence; respecting themselves, others and the environment; and, conducting themselves in a safe manner at all times.

II. CLASSROOM RULES

Because the main activities of school occur in the classroom, each teacher will determine what behavior is appropriate for their room. Teachers are responsible for communicating expectations and classroom rules. Teachers will enforce all school rules within their classroom, including but not limited to:

- Attendance
- Disruptive conduct
- Dress code
- Harassment
- Music device
- Phone use

Consequences for noncompliant students are: parent/guardian contact by teacher, assigned detention by teacher and/or referral to school administration for appropriate discipline.

III. WHEN and WHERE RULES APPLY

- On school District property at all times
- At school District sponsored events regardless of location
- Traveling to and from school or school District sponsored events
- Off campus if the behavior violates the District's Code of Conduct.

IV. LAW ENFORCEMENT

Any student who engages in potentially criminal behaviors may be subject to law enforcement referral. Examples include, but are not limited to:

- Fighting
- Assault
- Property offenses including theft and vandalism
- Disorderly conduct
- Harassment
- Tobacco, alcohol, or drug possession
- Trespassing
- Weapon possession
- Other potentially illegal activities

Law enforcement will conduct its own investigation and make its own determination concerning legal action.

Law Enforcement Board Policy: <http://policy.osba.org/dallas/KL/KN%20R%20D1.PDF>

V. DEFINITIONS - In addition to offense definitions listed below

Academic Integrity: We expect students to express academic integrity by doing their own work and properly documenting information gathered from other sources. Students who violate the principles of academic integrity may be subject to disciplinary consequences (see Insubordination).

Accomplice: Any student who promotes or facilitates the commission of an offense prohibited by District policy and/or school rules, who: solicits or commands another to commit the offense; or, aids, abets, or attempts to assist another in planning or committing an offense.

Detention: Assignment to a designated area before, during, after school, or on Saturdays as a disciplinary consequence.

Distribute: To give out or dispense to another.

Diversion: Written agreement involving the student, parent or other person in parental relationship, the principal or his/her designee, and any involved law enforcement representative requiring completion of set criteria that enables a student to be readmitted prior to expulsion end date.

Due Process: Procedural right ensured to students as part of a suspension, disciplinary hearing, or expulsion process.

Exclusion from Non-curricular Activities: Prohibited from participating in or observing non-curricular activities. Activity examples include, but are not limited to; recess, assembly, athletic practices or events, clubs, performances, dances, Senior class activities, etc.

Expulsion: Removal by School Board or designee of a student from school property, school transportation, and from participation in school activities. Expulsion of a student shall not extend beyond one calendar year. ORS 339.250(5).

Gang: A gang is defined as a group of three or more people whose members have a common name, symbol, or color(s); and who engage in criminal behavior as one of their activities. Such organizations and/or activities will not be tolerated in the schools of the Dallas School District.

In-School Suspension: Temporary removal of student from normal school activities and assignment to a designated room or area within the school.

Law Enforcement Referral: Law enforcement authority contact by school administrator, or designee.

Persistent Failure to Comply: A pattern of student misbehavior that displays a repeated disregard for school rules and/or policy.

Restitution: Reimbursement to the owner for actual loss or damage.

Suspension: Temporary removal of student from school property and from participation in all school activities, including athletics, and access to school transportation. Suspension shall not extend beyond ten school days, ORS 339.250(5).

Tardiness: Failure to be at school, classroom, or designated area prior to scheduled start time, with all necessary materials at hand.

Transmit: To cause to go from one person or place to another; to pass along.

Trespassing: Entering any District property or facility without proper authority; including during suspension or expulsion period.

VI. DISCIPLINE LEVELS:

Consequences for a single disciplinary violation may increase based on number of previous offenses and/or severity of the offense. Assigned discipline may also include consequences from any lower level. In addition, violations of Dallas School District Discipline Plan may also result in athletic participation penalties as outlined in the Athletic Code of Conduct. There are six disciplinary levels of consequence.

