

Steve Spencer
Superintendent

Rachel Alpert
Assistant Superintendent

**2023-2024
Board of Directors**

Ed Dressel

Lu Ann Meyer

Rob Ogilvie

Zach Steele

Jon Woods

Board Secretary
Juli Lichtenberger

Please join us at our
school board meetings.
Unless otherwise
scheduled the board
meets the second and
fourth Mondays
of the month.

District Office
Board Room
6:30 p.m.

Mission Statement
*Dallas School District
is centered on students,
powered by
collaboration, built on
equity, and driven by
excellence.*

Dallas School District
111 SW Ash Street
Dallas OR 97338

503.623.5594 ph
503.623.5597 fax

Agenda

Work Session at Whitworth Elementary School – 2:45 p.m.

Board Meeting at District Office Board Room – 4:00 p.m.

January 22, 2024

<https://dsd2-org.zoom.us/j/84855147461>

Work Session with Whitworth Staff

- **Introductions**
- **What are your successes, accomplishments or things that you are proud of this year?**
- **What are you currently struggling with or directing your resources to address?**
- **What are you focused on improving individually, in departments or grade levels, and as a building?**

1.0 Approval of the Agenda

2.0 Executive Session per ORS 192.660

(2)(d) To Confer with Persons Designated by the Board to Carry on Labor Negotiations

(2)(f) To Consider Records Exempt by Law from Public Inspection

3.0 Welcome/Pledge of Allegiance

4.0 Good News

4.1 The Dallas High School wrestling team traveled to Redmond for the Oregon Classic Tournament. The girls team placed third and boys placed second. Way to go team!

4.2 LaCreole Middle School student Terrence Noyes was chosen for state middle school band in Eugene.

4.3 LaCreole Middle School received a \$500 MAPS grant.

4.4 Olivia Jane Sherman was selected as the Dallas High School December 2023 Rotary/Dutch Bros. Student of the Month.

5.0 Student Report – Rowan McDowell

6.0 Public Comment

7.0 Announcements

7.1 January & February Calendars

503

7.1.1 Next Board Meeting February 12, 2024 at 6:30 p.m.

7.1.2 Citizens Oversight Committee Meeting February 6, 2024 at 5:30 p.m.

7.1.3 Finance Committee Meeting, February 15, 2024 at 5:30 p.m.

8.0 Consent Agenda

8.1 Approval of the January 8, 2024 Board Minutes

505

9.0	Financial Report – Tami Montague	507
10.0	District Equity Committee Update – Todd Baughman	511
11.0	Resolution #23-24-05 Layoff (Board Action) – Rachel Alpert	513
12.0	OSEA Level Three Grievance (Board Action) – Kelli McGuire, OSEA President	
13.0	Reports	
	13.1 Citizens Oversight Committee Draft Minutes	514
14.0	Discussion Items	
15.0	Adjourn	



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item. All public comment during a Board meeting is limited to 3 minutes for each individual. Up to 5 minutes may be granted to one person who represents a group of 3 or more with similar testimony. The Board Chairperson may adjust or extend allowable time limits, if necessary.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

There are three ways to provide public comment at a Board meeting.

- 1) If you wish to address the Board in person during a Board meeting, please fill out the request for public comment form available outside the boardroom. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board executive assistant with your request by simply handing them the public participation form. This will be directed to the board chair.
- 2) If you wish to address the Board remotely (via Zoom) during a Board meeting, please email Juli Lichtenberger, Executive Assistant to the Superintendent and Board, (juli.lichtenberger@dsd2.org) at least two hours prior to the start of the meeting. Clearly label the subject line as “Public Comment”. In the email state that you would like to address the board remotely during the meeting, and include the topic.

Steve Spencer, Superintendent

Rachel Alpert, Assistant Superintendent

Board of Directors: Ed Dressel • Lu Ann Meyer • Rob Ogilvie • Zach Steele • Jonathan Woods

- 3) If you wish to address the Board in hard copy or email please submit to Juli Lichtenberger, Executive Assistant to the Superintendent and Board, at juli.lichtenberger@dsd2.org at least two hours prior to the start of the meeting. Clearly label the subject line or document as "Public Comment"

If you have questions about the district, we encourage you to contact our superintendent.

