

DALLAS HIGH SCHOOL

2021



2022

STUDENT/PARENT HANDBOOK



1250 SE Holman Avenue
Dallas, OR 97338

(503) 623-8336

www.dallashighschool.org

★ I matter ★

★ You matter ★

★ We matter ★



PURPOSE OF THIS HANDBOOK

The material covered within this student handbook is intended as a method of communicating to students and parents general district information, rules and procedures and is not intended to either enlarge or diminish any Board policy, administrative regulation or negotiated agreement. Material contained herein may therefore be superseded by such Board policy, administrative regulation or negotiated agreement. Any information contained in this student agenda is subject to unilateral revision or elimination from time to time without notice. No information in this document shall be viewed as an offer, expressed or implied or as a guarantee of any employment of any duration.

District policies may be reviewed at <http://policy.osba.org/dallas>. Print copies are available upon request.

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LETTER FROM THE ADMINISTRATIVE TEAM

Dear Dallas High School Students and Families,

On behalf of the staff at Dallas High School, we are happy to welcome you to the 2021-22 school year! We are very excited to have students back in the building this year and we look forward to getting to know all of you as we support the transition back to full-time in-person learning.

Students have been affected by the pandemic in a variety of ways and we expect a lot of diversity in both the academic and social-emotional skills of our students as they return. Nearly 90% of our student body has not attended in-person learning for over a year. Our incoming freshmen were 7th graders and our seniors were sophomores when we first transitioned to Comprehensive Distance Learning (CDL) in the spring of 2020.

We have shifted our practices in two important ways this year in an attempt to meet the needs of students and families in response to the pandemic. First, we will continue to issue Chromebooks to all students and use the Canvas Learning Management System to support student learning in all our classes. It is our hope that this will increase student equity by allowing students to easily access classroom materials from both home and school. It is also our hope that this will smooth the transition should we need to return to CDL for any period of time in the future.

Second, we have reconfigured our schedule to include an Applied Learning, Intervention, and Enrichment (ALIE) period from 2:35 – 3:30pm every Monday, Wednesday, Thursday, and Friday. This will allow us to provide tiered systems of support to students based on their individual needs. For example, students who are passing all their classes will be allowed to direct their own time and participate in a variety of clubs and activities, while students who are struggling and students who want to challenge themselves academically will have the opportunity to use this time to get individualized support from teachers.

Lastly, we would like to remind everyone to please follow the COVID-19 protocols that are in place. The most important things we can do are to wear our masks appropriately and to stay home when we are sick. Please see [pages 57-60](#) of the handbook for more information on our COVID-19 protocols.

We thank you for your support and look forward to getting to know you this year! For more information, questions, and/or concerns about the policies, procedures, and practices listed in this handbook, please see the [District's website](#), the [Dallas High School website](#), and/or contact the front office at 503-623-8336.

Our best,

The Dallas HS Administrative Team

OUR MISSION

Our mission is to provide the highest quality education, ensuring every student develops the academic, functional, professional-technical, and social-emotional skills necessary to succeed in life.

OUR VISION

- Continue the focus of learning for all
- All students value education and want to come to school
- Ongoing collaboration among all staff
- Teaching to district adopted Common Core Standards and using research based best practices
- Common regular assessments
- Interventions and enrichment based on regular assessments
- Improving teaching and learning based on data, reflection, and collaboration
- Accurate and timely feedback and reporting to parents
- All students will attain a meaningful high school diploma

OUR PROMISE

Every student at Dallas High School is known by name, strength and need, and graduates ready for career, college and community.

BELL SCHEDULE

DHS uses a rolling AB block schedule with 8 instructional periods. Students have periods 1-4 on A-days and periods 5-8 on B-days. The last period of the day will be an Applied Learning/Intervention period; however, the Applied Learning/ Intervention period will not be held on Early Release days (Tuesdays).

Time	Period (A / B)
8::30-9:40	1 / 5
9:45-10:55	2 / 6
11:00-11:30	Advisory Group: Grades 10 & 12 Lunch: Grades 9 & 11
11:35-12:05	Advisory Group: Grades 9 & 11 Lunch: Grades 10 & 12
12:10-1:20	3 / 7
1:25-2:35	4 / 8
2:40-3:30	Applied Learning / Intervention (M, W, Th, F)



Note: Buses run at 3:30pm Monday-Friday.

The schedule for the first two weeks of school will look like this:

Monday	Tuesday	Wednesday	Thursday	Friday
9/6 – Holiday	9/7 – Orientation	9/8 – A Day	9/9 – B Day	9/10 – A Day
9/13 – B Day	9/14 – A Day	9/15 – B Day	9/16 – A Day	9/17 – B Day

Notice that Wednesday is an A-Day the first week and a B-Day the second week.

DISTRICT CALENDAR 2021-2022

*Updates to the calendar can be accessed here.

JULY 2021					AUGUST 2021					SEPTEMBER 2021					OCTOBER 2021				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
			1	2	2	3	4	5	6			DI ₁	DI ₂	DI ₃					1
H ₅	6	7	8	9	9	10	11	12	13	H ₆	7	8	9	10	4	5	6	7	SI ₈
12	13	14	15	16	16	17	18	19	20	13	14	15	16	17	11	12	13	14	15
19	20	21	22	23	23	24	25	26	27	20	21	22	23	24	18	19	20	21	DI ₂₂
26	27	28	29	30	DI ₃₀	DI ₃₁				27	28	29	30	25	26	27	28	29	

NOVEMBER 2021					DECEMBER 2021					JANUARY 2022					FEBRUARY 2022				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1	2	3	4	5			1	2	3	3	4	5	6	7		1	2	3	4
8	9	10	H ₁₁	DA ₁₂	6	7	8	9	10	10	11	12	13	14	7	8	9	10	11
15	16	17	18	19	13	14	15	16	17	NS ₁₇	18	19	20	21	14	15	16	17	18
K12 ₂₂	K12 ₂₃	K12 ₂₄	H ₂₅	NS ₂₆	NS ₂₀	NS ₂₁	NS ₂₂	NS ₂₃	NS ₂₄	24	25	26	27	DA ₂₈	MU ₂₁	22	23	24	DI ₂₅
29	30	NS ₂₇	NS ₂₈	NS ₂₉	NS ₃₀	NS ₃₁	DP ₃₁	28											

MARCH 2022					APRIL 2022					MAY 2022					JUNE 2022				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
	1	2	3	4					1	2	3	4	5	DI ₆			1	2	3
7	8	9	10	11	4	5	6	7	8	9	10	11	12	13	6	7	8	9	10
14	15	K3 ₁₆	K3 ₁₇	K12 ₁₈	6/12A ₁₁	12	13	14	15	16	17	18	19	20	13	14	K5 ₁₅	DA ₁₆	17
NS ₂₁	NS ₂₂	NS ₂₃	NS ₂₄	NS ₂₅	18	19	20	21	22	23	24	25	26	MU ₂₇	20	21	22	23	24
28	29	30	31	25	26	27	28	29	H ₃₀	31	27	28	29	30					

Aug.	30, 31	Inservice
Sept.	1-3	Inservice
Sept.	6	Labor Day
Sept.	7	K-5 School Begins, Orientation Day
Sept.	7	LCMS School Begins, Orientation Day
Sept.	7	DHS School Begins, Orientation Day
Sept.	8	School Begins All Grades
Oct.	8	State Inservice Day
Oct.	22	Inservice Day
Nov.	11	Veterans Day
Nov.	12	Assessment Day
Nov.	22-24	K-12 Conferences
Nov.	25	Thanksgiving
Nov.	26	No School
Dec.	20-31	No School
Jan.	1	No School
Jan.	17	MLK Day
Jan.	28	Assessment Day
Jan.	31	Planning Day
Feb.	21	No School (Potential Closure Make-Up Day)
Feb.	25	K-12 Inservice Day
March	16, 17	K-3 Conferences
March	18	K-12 Conferences
March	21-25	Spring Break
April	11	6-12 Assessment Day
May	6	Inservice Day
May	27	No School (Potential Closure Make-Up Day)
May	30	Memorial Day
June	10	DHS Graduation
June	14	K-5 Last Student Day, 1/2 Day
June	14	8th Grade Recognition
June	15	K-5 Assessment Day
June	15	6-12 Last Student Day, 1/2 Day
June	15	Morrison Campus Graduation
June	16	Assessment Day

DI	District Inservice Day
SI	State Inservice Day
DA	District Assessment Day
K12	K -12 Conferences
DP	District Planning Day
K3	K -3 Conferences
6/12A	LaCreole, DHS Assessment Day
K5	K - 5 Assessment Day
NS	No School
MU	No School, Potential Snow Make-Up Day
H	Holiday

Board Adopted: 4/14/2021

1st Semester: September 7 - January 27
 2nd Semester: February 1 - June 15

* Calendar is subject to change based on funding levels.
 Meeting instructional hour requirements may require snow days to be made up.
 Potential make-up days include, but are not limited to, February 21 and May 27.

STAFF LIST

Administration

Steve Spencer, Principal
Tim Larson, Athletic Director
Shannon Ritter, Assistant Principal
Ashlie Miller, Assistant Principal

Counseling

Joy Maddy (Students: A-F)
Kayce Lilley (College & Career)
Linda Shryer (Counseling Secretary)
Megan Seifried (Polk County)
Rachel Gillins (Registrar)
Stacie McGraw (Students: G-M)
Toni Hannan (Students: N-Z)

Career & Technical Education

Bailey Dezelle (Ag/Woods)
Bill Masei (CTE)
Coordinator/Business
Bob Mahoney (Computer)
Kelleigh Ratzlaff (Culinary)
Ryan Rowley (Ag/Woods)

Educational Assistants

Amber Rowden (DLC)
Ashlee Lichtenberger (DLS)
Christine Gilbert (New Options)
Cindy Read-Keen (ERC)
Dakota Griffith (ERC)
Dakota Havig (DLC)
Eva Ronco (ERC)
Gretchen Rebischke (DLS)
Jennie White (New Options)
Jessica Sickles (New Options)
Karissa Stoltz
Lecia Poli (New Options)
Linda Brown (DLC)
Matt Scrabeck (ERC)
Michelle Basey (New Options)
Natalie Pope (New Options)
Noel Chancery (DLC)
Samantha Hedges (DLC)
Sarah Hernandez-Nolasco, (DLC)
Stephanie Glover (Sensory Room)
Stephanie Thomas (DLC)
Triston Ringhouse (New Options)

Food Service

Damiana Gil
Jill Wheeler
Maria Solis

Language Arts

Aaron Fawcett
Charlotte Riester
Erika Fitzyounger
Jack Davis
Jeff Baer
Lindsey Lavelle (Student Teacher)
Natalie Shreve
Rory Lassetter

Maintenance

Carolyn Cameron
Chris Mann
Gabe Hayes (Building Engineer)
Kameron Owens
Kyle Diehm
Monty Weld

Mathematics

Anna Tally
Brian Hughes
Brittney Hill
Chrissa Henry
John Jones
Kyler Zach

Office Staff

Amy Stewart (Office Manager)
Cassie Taylor (Attendance)
Danielle Landis (Athletic Secretary)
Jennifer Krug (Trainer)
Julanne Courtney (Records Manager)
Kelli McGuire (Bookkeeper)
Mary Samerotte (Behavior Support)
Misti Atterbury (Front Reception)
Shelley Parker (Testing Coordinator)
Tabitha Bielemeier (Transition Program)
Yvette Geissinger (Auditorium Manager)

PE & Health

Andy Jackson
Bill Masei
Brandi Jackson
Brodie Unger
Julia Shinkle (Leadership)
Monique Lankheet

Science

Austin Markee
Brandy Dickerson
David Flugum
Emily Schmelling
Riley Hiregren (Student Teacher)
Ryan Barber (Student Teacher)
Tony Olliff

Social Sciences

Casey Pape
Colyn Halbert (Student Teacher)
David Short (DVA)
Erica Wiebelhaus
Roger Shafer
Trent Schwartz

Specialists

Anna Jackson (Choir)
Annee Blevins (Library)
Blair Cromwell (Drama)
David Short (DVA)
Devin Hammill (AVID & Spanish)
Dustin Pires (ERC)
Jessica Dehm (SpEd Support)
Jessica Lowry (Spanish)
John Beck (Ceramics)
Jordan Sollman (ERC)
Joseph Frederic (Art)
Kendra Steele (ERC)
Kurt Woolner (Spanish)
McKenzie Bookey (ERC)
Mike Hettwer (Band)
Ron Snively (New Options)
Shana Lavier (DLC)
Teresa Fenton (DLS)

HELP DIRECTORY

DHS Contacts		Community Contacts	
Athletics	503-831-1976	District Office	503-623-5594
Attendance	503-831-1974	Morrison Campus/DVA	503-623-8480
Counseling Center	503-831-1975	Bus Barn	503-623-7245
Fax	503-623-4669	Chemeketa - Dallas	503-623-5567
Kitchen	503-623-8996	Jostens	503-255-7120
Reception	503-623-8336	PADTC	503-623-5588
SpEd Records	503-917-4269	Weekday Bible	971-444-9030

***The DHS office is open from 7:30-4:00 daily.**

How to Contact a Teacher

We do not interrupt class time for phone calls or messages. We ask that you email teachers rather than calling.