Level 1	Warning, Parent Contact, Confiscation of Item	Level 4	Out of school Suspension for 1-4 School Days
Level 2	Detention, Non-curricular Exclusion, Loss of Privilege	Level 5	Out of school Suspension for 5-10 School Days
Level 3	In-School Suspension, Parent Conference, Restitution	Level 6	Continuing Suspension and Expulsion Hearing

I. OFFENSES DISRUPTING THE LEARNING ENVIRONMENT			
Violation	Definition	Severity	Discipline Level
ATTENDANCE	Unauthorized absence from class. May include, but is not limited to, unauthorized: <ul style="list-style-type: none"> ▪ Absence ▪ Tardy ▪ Departure 	Minor/First Serious/Repeat	Level 1 - 3 Level 4 - 6
INSUBORDINATION	Behaviors that disobey, undermine, or defy the lawful authority of a District employee or agent. Any behaviors that disrespect, demean, degrade, or malign District employee or agent. May include, but is not limited to: <ul style="list-style-type: none"> ▪ Cheating, forgery, and/or dishonesty ▪ Cell phone or electronic device misuse ▪ Safety violation ▪ District transportation violation ▪ Accomplice or conspirator ▪ Malicious statement, image, or website about staff ▪ Trespassing ▪ Persistent failure to comply 	Minor/First Serious/Repeat	Level 1 - 4 Level 4 - 6
DISRUPTIVE CONDUCT	Any disruption of classroom, school, or District-sponsored activity. May include, but is not limited to any disruption from the following conduct: <ul style="list-style-type: none"> ▪ Violation of classroom rules ▪ Profane/vulgar words or actions ▪ Dress code violation ▪ Blatantly loud, disruptive, or offensive behavior ▪ Inappropriate displays of affection towards another student ▪ Any behavior that disrupts the routine of school activities or work of District employee or agent 	Minor/First Serious/Repeat	Level 1 - 3 Level 4 - 6
OFFENSIVE MATERIAL	To possess, view, display, or attempt to access any material that is blatantly offensive, discriminatory, and/or inappropriate. May include, but is not limited to material that are: <ul style="list-style-type: none"> ▪ Pornographic ▪ Racist ▪ Sexually explicit ▪ Drug, alcohol, or tobacco related 	Minor/First Serious/Repeat	Level 1 - 4 Level 4 - 6
TOBACCO	Possessing, distributing, or otherwise using tobacco products or look-alike products.	Minor/First Serious/Repeat	Level 1-4 Level 5-6

ALCOHOL AND DRUGS	<p>Possessing, selling, buying, distributing, being under the influence of, or otherwise using alcohol; illegal or any unauthorized drugs as defined by but not necessarily limited to the Uniform Controlled Substance Act, ORS 475.005; including look-alikes being represented as a controlled substance, and/or misuse of prescription or non-prescription drugs. Possessing any drug paraphernalia. May include, but is not limited to:</p> <ul style="list-style-type: none"> ▪ Alcohol ▪ Illegal drugs ▪ Prescription or over-the-counter drug ▪ Pipes/smoking devices/inhalant devices 	Minor/First Serious/Repeat	Level 1-4 Level 5-6
WEAPONS	<p>Possessing, transmitting, selling, or in any way displaying any weapon, device, instrument, material or substance, firearm, illegal explosive, or other implement which could reasonably be considered or used as a weapon, or attempted to be used as a weapon, or threatened to be used as a weapon, or is readily capable of causing death or serious physical injury, and/or which is of no reasonable or legitimate educational use to the student. May include, but is not limited to:</p> <ul style="list-style-type: none"> ▪ Knife, sharp or pointed object ▪ Firearm, gun, or explosive ▪ Bat, club, or stick ▪ Look-alike objects 	Minor/First Serious/Repeat	Level 1-4 Level 5-6
THREATS	<p>Behavior, whether written (including text message, email, or Internet posting), verbal or physical that is threatening against persons, groups, events, or property related to school or school activities. May include, but is not limited to:</p> <ul style="list-style-type: none"> ▪ Bomb threat ▪ Threat of violence ▪ Threatening prank 	Minor/First Serious/Repeat	Level 1 - 4 Level 5 - 6
FALSE REPORTING OR ALARM	Any false reporting to District employee or agent. Setting off fire alarm or reporting a fire to officials without a reasonable belief that a fire exists.	Minor/First Serious/Repeat	Level 3 - 5 Level 5 - 6
GANG RELATED	Any student found using any manner or means in representing a gang, recruiting potential gang members, promoting gang membership or activities, or engaging in any criminal gang activity.	Minor/First Serious/Repeat	Level 1 - 4 Level 5 - 6