Thank you for your interest in Dallas School District.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

JAN 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	01 No School Holiday	02 Citizens Oversight Committee Meeting 5:30 p.m.	03	04	05	06
07	08 Board Meeting 6:30 p.m.	09 Technology Advisory Committee Meeting 3:00 p.m.	10	11	12	13
14	15 No School Holiday	16	17	18 Finance Committee Meeting 5:30 p.m.	19	20
21	22 Work Session at Whitworth 2:45 p.m. Board Meeting 4:00 p.m.	23	24	25	26 No School Assessment Day	27
28	29 No School Planning Day	30	31			

FEB 2024

SUN	MON	TUE	WED	THU	FRI	SAT
				01	02	03
04	05	06 Citizens Oversight Committee Meeting 5:30 p.m.	07	08	09	10
11	12 Board Meeting 6:30 p.m.	13	14	15 Finance Committee Meeting 5:30 p.m.	16 No School Inservice Day	17
18	19 No School Holiday	20 Technology Advisory Committee Meeting 3:00 p.m.	21	22	23	24
25	26	27 Board Work Session with LaCreole 3:00 p.m. Board Meeting 4:15 p.m.	28	29		

**Minutes
Board Meeting
January 8, 2024
6:30 p.m.
<https://dsd2-org.zoom.us/j/84855147461>
District Office Board Room**

Present: Jon Woods, Lu Ann Meyer, Rob Ogilvie, Ed Dressel, Zach Steele, Steve Spencer, Juli Lichtenberger, Rowan McDowell, Rachel Alpert, Tim Larson, Reed Langdon, Nick Ingalls, Tim Larson, Kas Knoll, Tami Montague, Todd Baughman

Visitors: Kyle Diehm, Jennifer Lenoue, Michelle Zelenka

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

Zach Steele moved to approve the agenda as printed, seconded by Ed Dressel. The motion passed unanimously.

3.0 Good News

- 3.1 Congratulations to Owen Jones who was selected as the Dallas High School Student of the Month for November 2023.
- 3.2 Oakdale raised over \$20,000 in the Dutch Bros. fundraiser in December.
- 3.3 Lyle PTC hosted a successful Family Winter Craft Night before Winter Break.

4.0 Student Report – Rowan McDowell

Rowan McDowell shared highlights of events at Dallas High School.

5.0 Public Comment

No public comment.

6.0 Announcements

- 6.1 January Calendar
 - 6.1.1 Next Board Meeting January 22, 2024 at 4:00 p.m. following a Work Session at Whitworth Elementary School at 2:45 p.m.
 - 6.1.2 Citizens Oversight Committee Meeting February 6, 2024 at 5:30 p.m.
 - 6.1.3 Finance Committee Meeting January 18, 2024 at 5:30 p.m.

7.0 Consent Agenda

- 7.1 Approval of the December 12, 2023 Board Minutes
 - 7.2 Staffing Report
 - 7.3 Budget Calendar
- Zach Steele moved to approve the Consent Agenda, seconded by Lu Ann Meyer. The motion passed unanimously.

8.0 Early Literacy Plan (Board Action) – Nick Ingalls

Nick Ingalls, Director of Teaching and Learning, shared information about the Early Literacy Success School District Grant application which is a non-competitive grant. Allocation fund amounts and fund target areas were shared. Discussion was held. Zach Steele moved to approve the Early Literacy Plan application, seconded by Rob Ogilvie. The motion passed unanimously.

9.0 Reports

- 9.1 Enrollment Report
Steve Spencer, Superintendent, shared he continues to watch enrollment numbers.
- 9.2 Charter Schools Enrollment Reports
- 9.3 Charter Schools Financial Reports
- 9.4 Charter Schools Minutes and Agendas

10.0 Discussion Items

A board member shared that the Itemizer Observer does not have a sports reporter. Discussion was held.

11.0 Adjourn at 6:45 p.m.

Board Chair / Jon Woods

Date

Board Secretary / Juli Lichtenberger

Date

DALLAS SCHOOL DISTRICT NO. 2 MONTHLY FINANCIAL REPORT

Month Ending December 31, 2023

GENERAL FUND OPERATIONS (FUND 100)

	Current Period	Current YTD	Add. Projections	Adjustments	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	Notes
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Beginning Fund Balance	0	0	2,394,433		2,394,433	2,620,000	(225,567)	
Local Sources	571,265	9,075,340	839,501		9,914,841	9,912,700	2,141	
Intermediate Sources	0	46,219	24,321		70,540	140,171	(69,631)	
State Sources	2,450,988	17,159,858	12,556,709		29,716,567	29,528,820	187,747	
Federal Sources	0	318	3,232		3,550	3,550	0	
Other Sources	0	0	0		0	0	0	
TOTAL REVENUE	\$3,022,253	\$26,281,735	\$13,423,763	\$0	\$39,705,498	\$39,585,241	\$120,257	
AVAILABLE RESOURCES	\$3,022,253.32	\$26,281,734.95	\$15,818,196.23	\$0.00	\$42,099,931.18	\$42,205,241.00	-\$105,309.82	