STAFF EMAIL ADDRESSES
Staff email addresses follow the following pattern:
firstname.lastname@dsd2.org

VISITORS & VOLUNTEERS

Parents and other visitors are encouraged to visit the high school; however, Dallas High School students will not be permitted to bring student visitors to school. All visitors must report to the office upon entering the school. The principal will approve requests to visit classrooms as appropriate. Tours of the school may be arranged with the office.

ACTIVITIES & EVENTS



ASSOCIATED STUDENT BODY (ASB) / STUDENT COUNCIL

The organization known as the Associated Student Body (ASB) includes all Dallas High School students. Student Council is a governing body within the ASB that is comprised of student officers from each grade. Dallas High School is a member of the National Association of Student Councils and participates in the Mid-Willamette Conference of Student Councils. The Student Council operates within a Constitution and its officers and student representatives are elected by popular vote. The Student Council works with the school administration and faculty for the benefit of every student and the school. The final authority of the Student Council is vested in the administration of the school and all decisions must receive approval from this body. More information regarding the ASB and the Student Council is available in the front office or contact Julia Shinkle at Julia.Shinkle@dspd2.org.

ACTIVITY STICKERS

An Activity/ASB sticker may be purchased for \$30. This entitles a student to free admission to all regularly scheduled home games and price reductions to after-game dances and other school activities. Activity/ASB stickers are not transferable. More information is available in the front office.

DANCES & SOCIAL EVENTS

Student Body Cards are required for admittance into all dances. School rules concerning general conduct, dress, appropriate physical contact while dancing, and use of controlled substances shall be enforced at all times. A Breathalyzer will be at all school dances and may be used if there is reasonable suspicion of alcohol influence. If a student is determined to be dressed inappropriately, they will be asked to change clothes or cover up. Students are expected to dance in a respectable manner. Dancing that is inappropriate, overtly sexual in nature, or creates unsafe conditions is not allowed. Vulgar/provocative dancing, such as grinding, will not be allowed. Couples should be face to face when dancing. School officials reserve the right to make decisions on suitable dancing and individuals who engage in the above-mentioned behaviors will be removed from the dance and parents/guardians will be notified.

By purchasing or presenting a ticket for admittance, students are agreeing to abide by the stated expectations. Those desiring to attend dances must arrive within one-half hour after starting time of dance or admission may be refused.

Students may leave the dance at any time; however, they may not re-enter. Unless otherwise advertised, all dances will conclude at 11:00pm.

DHS students enrolled at the time of the dance may obtain guest passes under the following conditions:

- Guest is not over the age of 20 or is enrolled in high school. Middle school ages students are not permitted.
- Guest is deemed to be in good standing by administration at attending school.
- Guest must have photo ID.

DHS Students may bring only one guest and complete all guest pass paperwork by the stated deadline. Forms can be obtained in the Dragon Study Center.

For more information regarding conduct and dress, please see the District's K-12 Code of Conduct and Student Dress and Grooming policy.

EXTRACURRICULAR ACTIVITIES & CLUBS

All students, regardless of ability level, are encouraged to take part in extracurricular activities. In addition to the Athletic Programs offered, DHS students can letter in the following activities:

- ASB (Advisor: Julia Shinkle)
- BAND* (Advisor: Mike Hettwer)
- BOWLING (Advisor: Jeff Baer)
- CHOIR* (Advisor: Anna Jackson)
- HI-Q (Advisor: Brandy Dickerson)
- Oregon High School Equestrian Teams (OHSET) (Advisor: TBD)
- Future Farmers of America (FFA) (Advisor: Ryan Rowley)
- Thespians (Advisor: Blair Cromwell)

*OSAA sanctioned

Dallas School District will charge a pay-to-participate fee of \$75.00 for an individual to participate in Future Farmers of America (FFA) and Band.

OSAA activities may establish rules of conduct—and consequences for misconduct—that are stricter than those for students in general. If a violation also violates the K-12 Code of Conduct the consequences specified by the district shall apply in addition to any consequences specified by the organization.

Students can form clubs by obtaining student signatures on the Club Petition of Interest form, finding a staff member who is willing to serve as an adviser, filling out an Application for Charter that states the purpose of the club and the activities and fundraisers that the founders intend to engage in, and submitting forms to the Student Council for approval. Some previous clubs include the following:

- Art Club (Advisor: John Beck)
- Gay, Straight Alliance (Advisor: Charlotte Riester)
- Inkblot (Advisor: Jeff Baer)
- International Club (Advisor: Stacie Mcgraw)
- National Honor Society (Advisor: Brandy Dickerson)
- Yearbook (Advisor: Annee Blevins)

ELIGIBILITY FOR ACTIVITIES AND ATHLETICS

To be eligible under [OSAA rules](#) (rule 8) a student must be enrolled in school, attending regularly, and passing at least five classes. Students must have passed five classes during the preceding semester and be “on-track” to graduate on time. (See the [Athletics Section](#) of this handbook).

PARTICIPATION COMMITMENT FOR ACTIVITIES AND ATHLETIC EVENTS

All DHS students participating in any activity related group or athletic team will read and sign a commitment that outlines the school expectations of good citizenship and good attendance and any additional guidelines and rules established by the coach and/or advisor. Contact activity and club advisors for more information.

ATTENDANCE AT ACTIVITIES AND ATHLETIC EVENTS

When admission is charged and/or entry to an activity is controlled, students who have entered once will not be allowed to re-enter after they leave the event. All DHS students and fans will display sportsmanship in accordance with OSAA standards and conduct themselves appropriately at all activities.

GRADUATION CEREMONY

Participation in the graduation ceremony will be restricted to those students who are successfully completing all graduation requirements set by Dallas School District and by the State of Oregon. Participation in this ceremony is optional and a privilege that may be revoked if a student has fees outstanding or disciplinary action that denies participation. Information on exceptions to this policy is available in the Counseling Center.

ATHLETICS



Athletics play an important role at Dallas High School. More than 40% of our student population actively participates on one or more of the school's athletic teams. To be eligible to compete in an athletic program during the current school year a participating student will be responsible for paying the participation fee for the sports program they are participating in. In addition, athletes must have completed the online registration, have a current physical on file, a current ImPact test, and meet [OSAA academic eligibility standards](#).

ATHLETIC PROGRAMS

Fall: Volleyball, Football, Cross Country, Soccer, Cheerleading
Winter: Basketball, Wrestling, Swimming, Cheerleading, Dance
Spring: Softball, Baseball, Track, Tennis, Golf

Online registration is available at www.dhsdragonsathletics.com

You will find the link "Register an Athlete" in the upper right-hand corner of the website. Parents will need to create the account with their information first. Once you've completed that part, you will be directed to a different portal to start your student's registration. If your student is a returning athlete from last year, you will use the same log-in and password. If you have misplaced your information, please contact the Athletic office at 503-831-1976.

Please visit the [Dallas Dragons Athletics](#) site for more information on the teams available and see the [Athletic Calendar](#) for information about games.

ACADEMIC ELIGIBILITY REQUIREMENTS

Participation in athletics at Dallas High School, whether attending DHS or another OSAA associate member school within the Dallas School District boundaries, must conform to [OSAA rules](#). A student must be enrolled in school, attending regularly and in good standing with the OSAA requirements.

Minimum Satisfactory Progress Requirements:

- OSAA credits required prior to Year 2: 4.5
- OSAA credits required prior to Year 3: 10.0
- OSAA credits required prior to Year 4: 17.0
- Note: This is not sufficient to graduate. Students need a minimum of 24 credits to graduate as outlined in the [Graduation Requirements Section](#) of this handbook.

All returning students who do not meet the Minimum Satisfactory Progress Requirements shown above need to enroll in and complete a credit recovery program during the summer in order to regain (or attempt to regain) their eligibility.

Students who are not "on track to graduate" are not eligible to participate in athletics during the 2021-22 school year.

Student-athletes who fall below the [OSAA academic eligibility standards](#) can have their eligibility revoked. The athlete may return to competition once they demonstrate they are passing five classes.

For more information, please visit the [Dallas Dragons Athletics](#) site.

ATHLETIC PARTICIPATION FEES

- Cheer: \$80 per season
- All other sports: \$160 per sport per season with a maximum of \$320 per individual student and \$480 per family
- Note: The fee for students on free or reduced-price lunches is reduced to \$35 per sport. Students must bring their free or reduced-price lunch award letters to the athletic office when registering.

PHYSICALS

In accordance with state law, student athletes must complete a sports physical and ImPact test every 2 years. This generally includes Freshmen, Juniors, and all new athletes to the district. Students participating in a preseason activity connected to school-sponsored athletics should get a physical during the summer if they have not had one in the last two years. Should a physical expire during a season, the athlete must renew their physical prior to the start of that season.

The sports physical can be completed for free by a family doctor as part of an annual wellness visit or for a small fee at a variety of clinics. Please have the doctor complete the [OSAA School Sports Pre-Participation Examination Form](#) and turn it into the Athletic Office before the beginning of the sports season the student is participating in. **We cannot accept any other form!**

The ImPact test can be conducted online by going to the [ImPact website](#) and entering the following passcode: 46QHKP9XHT. Print out the email confirmation and return it to the Athletic Office.

SPECTATOR BEHAVIOR AT ATHLETIC EVENTS

OSAA Sportsmanship Statement: Interscholastic activities are an integral part of the educational curriculum and experience. High school activities promote the character development of participants, enhance the educational mission and promote civility in society. Therefore, student-athletes, coaches, spectators and all others associated with high school activities, programs, and events should adhere to the fundamental values of respect, fairness, honesty, and responsibility.

ADMISSION CHARGES

- Adults: \$5
- Students: \$4
- Dallas HS students with a valid student body card: Free to home events (excludes all league and state playoff games)
- Senior Citizens (60+): Free
- Children (6 & under): Free

TRANSPORTATION OF ATHLETES

Arrangements for all athletic travel will be made by the Athletic Director. School buses or activity buses will be used for team travel. Under no circumstances will students drive themselves or other participants. All athletes will travel to and from the contests on the team vehicle. Any exceptions must be approved in advance by the coach and the Athletic Director.

STUDENT LIFE



ASSEMBLIES

Student conduct during assemblies must meet the same standards as in the classroom. A student who does not abide by the [K-12 Code of Conduct](#) during an assembly will be subject to disciplinary action. Attendance at all assemblies is required unless prior administrative approval to leave school has been given.

ASSEMBLY OF STUDENTS

Dallas High School recognizes the constitutional right of students to assemble. Student assembly shall be related to school programs and should not interrupt classes or cause hazards to persons or property. A request for student assembly shall be made in advance to the principal, and students will be notified of the decision within a reasonable period of time.

BICYCLES, SCOOTERS, AND SKATEBOARDS

Bicycles ridden to school by students must be parked in the designated area on school grounds and should be locked. Skateboards are not allowed to be ridden on school property. Skateboards that are used as transportation to and from school are to be stored in a locker during the school day.

DISTRIBUTION OF MATERIALS

All aspects of school-sponsored publications, including newspapers and/or yearbooks, are completely under the supervision of the teacher and principal. All non-school publications must be approved by a school administrator.

FIELD TRIPS

Field trips may be scheduled for educational, cultural, or other extra-curricular purposes. All students are considered "in school" while participating in district-sponsored field trips and will follow all school rules and regulations.

FUNDRAISING

Student organizations, clubs, or classes, athletic teams, outside organizations, and/or parent groups may occasionally be allowed to conduct fundraising drives. An application for permission must be submitted to building administrators before the event. Additional information is available from the bookkeeping office.

INSURANCE

The district will make available to students a low-cost student accident insurance program. Parents are responsible for paying premiums (if coverage is wanted) and for submitting claims through the district office. The district shall not be responsible for costs of treating injuries or assume liability for any other costs associated with an injury. Before participating in a school-sponsored trip outside the district or in school-sponsored athletics, students and parents must have either purchased the student accident insurance or show proof of insurance.

LIBRARY

The library is open 24/7 [online](#)! The physical space is open from 7:30 a.m. to 4:00 p.m., but closed for lunch. The library carries print books, eBooks, video, internet access, and subscription databases for research and leisure reading.

LOCKERS

Lockers will be issued when requested by students. If you would like to sign up for a locker, please contact Cassie Taylor in the Attendance Office at cassandra.taylor@dsd2.org.

Students should keep their combinations confidential. The lockers are the responsibility of the student to whom they are assigned and should be kept clean and free from inappropriate signs, pictures, slogans or anything which would damage them. Lockers must be emptied before leaving school for the summer. Although lockers are provided for the student's personal storage, lockers may be searched at any time. For more information, please see the [Search and Seizure Section](#) of this handbook.

LOST AND FOUND

The "lost and found" is located in the front office. Anything left unclaimed after ten school days may be disposed of or donated to a non-profit organization.

LUNCH PROGRAM

The district participates in the National School Lunch Program and offers free and reduced-price meals based on a student's financial need. Application forms and information are available from the front office and [online](#). Menus, prices, and online purchase options can also be found on the [Food Services site](#).

For more information, see the District's [Reimbursable School Meals and Milk Programs Administrative Rule](#).