II. OFFENSES AGAINST PERSONS

Violation	Definition	Severity	Discipline Level
AGGRESSIVE BEHAVIOR/FIGHTING	<p>Aggressive physical behavior directed toward another person. May include, but is not limited to:</p> <ul style="list-style-type: none"> ▪ Hitting, punching, or slapping ▪ Kicking, tripping ▪ Shoving ▪ Grabbing ▪ Wrestling ▪ Attempting to injure ▪ Mutual combat 	Minor/First Serious/Repeat	Level 1 - 5 Level 5 - 6
ASSAULT	Aggressive behavior that results in physical injury to another.	All	Level 5 - 6

HARASSMENT & BULLYING	Behavior, whether written (including text message, email, or Internet posting), verbal or physical, which serves to distress, threaten, demean, annoy, bully, cyberbully, intimidate, or torment another person.	Minor/First Serious/Repeat	Level 1 - 4 Level 5 - 6
SEXUAL HARASSMENT	Behavior, whether written (including text message, email, or Internet posting), verbal or physical against another person that creates an intimidating, hostile or offensive school-related environment, where the conduct is based upon the sex of the other person. This includes unwanted sexual behavior towards another.	Minor/First Serious/Repeat	Level 1 - 4 Level 5 - 6
RACIAL HARASSMENT	Behavior, whether written (including text message, email, or Internet posting), verbal, or physical that creates an intimidating, hostile or offensive school-related environment, where the conduct is based upon the race of another.	Minor/First Serious/Repeat	Level 1 - 4 Level 5 - 6

III. PROPERTY OFFENSES		All Property Offenses Are Subject To Mandatory Restitution	
Violation	Definition	Severity	Discipline Level
COMPUTER MISUSE	To intentionally, knowingly, or recklessly use District computer networks, Internet, or technology, without proper permission. To cause disruption to individual school computers, networks, or the educational environment.	Minor/First Serious/Repeat	Level 2 - 4 Level 5 - 6
FIRE/CHEMICALS	Any act, or attempted act, of fire setting. To intentionally, knowingly, or recklessly mishandle, or inappropriately use, dangerous chemicals.	Minor/First Serious/Repeat	Level 3 - 4 Level 5 - 6
NON-PAYMENT OF FEES & FINES	Failure to pay fees and/or fines. May include, but is not limited to: <ul style="list-style-type: none"> ▪ Course fees ▪ Athletic fees ▪ Lost book fees ▪ Parking fine 	Any	Hold records, and account submitted for collection
PROPERTY DAMAGE	To damage property belonging to student, staff, agent, or Dallas School District.	Minor/First Serious/Repeat	Level 2 - 4 Level 5 - 6
THEFT	Theft of property belonging to student, staff, agent, or Dallas School District, or to be knowingly in possession or control of stolen property.	Minor/First Serious/Repeat	Level 3 - 4 Level 5 - 6
VANDALISM	To cause damage or deface property belonging to student, staff, agent, or Dallas School District.	Minor/First Serious/Repeat	Level 2 - 4 Level 5 - 6
VEHICLE MISUSE	Using any vehicle on school grounds or at a District sponsored activity in a reckless or unsafe manner; to cause a disruption with any vehicle. Parking in an unauthorized location.	Minor/First Serious/Repeat	Level 2 - 4 Level 5 - 6 Fine

LIMITATIONS ON DISCIPLINARY ACTIONS

For students who are in the fifth grade or below, schools may not impose out-of-school suspensions or expulsions except in case of:

- The student intentionally causing serious harm to another student or to a school employee;
- If a school administrator has reasonable suspicion that a student's conduct poses a direct threat to the safety of students/employees; or
- When a suspension or expulsion is required by law.