Expenditures by Account Code	6,044,507	52,563,470	26,847,526	0				
Salaries	1,590,403	7,146,486	11,549,335		18,945,821	18,742,547	(203,274)	Vacation/Personal Leave Payout
Associated Payroll Costs	842,621	3,891,794	5,903,080		9,982,172	10,028,537	46,365	
Purchased Services	750,025	4,784,828	4,153,166		9,568,169	8,776,921	(791,248)	Sub Service aren't encumbered
Supplies and Materials	22,214	260,575	166,106		644,561	644,561	0	
Capital Outlay	2,150	245,773	131,121		397,300	397,300	0	
Other Objects	1,670	341,831	3,659		355,484	320,475	(35,009)	
Transfers	117,664	117,664	0		141,316	128,000	(13,316)	
Other Uses of Funds	0	0	0		0	3,166,900	3,166,900	
Other Expenses	-	-	-		-	-	-	
TOTAL EXPENDITURES	\$3,326,746	\$16,788,950	\$21,906,466	\$1,339,405	\$40,034,822	\$42,205,241	\$2,170,419	

Expenditures by Function Code	Current MTD	Current YTD	Add: Encumbrances	Adjustments	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	Notes
Instruction	2,149,732	10,091,390	14,942,868	870,613	25,904,871	24,951,315	953,556	
Support Services	1,059,350	6,579,896	6,963,598	468,792	14,012,286	13,959,026	53,260	
Enterprise and Community Services	0	0	0	0	0	0	0	
Facilities Acquisition and Construction	0	0	0	0	0	0	0	
Other Uses	117,664	117,664	0	0	117,664	128,000	(10,336)	
Contingencies	0	0	0	0	0	1,166,900	(1,166,900)	
Unappropriated Ending Fund Balance						2,000,000	(2,000,000)	
TOTAL EXPENDITURES	\$3,326,746	\$16,788,950	\$21,906,466	\$1,339,405	\$40,034,822	\$42,205,241	-\$2,170,419	
SURPLUS / (DEFICIT)	-\$304,493	\$9,492,785			-\$329,323		2,682,532	
Projected Year End Fund Balance					\$2,065,110	5.20%	of Revenues	Board Policy 8%

LGIP Monthly Activity	Beg Bal	Deposits	Withdrawals	End Bal	Debt Obligation
General Operations (5703.5018)	\$13,474,089.36	\$2,841,017.03	\$4,836,477.21	\$11,478,629.18	Annual Debt
Debt Service (5770)	\$1,013,035.73	\$2,902,070.90	\$280,883.48	\$3,634,223.15	Paid YTD
Capital Projects (3974.6022)	\$9,176,838.17	\$38,970.14	\$0.00	\$9,215,808.31	Due by June 30, 2024
Total District	\$23,663,963.26	\$5,782,058.07	\$5,117,360.69	\$24,328,660.64	\$3,426,150.00

NOTES TO FINANCIAL STATEMENTS: All cash, investment and credit card accounts have been balanced, reconciled and reviewed and all cash and investment accounts are reconciled to the general ledger by the business manager as of 12/31/2023. The adopted budget reflects expected expenditures. All payroll reports have been filed and payroll liabilities have been paid timely. All federal and state reimbursement requests as well as required financial reporting forms have been filed timely. All credit card expenditures, travel and other reimbursements have been reviewed and approved at the proper level. There have been no significant changes to the internal control system, in the accounting system or accounting policies that are significant. Currently the business office is adequately staffed to allow for proper segregation of duties and I am not aware of any new pronouncements or other financial changes that may require additional staff time to properly implement. All financial statements that have been provided to the board are accurate and complete to the best of my knowledge and I am aware of no other financial matters that the board should be aware of at this time. I know of no cases of fraud or other misconduct and I have not been asked by the superintendent to do anything that makes me feel uncomfortable or to present any information I feel is inaccurate. **Tami Manigault 1/8/2024. For information about the information contained in this report, please contact the Business Office at 111 SW Ash St, Dallas, OR 97338. PH 503-423-5594**

DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2023-2024

FUND 100

GENERAL FUND									
Revenue & Resources									
	Oct	Nov	Dec	YTD Total	Projected	Total Received & Projected	Budget	Budget Status	
Beginning Fund Balance				-	2,394,434	2,394,434	2,620,000	0%	
Taxes	9,506	8,339,836	397,246	8,746,589	220,411	8,967,000	8,967,000	98%	
Interest Income	11,894	30,725	49,752	123,913	106,087	230,000	230,000	54%	
State School Funds	2,450,988	2,450,988	2,450,988	17,159,858	11,483,132	28,642,990	28,255,243	61%	
Common School Fund				-	473,577	473,577	473,577	0%	
Other Sources	91,371	13,274	124,267	262,981	1,139,940	1,391,931	1,659,421	16%	
Total Revenue	2,563,759	10,834,823	3,022,253.32	26,293,340	15,817,581	42,099,932	42,205,241	62%	
FY 2022-2023 YTD	2,259,611	10,521,315	2,365,340						
Expenditures by Object:									
	Oct	Nov	Dec	YTD Total	Encumbered	Total Expended & Encumbered	Budget	YTD %	
100 Salaries	1,558,122	1,607,216	1,590,403	7,146,486	11,549,335	18,695,821	18,742,547	38%	
200 Associated Payroll	819,180	941,911	842,621	3,891,794	5,903,080	9,794,874	10,028,537	39%	
300 Services	955,033	932,493	750,025	4,784,828	4,153,166	8,937,994	8,776,921	55%	
400 Supplies & Materials	52,441	29,288	22,214	260,575	166,106	426,681	644,561	40%	
500 Equipment	7,930	7,930	2,150	245,773	131,121	376,894	397,300	62%	
600 Dues, Fees & Insurance	1,564	(1,678)	1,670	341,831	3,659	345,490	320,475	107%	
700 Fund Modifications			117,664	117,664	-	117,664	128,000	92%	
800 Planned Reserve	-	-	-	-	-	-	3,166,900	0%	
Not Yet Encumbered/Projected						1,339,405			
Total Expenditures	3,394,268	3,517,160	3,326,746	16,788,950	21,906,466	40,034,822	42,205,241	40%	
FY 2022-2023 YTD	3,133,023	3,169,478	3,410,368	9,504,390	23,245,872				
Expenditures by Function: (Appropriated)									
	Oct	Nov	Dec	YTD Total	Encumbered	Total Expended & Encumbered	Budget	YTD %	
1000 Instruction	2,240,189	2,260,729	2,149,732	10,091,390	14,942,868	25,034,258	24,951,315	40%	
2000 Support	1,154,080	1,256,431	1,059,350	6,579,896	6,963,598	13,543,494	13,959,026	47%	
3000 Community Service				-	-	-	-	0%	
5000 Transfers			117,664	117,664	-	117,664	128,000	92%	
6000 Contingency/Unappropriated				-	-	-	3,166,900	0%	
Not Yet Encumbered/Projected						1,339,405			
Total Expenditures	3,394,268	3,517,160	3,326,746	16,788,950	21,906,466	40,034,822	42,205,241	40%	
FY 2022-2023 YTD	3,133,023	3,169,478	3,410,368	9,504,390					
Current Projection of Ending Fund Balance						2,065,110	5.20%		
Target % 2023-24							8.00%		

INVESTMENTS

	Oct	Nov	Dec
LGIP 5703 - SSF/Taxes			
Beginning Balance	1,237,591	3,025,787	13,328,842
Interest	10,949	29,833	49,191
Deposits	5,677,246	13,547,059	2,791,209
Fees	0	(2)	(0)
Withdrawals	(3,900,000)	(3,273,835)	(4,836,477)
Month-End Balance	3,025,787	13,328,842	11,332,765
LGIP 5770 - Debt Service			
Beginning Balance	849,314	859,701	1,013,036
Interest	3,562	4,197	15,594
Deposit	6,824	173,835	2,886,477
Fees	-	(10)	(10)
Withdrawals	-	(24,697)	(280,873)
Month-End Balance	859,701	1,013,036	3,634,223
LGIP 5018 - Facilities, Repairs & Maintenance			
Beginning Balance	144,053	144,653	145,247
Interest	600	594	617
Deposit	-	-	-
Fees	-	-	-
Withdrawals	-	-	-
Month-End Balance	144,653	145,247	145,864
LGIP 3974 - Bond Retainage			
Beginning Balance	89,560	89,933	10,829
Interest	373	44	46
Deposit	-	-	-
Fees	-	-	-
Withdrawals	-	(79,149)	-
Month-End Balance	89,933	10,829	10,875
LGIP 6022 - GO Bonds Series 2017&2022			
Beginning Balance	11,375,726	9,049,346	9,166,009
Interest	44,427	37,514	38,924
Deposit	(6,824)	79,149	-
Fees	-	-	-
Withdrawals	(2,363,982)	-	-
Month-End Balance	9,049,346	9,166,009	9,204,933
Total Cash Invested in LGIP	13,169,420	23,663,964	24,328,661
LGIP Interest Rate	4.75%	5.00%	5.00%