MESSAGES FOR STUDENTS & STUDENT PHONE CALLS

Messages for students from anyone but parents or guardians will not be accepted. Students who need to make outgoing calls can use the student phone in the attendance office or another office phone with permission.

OPEN CAMPUS

DHS has an open campus for all students; however, this is a privilege that may be withdrawn at an administrator's discretion and/or with a parent's request. Parents may request this action by contacting an administrator.

PARKING & TRAFFIC CODE

The Dallas High School Traffic Code sets forth regulations providing for the registration of vehicles, designation and posting of parking areas, and the assessment of reasonable fees for parking permits. Enforcement will be through administrative and disciplinary sanctions including, but not limited to, reasonable fines, impoundment of vehicles and assessing reasonable fees for such impoundments.

Staff, faculty, students, guests and visitors of the District are responsible for complying with the Traffic Code. They will be responsible for any violation of the Traffic Code in which a vehicle in their possession is involved, regardless of who the operator may be.

The District has entered into agreement to allow enforcement on campus premises of the current Oregon Vehicle Code and the Dallas High School Traffic Code by local and state law enforcement officers in the local circuit, justice or municipal courts ([ORS 332.445](#)).

Citations or warnings for violations of the Dallas High School Traffic Code may be issued on a form approved by the Superintendent, or designee, or on a form approved for enforcement in local, circuit, justice or municipal courts. Citations issued for a violation of the Oregon Vehicle Code will be on a form approved for such purposes under [Chapter 153](#) of the Oregon Revised Statutes.

All students who drive vehicles to school are subject to parking and driving rules developed by school administration.

Dallas High School administration requires all students parking vehicles on the High School campus to show evidence of the following when applying for a parking permit:

- That the student driving the vehicle holds a valid driver's license;
- That the vehicle is currently registered through the Oregon Department of Motor Vehicles;
- That the student driving the vehicle is insured under a motor vehicle liability insurance policy or other satisfactory proof of compliance with the financial responsibility requirements of the State and;
- That the vehicle is in compliance with school rules by displaying the appropriate vehicle information sticker or permit as applicable.

Parking Permits

- Permits are required in all parking lots on campus Monday through Friday 7:00 AM through 4:30 PM.
- Parking permits fees are for an academic year (September through June). Parking fees are non-refundable.
- Parking permits may be purchased in the office.
- Permits are required to be hung from the rearview mirror.
- Permit holders are responsible for knowing and obeying the regulations contained in the Dallas High School Parking & Traffic Code.
- Parking permits are issued to a vehicle. The vehicle owner is responsible for any parking violation regardless of who is operating the vehicle.

Manner of Parking

Parking of student vehicles is allowed only in areas designated as student parking by striping, signing or marking. Student parking in areas designated as "Staff" parking space is prohibited. The lack of an appropriate parking space is not an excuse for parking in violation of the Dallas High School Vehicles shall not be parked in areas identified as restricted parking by signs, striping or marking, e.g., fire lanes, red zones, bus only, except with an appropriate permit. Vehicles shall be parked with the front of the vehicle facing the curb or other terminus of a parking space ('head-in' parking only, vehicles may not be 'backed-in').

- Vehicles may not be parked on grass.
- Vehicles shall only park within the boundaries of a single parking space.
- Parking is permitted only in the designated parking spaces. Do not park in spaces designated "Reserved", "Guest", or Chemeketa parking.

Parking for the Disabled

Only vehicles displaying a valid permanent or temporary disabled parking placard or permit, issued by a state Motor Vehicles Division, may park in a space designated by signs and/or marking as reserved for disabled persons. Parking in a van accessible aisle adjacent to a disabled parking space is prohibited. Citations may be issued at any time for violation of disabled parking regulations.

Violations

Vehicles parked in violation of the Traffic Code are subject to a citation or warning. The citation may be issued on a form approved by Dallas High School or on a form by the state for local, justice or municipal court adjudications. Drivers of vehicles being operated in violation of the Oregon Vehicle Code may be issued citations that are processed through a local or state court. Vehicles parked in a manner that impedes the normal flow of traffic may be towed at the owner's expense. Vehicles abandoned on District property may be towed under [ORS 98.830](#). Students with 3+ violations are subject to having their parking privileges revoked and forfeiture of parking permit fee.

The origin of the citation form shall govern the applicable bail and enforcement mechanism. The bail for violations of the Oregon Vehicle Code, including a citation issued under [ORS Chapter 811](#) for unlawfully parking in a disabled parking space, is established by the state. Such citations, when issued on a state-approved form, are subject to enforcement in a local, circuit, justice or municipal court. The bail for Citations issued on approved Dallas High School forms will be \$10.00.

Miscellaneous

Riding bicycles is restricted to roadways and parking lots. Bicycles may not be ridden in pedestrian areas, except by Public Safety or law enforcement officers. The use of skates, roller blades, non-motorized scooters and skateboards are not permitted in pedestrian areas of the campus. Motorized wheelchairs and motor assisted scooters are allowed in pedestrian areas of campus, when operated in compliance with the Oregon Vehicle Code.

Appeals

Appeals of citations issued on a state-approved form are governed by the local or state court process. Appeals of citations issued on a Dallas High School approved form must be tendered in writing to the assistant principal's office.

For more information, please see the District's [Vehicle Use on District Property](#) and [Suspension of Driving Privileges](#) policies.

POSTERS

Before any posters, signs, etc. are hung in the building or on school property, permission must be obtained from a school administrator.

STUDENT BODY CARDS

A student body card will be given to each student on picture day. This student body card must be carried during school hours and at all school activities. The card is to be surrendered to a member of the DHS staff when requested.

ATTENDANCE



ATTENDANCE PROCEDURE

Dallas High School students are expected to attend school regularly and to be on time to their classes. If a student is unable to attend school on a particular day the parent/guardian is expected to notify the School by calling the attendance office at 503-831-1974 or emailing Cassandra.Taylor@dsd2.org. If the student's parent/guardian does not notify the school, the student's parent must communicate with the attendance office within the next three school days to excuse the student's absence.

Examples of Excused Absences:

- Illness of the student
- Illness of an immediate family member
- Emergency situations that require the student's absence
- Field trips and school-approved activities
- Medical (dental) appointments
- Prearranged absences
- Religious observance
- Mental & Behavioral Health
- Armed Service Dependent (students who are dependents of members of the Armed Forces may receive 7 days of excused absences if the member is on active duty or is called into active duty).

Unexcused absences may result in:

- Phone call home
- Citation for compulsory attendance violations
- Referral to Sanction Court
- Court fines

For more information, please see the District's [Complusory School Attendance](#) policy.

PRE-ARRANGED ABSENCES

Prearranged absences should be coordinated through the attendance office.

CHECKING IN

Students who arrive late to school must check in at the attendance office, or the main office when the attendance office is closed.

CHECKING OUT

Students who must leave school during the day due to illness must first report to the front office. Students who must leave school for other reasons, must sign out at the attendance office, or the front office when the attendance office is closed.

REQUESTING HOMEWORK

If a student knows in advance that they will be absent for family reasons, rather than school-related activities, arrangements need to be made with the attendance office and teachers to obtain the homework that will be missed. Failure to make up assigned work within the number of days absent plus one additional day will result in a grade of zero for the assignment. Absenteeism will not be used as the sole criterion for the reduction of grades. However, no credit will be given for assignments missed because of unexcused absences.

Students should check Canvas and contact teachers regarding missed assignments when possible. If homework is unavailable in Canvas, parents can contact the attendance office to arrange for collection of homework. Please give the school 24 hours notice and call the Dragon Study Center (Room 106) to arrange for a time to pick-up homework at 503-623-8336.

TARDY POLICY

Students are required to be in class on time every day. Tardy consequences may include:

- Parent/guardian contact
- Behavior referral

Detentions that are not served may result in exclusion from extracurricular privileges or other discipline.

For more information regarding discipline, please see the [Discipline Section](#) of this handbook.

ACADEMIC INFORMATION



GRADING & EVALUATION

The following grading scales will be used to calculate a student's course grades and grade point average:

Course Grades will be calculated using the following scale:	Grade Point Averages (GPAs) will be calculated using the following scale:	GPAs for Advanced Placement courses will be calculated using the following scale:
A 90-100%	A (4.0)	A (5.0)
B 80-89%	B (3.0)	B (4.0)
C 70-79%	C (2.0)	C (3.0)
D 60-69%	D (1.0)	D (2.0)
F 0-59%	F (0)	F (0)

Academic Integrity

The faculty and administration of Dallas High School believe that honesty and integrity are personal attributes worth nurturing in our students. Because we value the educational and skill development opportunities provided by classroom assignments, research projects, tests, and credit recovery, we expect students to express academic integrity by doing their own work and properly documenting information gathered from other sources. Congruous with this belief is our resolve to handle those who violate the principles of academic integrity with stringent consequences as outlined in the K-12 Code of Conduct.



GRADUATION REQUIREMENTS

To receive a Dallas High School diploma, you must earn 24 credits and meet all course requirements by the end of the student's senior year. The counselors are available to review your records and help you stay on-track for graduation, but it is the student's responsibility to enroll in and successfully complete all necessary courses. If students wish to participate in the graduation ceremony, they must have completed all the requirements prior to graduation day. Requirements include:

STANDARD DIPLOMA	HONORS DIPLOMA	MODIFIED DIPLOMA
4 credits English 3 credits Social Science 3 credits Math – Algebra 1 and above 3 credits Science ½ credit Careers 2 ½ credits Applied Arts, Tech Ed, OR Second Language + 1 credit Health 1 credit Physical Education 6 credits Electives 24 credits - Standard Diploma	4 credits English 3 credits Social Science 3 credits Math – Algebra 1 and above 3 credits Science ½ credit Careers 2 ½ credits Applied Arts, Tech Ed, OR Second Language + 1 credit Health 1 credit Physical Education 8 credits Electives 26 credits – Honors Diploma	3 credits English 2 credits Social Science 2 credits Math – any level Math OK 2 credits Science 1 credit Applied Arts/Second Language/ Careers 1 credit Health 1 credit Physical Education 12 credits Electives 24 credits - Modified Diploma
<p><u>Additional Requirements:</u></p> <ul style="list-style-type: none"> Reading, writing, and math proficiency (currently waived for the classes of 2022, 2023, and 2024) <p><i>Important Note: The requirements for acceptance into the vast majority of 4-year colleges are above and beyond high school graduation requirements. Students need to plan carefully.</i></p>	<p><u>Additional Requirements:</u></p> <ul style="list-style-type: none"> Reading, writing, and math proficiency (currently waived for the classes of 2022, 2023, and 2024) Specific course requirements (AP) 3.5 Cumulative GPA through 7th semester Education Plan and Profile College and Scholarship applications Careers class MUST be taken ACT, SAT, ASVAB, Compass or Asset exam 	<p><u>Additional Requirements:</u></p> <ul style="list-style-type: none"> Reading, writing, and math proficiency (currently waived for the classes of 2022, 2023, and 2024) IEP/504 Team required

Alternative Certificate - IEP Students Only

Certificate of attendance earned over a minimum of 4 years.

24 Credits - Alternative Certificate

COURSE INFORMATION

For more information on the courses available, see our Course Guide (*coming soon*).

STUDENT SCHEDULES

Student schedules are available on [Home Access Center](#). If you need assistance with your login information please contact Linda Shryer in the Counseling Center at 503-831-1975 or email linda.shryer@dspd2.org. Once a complete schedule of classes has been assigned to a student, schedules will not be changed without a valid educational reason. If you need a schedule change for a missing period, computer error, or incorrect level placement, please contact the Counseling Center. New students may stop by the front office and pick up an enrollment packet anytime. Once we receive records from your previous school, we will contact you to schedule an appointment with a counselor.

DROPPING A CLASS

Students who drop or are removed from a class after the first ten (10) school days in a semester will be held responsible for the earned grade. Exceptions to this policy may be granted by the administration after consultation with the teacher for reasons such as inappropriate placement. Information on dropping a class is available in the Counseling Center.

INFORMATION FOR SENIORS

Early Graduation

You MUST apply officially to become an early graduate. See your counselor for an application and requirements.

Legal Name on Diploma

The name on your diploma must be your legal name. Your transcript and diploma are legal documents, so names and spelling must be correct. See the registrar in the Counseling Center if a change needs to be made.

Rank in Class

Colleges want to know your rank. Your rank is where your GPA places you in relation to all other students in the same graduating class.

Valedictorians / Salutatorians / Honor Students

At the end of the 7th semester, Valedictorians, Salutatorians & honor students are determined. Honor cords are given to students who have a 3.50 (or better) and are presented at Senior Awards Night. Valedictorians and Salutatorians must maintain their GPA through the 12th week of their last semester. Salutatorians have an accumulative G.P.A. of a 4.00. Valedictorians have an accumulative G.P.A. of 4.01 or higher.

Class Meetings

Ordering caps and gowns, creating class mottos, song, and colors, planning a senior trip, and senior party decisions are made during senior class meetings. Always attend.

Senior Pictures for the Yearbook

Seniors may provide copies of professional photographs for inclusion in the yearbook. If they do not, their school picture will be used.