When a student is suspended, the school must take steps to prevent a reoccurrence of the behavior and return the student to a classroom setting so that the disruption of the student's academic instruction is minimized.

Due Process Board Policy: <http://policy.osba.org/dallas/I/JGE%20R%20D1.PDF>.

SUSPENSION APPEAL PROCEDURE

A parent or guardian may appeal the suspension to the Superintendent. The appeal must be made in writing, state the reasons for the appeal and be received by the Superintendent's Office within two days of the administration's decision to suspend the student. The appeal must state the specific reason(s) for the appeal. The Superintendent or designee will review the record and render a written decision within three days of receipt of the written appeal. The Superintendent's decision is final.

Due Process Board Policy: <http://policy.osba.org/dallas/J/JGD%20R%20D1.PDF>

DRESS CODE

Students are expected to wear clothing that is appropriate for school. Clothing should be clean, modest, and in appropriate condition. If a student is determined to be dressed inappropriately he/she will be asked to change clothes. Subsequent offenses will be considered disruptive conduct and subject to discipline as outlined.

The following types of clothing and accessories are forbidden at school or at school sponsored activities.

- Clothing, hats, or backpacks that advertise or depict alcohol, drugs, tobacco products, violence, hate themes, racial/gender degradation, sexually explicit or suggestive wording or pictures, gang affiliation, gang monikers, or clothing likely to cause a disruption within the school environment
- Pants, shorts, or skirts with holes above the mid-thigh that expose undergarments or skin
- Sagging pants worn low on the hip so as to reveal underclothing or skin
- Long belts, wallet chains, spiked accessories, sunglasses, stocking caps or bandannas
- Tube tops, mesh tops, sheer tops, halter tops, spaghetti straps, or any top that exposes any portion of the midriff, revealing neckline, bra or cleavage
- Skirts or shorts that are shorter than mid-thigh
- Sleep wear including pajamas and slippers
- Hoods worn on the head within the school building
- Any hat worn inside the building at Lyle, Oakdale Heights, Whitworth, or LaCreole schools

CLOTHING MUST COVER UNDERGARMENTS AT ALL TIMES.

Dress and Grooming Board Policy: <http://policy.osba.org/dallas/J/JFCA%20D1.PDF>

TRANSPORTATION RULES

Students are expected to observe Dallas School District rules and procedures while being transported to school or school-related activities. In addition, students are to comply with the rules listed below. Any failure to follow rules may result in removal of transportation privileges and other consequences as stated in the Discipline Plan. Students will:

1. Obey the driver at all times;
2. Not throw objects;
3. Not have possession of any weapon
4. Not fight, wrestle or scuffle;
5. Not stand up and/or move from seats while the bus is in motion;
6. Not extend hands, head, feet or objects from windows or doors;
7. Not possess matches or other incendiaries and concussion devices;
8. Use emergency exits only as directed by the driver;
9. Not damage school property or the personal property of others;
10. Not threaten or physically harm the driver or other riders;
11. Not engage in disruptive activity which might cause the driver to stop;
12. Not make disrespectful or obscene statements;
13. Not possess and/or use tobacco, alcohol or illegal drugs;
14. Not eat or chew gum;
15. Not carry glass containers or other glass objects;
16. Not take onto the bus large objects which might pose safety risks;
17. Accept assigned seats;
18. Stay away from the bus when it is moving;
19. Be at the bus stop five minutes before the scheduled pick up time;
20. Comply with coaches, teachers and/or chaperones who are responsible for maintaining order on the bus.

Transportation Board Policy: <http://policy.osba.org/dallas/E/EEA%20R%20D1.PDF>

BOARD POLICIES

All School Board policies may be located at: <http://policy.osba.org/dallas/>