NOTES ON DEBT SERVICE

NOTES TO FINANCIAL STATEMENT:
All cash, investment and credit card accounts have been balanced, reconciled and reviewed and all cash and investment accounts are reconciled to the general ledger by the business manager as of 12/31/2023. The adopted budget reflects expected expenditures. All payroll reports have been filed and payroll liabilities have been paid timely. All federal and state reimbursement requests as well as required financial reporting forms have been filed timely. All credit card expenditures, travel and other reimbursements have been reviewed and approved at the proper level. There have been no significant changes to the internal control system, to the accounting system or accounting policies that are significant. Currently the business office is adequately staffed to allow for proper segregation of duties and I am not aware of any new pronouncements or other financial changes that may require additional staff time to properly implement. All financial statements that have been provided to the board are accurate and complete to the best of my knowledge and I am aware of no other financial matters that the board should be aware of at this time. I know of no cases of fraud or other misconduct and I have not been asked by the superintendent to do anything that makes me feel uncomfortable or to present any information I feel is inaccurate. Tami Montague 1/8/2024.

ALL FUNDS

SUMMARY - ALL FUNDS									
	Oct	Nov	Dec	YTD	Add Student Act Funds		Budget		
Total Revenue This Month	3,237,465	16,342,979	4,756,152	34,705,108	1,350,000		82,101,386	42%	
Total Expense This Month	4,861,427	4,547,580	4,505,332	24,719,281			82,101,386	30%	
Excess / (Deficiency) Variance	(1,623,962)	4,551,639	250,820	9,985,827	16,347,038		-		

DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2023-2024

FUND 102	FACILITIES, REPAIRS & MAINTENANCE								
	Revenue & Resources	Oct	Nov	Dec	YTD Total	Expected	Total Projected	Budget	YTD %
	Beginning Fund Balance				-	-	-	150,000	0%
	Revenue from Local Sources	600	594	617	3,390	-	3,390	18,000	19%
	Transfers/Sale of Property				-	-	-	96,000	0%
	Total Revenue	600	594	617	3,390	-	3,390	264,000	1%
	Expenditures by Function:	Oct	Nov	Dec	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Instruction - 1000	149	2,471	149	112,443	8,412	120,855	69,710	
	Facilities - 2000		11,725		11,725		11,725	204,030	6%
	Capital Projects - 4000				-	-	-	10,000	0%
	Unap End Fund Balance				-	-	-	49,970	0%
	Total Expenditures	149	14,196	149	124,168	8,412	132,580	333,710	37%
FUND 103	ESSER Emergency Relief Funds								
	Revenue & Resources	Oct	Nov	Dec	YTD Total	Expected	Total Projected	Budget	YTD %
	Beginning Fund Balance				-	-	-	-	
	Revenue from Federal Sources	297,311	124,042	652,926	1,074,279	-	1,074,279	2,715,202	
	Transfers/Sale of Property				-	-	-	-	
	Total Revenue	297,311	124,042	652,926	1,074,279	-	1,074,279	2,715,202	40%
	Expenditures by Function:	Oct	Nov	Dec	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Instruction - 1000	19,951	18,802	18,092	317,492	188,706	506,198	649,563	
	Support Services - 2000	104,091	61,226	102,876	877,756	728,829	1,606,584	2,065,638	
	Unap End Fund Balance				-	-	-	-	
	Total Expenditures	124,042	80,028	120,968	1,195,247	917,535	2,112,783	2,715,202	44%
FUND 203	FOOD SERVICE								
	Revenue & Resources	Oct	Nov	Dec	YTD Total	Expected	Total Projected	Budget	YTD %
	Beginning Fund Balance				-	-	-	200,000	0%
	Revenue from Local Sources	530	659	59	1,864	-	1,864	26,000	7%
	Revenue from State Sources		283	3,470	3,754	-	3,754	77,000	5%
	Revenue from Federal Sources		180,290	85,806	303,051	90,000	393,051	1,080,000	28%
	Transfers/Sale of Property				-	-	-	10,000	
	Total Revenue	530	181,233	89,335	308,668	90,000	398,668	1,393,000	22%
	Expenditures by Function:	Oct	Nov	Dec	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Food Service - 3100	121,078	108,498	104,826	466,098	652,037	1,118,136	1,279,140	36%
	Food Service - Unap Ending Fund Bal				-	-	-	113,860	0%
	Total Expenditures	121,078	108,498	104,826	466,098	652,037	1,118,136	1,393,000	33%
	MTD CashFlow Tracking Includes Receivables				(67,430)				
FUND 201-299	SPECIAL GRANTS & PROJECTS								
	Revenue & Resources	Oct	Nov	Dec	YTD Total			Budget	YTD %
	Revenue from Local Sources	6,096	8,025	6,401	43,495			196,000	22%
	Revenue from Intermediate Sources			125,000	125,000			500,000	25%
	Revenue from State Sources		70,782	247,590	318,371			4,745,048	7%
	Revenue from Federal Sources	110,656	154,813	80,705	346,174			1,867,895	19%
	Transfers from General Fund				-			-	
	Total Revenue	116,752	233,620	459,695	833,040			7,308,943	11%
	Expenditures by Function:	Oct	Nov	Dec	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Special Grants & Projects - 1000	408,468	390,558	373,565	1,730,105	3,014,830	4,744,935	5,747,540	30%
	Special Grants & Projects - 2000	55,729	62,230	146,629	484,825	482,111	966,936	1,436,303	34%
	Special Grants & Projects - 3000				845		845	29,100	3%
	Transfers to Other Funds - 5000				-		-	96,000	0%
	Total Expenditures	464,198	452,788	520,194	2,215,775	3,496,941	5,712,716	7,308,943	30%
FUND 301	DEBT SERVICE - GO BONDS								
	Revenue & Resources	Oct	Nov	Dec	YTD Total	Expected	Total Projected	Budget	YTD %
	Beginning Fund Balance				-	-	-	600,000	0%
	Revenue from CY Property Tax Receipts		2,940,701	139,429	3,080,129		3,080,129	3,200,000	96%
	Revenue from PY Property Tax Receipts	3,572	13,145	1,308	18,025			50,000	
	Revenue from Interest Income	3,594	4,197	15,594	32,651		32,651	45,000	73%
	Revenue from Federal Sources				119		119	500	
	Transfers from Other Fund				-		-	-	
	Total Revenue	7,166	2,958,043	156,331	3,130,925	-	3,112,900	3,895,500	80%
	Expenditures by Function:	Oct	Nov	Dec	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Debt Service - 5110 610 Principal				-	-	-	2,815,000	0%
	Debt Service - 5110 621 Interest		24,697	280,883	305,580	-	305,580	611,150	50%
	Debt Service - 5110 640 Bank Fees				10	-	10	100	10%
	Debt Service - Unap End Fund Bal				-	-	-	469,250	0%
	Total Expenditures	-	24,697	280,883	305,590	-	305,590	3,895,500	8%
					2,825,335				
FUND 302	DEBT SERVICE - FULL FAITH & CREDIT								
	Revenue & Resources	Oct	Nov	Dec	YTD Total	Expected	Total Projected	Budget	YTD %
	Beginning Fund Balance				-	-	-	-	
	Transfers from Other Fund			117,664	117,664			118,000	100%
	Total Revenue	-	-	117,664	117,664	-	-	118,000	100%
	Expenditures by Function:	Oct	Nov	Dec	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Debt Service - 5110 610 Principal				-	-	-	100,000	0%
	Debt Service - 5110 621 Interest			8,782	8,782		8,782	17,564	50%
	Debt Service - 5110 640 Bank Fees				-	-	-	436	0%
	Debt Service - Unap End Fund Bal				-	-	-	-	
	Total Expenditures	-	-	8,782	8,782	-	8,782	118,000	7%
					108,882				

DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2023-2024

FUND 310	DEBT SERVICE - PERS PENSION BOND								
	Revenue & Resources	Oct	Nov	Dec	YTD Total	Expected	Total Projected	Budget	YTD %
	Beginning Fund Balance				-			1,000,000	
	Service From Other Funds	199,122	205,536	201,948	883,359		883,359	2,250,000	39%
	Total Revenue	199,122	205,536	201,948	883,359	-	883,359	3,250,000	27%
	Expenditures by Function:	Oct	Nov	Dec	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Debt Service - 5110 610 Principal	-	-	-	-	-	-	1,345,000	0%
	Debt Service - 5110 621 Interest	-	-	-	-	-	-	811,358	0%
	Debt Service - 5110 680 Direct Pmt to PERS	-	-	-	-	-	-		
	Debt Service - 5110 Bank Fees & Issuance	-	-	-	-	-	-	100	
Funds 401	Debt Service - Unap End Fund Bal	-	-	-	-	-	-	1,093,542	
	Total Expenditures	-	-	-	-	-	-	3,250,000	0%
	Revenue & Resources	Oct	Nov	Dec	YTD Total	Expected	Total Projected	Budget	YTD %
	Beginning Fund Balance				-			100,000	0%
	Revenue from Local Sources	7,799	45	16,458	24,700		24,700	1,500	
	Revenue from State Sources		1,767,528	-	1,767,528		1,767,528	2,000,000	88%
	Revenue from Bond Proceeds	-	-	-	-		-	-	
	Total Revenue	7,799	1,767,572	16,458	1,792,227	-	1,792,227	2,101,500	85%
	Expenditures by Function:	Oct	Nov	Dec	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Bond Expenses- 4000	286,947	11,308	29,693	1,802,652	59,179	1,861,830	2,101,500	86%
FUND 403	Capital Construction - Bond 2022								
	Revenue & Resources	Oct	Nov	Dec	YTD Total		Total Projected	Budget	YTD %
	Beginning Fund Balance				-		-	13,300,000	
	Revenue from Local Sources	44,427	37,514	38,924	268,215		268,215	200,000	134%
	Revenue from State Sources				-		-	4,000,000	
	Revenue from Bond Proceeds				-		-	-	
	Total Revenue	44,427	37,514	38,924	268,215		268,215	17,500,000	2%
	Expenditures by Function:	Oct	Nov	Dec	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Capital Expenses- 4000	470,745	338,904	113,091	1,812,018	248,884	2,060,902	11,140,000	16%
	Capital Projects - Unap End Fund Bal							6,360,000	