Announcements, Caps, & Gowns

Jostens will take orders in October. Cap and gown are required to participate in the ceremony in June, but students do NOT have to buy announcements. The approximate cost for a cap and gown is \$40. **YOU MUST ORDER ON TIME!** [Order online](#) or contact Jostens at 503-255-7120.

Baccalaureate

This is a church service held one evening the week before graduation and is designed and put on by the Dallas Ministerial Association. Attendance is encouraged. Caps and gowns are worn.

Senior Awards Night

This is held on an evening in May for seniors and parents where scholarships and honor cords (3.5 GPA) are presented. DHS Graduates routinely earn over \$2,000,000 in awards each year. Valedictorians and students who have earned Honor Diplomas, music awards, athletic awards, and/or participated in OSAA activities are recognized. Additionally, attendance is required for all local scholarship applicants.

SPECIAL EDUCATION

Dallas School District has a special education program for students who have a learning disability and are falling behind in their academic progress. If you have questions about whether you or your child qualify for this special program, or if you have an I.E.P. and feel you or your child is not being served well, contact Autymn Galbraith at 503-623-5594 or Autymn.Galbraith@dsd2.org.

For more information regarding special education, please see the District's [Special Services](#) site. For information about the District's use of Restraint and Seclusion, please see the District's [Use of Restraint and Seclusion policy](#) and [Use of Restraint and Seclusion Administrative Rule](#).

TALENTED AND GIFTED PROGRAM

To serve academically talented and intellectually gifted (TAG) students in grades 9 -12, an identification process is conducted annually. Parents, students, and teachers who have concerns or questions should contact the DHS TAG Coordinator, Brandi Dickerson, at brandi.dickerson@dsd2.org.

For more information regarding the Talented and Gifted program, please see the District's [Special Services](#) site.

ALTERNATIVE LEARNING OPTIONS

Several alternative education programs are available to help students successfully complete their high school education. A summary of each option is provided below. More information is available in the Counseling Center.

Correspondence Courses/Online/Distance Learning for Credit

If your goal is to make up credits for classes that you have failed or simply to earn as much credit as possible in a shorter amount of time, there are many accredited organizations that offer high school credit through classes done online or through the mail. This credit will be at the student's own expense. Dallas High School will accept credit earned through accredited learning institutions. The student must provide the Counseling Center with an official transcript and proof of accreditation.

Please Note: NCAA will not accept student athletes at Division I or II schools who have online or correspondence courses on their transcript.

Dallas Virtual Academy (DVA)

Dallas Virtual Academy (DVA) allows a Comprehensive Distance Learning (CDL) option to K-12 students and their families. DVA students will be instructed and supported by Dallas School District teachers and staff using the same online learning platform and tools that were used for CDL during the 2020-2021 school year, such as Canvas and Zoom. For more information, see [DVA's site](#).

GED Options

Students must be 16 with parent permission and have a government-issued photo ID to sign up for the GED program through Chemeketa Community College. It is free of charge for students. Applications are at DHS, but there may be a waiting list. An earned GED can translate into credits for students who wish to return to high school and work toward a diploma.

Morrison Alternative School

Morrison Alternative School is a diploma program for students in grades 11-12 who are credit deficient or who need an alternative learning environment. Applications are available on the Morrison campus and at DHS. It is recommended that students who wish to attend Morrison bring a good attendance record and some high school credits. For more information, please contact the Morrison campus at 503-623-8480.

Summer School

DHS offers a program of credit recovery during a limited time span in the summer. Students can access the online program from their home computers. There is a tuition cost. Contact the Counseling Center for more information.

ACCELERATED LEARNING OPTIONS

DHS offers an Honors Diploma, Advanced Placement courses, College Credit Now through Chemeketa Community College, and the Willamette Promise dual credit program to provide opportunities for accelerated learning and advanced coursework. A summary of each option is provided below. More information is available in the Counseling Center.

DHS Honors Diploma

The Honors Diploma is a 26-credit diploma earned through a planned program of study that exceeds the State of Oregon's standards. A portfolio and 3.5 GPA are required to qualify.

Advance Placement Courses

DHS offers Advanced Placement (AP) courses that allow college credit to be earned at Oregon University System schools after achieving a 3 or above on the AP exam that is offered each spring. Please note that private colleges accept community college credit and AP test scores at their discretion. Teacher approval is required to take AP courses. A fee is required to take each AP exam.

Typical AP courses offered:

- AP Literature & Composition (yearlong)
- AP Chemistry
- AP Calculus
- AP Biology
- AP European History
- AP US History
- AP Art
- AP Spanish

College Credit Now Courses

Students can earn high school and college credits simultaneously (dual credit) through a partnership with Chemeketa Community College (CCC). Students pay a small fee to receive college credit for courses taken at the high school. Be aware that community college is based on quarters rather than semesters; therefore, the grading periods are different for CCC than they are at DHS. The college grade, which permanently appears on the college transcript, may be different than the DHS semester grade.

DHS is currently offering the following College Credit Now Courses:

- Medical Terminology I and I (H120 & H121 credit through CCC)

To take a class at Chemeketa Community College, you need to be 16 years old and have parent and counselor signatures on the CCC Release Form. The Release Form is in the Counseling Center. Registration forms are available from the class instructors. For more information, contact the Counseling Center or CCC at one of the following phone numbers:

- Chemeketa/ Dallas Campus.....503-623-5567
- Chemeketa /Salem Campus.....503-399-5206

Willamette Promise Courses

Students can earn high school and college credits simultaneously (dual credit) through a partnership with Willamette Promise. Students pay a one-time yearly fee of \$30 to receive college credit from Western Oregon University and/or Oregon State University for courses taken at DHS.

DHS is currently offering the following Willamette Promise Courses:

- College Writing (Writing 121,122)
- College Algebra (Math 111)
- Pre-Calculus (Math 112)
- Chemistry (Chemistry 104)
- AP Biology (Biology 101, 102)
- Spanish 2, 3, Advanced (Spanish 101,102,103,201,202,203)

You do not have to be admitted to the universities to take courses, but they each have their own procedures and requirements for signing up. Your transcript and a letter of recommendation from a teacher or counselor may be required.

To take a course at Willamette University you need to call their admissions office:

- Willamette University.....503-370-6303

To take a course at Western Oregon University there are application packets in the Counseling Center:

- Western Oregon University.....503-838-8000

More information is available in the Counseling Center.

Early Graduation

Students may apply to graduate 1 semester or 1 year early. Parent permission, letters of support, and a plan must accompany the application. Students should see their counselor for an application.

STUDENT RECORDS

Education records are those records related to a student maintained by the district. A student's education records are confidential and protected from unauthorized inspection or use. All access and release of education records with and without parent and eligible student notice and consent will comply with all state and federal laws.

Personally identifiable information shall not be disclosed without parent or eligible student authorization or as otherwise provided by board policy and law. Education records are maintained in a minimum one-hour, fire-safe place in the school office by the principal.

Permanent records shall include:

- Full legal name of student
- Name of school
- Student birth date
- Name of parent/guardian
- Date of entry into school
- Name of school(s) previously attended
- Subjects taken
- Marks received
- Credits earned
- Attendance
- Date of withdrawal
- Social Security number
- Other information (i.e.: psychological test information, anecdotal records, records of conversations, discipline records, I.E.P.'s, etc.)

Memory aids and personal working notes of individual staff members are considered personal property and are not to be interpreted as part of the student's education records, provided they are in the sole possession of the maker.

Requests for Education Records

The District shall, within ten (10) days of a student seeking enrollment in or services from the District, notify the public or private school, education service district, state institution, private agency or youth care center in which the student was formerly enrolled and shall request the student's education record. The district will transfer all requested student education records to an educational agency no later than ten (10) days after receipt of a request from the new educational agency.

Directory Information

Certain personally identifiable information is considered directory information and is generally not considered harmful or an invasion of privacy if released to the public. Directory information includes, but is not limited to: the student's name, address, telephone listing, photograph (including videotape), date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received and the most recent previous educational agency or institution attended. Parents of students who object to the release of any or all directory information should notify the school principal within fifteen (15) days from the date this handbook was issued. Hearing no objection, the directory information may be released for use in local school publications, other media, to appropriate governmental agencies and for such other purposes as deemed appropriate by the principal.

Transfer of Records

When a student is going to withdraw or transfer to another school, the parent or guardian should inform the school of the date of the intended withdrawal and the new location of the student's school attendance. When your child is enrolled at the new school, that new school will request records. All requested records will be sent within ten (10) days of receipt of the request as required by law.

The Education Amendments of 1974 and Family Educational Rights and Privacy Act (FERPA) provide that certain state and federal agencies may inspect student records without written consent but requires that records be maintained indicating specifically the legitimate educational or other interest that a person, agency or organization

has in seeking this information. This statement is to become a permanent part of the record only for inspection by the parents, or students over 18, and the school official who is responsible for the custody of such records. Records transferred to third parties shall be clearly stamped with the statement, "These records may not be transferred except as provided for under Public Law 93-380 as amended."

By law, both parents, whether married, separated or divorced, have access to the records of a student who is under 18 unless the District is provided evidence that there is a court order, state statute or legal binding document relating to such matters as divorce, separation or custody that specifically revokes these rights. Parents of a minor, or an eligible student (if 18 or older), may inspect and review education records during regular District hours.

Review of Records/Challenge of Records

Parents of a minor, or eligible student (if 18 or older), may inspect and review the student's education records and request a correction if the records are inaccurate, misleading or otherwise in violation of the student's privacy or other rights. If the District refuses the request to amend the contents of the records, the parent or eligible student has the right to a hearing under [OAR 581-021-0310](#). A copy of this Policy and Administrative Rule shall be provided to the parent or eligible student upon request.

For more information, please see the District's [Education Records/Records of Students with Disabilities](#) policy and [Education Records/Records of Students with Disabilities Management Administrative Rule](#).

Social Security Number Disclosure Statement

The Dallas School District is required by law to inform you about our use of student Social Security Numbers. Providing your social security number (SSN) is voluntary. If you provide it, the district will use your SSN for record keeping, research, and reporting purposes only. The District will not use your SSN to make any decision directly affecting you or any other person. Your SSN will not be given to the general public. If you choose not to provide your SSN, you will not be denied any rights as a student. Providing your SSN means that you consent to the use of your SSN in the manner described.

[OAR 581-021-0250](#) authorizes school districts to ask you to provide your social security number (SSN). Your SSN will also be provided to the Oregon Department of Education. The Oregon Department of Education gathers information about students and programs to meet state and federal statistical reporting requirements. It also helps school districts and the state research, plan, and develop educational programs. This information supports the evaluation of educational programs and student success in the workplace.

The District and Oregon Department of Education may also match your SSN with records from other agencies as follows:

- The Oregon Department of Education uses information gathered from the Oregon Employment Division to learn about education, training, and job market trends. The information is also used for planning, research, and program improvement.
- State and private universities, colleges, community colleges, and vocational schools use the information to find out how many students go on with their education and their level of success.
- Other state agencies use the information to help state and local agencies plan educational and training services to help Oregon citizens get the best jobs available.

Your SSN will be used only for statistical purposes as cited above. State and federal law protects the privacy of your records.

For more information, please see the District's [Education Records/Records of Students with Disabilities](#) policy and [Education Records/Records of Students with Disabilities Management Administrative Rule](#).

REQUESTING TRANSCRIPTS

To request your transcript, please fill out a Transcript Request Form and return it by mail, email, or in-person to the Counseling Secretary, Linda Shryer (Linda.Shryer@dspd2.org).



MILITARY SERVICE

What are the advantages of military service?

- Educational and career training (technical & professional)
- College degrees (associate, bachelor's, master's)
- Vocational or technical certifications
- Certificates of completion for apprenticeships
- High school diplomas or GEDs
- Opportunity to become a commissioned officer through ROTC
- Travel
- Specific guaranteed training upon entry
- Free medical and dental care
- Commissary/Post exchange privilege
- Guaranteed pay/promotion opportunities
- 30 day paid vacation yearly
- FHA loans to buy a house
- Lifetime retirement benefits after 20 years of service

Military Academies

Traditional or selective college requirements. All academies (except Coast Guard) require appointment from congressional level of state government.

- West Point (Army - New York State)
- Annapolis (Navy & Marines - Maryland)
- Air Force Academy (Colorado)
- Coast Guard Academy (Connecticut)

Make sure you know all the facts before signing on the dotted line. Recruiters are frequently at Dallas High School. A quick phone call will get you an appointment. **If you are under 18, your parents must consent for you to join a service.** Because of this, a recruiter will ask to meet your parents before enlisting you.

Your eligibility for military AND specific training is based on the scores you receive on the ASVAB (Armed Forces Vocational Aptitude Battery). Your recruiter can set up testing.

If you serve for a period of time, you may find that some generous scholarship programs are available. In some cases, you can receive an education first and serve an equivalent amount of time in the military after you graduate. There are also programs where you can accumulate money for an education while you complete your tour of duty. College scholarship programs (ROTC) can pay up to full tuition for up to four years of undergraduate study. You are required to serve from 4 to 7 years of active duty in the regular service as a commissioned officer after graduation.

