

**Dallas School District No. 2
Finance Committee Agenda
Thursday, November 19, 2020**

6:30 pm via Zoom

<https://us02web.zoom.us/j/85889818512?pwd=MzVFTkkrV3g4RkFCdDRuZGhRN2EvUT09>

- 1. Call to Order – Dave**
- 2. Approval of February 20, 2020 Minutes**
- 3. 2020-21 Committee Organization**
 - a. Review Finance Committee Charge, Membership and Procedures
 - b. Elect Chair
 - c. Elect Vice-Chair
- 4. Reports**
 - a. District Planning Update - Andy
 - b. Financial Update – Debbie, Andy
 - c. Enrollment Update – Debbie, Andy
- 5. Discussion - All**
 - a. Committee Work Goals
 - i. Policy Review
 - ii. Budget priorities
- 6. Reports (Written)**
 - a. Monthly Financial Board Report
 - b. Bond Projects Financial Report
- 7. Adjourn – 8:00 p.m.**

2020-21 Proposed Meeting Schedule (third Thursday)

December 17, 2020

January 21, 2021

February 18, 2021

March 18, 2021

DALLAS SCHOOL DISTRICT NO. 2 FINANCE COMMITTEE MEETING MINUTES

**Thursday, February 20, 2020 at 6:30 p.m.
Dallas School District Board Room**

Present: Dave Morris, Debbie MacLean, Andy Bellando, Trista Girt, Mike Bollman, Mike Blanchard, Rick Slack, Charlotte Riester, Linda Fox

Visitor: Shannon Ritter

Absent: Mike Holland, LaVonne Wilson

1. **Called to order at 6:34 p.m. by Dave Morris.**
2. **Approval of January 16, 2020 Minutes Motion by Mike Blanchard, seconded by Mike Bollman. The motion passed unanimously.**
3. **Reports - SSA: Student Investment Account Draft Plan** Andy prefaced Shannon's presentation of the draft plan praising Shannon's work and his pride in how the plan came together noting he believed that while they expected some questions and revisions, he is confident the plan is a true reflection of all of the stakeholder groups that participated and meets the requirements of the law. Shannon reminded the group that this plan and dollars attached to it only represent 3-6% of DSD's total budget and while this is a huge step forward for the district, it still will not meet all of the needs. Shannon explained the additions of the metrics to the cover page of the draft plan that has already been circulated. A question was raised about how success is measured with students 2 years after graduation. Shannon explained that, unfortunately, there is not a method to track students after they leave the district. He then thoroughly explained how the dollars were allocated overall and then individually by school. He identified each new position and how those positions would aide in meeting the goals. There was also a lengthy discussion on the acquisition of new math curriculum and how new curriculum compares with Singapore. Shannon addressed the history of Singapore and how test results increased initially but the success was not sustained. The new curriculum will have long term support, professional development and consistency across the district to support and sustain continuous improvement in test scores. The analogy "all oars moving in the same direction" was used.

It was communicated that these funds are "use it or lose it" and that there will be conversations about a second tier of spending recognizing that the district may not be able to fully hire all positions. The application period begins March 2nd and ends April 15th. The Finance Committee is the first group seeing the plan, it will be shared with the board and public, staff and community members that attend the board meeting on Monday, February 24th. It will also be shared with the District Collaboration Team (DCT) next week. They are hopeful to have board approval on Monday, March 9th after which they will submit the plan to ODE. The "grant" is non-competitive and once approved, funds will be released July 1.

There was a brief discussion about future funding and sustainability. Shannon clarified that there is no supplant language in the SIA and that future funding could help subsidize the General Fund as long as it meets the goals and outcomes of our approved plan. The plan was praised by several of the committee members. There was a brief discussion about how to communicate to staff.

4. **Discussion: Committee Membership and work goals** The committee reviewed and discussed the edits to the Finance Committee Charge document requested at the January 16th meeting. Rick Slack moved to approve the document with the revisions. Charlotte Riester seconded. The motion passed unanimously.

Adjourn: 7:53 p.m. by Dave Morris.

Dallas School District

Finance Committee

2020-21

Charge of Committee

- **Statement of Purpose**
 - Serve in an advisory capacity to the Dallas School Board, Director of Fiscal Services and Superintendent by providing review and oversight of Dallas School District fiscal operations.

- **Responsibilities**
 - Be familiar with the district's annual budget.
 - Review cash flow and money management matters as needed.
 - Act as a resource to help address fiscal matters and/or discuss fiscal issues.
 - Serve in an advisory capacity to the Dallas School Board in development of budget priorities.
 - Serve as a resource to the Director of Fiscal Services, Superintendent and School Board for fiscal decisions such as uses of special funds, priority determinations and budget reductions.
 - Serve as a liaison to the school district community.
 - Recognize the importance of being an ambassador to Dallas School District

Resources provided by the Board – As requested by the committee.

Length of time the committee is asked to serve – There is no specified length for committee operation. . Members will be appointed by the Dallas School Board. Re-appointment of current committee members will occur by the Dallas School Board on an annual basis and no later than July 15 of each school year.

Membership to include (as possible) –

Community Representation

- Business (i.e. retail, hospitality, legal services, industry, manufacturing)
- Health Care
- Non-Profit
- Student, Youth and Education Supporters (i.e. Booster Club, Education Foundation, Youth Club Organizations)
- Polk County and/or City of Dallas
- Parent
- Higher Education
- Others

School District Representatives

- One representative from each employee association, to be selected by the employee association.
- Director of Fiscal Services
- Financial Analyst
- Superintendent

Board Members

- Two, appointed annually by the board chairperson to serve as ex-officio/non-voting members

Committee voting membership will not exceed 12 people with the majority represented by the community. All committee members will be approved by the Dallas School Board.

Operational Procedures

- A chairperson and assistant chairperson will be selected by a majority vote of the committee members during the first scheduled meeting of each school year.
- This document shall be reviewed and revised as needed by a majority vote of the committee members during the first scheduled meeting of each school year
- The Director of Fiscal Services (or designee) shall record minutes of each meeting.
- A calendar of meeting dates will be set during the first scheduled meeting of each school year.
- Public meeting rules will be followed.

Reference – Dallas School District Policy BCF, Advisory Committees to the Board