For questions about this report, please contact Tami Montague
Dallas School District Business Office
111 SW Ash St, Dallas, OR 97338
tami.montague@dsd2.org

The Dallas School District Equity Advisory Committee is being formed to fulfill the following duties:

- Advising the school district board and superintendent about the educational equity impacts of policy decisions
- Informing the school district board and superintendent of district-wide climate and experiences of underserved student groups and how best to provide support
- Considering topics that the committee deems critical to representing and elevating educational equity experiences for students in the district
- Considering topics submitted by the school district board or superintendent

Some topics/issues for committee consideration could include:

- Reviewing student data and district needs
- Providing feedback and input on federal program implementation (such as services for Migrant Education, English-language Learners, improved Tribal consultation, reviewing disproportionate disciplinary actions)
- Partnerships with business and community organizations
- Improving student engagement, school culture, student mental health, and root causes of chronic absenteeism
- Student safety and belonging
- Influencing or informing teacher and staff training and professional development
- Providing input to curriculum adoptions
- Discussing and informing district budget priorities
- Reviews of student and staff handbooks
- Advising policy development/adoption

Please complete the following application form:

- Please tell us which student group(s) you and/or your student(s) represent. Select all that apply. (Students by race, in special education, McKinney Vento program, English language learners, experiencing economic disadvantage, identify with LGBTQ+)
- My student(s) attend the following school(s). Select all that apply.
- If you have Pre-K age student(s), please tell us when your student(s) will be enrolled in DSD schools.
- Please provide a short answer to tell us why you are interested in serving on the DSD District Equity Advisory Committee.
- If you are not selected to serve on the DSD District Equity Advisory Committee, are you interested in serving on other district committees?
- I am able to spend about two hours per month to be on the DSD District Equity Advisory Committee.
- Full Name, Email address, Phone Number

Note: The DSD District Equity Advisory Committee is a Board Advisory Committee, and its membership will require approval at a public meeting. This application could be subjected to release with a public records request.

- DSD is implementing SB 732 this year, in advance of the 2024-25 requirement.
- Application information will be shared via website, FaceBook, Parent Square, staff outreach.
- We plan to collect applications from January 29--February 9
- Superintendent will review applications February 12--16
- Selected applicants will be contacted for advancement to the Board. February 19--23
- After reaching all individuals selected for advancement, we will email all other applicants to notify them they were not selected. February 19--23
- Selected committee members will be presented to the Board for approval. February 26
- The first meeting of the DSD District Equity Advisory Committee will take place in March and will focus on introductions and committee organization. March 14, 3:00 p.m.

DALLAS SCHOOL DISTRICT NO. 2
DALLAS, OREGON
January 22, 2024

RESOLUTION #23-24-05
LAY OFF

WHEREAS, the Dallas School District has identified a \$3 million deficit for the 2023-24 school year based upon inadequate funding to support current staffing levels;

WHEREAS, the Dallas School District must comply with ORS 324.934 as well as collective bargaining agreements in making decisions related to reductions in force;

IT IS HEREBY RESOLVED, that the Dallas School District Board of Directors declares that it must lay off multiple staff positions, including up to 2 administrative positions, 17 licensed teaching positions and 15 classified positions effective June 30, 2024.