ASK LOTS OF QUESTIONS....GET ANSWERS IN WRITING ... BE INFORMED

TECHNICAL OR TRADE SCHOOLS

Private institution (Examples: ITT Tech, Northwest Nanny Institute, Pilchuck Glass-Blowing School, International Air Academy, Phagan's Beauty School, BCTI Business College, etc)

- Many require portfolios, work samples or auditions
- Fill out application online-Also fill out the school's scholarship & financial aid applications
- Meet with representative / take placement test if required
- Generally, more expensive than community college but often shorter time to finish program.
- Primarily offers focused certificated programs (although sometimes an associate or a bachelor's degree like ITT Tech for example) leading to a trade, business, or technical career.
- Usually take course work focused only on area of interest.
- Generally, cannot transfer credits or programs to a 4-year institution.
- Generally, a smaller campus with fewer activities and fewer numbers of programs offered; often no housing provided.
- State and federal financial aid sometimes available; often the school offers its own loan programs. FAFSA often accepted, but not always. Fill out and submit FAFSA online
- Tutoring, remedial or special education help is sometimes available. In general, there are fewer services and supports available.
- Generally strong placement services; often there are direct ties to the industry. Many times, it is advertised that job placement is "guaranteed".

Apprenticeship Programs

These vary by trade. Go to the State of Oregon Apprenticeship and Training Division at www.boli.state.or.us/BOLI/index.shtml for information about a specific trade.

COLLEGES & UNIVERSITIES

2-Year Community Colleges

General Information

(Examples: Chemeketa, Linn-Benton Community College, Lane CC, Central Oregon CC, College of the Siskiyou, College of the Redwoods, Feather River CC, Shoreline CC)

- Cost is generally half the cost of a 4-year school and usually much less than a trade school.
- Can get a general education program which leads to associate degree (2-year degree) but also offers a multitude of certificated programs leading to a trade or technical career.
- May need to take full range of courses (English, science math etc.) to attain degree.
- Many transferable credits and programs which allow students to enter a 4-year institution directly.
- Often a larger campus with a variety of activities and programs; occasionally housing may be available.
- Fill out application online
- Meet with Academic Advisor at college to plan program and check prerequisites
- Take placement tests (Asset or Compass)
- State and federal financial aid always available. Do the FAFSA and apply for same aid as if you were attending a 4-year college. Fill out & submit the FAFSA on line at www.fafsa.ed.gov
- Tutoring, "bridge" classes, remedial help, day care, student support services, health services, special Ed and bilingual services available.
- Some job placement services, especially through apprenticeship programs; no guarantees of employment after graduation.

Who can enroll?

Anyone 18 years old may enroll with or without a high school diploma. If you are under 18, you need a release from your high school (available in the DHS Counseling Center).

Are there enrollment limitations?

Community colleges have many competitive programs and you cannot always get into the one you want immediately. You may need to take some “bridge” or prep classes to meet the requirements of a specific program. There are writing and math requirements for many programs. **Take as much college prep writing and math in high school, while you can get it for free!**

The following programs may have limited enrollment:

- Dental Assisting Emergency Medical Technology
- Fire Suppression Computer Programming
- Electronics Drafting Technology/AutoCAD
- Human Services Medical Office Assistant
- Nursing Graphic Design
- Automotive Technology Criminal Justice
- Integrated Circuit Mask Design Welding Technology
- Child Care Worker CISCO Computer Networking
- Culinary Arts/Chef Business Technology

What kind of degree can I get from a community college?

There are 3 types of programs:

1. Associate Degree...this is a 2-year degree usually focusing on a specific area of study.
2. Transfer Program...this is for students going on to a 4-year college or university. It can be anywhere from 2 terms to 2 years depending on the college/program to which you are transferring.
3. Certificate or Completion Program...this is a specific trade or vocational program. It can be anywhere from 6 months to 2 years in length. It can include on-the-job training, apprenticeships, internships and/or job placement.

Catalogues and more info are in the Counseling Center and online. Check them out. Look at the differences between tech schools and community colleges carefully.

4-Year Colleges & Universities

Traditional 4-Year College/University

Must have the following on high school transcripts:

- English—4 years (MUST include College Writing and 1 semester of an Advanced Literature class)
- Math—3 years (MUST include Algebra 2)
- Science—Minimum 2 years (Physical Science and Biology)
- Social Studies—3 years
- Second Language—Minimum 2 years of the same language
- 2 extra years of core classes (science, math, English, language, etc.)
- Take SAT or ACT late junior year and/or early senior year
- Fill out college application online
- Fill out housing and college scholarship applications
- Fill out NCAA Clearinghouse application if you want to play sports - www.ncaaclearinghouse.net
- Fill out and submit FAFSA online (ask: does your school also require a PROFILE?)

- Do Scholarship searches on www.fastweb.com and www.collegeboard.com
- Apply for local scholarships at DHS Feb–March
- Apply for Oregon State Scholarship Commission Scholarships at www.oregonstudentaid.gov

Selective 4-Year College/University or Honors Colleges

Must have the following EXTRA course work on high school transcripts:

- English—4 years
- Math—4 years (Algebra 2 and higher)
- Second Language—3–4 years of same language
- Science 3–4 years
- Social Studies 3–4 years
- SAT II tests are often required in addition to SAT/ACTs
- Letters of Recommendation
- Honors College Application

Out of State Tuition

Check out the Western Undergraduate Exchange Program (WUE) at www.wiche.edu/wue

What is WUE?

Through WUE, students in many western states may enroll out of their own state at many 2- and 4-year colleges at a tuition significantly LESS than regular out-of-state tuition.

How do I apply?

You must find out if your college accepts WUE students and then apply as a “WUE Student” on your college application.

Are there restrictions?

There may be a separate application process. Some colleges only offer the reduced tuition if you major in specific programs at their school. Others have a limited number of slots for WUE students. Still others require certain test scores or GPAs. Each school is different. INQUIRE.

Which states are part of WUE?

- | | | |
|--------------|----------------|----------------|
| • Alaska | • Arizona | • Utah |
| • Hawaii | • Idaho | • New Mexico |
| • Nevada | • Colorado | • South Dakota |
| • Oregon | • Montana | • Wyoming |
| • Washington | • North Dakota | • California |

Myths About College

Myth #1: *I have to know what I want to major in before I invest in a college education.*

The average college student changes majors once or twice before deciding on an emphasis. College graduates will change careers 3 to 5 times in their lifetime. It's okay to not know exactly what you want to be. While it is important to have some goals for yourself and be aware of major interests, you can limit yourself drastically if you try to choose a specific career too early or decide not to pursue college because you're not sure what you want to do yet. College can be the place WHERE you make these decisions. Enjoy your time there, be open and flexible and explore all your interests. While college is not for everyone, your career and financial opportunities can be limited without some education beyond high school, so think hard before you decide NOT to go.

Myth #2: *I can't afford an expensive or exclusive private college.*

It's easy to rule out a school because the high cost appears to be more than the family can afford. When all financial aid opportunities are explored, you may be surprised how affordable any college can be. Private schools, in particular, may offer significant amounts of financial aid in order to attract students from all income levels. Remember, colleges are businesses. Without customers, they won't survive. They frequently look for a diverse student body. Many times, these schools are highly subsidized by private industry, donations or alumni. Their job is to help make it possible for you to attend, even if it seems out of reach at first glance. In the end you may still not be able to afford to attend, but it is definitely worth the attempt.

Myth #3: *My GPA isn't very high . . . My SAT scores aren't very good . . . I have less than 2 years of a foreign language so I can't get into a 4-year school.*

Colleges try really hard to look at the WHOLE student. You are much more than your tests scores or GPA. It may indeed be true that if you have not met the entrance requirements for a particular school, you won't be accepted, but it is always worth a try if you really want to attend that school. Most schools public AND private, have what is called "conditional acceptance". You are accepted to the college contingent on doing a few things like keeping your GPA at a certain level during your freshman year, or taking a lower level math class to get your skills up, or taking a summer class before you get there. Remember, you can always spend 2 or 3 terms at a community college and get your entrance requirements done for a fraction of the cost. Then you can apply to transfer to a 4-year school. In Oregon, as little as 2 terms (6 months) at community college can allow you to transfer to a state university.

Advanced Coursework in Academic Areas

College Credit Now is a plus. Colleges love it when you go above and beyond the minimum. Taking 4 years of any course work gives a student an edge. Seniors should take a minimum of 6 classes each semester with at least 3 rigorous academic classes. Maintain good GPA: Most 4-year schools expect a minimum of a 3.00 for acceptance.

Involvement in activities, clubs, leadership roles, volunteerism, community service and/or athletics:

Colleges look for students who are well-rounded, who have a variety of skills and interests, who go above and beyond what is required, who recognize a commitment to community and who pursue volunteer experiences. Keep track of all recognitions, leadership positions, awards, volunteer or work experiences in and out of school. You should keep your resume updated.

Testing

Advanced Placement Test (AP Tests)

Subject tests given to juniors & seniors in May. If you are taking an AP course, you will be preparing for the exam. The exam is optional. College credit can be earned and/or college requirements waived (depending on score and the college). Approximate cost is \$85.00. See your AP teacher for more information.

Note: Every college has different requirements for tests. Check with EACH school to be sure. Also, registration for the ACT and the SAT is done WEEKS in advance of the test. Check in Guidance for those important deadlines.

College Admission Tests

Almost ALL 4-year institutions (public & private) require entrance exams, either the SAT or the ACT. It will help to take the PSAT (a practice SAT offered at DHS every October) or an SAT prep program but the best overall preparation for these exams is to take a full load of rigorous courses throughout high school. There are many computer programs available in the Salem bookstores and in any public library as well. There are practice tests (hardcopy and CD) available in the DHS Counseling Center. It is well worth the time and/or expense to prepare yourself as much as possible for doing well on these tests.

Preliminary Scholastic Aptitude Test (PSAT)

Given at DHS every October and offered to all sophomores free of charge. The PSAT is highly recommended for all juniors. There are 3 reasons to take a PSAT. The PSAT is a replica of the actual SAT and an excellent practice tool. It automatically enters your JUNIOR student in the National Merit Scholarship Qualifying competition (NMSQT). It allows colleges to send your student (with his/her permission) information about programs your student identified as interests. The cost is about \$20.00. Allow 5–6 weeks for scores to return.

Scholastic Aptitude Test (SAT 1 Reasoning Test)

Required to be accepted into the majority of 4-year colleges and universities nationwide, including acceptance to the Oregon University System (OUS) schools. It is a 3-hour, primarily multiple choice test that measures verbal, writing and mathematical reasoning abilities that develop over time. The test costs about \$52.00. It is offered 7 times a year, September through June. McKay and West Salem High Schools are usually the closest testing sites. Allow 4–5 weeks for test. Go to www.collegeboard.com for the SAT.

American College Test (ACT)

An alternative to the SAT I. Many Eastern and private schools require the ACT. The ACT covers English, Math, Science and Social Studies. The cost is about \$52.00. It is offered 6 times a year, September through June. The closest testing sites are Chemeketa's main campus and Sprague High School in Salem. Go to www.actstudent.org for the ACT.

SAT II

These tests are one-hour subject tests. These tests may be required by some private or out of state schools. Currently, the California Public University system requires at least 3 SAT II subject tests for admission. Some colleges use these tests as an indication of subject mastery and not necessarily as an entrance requirement. You can take up to 3 SAT II tests on a regular testing day (although you cannot take an SAT I on the same day you take an SAT II). Cost is \$20 per test. Check the schedule in Guidance.

NCAA

NCAA Clearinghouse Application

Clearinghouse application is REQUIRED (prior to the start of college) for high school athletes who wish to play college sports in Division I or II colleges. Register online at: <http://www.eligibilitycenter.org>

NCAA-No Online Credits Accepted

The NCAA will no longer accept correspondence or online credits on high school transcripts. If you are an athlete headed to a Division I or II college, you may be accepted to the college, but you will be denied athletic participation at that school. BE VERY AWARE OF THIS REQUIREMENT.

Financial Aid & Scholarships

FAFSA

The Free Application for Federal Student Aid applies to the majority of 2-year and 4-year colleges and universities public or private, trade schools, business & beauty colleges. If a student wishes ANY financial aid of ANY kind (regardless of family income), this form must be submitted. It can be done at no cost, online and submitted after October 1st. Go to www.fafsa.ed.gov. Don't miss Financial Aid Night in the Fall to learn more about the FAFSA.

Profile

Additional financial aid form required by many colleges. There are several colleges in Oregon, public & private, which require a PROFILE in addition to the FAFSA. There is a cost.

Letters of Recommendation/Essay

Required for most scholarships, for acceptance to many private colleges, to honors colleges or special programs. Also, required for "conditional acceptance" to colleges if minimum entrance requirements cannot be met with grade point average or SAT/ACT scores.

Can I apply online?

Local scholarships specific to Dallas High School have paper applications, but there are many statewide and national scholarships available online. You can do this from your own computer or use one in the career center or library. Here are the best websites for you to do your own free scholarship searches.

- <http://www.finaid.org>
- www.college-scholarships.com
- www.fastweb.com
- www.collegequest.com
- <http://www.cashe.com>

Oregon's OWN scholarship commission has over 350 scholarships with only ONE application. This is particularly worth the effort. <http://www.oregonstudentaid.gov/home.aspx>

How do I know which scholarships I should apply for?