Superintendent

Date

Dallas School Board Chair

Date

Minutes
Citizens Oversight Committee
January 2, 2024
District Office Board Room
5:30 pm

- **Present:** Jerry Boudreaux, Bob Archer, Steve Spencer, Sean Johnson, Candy Posey, Gary Suderman, Natalie Castillo, Jennifer Reinhardt, Marlene Gillis, Skip Hamilton, Clara Woolsey, Bill Masei
 - **Guests:** Matt Woolsey, Nick Jones, Shawn Thomas, Brittney Thomas, Matt Posey, Trena Locke, Walt Markee
- 1.0 Welcome** - Meeting called to order at 5:32 p.m.
 - Public Input approved by Unanimous Consent to be moved on the agenda from 7.0 to below Agenda Item 4.2 – LaCreole Gym
 - Public comments will be limited to four minutes per person.
- 2.0 Approval of Minutes –**
 - Motion made by Jennifer Reinhardt to approve minutes from November 7, 2023, meeting, motion seconded by Bill Masei, motion carried, minutes are approved.
- 3.0 Financial Update – Presented by Skip Hamilton from HMK**
 - Handed out Bond Financial Budget Update through October 31, 2023
 - Original Budget - \$36,395,005 million. \$12.7 million allocated to date.
 - Revised Budget - \$12,758,624.
 - \$6,075,122 has been paid to date on projects, just over \$2 million has been paid for “Soft Costs” including design, permitting, project management, testing, etc. \$4,073,855 million are the construction costs that have been paid to date.
 - There were questions regarding the Budget Update including the Dallas High School Seismic project. There will be further discussion between Dallas School District and HMK.
- 4.0 Old Business –**
 - 4.1 Chemeketa Update –** Steve Spencer feels that because of declining enrollment and budget challenges the district should hold off on purchasing the building from Chemeketa.

4.2 LaCreole Gym – Soderstrom provided an update and cost of the proposed gym at LaCreole Middle School. It has been decided that the gym will have a regulation size court and no matter where it is built on the site, that the building will be the same size. It has not been decided yet if the gym will be attached to the building or if it will be an independent structure with a walkway. Additional parking is not being provided; it is not required by code. Because of the size/capacity of the building, it is required to have a sprinkler system, whether it is connected to the existing building or not. The discussion is ongoing of the location to put the gym on the South side of the building or the West side of the building.

Steve Spencer reminded the committee that it is the committee's role to make sure that the district is transparent with decisions, fulfilling the obligations of the bond language and is being fiscally responsible with the Bond money.

Bob recommends to the committee doing more leg work regarding building the new gym on the South side of LaCreole Middle School before the committee makes a recommendation to the School Board.

4.2.1 Public Input – Moved from Agenda Item 7.

Walt Markee spoke regarding 4.2.

Matt Posey spoke regarding 4.2.

Trenda Locke spoke regarding Item 4.2.

Brittney Thomas spoke regarding Item 4.2.

Nick Jones read a letter written by Ashley Kale on behalf of Dallas Basketball Association and spoke on Item 4.2.

Steve Spencer asked at what point is putting a gym on the South side of the building cost prohibitive. He reminded the committee that it is the committee's role to make sure that the district is transparent with decisions, fulfilled the obligations of the bond language and is being fiscally responsible with Bond money.

5.0 New Business

5.1 LaCreole Project – Interior portion of the office remodel is almost complete. The sheet rock and painting are done. The steel has been set on the outside and the framing is set to start in a couple of weeks. The projected completion date is most likely April, however contractually it is set to be finished in August. It was decided to move ahead with the suspended ceiling and lighting upgrades. A cost

estimate of about \$53,000 to replace the existing entry doors has been received. Bob would like to sign off on replacing the doors unless there is an objection.

5.2 DHS Cameras – The cameras have been installed and have been working for a couple of weeks.

5.3 Long Range Planning – The district applied for and received a \$20K TAP Grant from the Oregon Department of Education for Facilities Assessment for Long Range Planning. The grant will pay for that to go through that again. A Long-Range Facility Planning Committee will be put together in the future in hopes of preparing for the next Bond election. If kindergarten enrollment numbers keep declining the conversation will turn from adding a building to what building do, we close. Long Range Planning needs to incorporate what happens if the enrollment trend continues, what happens if we stay where we are and what happens if growth turns around.

Steve Spencer made a comment and asked for it to be on the record – We as a district have a policy, it is Policy ACB, it is the “Every Student Belongs” policy. It talks about every student, every employee and every visitor being entitled to a high-quality education, work environment or educational environment that is free from discrimination or harassment based on all those things that are above. I get uncomfortable when I hear absolutes and yet I understand the feelings that each person can have. I have struggled in my new role as to when is the right time to step in and put a pause on some of the conversations. I should have but I did not, and I will have conversations individually. But sometimes it gets going and I do not know how to get in front of it and to do it respectfully and in the right way.

6.0 Next Meeting –

- February 6, 2024, 5:30 pm District Office Boardroom

7.0 Public Input –

- Moved to Agenda Item 4.2

8.0 Adjourn

- Motion made by Candy Posey; motion seconded by Jen Reinhardt. Meeting adjourned at 7:42 p.m.

Committee Chair**Jerry Boudreaux**

Date

Committee Secretary**Natalie Castillo**

Date

DRAFT