Look carefully at the application or talk with a Counselor or Counseling Center secretary. Every scholarship has requirements and a deadline. Some have essays, interviews, presentations, and/or a grade point average requirement. Some are for a specific type of college or program of study. Pay attention, do your research and start early.

My GPA isn't really high

Should I even look at scholarships? Some scholarships are not based on grade point average. Some have to do with how much your grades improved over time or what classes you've focused on in high school. Some are also based on affiliations your family may have with certain organizations. Look at every scholarship. Many will have a GPA requirement, but not all.

I'm not going to a 4-year college

I'll probably attend a trade school or 2-year school. Are there scholarships for me? There are many scholarships for students who are going to short term training. Every year thousands of dollars go to DHS grads who are attending culinary arts colleges, community colleges, technical programs and trade schools.

I keep getting mail from companies who guarantee that they will find scholarship money for me. Should I just hire a company to do this?

While there are many reputable organizations that will do scholarship searches for you, be wary. On a computer, you can access EVERY scholarship they can. **Warning: you should never have to pay to apply for any scholarship.** All it takes is time. Beware of guarantees to find money. Some of these organizations are very expensive and the student still must do all the applications.

Are there other resources to help me find scholarships?

There are resource books in the Counseling Center. Many local and college libraries have access to a program called CIS Scholarship Search. This is a free and extremely comprehensive search of hundreds of scholarships.

STUDENT RIGHTS & RESPONSIBILITIES



In accordance with the District's [Student Rights and Responsibilities](#) policy, federal laws, And state laws, students in the Dallas School District are both responsible for and have the right to the following:

- The right to equal educational opportunity and freedom from discrimination; the responsibility not to discriminate against others
- The right to attend free public schools; the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school
- The right to due process of law with respect to suspension, expulsion and decisions which the student believes injure his/her rights
- The right to free inquiry and expression; the responsibility to observe reasonable rules regarding these rights
- The right to privacy, which includes privacy with respect to the student's education records.

Additionally, students have the right to know the behavior standards expected of them, as well as to know the consequences of misbehavior.

DIVERSITY

Dallas School District #2 recognizes the diversity and worth of all individuals and groups and their roles in society. It is the policy for the Dallas School District #2 Board of Education that there will be no discrimination or harassment of individuals or groups on the grounds of age, color, creed, disability, marital status, national origin, race, religion, sex or sexual orientation in any educational programs, activities or employment.

GENDER

Dallas High School will be proactive in creating a school culture that respects and values all students and fosters understanding of gender identity within the school community. Such guidelines are intended to ensure a safe learning environment free of discrimination and harassment, and to promote the educational and social integration of transgender students. They do not anticipate every situation that may occur and the needs of each student will be assessed on a case-by-case basis.

CAREER AND TECHNICAL EDUCATION (CTE)

Dallas School District No. 2 offers Career and Technical Education (CTE) Programs in Agriculture Science and Technology and Engineering Technology. Admission to these programs is based on availability of classes. It is the policy of Dallas School District No. 2 not to discriminate on the basis of race, color, national origin, sex or handicap in its CTE programs, services, or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

SECTION 504 OF THE REHABILITATION ACT OF 1973 AND TITLE II OF THE AMERICAN'S WITH DISABILITIES ACT

Dallas School District adheres to Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act. The nondiscrimination requirements in these acts apply to all district programs and activities, including athletic and extracurricular activities. If you wish to learn more about the nondiscrimination aspects of

these acts as they apply to programs outside of the classroom or if you believe an accommodation is needed for participation in school athletics or activities please contact the compliance officer at compliance.officer@dsd2.org.

COMPLAINT PROCESS

For more information regarding the complaint process for harassment, intimidation, bullying, cyberbullying, and teen dating violence, please see the District's Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence Complaint Procedures.

The following individuals may be contacted regarding complaints concerning discrimination and student disabilities:

District Title VI and ADA Contact:

Dennis Engle, Director of Human Resource
111 SW Ash Street, Dallas, OR 97338
(503) 623-5594

District 504 Contact:

Autymn Galbraith, Director of Special Education
111 SW Ash Street, Dallas, OR 97338
(503) 623-5594

District Title IX Contact:

Tim Larson, High School Athletic Director
1250 SE Holman Ave., Dallas, OR 97338
(503) 623-8336

Or email: compliance.officer@dsd2.org

For complaints about educational standards and instructional materials, we encourage students and parents to first contact the classroom teacher or activity coordinator. If the complaint cannot be resolved at this level, and/or the complaint is regarding other matters, please contact the main office for assistance in contacting a high school administrator.

Guidelines for Behavior



BEHAVIOR PHILOSOPHY

Students are expected to demonstrate appropriate behavior in the classroom, on school property, and off campus during District sponsored events. Students are expected to contribute to a safe, caring, learning environment by cooperating in work and play; doing their best to achieve academic excellence; respecting themselves, others, and the environment; and conducting themselves in a safe manner at all times.

THREE BASIC RULES FOR ALL DHS STUDENTS

1. Attend Class
2. Respect People and Property
3. Respect the Learning Environment

Clearly defined behavioral expectations are consistent school-wide through the Dragon PRIDE motto:

Purpose- to show an understanding of why we are here

Respect- a feeling of admiring someone or something that is good, valuable, important, etc.

Integrity- doing the right thing, even when you think no one is watching you

Determination- to have strong willpower in order to achieve

Empathy- the ability to understand and share the feelings of another

Examples are evident in the PRIDE Behavior Expectation Matrix posted in each classroom and throughout the school.



DHS Student Behavior Expectations



	CLASSROOM	COMMON AREAS	ASSEMBLIES/ ACTIVITIES/EVENTS
P urpose	<ul style="list-style-type: none"> • Use time well—be on task • Advocate for yourself and others • Positive interactions w/others 	<ul style="list-style-type: none"> • Move to next classroom efficiently • Be where you are supposed to be 	<ul style="list-style-type: none"> • Listen/cheer/clap at appropriate times • Support others • Contribute—get involved
R espect	<ul style="list-style-type: none"> • Participate, listen and support • Value school and personal property • Put away electronics during work and instructional time 	<ul style="list-style-type: none"> • Clean up after yourself • Be aware of others • Display appropriate PDA 	<ul style="list-style-type: none"> • Show good sportsmanship • Welcome guests • Show respect to speakers and during National Anthem
I ntegrity	<ul style="list-style-type: none"> • Do your own best work • Take responsibility for your actions • Be prepared and meet deadlines 	<ul style="list-style-type: none"> • Do what is right • Clean up your area • Respond appropriately to directions 	<ul style="list-style-type: none"> • Show good character • Be a good representative of DHS • Participate positively
D etermination	<ul style="list-style-type: none"> • Persevere and follow through • Get help when needed • Be consistent 	<ul style="list-style-type: none"> • Use time wisely • Be productive 	<ul style="list-style-type: none"> • Participate with best effort • Keep trying • Encourage others to participate
E mpathy	<ul style="list-style-type: none"> • Help others • Include others • Accept diversity 	<ul style="list-style-type: none"> • Open doors for others • Be a problem solver not a problem maker • See the good in everyone 	<ul style="list-style-type: none"> • Show support—cheer! • Recognize efforts of others

ACADEMIC INTEGRITY & HONESTY

The faculty and administration of Dallas High School believe that honesty and integrity are personal attributes worth nurturing in our students. Because we value the educational and skill development opportunities provided by classroom assignments, research projects, tests, and credit recovery, we expect students to express academic integrity by doing their own work and properly documenting information gathered from other sources. Congruous with this belief is our resolve to handle those who violate the principles of academic integrity with stringent consequences as outlined in the [K-12 Code of Conduct](#).

CLASSROOM RULES

Because the main activities of school occur in the classroom, each teacher will determine what behavior is appropriate for their room. Teachers are responsible for communicating expectations and classroom rules. Teachers will enforce all school rules within their classroom, including but not limited to:

- Attendance
- Disruptive conduct
- Dress code
- Harassment
- Music device
- Phone use

DISCRIMINATION

The District prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or because of the perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status of any other persons with whom the individual associates. The district prohibits discrimination and harassment, including but not limited to, educational opportunities and services offered students; in student assignment to schools and classes; in student discipline; in location and use of facilities; in educational offerings and materials; and in accommodating the public at public meetings.

For more information, please see the District's [Equal Educational Opportunity](#) policy.

DRESS CODE

Certain body parts must be covered for all students at all times. Clothes must be worn in a way such that buttocks, genitals, breasts and nipples are fully covered with non-see through clothing fabric. All items listed in the "must wear" and "may wear" categories below must meet this main principle. Adjustments to the dress code may be made on a case by case basis for a student's IEP plan or 504 plan.

Students Must Wear (while following the main principle, stated above):

- A Shirt/covering (with fabric in the front, back, and on the side under the arms), AND
- Pants/jeans or the equivalent (example: shorts, a dress, leggings, a skirt, sweatpants), AND
- Footwear. (example: shoes, boots, sandals, footwear that generally protects feet)

Note: Courses that include attire as part of the curriculum (example: professionalism, public speaking, job readiness) may include specific dress requirements, but should not focus on covering bodies in a particular way or promoting culturally specific attire. Activity-specific shoe requirements are permitted (example: athletic footwear for PE).

Students May Wear (as long as they don't violate the main principle, stated above):

- Religious headwear
- Religious head covering.
- Hats (Hats must allow staff to see the face of the student and not interfere with line of sight)
- Fitted pants, including non-see through leggings, yoga pants, and "skinny jeans"
- Ripped jeans, as long as underwear and buttocks are not exposed
- Tank tops, including spaghetti straps; halter tops
- Hoodie sweatshirts are allowed; however, hoods may not cover the head indoors

Students May Not Wear:

- Gang-affiliated clothing.
- Any clothing that reveals visible undergarments. (visible waistbands and visible straps are allowed).
- Swimsuits. (except those required in class or athletic practice).
- Clothing and accessories that could be considered dangerous or could be used as a weapon.
- Clothing and accessories that display hate speech, profanity, pornography.
- Clothing and accessories that display violent language or images.
- Clothing and accessories that display images or language depicting drugs or alcohol (or any illegal or activity).
- Clothing and accessories that display images, language or clothing that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups.
- No sunglasses indoors.

These dress code guidelines shall apply to regular school days (whether on school property or through Distance Learning) and summer school days, as well as any school related events and activities, such as graduation ceremonies, dances and prom.

All concerns regarding student dress issues should be referred to a building administrator. Administrators take all referrals into reasonable, equitable consideration and reserve administrative discretion. Administrator discretion may occur based upon the equitable needs of the student and the context of those needs. Anything that disrupts the learning environment is taken in to account.

For more information, see the District's [Student Dress and Grooming](#) policy and the [K-12 Code of Conduct](#).

PERSONAL ELECTRONIC DEVICES

Students are allowed to use and possess personal electronic devices at school and at school-sponsored activities provided such devices are not used in any manner that may disrupt the learning environment, school-sponsored activities or violate Board policies, administrative regulations, school or classroom rules, or state and federal laws. Cell phone usage in bathrooms and locker rooms is prohibited.

For more information, see the District's [Personal Electronic Devices](#) and [Personal Electronic Devices and Social Media](#) policies.

GANGS

The presence and activities of gangs in schools may cause substantial disruption and material interference with school activities and is a threat to the safety and well-being of students and school personnel. It is the policy of this District that gangs and gang-related activities shall not be permitted on school property or at any school activity or athletic event. Failure to abide by this policy may result in disciplinary action up to and including expulsion. For more information, see the District's [Gang and Gang Related Activities](#) policy.

HAZING, HARASSMENT, INTIMIDATION, BULLYING, CYBERBULLYING, AND MENACING

Harassment, intimidation or bullying, and acts of cyberbullying by students, staff and third parties toward students is strictly prohibited. Teen dating violence is unacceptable behavior and prohibited. Retaliation against any person who reports, is thought to have reported, files a complaint or otherwise participates in an investigation or inquiry is also strictly prohibited. False charges shall also be regarded as a serious offense and will result in disciplinary action or other appropriate sanctions. Any student who has knowledge of conduct in violation of this policy or feels they have been harassed, intimidated or bullied, has been a victim of teen dating violence, or has been cyberbullied in violation of this policy is encouraged to immediately report their concerns to the superintendent who has overall responsibility for all investigations.

For more information, see the District's [Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence](#) policy and [Complaint Procedures](#).

INAPPROPRIATE DISPLAYS OF AFFECTION

In an effort to protect the learning environment and promote a safe and respectful climate and culture, inappropriate displays of affection are prohibited. This includes kissing, groping and prolonged hugging.

INTERNET, STUDENT EMAIL, & GOOGLE APPS FOR EDUCATION

DHS provides students with Google Apps for Education (GAfE) which includes free, web-based programs for Oregon students and teachers. This service is available through an agreement between Google and the State of Oregon. Apps for Education runs on an Internet domain purchased and owned by the school and is intended for educational use only.

GAfE is available at school and at home via the Internet. Known sites that are inappropriate are blocked, but there is always a chance that students will be exposed to inappropriate content. School staff will monitor student use of Apps when students are at school. Parents are responsible for monitoring their child's use of GAfE when accessing programs from home. Students are responsible for their own behavior at all times. School staff, administrators and parents all have access to student email for monitoring purposes. Students have no expectation of privacy with GAfE or on district systems.

Students may use GAfE for personal use subject to the restrictions below and other school rules and policies which may apply:

- Students may use GAFE for personal projects but may not use them for:
 - Unlawful activities
 - Commercial purposes or Personal financial gain (running a business or trying to make money)
 - Inappropriate sexual or other offensive content
 - Threatening another person
 - Misrepresentation of Oregon Public Schools, staff or students. (Apps are extensions of classroom spaces where student free speech rights may be limited.)
- Student files and email are safe with GAFE but it is the responsibility of the student to make backups of important documents.
- Safety
 - Students may not post personal contact information about themselves or other people. This includes last names, addresses and phone numbers.
 - Students will never agree to meet with someone they have met online without their parent's approval and participation.
 - Students will tell their teacher or other school employee about any message they receive which is inappropriate or makes them feel uncomfortable.
 - Students are responsible for the use of their individual accounts and should take all reasonable precautions to prevent others from accessing their account. Under no conditions should a user provide his or her password to another person.
- Digital Citizenship
 - Treat others well. Be kind when using email or making a post on a forum or web page. Everyone will see what you write. Be careful with what you say about others and yourself.
 - Respect the rights of copyright owners. Copyright infringement occurs when an individual inappropriately reproduces a work protected by a copyright. Works often contain language specifying acceptable use. Requirements should be followed.
 - Your First Amendment rights to Free Speech can be limited in school. If you post something which disrupts the learning environment in your school, your right of speech may be limited.

School websites, email and groups are for educational use and are not considered public forums for debating ideas.

Access to and use of GAFE is considered a privilege accorded at the discretion of Dallas School District. The district maintains the right to withdraw the access and use of GAFE when there is reason to believe violations of law or district policies have occurred. As a tenant of the Agreement with the State of Oregon, the state reserves the right to immediately suspend any user account in question of appropriate use. Pending review, a user account may be terminated as part of such action.

For more information, please see the District's [Electronic Communications System](#) policy and [Internet Use, Student Email & Google Suite for Education Permission Form](#).

RESPECTING PROPERTY

Students should, at all times, show respect for the property of others and for school property. Students may not engage in activities that damage or endanger property. Dallas High School is not responsible for lost or stolen student property or textbooks, although we continually take reasonable precautions to secure all personal property. The school does not carry theft insurance and will not reimburse students for stolen property. Students can report and claim lost items in the front office. Stolen items should be reported immediately on an Incident Form in the Dragon Study Center.

TOBACCO, ALCOHOL, DRUGS OR INHALANT DELIVERY SYSTEMS

Student possession, use, distribution or sale of tobacco products, or inhalant delivery systems, alcohol or unlawful drugs, including drug paraphernalia or any substance purported to be an unlawful drug, on or near any district property or grounds, including parking lots, or while participating in school-sponsored activities is prohibited. If possession, use, distribution or sale occurs near district grounds, disciplinary action may include removal from any or all extracurricular activities and/or denial or forfeiture of any school honors or privileges (e.g., valedictorian, salutatorian, student body, class or club office positions, senior trip, prom, etc. Additionally, Section 1 of the Dallas City Code Section 5.210 specifies that there is to be no smoking at any bus shelter structure or within 25 feet of any public or private school bus stop while children are present at the bus stop.

For more information, please see the district's [Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems](#) policy.

TRANSPORTATION

Students are expected to observe Dallas School District rules and procedures while being transported to school or school-related activities. In addition, students are to comply with the rules listed below. Any failure to follow rules may result in removal of transportation privileges and other consequences as stated in the Discipline Plan.

Students will:

- Obey the driver at all times
- Accept assigned seats
- Stay away from the bus when it is moving
- Be at the bus stop five minutes before the scheduled pick up time
- Comply with coaches, teachers and/or chaperones who are responsible for maintaining order on the bus
- Use emergency exits only as directed by the driver

Students will not:

- Throw objects
- Have possession of any weapon
- Fight, wrestle or scuffle
- Stand up and/or move from seats while the bus is in motion
- Possess matches or other incendiaries and concussion devices
- Extend hands, head, feet or objects from windows or doors
- Damage school property or the personal property of others
- Threaten or physically harm the driver or other riders
- Engage in disruptive activity which might cause the driver to stop
- Make disrespectful or obscene statements
- Possess and/or use tobacco, alcohol or illegal drugs
- Eat or chew gum
- Carry glass containers or other glass objects
- Take onto the bus large objects which might pose safety risks



For more information, please see the District's [Transportation Service](#) policy.

WHEN AND WHERE RULES APPLY

The behavior and guidelines outlined in this handbook apply:

- On school District property at all times
- At school District sponsored events regardless of location
- Traveling to and from school or school District sponsored events, including while waiting for the bus to arrive
- Off campus if the behavior violates the District's K-12 Code of Conduct

For more information, please see the District's [Student Conduct](#) policy and the [K-12 Code of Conduct](#).

DISCIPLINE



DHS uses progressive discipline. Consequences for a single disciplinary violation may increase based on number of previous offenses and/or severity of the offense. Assigned discipline may also include consequences from any lower level. In addition, violations of the K-12 Code of Conduct may also result in athletic participation penalties as outlined in the [Athletic Handbook](#).

DISCIPLINE LEVELS

Level 1: Warning, Parent Contact, Confiscation of Item	Level 4: Out of school Suspension for 1-4 School Days
Level 2: Detention, Non-curricular Exclusion, Loss of Privilege	Level 5: Out of school Suspension for 5-10 School Days
Level 3: In-School Suspension, Parent Conference, Restitution	Level 6: Continuing Suspension and Expulsion Hearing

OFFENSES AGAINST PERSONS

Violation	Definition	Severity	Discipline Level
Aggressive Behavior/Fighting	Aggressive physical behavior directed toward another person. May include, but is not limited to: <ul style="list-style-type: none"> • Hitting, punching, or slapping • Kicking, tripping • Shoving • Grabbing • Wrestling • Attempting to injure • Mutual combat 	Minor/First Serious/Repeat	Level 1 - 5 Level 5 - 6
Assault	Aggressive behavior that results in physical injury to another.	All	Level 5 - 6
Harassment & Bullying	Behavior, whether written (including text message, email, or Internet posting), verbal or physical, which serves to distress, threaten, demean, annoy, bully, cyber bully, intimidate, or torment another person.	Minor/First Serious/Repeat	Level 1 - 4 Level 5 - 6
Sexual Harassment	Behavior, whether written (including text message, email, or Internet posting), verbal or physical against another person that creates an intimidating, hostile or offensive school-related environment, where the conduct is based upon the sex of the other person. This includes unwanted sexual behavior towards another.	Minor/First Serious/Repeat	Level 1 - 4 Level 5 - 6
Racial Harassment	Behavior, whether written (including text message, email, or Internet posting), verbal, or physical that creates an intimidating, hostile or offensive school-related environment, where the conduct is based upon the race of another.	Minor/First Serious/Repeat	Level 1 - 4 Level 5 - 6

PROPERTY OFFENSES

Violation	Definition	Severity	Discipline Level
Computer Misuse	To intentionally, knowingly, or recklessly use District computer networks, Internet, or technology, without proper permission. To cause disruption to individual school computers, networks, or the educational environment.	Minor/First Serious/Repeat	Level 2 - 4 Level 5 - 6
Fire/Chemicals	Any act, or attempted act, of fire setting. To intentionally, knowingly, or recklessly mishandle, or inappropriately use, dangerous chemicals.	Minor/First Serious/Repeat	Level 3 - 4 Level 5 - 6
Non-Payment of Fees & Fines	Failure to pay fees and/or fines. May include, but is not limited to: <ul style="list-style-type: none"> • Course fees • Athletic fees • Lost book fees • Parking fines 	Any	Hold records, and account submitted for collection
Property Damage	To damage property belonging to student, staff, agent, or Dallas School District.	Minor/First Serious/Repeat	Level 2 - 4 Level 5 - 6
Theft	Theft of property belonging to student, staff, agent, or Dallas School District, or to be knowingly in possession or control of stolen property.	Minor/First Serious/Repeat	Level 3 - 4 Level 5 - 6
Vandalism	To cause damage or deface property belonging to student, staff, agent, or Dallas School District.	Minor/First Serious/Repeat	Level 2 - 4 Level 5 - 6
Vehicle Misuse	Using any vehicle on school grounds or at a District sponsored activity in a reckless or unsafe manner; to cause a disruption with any vehicle. Parking in an unauthorized location.	Minor/First Serious/Repeat	Level 2 - 4 Level 5 - 6 Fine

Note: All property offenses are subject to mandatory restitution.

OFFENSES THAT DISRUPT THE LEARNING ENVIRONMENT

Violation	Definition	Severity	Discipline Level
Attendance	Unauthorized absence from class. May include, but is not limited to, an unauthorized absence, tardy, or departure.	Minor/First Serious/Repeat	Level 1 - 3 Level 4 - 6
Insubordination	Behaviors that disobey, undermine, or defy the lawful authority of a District employee or agent. Any behaviors that disrespect, demean, degrade, or malign District employee or agent. May include, but is not limited to: <ul style="list-style-type: none"> • Cheating, forgery, and/or dishonesty • Cell phone or electronic device misuse • Safety violation • District transportation violation • Accomplice or conspirator • Malicious statement, image, or website about staff • Trespassing • Persistent failure to comply 	Minor/First Serious/Repeat	Level 1 - 4 Level 4 - 6
Disruptive Conduct	Any disruption of classroom, school, or District-sponsored activity. May include, but is not limited to any disruption from the following conduct: <ul style="list-style-type: none"> • Violation of classroom rules • Profane/vulgar words or actions • Dress code violation • Blatantly loud, disruptive, or offensive behavior • Inappropriate displays of affection towards another student • Any behavior that disrupts the routine of school activities or work of District employee or agent 	Minor/First Serious/Repeat	Level 1 - 3 Level 4 - 6
Offensive Material	To possess, view, display, or attempt to access any material that is blatantly offensive, discriminatory, and/or inappropriate. May include, but is not limited to material that are: <ul style="list-style-type: none"> • Pornographic • Racist • Sexually explicit • Drug, alcohol, or tobacco related 	Minor/First Serious/Repeat	Level 1 - 4 Level 4 - 6
Tobacco	Possessing, distributing, or otherwise using tobacco products or look-alike products.	Minor/First Serious/Repeat	Level 1-4 Level 5-6

Violation	Definition	Severity	Discipline Level
Alcohol and Drugs	<p>Possessing, selling, buying, distributing, being under the influence of, or otherwise using alcohol; illegal or any unauthorized drugs as defined by, but not limited to, the Uniform Controlled Substance Act, ORS 475.005; including look-alikes being represented as a controlled substance, and/or misuse of prescription or nonprescription drugs. Possessing any drug paraphernalia. May include, but is not limited to:</p> <ul style="list-style-type: none"> • Alcohol • Illegal drugs • Prescription or over-the-counter drug • Pipes/smoking devices/inhalant devices 	<p>Minor/First Serious/Repeat</p>	<p>Level 1-4 Level 5-6</p>
Weapons	<p>Possessing, transmitting, selling, or in any way displaying any weapon, device, instrument, material or substance, firearm, illegal explosive, or other implement which could reasonably be considered or used as a weapon, or attempted or threatened to be used as a weapon, or is readily capable of causing death or serious physical injury, and/or which is of no reasonable or legitimate educational use to the student. May include, but is not limited to:</p> <ul style="list-style-type: none"> • Knife, sharp or pointed object • Firearm, gun, or explosive • Bat, club, or stick • Look-alike objects 	<p>Minor/First Serious/Repeat</p>	<p>Level 1-4 Level 5-6</p>
Threats	<p>Behavior, whether written (including text message, email, or Internet posting), verbal or physical that is threatening against persons, groups, events, or property related to school or school activities. May include, but is not limited to:</p> <ul style="list-style-type: none"> • Bomb threat • Threat of violence • Threatening prank 	<p>Minor/First Serious/Repeat</p>	<p>Level 1 - 4 Level 5 - 6</p>
False Reporting or Alarm	<p>Any false reporting to District employee or agent. Setting off fire alarm or reporting a fire to officials without a reasonable belief that a fire exists.</p>	<p>Minor/First Serious/Repeat</p>	<p>Level 3 - 5 Level 5 - 6</p>
Gang Related	<p>Any student found using any manner or means in representing, recruiting, or promoting gang membership or activities, or engaging in any criminal gang activity.</p>	<p>Minor/First Serious/Repeat</p>	<p>Level 1 - 4 Level 5 - 6</p>

LAW ENFORCEMENT

Any student who engages in potentially criminal behaviors may be subject to law enforcement referral. Examples include, but are not limited to:

- Fighting
- Assault
- Property offenses including theft and vandalism
- Disorderly conduct
- Harassment
- Tobacco, alcohol, or drug possession
- Trespassing
- Weapon possession
- Other potentially illegal activities

Law enforcement will conduct its own investigation and make its own determination concerning legal action. For more information, see the District's [Law Enforcement](#) policy.

SEARCH AND SEIZURE

A search of a student's person or personal property by School District personnel shall be authorized when there are reasonable grounds to suspect that the search will disclose evidence that the student has violated or is violating a Federal, State or Municipal law and/or an ordinance or rules of the Dallas School District.

For more information, please see the District's [Student Searches](#) policy.

SUSPENSION & EXPULSION

Students may be suspended for one or more of the following reasons:

- Willful violation of Board policies, administrative regulations or school rules
- Willful conduct which materially and substantially disrupts the rights of others to an education
- Willful conduct which endangers the student, other students or staff members
- Willful conduct which damages or injures district property

Students may be expelled for any of the following circumstances:

- When a student's conduct poses a threat to the health or safety of students or employees
- When other strategies to change the student's behavior have been ineffective, except that expulsion may not be used to address truancy
- When required by law

The district shall consider the age of the student and the student's past pattern of behavior prior to imposing the suspension or expulsion. The district will ensure careful consideration of the rights and needs of the individual concerned, as well as the best interests of other students and the school program as a whole.

For more information, please see the District's [Student Discipline, Suspension of Students, and Expulsion of Students](#) policies as well as the [K-12 Code of Conduct](#).

APPEAL PROCEDURE

A parent or guardian may appeal suspensions and expulsions to the Superintendent. Suspension appeals must be made in writing, state the reasons for the appeal, and be received by the Superintendent's Office within two days of the administration's decision to suspend the student. The appeal must state the specific reason(s) for the appeal. The Superintendent or designee will review the record and render a written decision within three days of receipt of the written appeal. For more information on the appeal process for suspensions, please see the District's [Administrative Rule on the Suspension of Students](#).

Expulsion appeals must be made by the student or the parent/legal guardian within 15 calendar days after the hearing officer's decision at the expulsion hearing. Requests for appeal will be made at the superintendent's office where parents may obtain a form where they will specify the specific reason for the appeal. For more information on the appeal process for expulsions, please see the District's [Administrative Rule on the Expulsion of Students](#).



FIRE, EARTHQUAKE, & SAFETY DRILLS

Students and staff shall participate in emergency drills including rapid dismissal for fire, earthquakes, or other emergencies at least once each month during the school year. When the alarm is sounded, students must follow the direction of staff quickly, quietly, and in an orderly manner. For more information, please see the District's [Emergency Drills](#) policy.

INCLEMENT WEATHER & EMERGENCY SCHOOL CLOSURES

In the event bad weather disrupts school bus traffic in the mornings, one of four ways of dealing with the condition will be released to area radio and television stations in time for broadcasts beginning at 5:30 a.m. The same information will also be placed on the school district web site and on the Facebook pages of each school and the district. Please click on the button titled "Closure Status" to your right. Also, any school closure or school delay decision will be communicated through the district telephone notification system.

1. School closed. Classes will not be held and buses will not run. All extra-curricular activities and practices are cancelled.
2. Two-hour delay. Morning bus runs will be delayed two hours, as will the start of school.
3. Snow routes only; NO delay. Some roads will not be traveled. Buses will run as close to schedule as possible. If the snow routes occur in the A.M., buses will remain on snow routes for the P.M. See below for roads and areas affected when buses are on snow routes.

When the decision is made to utilize snow routes the buses will not travel on the following roads:

Barnhart Road	James Howe Road	Pioneer Road
Bridlewood Drive	Kerber Road	Reuben Boise Road
Burbank Road	Liberty Road (North of	Robb Mill Road
Clay Street (West of	Falls City Highway)	Salt Creek Road
Oregon Ave.)	May Road	Shady Lane
Cooper Hollow Road	McTimmonds Road	South Church Street
Ferns Corner Road	Mistletoe Road	Teal Creek Road
Fir Grove Road	Oak Villa Road	West Ellendale (West of
Fir Villa Road	Oakdale Road	Robb Mill Road)
Frost Road	Orchard Knob Road	
Gage Road	Pedee Creek Road	

At times our higher elevations take longer to clear, but the buses can safely travel some of the lower or more heavily traveled roads. When this is the case we will report modified snow routes. When modified snow routes are posted, buses will not travel on:

Barnhart Road	James Howe Road	Pedee Creek Road
Burbank Road	Kerber Road	Pioneer Road
Cooper Hollow Road	Liberty Road (North of	Reuben Boise Road
Ferns Corner Road	Falls City Hwy)	Shady Lane
Fir Grove Road	McTimmonds Road	Teal Creek Road
Frost Road	Oakdale Road	West Ellendale (West of
Gage Road	Orchard Knob Road	Robb Mill Road)

4. Two-hour delay AND buses on snow routes. Morning bus runs will be delayed two hours, as will the start of school. Some routes will be altered. The routes are listed above.

Other Important Information:

Students with driver's licenses and parents are encouraged to be extra cautious when driving in bad weather, especially when driving on days of a delayed school opening or when buses are on snow routes. There may be ice or even snow on the roads when these occur. Parents are reminded that they make the final decision about whether it is safe for their child to attend school on bad weather days. When a child cannot attend school due to bad weather, the school office should be notified and the absence will be excused.

If the roads look bad or if there has been ice or snow, listen to the radio or television or visit the school district website for possible closure or delays.

Please advise your child not to wait more than 20 minutes beyond the designated pick-up time for their bus. They should return to their homes at that time.

In any emergency, the Superintendent, or designee, will decide whether or not students should be sent home. The decision may be to send them home immediately, or to keep them in the schools indefinitely under continuous supervision until the emergency has passed. Should the students be held in their respective buildings, parents may pick up their children at school. These decisions will be communicated using the same processes used for school closure and described in this letter.

COVID-19 HIGHLIGHTS

Ready Schools, Safe Learners Resiliency Framework for the 2021-2022 School Year Highlights

This Resiliency Framework was developed jointly by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA) and is informed by U.S. Department of Education and CDC guidance along with information from many other sources. Except where compliance is mandated by existing state law, this Resiliency Framework is advisory.

General Information:

The Resiliency Framework focuses on advisory health and safety recommendations that provide for flexibility to:

- Return to full-time, in-person instruction for all students
- Honor and recognize the uniqueness of communities across Oregon
- Support schools in health and safety planning to meet community-specific needs and strengths.

As schools plan for the fall 2021 in-person school year, it is important to remember:

- Our communities will be living with the virus until there is widespread immunity.
- COVID-19 continues to change with new variants.
- Our knowledge of mitigation efforts grows over time.

For these reasons the guidance for responding to COVID-19 also changes. Right now, the best tools to protect individuals are vaccination for those eligible, physical distancing, face coverings, ventilation and airflow, hand

hygiene, and staying home if ill or exposed to someone with COVID-19. Opportunity for transmission decreases with each mitigation effort that is implemented.

With that in mind, DHS plans to:

Prioritize Student and Staff Health and Well-being

- Devote several days of time and space at the beginning of the school year, and ample opportunities throughout the year for students and staff to connect and build relationships in and out of the classroom.
- Provide ample class time at the beginning of the school year, as well as ongoing time, space, and creative opportunities and outlets (art, music, movement/dance, creative writing, clubs and interest groups etc.) for students and staff to make sense of their experiences, and to process personal and professional stresses, emotions, trauma, and grief.
- Prioritize linking students and families with culturally responsive mental health services and supports. Foster peer/student led initiatives on social-emotional well-being and mental health.

Current Mitigation Measures:

- Face coverings. Required inside the building for all students and staff. Documented medical exceptions may exist. Face coverings are currently **not** required outside the building when 6 feet of distance between people is observed.
- OHA and ODE strongly advise that schools support and promote physical distancing as described below:
 - Support physical distancing in all daily activities and instruction, maintaining at least 3 feet between students to the extent possible.
 - Maintaining physical distancing should not preclude return to full-time, in-person instruction for all students.
 - When it is not possible to maintain a physical distance of at least 3 feet, it is especially important to layer multiple other prevention strategies, such as wearing face coverings.
 - Consider physical distancing requirements when setting up learning and other spaces, arranging spaces and groups to allow and encourage at least 3 feet of physical distance.
 - Minimize time standing in lines and take steps to ensure that required distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc.

Decisions about when or how schools respond to an outbreak of COVID-19 involve collaboration across multiple actors. If part of or an entire school needs to close to in-person instruction as a matter of public health, it is important that educators, students, families, and the general public have a clear understanding of how decisions are made and who makes those decisions. When determining how to best support in-person learning during the 2021-22 school year, schools should work in a collaborative manner with local public health authorities (LPHAs). LPHAs are vital partners to advise and consult on health and safety in schools with school officials. In general decisions of school health and safety reside with school and district officials.

(The above information was taken directly from Ready Schools, Safe Learners Resiliency Framework for the 2021-2022 School Year. The full document is available on the Oregon Department of Education website: [Oregon COVID-19 Resiliency Framework 2021-22](#))

We will be taking a variety of steps to mitigate the transmission and impact of COVID on the school year:

- Masks will be required
- Students will be asked to self-screen as they arrive at school
- During the school day:
 - Students will socially distance (3-6 feet) as much as possible inside and outside classes

- Seating charts will be used in class. This will become very important for contact tracing in the event of a positive COVID case.
- No loitering will be allowed in public spaces
- Students will leave school grounds as soon as they are able

As the situation changes and new information becomes available we will keep everyone updated.

Our district works directly with Polk County Health in the event of any COVID outbreaks. Our two district nurses and [Kim Kellison](#) are the direct contacts with the county. In the event any students or staff are directed to quarantine, the decision is made by Polk County Health, not the Dallas School District. Outside of initial contact, staff, students and families will be working directly with Polk County Health.

For more information, please see the District's [Safe Return to In-Person Instruction and Continuity of Services](#) and [Communicable Disease – COVID 19](#) plans.



Can my child go to school today?

(Answer the 3 questions in the blue boxes.)

Do you believe your child may have been in close contact (*time spent together for over 15 minutes, without wearing masks, and spacing closer than 6 feet apart*) with an individual who tested positive for COVID-19?

YES

- Stay at home.
- Notify the school
- Call your healthcare provider
- Student must stay home for 14 days from date of last contact with positive individual.

NO

- Your child may come to school.

Is your child or any other household member ill with cold/flu like symptoms? (runny nose, congestion, sore throat, persistent cough, difficulty breathing, headache, chills, loss of taste/smell, significant muscle pain/aches, diarrhea, or vomiting)

YES

- Stay at home.
- Notify the school
- Rest and recover.
- Call your healthcare provider.

NO

- Your child may come to school.

Does your child have a fever of 100.4 F or higher?

YES

- Stay at home.
- Notify the school
- Rest and recover.
- Call your healthcare provider.

NO

- Your child may come to school.

- Notify the school if your child tests positive for COVID-19 for instructions

District Nurse: 503-623-3611

RETURN-TO-SCHOOL CRITERIA:

If your child or household member has fever or other symptoms that could be from COVID-19 and does not get tested OR is not cleared by their healthcare provider, it is assumed the child or household member has COVID-19 and may not return to school until the following 3 criteria are met.

1. Has been fever free for 48 hours without the use of medication
2. AND child has improved symptoms,
3. AND at least 14 days have passed since symptoms first appeared

Has your child been fever free without medication for 72 hours AND were they seen by their healthcare provider and diagnosed with something other than COVID-19?

- Come to school.
- Give the school office the healthcare provider note for return to school.

Follow RETURN-TO-SCHOOL CRITERIA

Fully vaccinated staff and students who are not currently positive for COVID-19 and do not have symptoms qualify for quarantine exclusion as determined by Polk County Public Health



Dallas School District

is following the CDC guidelines
for mask/face
covering requirements:

DO choose masks that

DO NOT choose masks that



Have two or more layers of washable, breathable fabric



Are made of fabric that makes it hard to breathe, for example vinyl



Completely cover your nose and mouth



Have exhalation valves or vents, which allow virus particles to Escape



Fit snugly against the sides of your face and don't have gaps

Special Considerations



Gaiters
Wear a gaiter with two layers, or fold it to make two layers.



Face Shields
Can be used w/ a documented medical condition, but effectiveness is unknown.

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>

DALLAS HIGH SCHOOL

OUR MISSION

- ★ To provide the highest quality education, ensuring every student develops the academic, functional, professional-technical, and social-emotional skills necessary to succeed in life ★

OUR VISION

- ★ Continue the focus of learning for all ★
- ★ All students value education and want to come to school ★
- ★ Ongoing collaboration among all staff ★
- ★ Teaching to district adopted Common Core Standards and using research-based best practices ★
- ★ Common regular assessments ★
- ★ Interventions and enrichment based on regular assessments ★
- ★ Improving teaching and learning based on data, reflection, and collaboration ★
- ★ Accurate and timely feedback and reporting to parents ★
- ★ All students will attain a meaningful high school diploma ★

OUR PROMISE

- ★ Every student at Dallas High School is known by name, strength and need, and graduates ready for career, college and community ★



The material covered within this student handbook is intended as a method of communicating to students and parents general district information, rules and procedures and is not intended to either enlarge or diminish any Board policy, administrative regulation or negotiated agreement. Material contained herein may therefore be superseded by such Board policy, administrative regulation or negotiated agreement. Any information contained in this student agenda is subject to unilateral revision or elimination from time to time without notice. No information in this document shall be viewed as an offer, expressed or implied or as guarantee of any employment of any duration.